

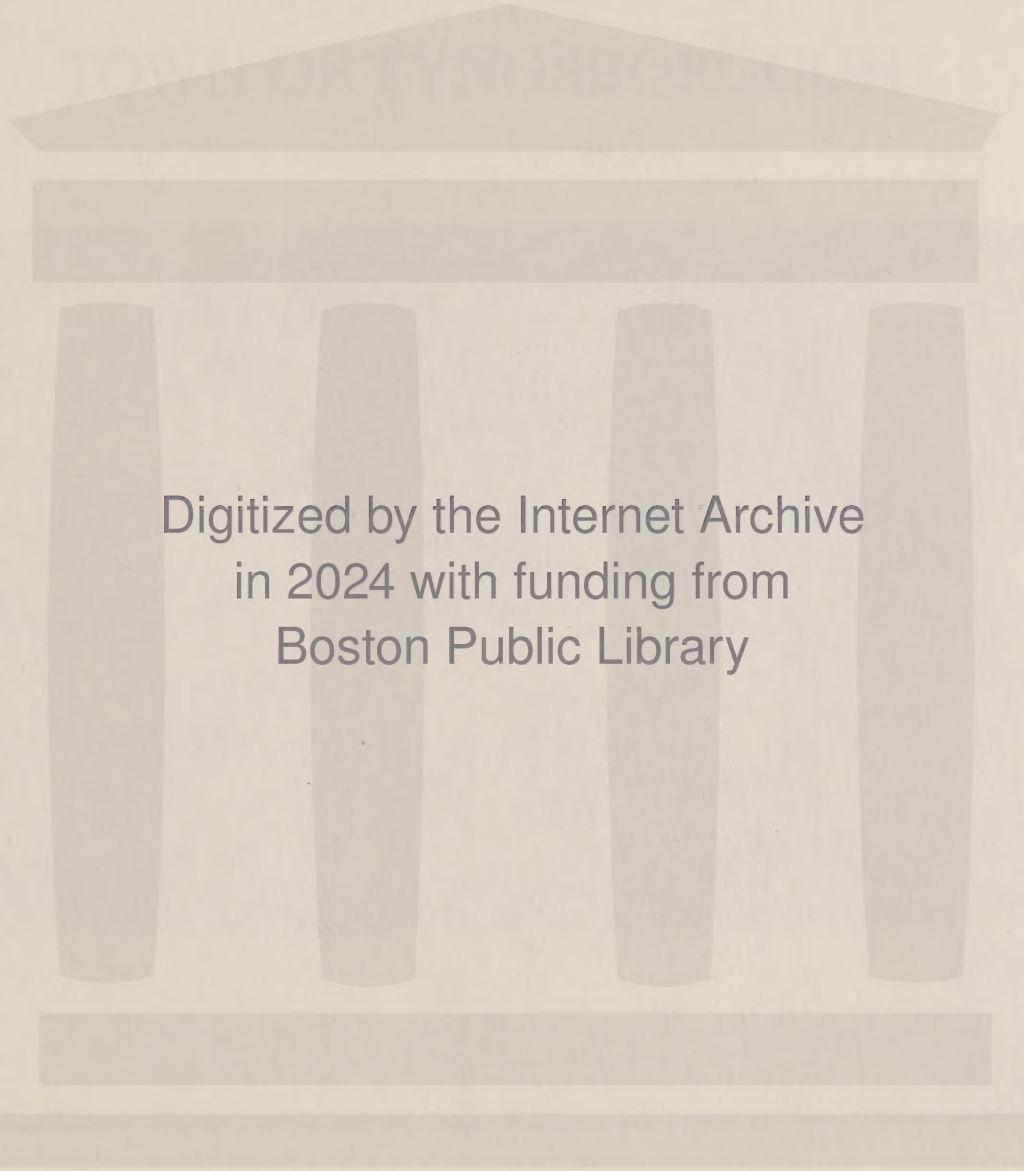
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ANNUAL REPORT
OF THE
TOWN OF TYNGSBOROUGH



For the Year Ending December 31,

1998

ACKNOWLEDGEMENTS

Cover Picture

New Town Hall Main Entrance during Open House Ceremonies

by

Chris Boushell, Town Resident

Town Reports submitted by Town Officials, Board and Committees
The collation of the Town Report was accomplished with the help and
cooperation of the Town Administrator and his staff.

Printing of the Town Report by Athol Press, Inc. of Athol, Ma.

ANNUAL REPORT
OF THE
TOWN OFFICERS
OF THE
TOWN OF TYNGSBOROUGH



For the Year Ending December 31,

1998

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Town of Tyngsborough

25 Bryants Lane

Tyngsboro, MA 01879-1003

Board of Selectmen/
Town Administrator

978-649-2300
(F) 978-649-2320

1998 ANNUAL REPORT OF THE BOARD OF SELECTMEN

To the Citizens of Tyngsborough:

In May, 1998, after the re-election of Warren Allgrove, Jr. the Board was reorganized with Eileen Farrell as Chairman, Warren Allgrove, Jr. as Vice-Chairman, John O'Gorman as Clerk, Donald Lampron and Robert Wallace.

This has been a very busy year, with many important decisions to be made. A number of studies and reports have authorized by the Town Meeting. Those reports have been coming to the Board of Selectmen for their study and their further recommendations back to Town Meeting for action.

The updating of the Land Use portion of the Master Plan, submitted by RKG Associates, gives the Town a blue print for managing future growth, and provides us with a snapshot of who we are as a community.

In July of 1998, the Town Hall and the Library were moved to their new building on Bryants Lane. The move went smoothly, thanks to the many town employees, the Middlesex County Sheriff's Department. Everyone settled in and everyone had their offices opened to the public in one day!

September, 1998 the Board presented to Town Meeting an article forming a Elementary School Building Committee. The committee is charged with overseeing the planning and construction of a new elementary school.

In October of 1998, the new Town Hall/Library building was dedicated. Among the officials present were Senator Steve Panagiotakos and State Rep. Colleen Garry. Refreshments and entertainment followed. The open house was a success, and many citizens toured the new building.

After the retirement of Ron Corcoran, the Board oversaw the reorganization of the Highway Department. Ron has remained an important resource of the Board of Selectmen during his retirement.

In December of 1998, the Board voted to accept a generous gift of land, donated by the Sherburne family. The Board is working with the Historical Committee and the Conservation Committee. To ensure this wonderful legacy is enjoyed by generations.

A Special Town Meeting authorized the Board to contract with a structural engineering firm for a feasibility study on the old Town Hall, vacant since July of 1998. The findings of the engineering firm will become the basis for future discussions on the future of the building.

We continue to try to protect Tyngsborough's interests in dealing with the LRTA concerning commuter busing. Our representative has been successful in keeping communications open between Management and the Board.

The combined effects of rapid growth and inadequate State funding, especially education funding, continues to create a substantial impact on Town budgets. We are hoping that the State Legislature will continue to fully fund a new Education Reform Act. A shortfall in State funding will create a major financial impact for Tyngsborough.

We are fortunate to have many dedicated citizens that volunteer to serve on the various town boards, committees and other activities. Without their tireless efforts the quality of life in Tyngsborough would be greatly diminished. We offer to them our heartfelt thanks.

The backbone of any community is the employees. We are truly blessed in Tyngsborough to have outstanding employees. Our thanks to you for a job well done.

A special thank you to Town Administrator, Paul Boushell, and Therese Gay, Administrative Assistant, for their tireless efforts this past year.

Respectfully submitted.

Eileen Farrell, Chair
Warren W. Allgrove, Vice-Chair
John S. O'Gorman, Clerk
Donald A. Lampron
Robert M. Wallace



TOWN OF TYNGSBOROUGH
Office of the Town Clerk

Town Hall - 25 Bryants Lane
Tyngsborough, Massachusetts 01879-1003
(978) 649-7103

Dorothy A. Dunderdale
Town Clerk

TOWN CLERK RECEIPTS:

PAID TO STATE FOR FISH AND WILDLIFE LICENSES	\$15,287.00
PAID TO TOWN FOR DOG LICENSES	5,087.00
PAID TO DOG POUND FEES/FINES	2,555.00
PAID TO TOWN FOR TOWN CLERK FEES	<u>12,011.62</u>
	\$34,940.62

AUDIT REPORT FOR THE YEAR ENDING JUNE 30, 1998 HAS BEEN
COMPLETED AND COPIES ARE AVAILABLE FOR REVIEW IN THE
OFFICE OF THE TOWN CLERK.

TYNGSBORO ELECTED BOARDS AND COMMISSIONS

1998

BOARD OF SELECTMEN

EILEEN FARRELL, CHAIRMAN	1999
ROBERT M. WALLACE	1999
DONALD A. LAMPRON	2000
JOHN S. O'GORMAN	2000
WARREN W. ALLGROVE, JR.	2001

BOARD OF ASSESSORS

PHILLIP F. O'BRIEN, CHAIRMAN	2000
DAVID R. ABREU	1999
JEANNE KIDDER	2001

BOARD OF HEALTH

W. MICHAEL HILL, CHAIRMAN	1999
ROBERT E. PEARY, JR.	2000
CAROL A. DEVANNEY	2001

CEMETERY COMMISSIONERS

ROBERT P. DECARTERET, CHAIRMAN	2000
NELSON BRAKE	1999
ROBERT J. PELLETIER SR.	2001

CONSTABLES

THOMAS G. MELVIN	2000
DEBORAH A. SMITH	2000

FINANCE COMMITTEE

LORRIE A. BERUBE, CHAIRMAN	2001
GILBERT TURGEON	1999
JEROME S. GOLDHAMMER	2000
CLAIRE M. BELANGER, RESIGNED	2000
JAMES McKEEN	2001

GLRVT SCHOOL DISTRICT

HAROLD O. BELL, JR.	2000
---------------------	------

HOUSING AUTHORITY

A. LUCIEN LACOURSE, CHAIRMAN	2001
RICHARD LEMOINE	1999
NELSON L. BRAKE	1999
WENDY J. NEWTON	2000
DOROTHY I. CLARK	2003

MODERATOR

ROBERT L. KYDD, JR.	1999
---------------------	------

PLANNING BOARD

CAROLE A. McINERNEY, CHAIRMAN	2000
MARTIN E. BETZ	1999
RONALD V. CORCORAN	2001
PHYLLIS V. O'BRIEN	2002
THOMAS G. MELVIN	2003

SCHOOL COMMITTEE

DONNA J. HALLOWELL, CHAIRMAN	2000
JAMES F. BITHER	1999
KATHLEEN T. NIEJADLIK	1999
CORLISS F. LAMBERT	2000
REAL R. TURCOTTE	2000
WILLIAM S. DOWNING	2001
THOMAS L. HONEYCUTT	2001

SEWER COMMISSIONERS

ELIZABETH A. COUGHLIN, CHAIRMAN	2000
FREDERICK H. PERRAULT	1999
DAVID M. WHELAN, RESIGNED	2001

TAX COLLECTOR

GENE R. SPICKLER	2001
------------------	------

TOWN CLERK

DOROTHY A. DUNDERDALE	2000
-----------------------	------

TREE WARDEN

PAUL W. BERGERON	1999
------------------	------

TRUSTEES OF THE LITTLEFIELD LIBRARY

DONNA B. RYALLS, CHAIRMAN	2000
FRANCIS GLAVIN, JR.	1999
W. MICHAEL HILL	1999
CONSTANCE B. DUBOIS	2000
WILLIAM J. FRANKS	2001
JEAN E. JACOPPI	2001

TYNGSBORO APPOINTED OFFICIALS 1998

TOWN MEETING APPOINTMENTS ALL APPOINTMENTS ARE FOR ONE YEAR UNLESS OTHERWISE NOTED

MEMORIAL DAY COMMITTEE

NANCY JOHNSON
KEVIN V. O'CONNOR
JANET RENK

SURVEYORS OF WOOD, BARK AND LUMBER

ALAN A. SHERBURNE
ROBERT W. SHERBURNE

SELECTMEN APPOINTMENTS

ALL APPOINTMENTS ARE FOR ONE YEAR UNLESS OTHERWISE NOTED

ACCOUNTANT

RICHARD H. CHOATE 2000

AFFORDABLE HOUSING TASK

FORCE COMMITTEE

DAVID E. DENOMMEE
KEVIN G. GEOFFROY
A. LUCIEN LACOURSE
DONALD A. LAMPRON

BEACH COMMITTEE

SHERRY CORCORAN
DIANE KEOHANE
STELLA G. RAND

BOARD OF APPEALS

KEVIN V. O'CONNOR, CHAIRMAN 2000
GARY J. RALLS 1999
PHILLIP L. SCANNELL III 2000
JOHN RUSSO 2000
JERALD JAGGERS 2001
STEPHEN T. GILCHRIST 2001
JOANNE SHIFRES - ALTERNATE 2000
ANTHONY DENNIS - ALTERNATE 2001

BOARD OF REGISTRARS

GLORIA M. CALLAHAN 1999
THERESE GAY 2000
DAVID COLES 2001

BUILDING COMMISSIONER

DONALD A. CROWELL

BURIAL AGENT

ROBERT P. DECARTERET

CIVIL DEFENSE DIRECTOR

PAUL V. LARKHAM

CONSERVATION COMMISSION

MARK DEVLIN 1999
HENRY JUNGMAN 1999
WILLIAM G. FROBERG, resigned 2000
FRANK J. MAGLIO 2000
ROBERT SHERBURNE 2000
PATRICIA J. COGSWELL 2001
CLAIRE B. MCLAUGHLIN 2001
JODY MINKLE 2001

CONSTABLES

JOSEPH CONNELL 2001
ROBERT GRAY 2001
WALTER McAVOY 2001
DAVID M. MUSCOVITZ 2001
ARMAND SOUCY 2001
HENRY E. SULLIVAN 2001
DONALD STOUT 2000

COUNCIL ON AGING

ELIZABETH M. KALHAUSER,
DIRECTOR
GLADYS M. COUGHLIN 1999
ROSANNA J. HURLEY 1999
RUTH A. SUZEDELIS 2000
BERTHA E. TRUBEY 2000
DARRYL R. ALEXA 2001
BEATRICE R. DENIS 2001
PAULINE L. PIERCE 2001

CULTURAL COUNCIL

JOAN G. ASELTINE
SANDRA J. CASSIDY
KATHERINE COUGHLIN
LYNDA L. GAMBALE
MAUREEN GORMAN
WILLIAM J. SMITH
MARY L. VANDI
SUSAN A. WHITE

TYNGSBORO APPOINTED OFFICIALS

1998

DISABILITY COMMISSION

FRANK R. BERRY SR
PATRICIA BERRY
BETH CRAIG
MARY E. HEBERT
KATHY NICHOLS
GERALDINE B. WOOD

EMERGENCY PREPAREDNESS COMMITTEE

SARAH MacCLENNAN

EXECUTIVE

ADMINISTRATOR/CHIEF PROCUREMENT OFFICER, PERSONNEL DIRECTOR

PAUL BOUSHELL

2000

FIRE DEPARTMENT

FIRE CHIEF/FOREST
WARDEN/RIGHT TO KNOW
TIMOTHY J. MADDEN

DEPUTY FIRE CHIEF

RICHARD N. BLECHMAN

BOARD OF FIRE ENGINEERS

TIMOTHY J. MADDEN
ROBERT C. BOWEN
RONALD V. CORCORAN
RAYMOND J. LEDOUX
ARTHUR E. MICHAUD

CAPTAIN

WILFRED D. MERCIER

LIEUTENANTS

DANA M. COCOZZIELLO
ROBERT LOWN
WESLEY W. RUSSELL
DONALD B. SINGLETON
LEO F. WHITMAN

GAS INSPECTOR/PLUMBING INSPECTOR

DAVID E. DENOMMEE

HISTORICAL COMMISSION

MARIE R. LAMBERT
RODNEY J. WOOD, CHAIRMAN

1999

HISTORICAL COMM CONT.

G. LOUISE DERBYSHIRE, resigned 2000
RACHAEL WALMSLEY
DEBORAH L. LAGASSE, resigned 2000

INSURANCE ADVISORY COMMITTEE

CAROL BACON
DAVID F. DESGROSEILLIERS
DOROTHY A. DUNDERDALE
ARTHUR N. LACOMBE
DAVID SENEAL
PAUL LARKHAM

OPEN SPACE COMMITTEE

DONALD A. LAMPRON

POLICE DEPARTMENT

POLICE CHIEF

JOHN MICELI

2000

CAPTAIN

PAUL V. LARKHAM

SERGEANTS

RICHARD C. BURROWS
CHARLES C. CHRONOPOULOS
CHRISTOPHER CHRONOPOULOS
JOHN MANNING
WILLIAM J. McANISTAN
JOSEPH P. PIVIROTTO

PATROLMEN

ROGER E. BOULETTE
MARK BOURQUE
JOHN P. GEORGES
STEPHEN R. GEORGES
RICHARD HOWE
GREGORY R. KASABIAN
MICHAEL LECLAIR
MICHAEL LUTH
STEVEN R. MANNING
BRYAN NASWORTHY
ANDREW RAY
SHAUN WAGNER
THOMAS F. WALSH
CYNTHIA WEEKS

TYNGSBORO APPOINTED OFFICIALS

1998

FULL-TIME DISPATCHER

EILEEN A. CASTONGUAY
ROBERT GRAY
GLENN GREENSLADE
M. MICHAEL JOHNSON
JOHN MARTIN

PART-TIME DISPATCHER

THOMAS A. CASPER
ROBERT GRAY
GLENN GREENSLADE
THOMAS O'BRIEN
RONALD PROVOST

POLICE MATRON

EILEEN CASTONGUAY
GLENN GREENSLADE
BETTY A. MAILLE

RESERVE/INTERMITTENT

BRIAN ALLEY
THOMAS A. CASPER
EILEEN A. CASTONGUAY
CHARLES CHRONOPOULOS
HOWARD F. GIVEN
ROBERT GRAY
RAYMOND O. GRENIER
M. MICHAEL JOHNSON
BETTY A. MAILLE
JOHN MARTIN
MICHAEL MICELI
THOMAS O'BRIEN
RONALD PROVOST
DANIEL SMITH
JOSEPH E. TAFF

COURT PROSECUTORS

SGT. PETER AMARI
SGT. ROBERT BURNS
CAPT. WILLIAM MCNULTY
CAPT. KEVIN ROWE

RECREATION COMMITTEE

ANTHONY SARACCO

SEALER OF WEIGHTS AND MEASURES

JOHN OGONOWSKI

TREASURER

DAVID F. DESGROSEILLIERS

TRUST FUND COMMITTEE

ELIZABETH KALHAUSER
KEVIN V. O'CONNOR

DIRECTOR OF VETERANS' SERVICES/VETERANS' AGENT/VETERANS' GRAVES OFFICER AND BURIAL AGENT

KEVIN V. O'CONNOR

4/99

WIRING INSPECTOR

JAMES M. PATIERNO

ASSESSOR'S APPOINTMENT

ASSISTANT ASSESSOR

VICTOR E. STEWART

TOWN ELECTION
MAY 12, 1998

SELECTMAN THREE YEARS
VOTE FOR 1

BLANKS	11
WARREN W. ALLGROVE JR.	634
FREDERICK H. PERRAULT	595
ALL OTHERS	1
TOTAL	<u>1241</u>

COLL. OF TAXES THREE YEARS
VOTE FOR 1

BLANKS	259
GENE R. SPICKLER	979
ALL OTHERS	3
TOTAL	<u>1241</u>

ASSESSOR THREE YEARS
VOTE FOR 1

BLANKS	168
CARIN DENOMMEE	466
JEANNE D. KIDDER	606
ALL OTHERS	1
TOTAL	<u>1241</u>

BOARD OF HEALTH THREE YEARS
VOTE FOR 1

BLANKS	276
CAROL J. DEVANNEY	960
ALL OTHERS	5
TOTAL	<u>1241</u>

CEM. COMMISSIONER THREE YEARS
VOTE FOR 1

BLANKS	250
ROBERT J. PELLETIER SR.	989
ALL OTHERS	2
TOTAL	<u>1241</u>

SCHOOL COMMITTEE THREE YEARS
VOTE FOR 2

BLANKS	905
THOMAS L. HONEYCUTT	681
WILLIAM S. DOWNING	891
ALL OTHERS	5
TOTAL	<u>2482</u>

TRUSTEE OF L. LIBRARY THREE YEARS
VOTE FOR 2

BLANKS	704
WILLIAM J. FRANKS	806
JEAN E. JACOPPI	971
ALL OTHERS	1
TOTAL	<u>2482</u>

PLANNING BOARD FIVE YEARS
VOTE FOR 1

BLANKS	364
THOMAS G. MELVIN	876
ALL OTHERS	1
TOTAL	<u>1241</u>

PLANNING BOARD TWO YEARS
VOTE FOR 1

BLANKS	335
CAROLE A. MCINERNEY	905
ALL OTHERS	1
TOTAL	<u>1241</u>

SEWER COMMISSIONER THREE YEARS
VOTE FOR 1

BLANKS	356
DAVID M. WHELAN	875
ALL OTHERS	10
TOTAL	<u>1241</u>

FINANCE COMMITTEE VOTE FOR 2

BLANKS	1561
LORRIE A. BERUBE	890
JAMES MCKEEN WRITE IN	5
ALL OTHERS	26
TOTAL	<u>2482</u>

HOUSING AUTHORITY VOTE FOR 1

BLANKS	301
DOROTHY I. CLARK	938
ALL OTHERS	2
TOTAL	<u>1241</u>

STATE PRIMARY ELECTION
SEPTEMBER 15, 1998

DEMOCRAT BALLOT

GOVERNOR

BLANK	21
BRIAN J. DONNELLY	99
SCOTT HARSHBARGER	304
PATRICIA MCGOVERN	266
RAYMOND FLYNN	<u>1</u>
TOTAL	691

LIEUTENANT GOVERNOR

BLANK	113
DOROTHY A. KELLY GAY	281
WARREN E. TOLMAN	<u>297</u>
TOTAL	691

ATTORNEY GENERAL

BLANK	27
LOIS G. PINES	287
THOMAS F. REILLY	<u>377</u>
TOTAL	691

SECRETARY OF STATE

BLANK	191
WILLIAM FRANCIS GALVIN	<u>500</u>
TOTAL	691

TREASURER

BLANK	201
SHANNON P. O'BRIEN	<u>490</u>
TOTAL	691

AUDITOR

BLANK	199
A. JOSEPH DENUCCI	<u>492</u>
TOTAL	691

REP. IN CONGRESS

BLANK	119
MARTIN T. MEEHAN	<u>572</u>
TOTAL	691

REPUBLICAN BALLOT

GOVERNOR

BLANK	3
ARGEO PAUL CELLUCCI	221
JOSEPH D. MALONE	<u>213</u>
TOTAL	437

LIEUTENANT GOVERNOR

BLANK	32
JANET E. JEGHELIAN	202
JANE MARIE SWIFT	<u>203</u>
TOTAL	437

ATTORNEY GENERAL

BLANK	94
BRAD BAILEY	342
LOIS PINES	<u>1</u>
TOTAL	437

SECRETARY OF STATE

BLANK	130
DALE C. JENKINS, JR	<u>307</u>
TOTAL	437

TREASURER

BLANK	138
ROBERT A. MAGINN	<u>299</u>
TOTAL	437

AUDITOR

BLANK	131
MICHAEL T. DUFFY	<u>306</u>
TOTAL	437

REP IN CONGRESS

BLANK	142
DAVID E. COLEMAN	<u>295</u>
TOTAL	437

DEMOCRAT BALLOT
CONTINUED

COUNCILLOR	
BLANK	133
GINNY ALLAN	32
GARRETT J. BARRY	24
JOHN W. COSTELLO	64
MARILYN PETITTO DEVANEY	46
LEONARD H. GOLDER	8
HOWARD I. GOLDSTEIN	14
RUTH E. NEMZOFF	22
FRANCIS THOMAS "FRANK" TALTY	348
TOTAL	<u>691</u>
SEN. IN GENERAL COURT	
BLANK	134
STEVEN C. PANAGIOTAKOS	556
ED LELACHEUR	1
TOTAL	<u>691</u>
REP. IN GEN. COURT	
BLANK	121
COLLEEN M. GARRY	570
TOTAL	<u>691</u>
DISTRICT ATTORNEY	
BLANK	72
MARTHA COAKLEY	294
TIMOTHY R. FLAHERTY	164
MICHAEL A. SULLIVAN	161
TOTAL	<u>691</u>
SHERIFF	
BLANK	53
JAMES V. DIPAOLO	293
EDWARD J. KENNEDY, JR	345
TOTAL	<u>691</u>

REPUBLICAN BALLOT
CONTINUED

COUNCILLOR	
BLANK	151
JOHN HENRY DEJONG	286
TOTAL	<u>437</u>
SEN. IN GENERAL COURT	
BLANK	435
DANIEL FINN	1
TED KENNEDY	1
TOTAL	<u>437</u>
REP IN GEN. COURT	
BLANK	436
DANIEL FINN	1
TOTAL	<u>437</u>
DISTRICT ATTORNEY	
BLANK	159
LEE JOHNSON	278
TOTAL	<u>437</u>
SHERIFF	
BLANK	435
DANIEL FINN	1
ROBERT BAKER	1
TOTAL	<u>437</u>

NO VOTES WERE CAST FOR THE REFORM PARTY IN THIS PRIMARY

STATE ELECTION
NOVEMBER 3, 1998

GOVERNOR/LT GOV -VOTE FOR 1

BLANKS	32
CELLUCCI AND SWIFT	1885
HARSHBARGER AND TOLMAN	1120
COOK AND ISRAEL	61
SMALLIS & FOUSER (WRITE-IN)	1
TOTAL	3099

ATTORNEY GENERAL -VOTE FOR 1

BLANKS	108
BRAD BAILEY	1195
THOMAS F. REILLY	1796
TOTAL	3099

SECRETARY OF STATE -VOTE FOR 1

BLANKS	178
WILLIAM FRANCIS GALVIN	1898
DALE C. JENKINS, JR	857
DAVID L. ATKINSON	166
TOTAL	3099

TREASURER -VOTE FOR 1

BLANKS	216
BOB MAGINN	1224
SHANNON P. O'BRIEN	1552
MERTON B. BAKER	107
TOTAL	3099

AUDITOR -VOTE FOR 1

BLANKS	216
A. JOSEPH DENUCCI	1710
MICHAEL T. DUFFY	958
CARLA A. HOWELL	215
TOTAL	3099

REPRESENTATIVE IN CONGRESS -VOTE FOR 1

BLANKS	85
MARTIN T. MEEHAN	2194
DAVID E. COLEMAN	820
TOTAL	3099

COUNCILLOR -VOTE FOR 1

BLANKS	463
JOHN HENRY DEJONG	1129
MARILYN PETITTO DEVANEY	1507
TOTAL	3099

SENATOR IN GENERAL COURT -VOTE FOR 1

BLANKS	689
STEVEN C. PANAGIOTAKOS	2406
WILLIAM WELD (WRITE IN)	1
JOE MALONE (WRITE IN)	1
JOHN RILEY (WRITE IN)	1
TOM WRONSKI (WRITE IN)	1
TOTAL	3099

REPRESENTATIVE IN GENERAL COURT - VOTE FOR 1

BLANKS	666
COLLEEN M. GARRY	2432
DAVE ERRICO (WRITE IN)	1
TOTAL	3099

DISTRICT ATTORNEY -VOTE FOR 1

BLANKS	248
MARTHA COAKLEY	1850
LEE JOHNSON	1001
TOTAL	3099

SHERIFF -VOTE FOR 1

BLANKS	883
JAMES V. DIPAOLO	2213
JOHN MACLEAN (WRITE IN)	1
CHRISTOPHER VARNUM (WRITE IN)	1
STEVE ELMORE (WRITE IN)	1
TOTAL	3099

QUESTION 1

BLANKS	147
YES	2061
NO	891
TOTAL	3099

STATE ELECTION
NOVEMBER 3, 1998

QUESTION 2

BLANKS	235
YES	1807
NO	<u>1057</u>

TOTAL	<u>3099</u>
-------	-------------

QUESTION 3

BLANKS	207
YES	2452
NO	<u>440</u>

TOTAL	<u>3099</u>
-------	-------------

QUESTION 4

BLANKS	107
YES	2226
NO	<u>766</u>

TOTAL	<u>3099</u>
-------	-------------

MINUTES OF THE
ANNUAL TOWN MEETING
TOWN OF TYNGSBOROUGH
MAY 19, 1998

PLACE: Junior/Senior High School
MODERATOR: Robert L. Kydd, Jr.

Time: 7:00PM
VOTERS PRESENT: 347

Article 2. ACCEPTANCE OF REPORTS

To see if the Town will vote to accept the reports of the Town Officers and Committees as printed, or take any other action relative thereto.

MOTION: To accept the reports of the Town Officers and Commissions as printed in the Annual Town Report.

ACTION: Voted in the affirmative.

Article 3. CHOOSE OFFICERS

To choose all officers not named in Article 1 of the Annual Town Election Warrant, or take any other action relative thereto.

MOTION: That the Town Meeting appoint Robert W. and Alan A. Sherburne Surveyor of Wood, Bark and Lumber; Stanley Shaw as Fence Viewer; and Kevin O'Connor, Janet Renk and Nancy Johnson as Memorial Day Committee members.

ACTION: Voted in the affirmative.

Article 4. DOG LICENSE FEES TO LIBRARY

To see if the Town will vote to transfer from the dog license fees the sum of \$2,000 to the Littlefield Library, or take any other action relative thereto.

MOTION: To withdraw Article 4.

ACTION: Voted in the affirmative to withdraw.

Article 5. FIX SALARIES OF ELECTED OFFICIALS

To see if the Town will vote to fix the salary and compensation of elective officers of the Town as provided by Section 108 of Chapter 41, of the Massachusetts General Laws, as amended, for the Fiscal year (July 1, 1998 - June 30, 1999), or take any other action relative thereto.

Salaries of the Elected Officials are included in the Department Appropriations.

	SALARIES	REQUESTED SALARIES	RECOMMENDED SALARIES
	7/01/97	7/01/98	7/01/98
ELECTIVE TOWN OFFICERS	6/30/98	6/30/99	6/30/99

	SALARIES 7/01/97 6/30/98	REQUESTED SALARIES 7/01/98 6/30/99	RECOMMENDED SALARIES 7/01/98 6/30/99
ELECTIVE TOWN OFFICERS			
Moderator	\$200	\$200	\$200
Selectmen Members (5)	\$1,200	\$1,200	\$1,200
Tax Collector	\$36,027	\$37,108	\$37,108
Assessors (3)			
Chairman	\$2,415	\$2,415	\$2,415
Members (2)	\$2,205	\$2,205	\$2,205
Town Clerk	\$36,027	\$37,108	\$37,108
Board of Health (3)			
Chairman	\$640	\$640	\$640
Members (2)	\$520	\$520	\$520
Tree Warden	-0-	-0-	-0-
Cemetery Commissioners (3)	-0-	-0-	-0-
School Committee (7)	-0-	-0-	-0-
Trustees of Littlefield Library (6)	-0-	-0-	-0-
Sewer Commissioners			
Chairman	\$2,000	\$2,000	\$2,000
Members (2)	\$1,500	\$1,500	\$1,500
Planning Board (5)			
Chairman	\$500	\$500	\$500
Members (4)	\$250	\$250	\$250
Finance Committee (7)	-0-	-0-	-0-
Constables (2)	-0-	-0-	-0-
Housing Authority (5)	-0-	-0-	-0-
Greater Lowell Regional Technical Vocational School (1)	-0-	-0-	-0-

MOTION That the Town accept to fix the salaries of elected officials as printed in the warrant.

ACTION: Voted in the affirmative.

Article 6. OPERATING BUDGET - SELECTMEN

To see if the Town will vote to raise and appropriate such sums of money as may be necessary to defray town expenses for the ensuing year, or take any other action relative thereto.

MOTION: That the Town vote to raise and appropriate the sum of \$19,422,380. to fund the Town's FY 99 operating budget, and to amend Article 6 , as printed in the warrant to reflect the following adjustments.

	TITLE	FROM	TO	DIFFERENCE
141	ASSOCIATE ASSESSOR	\$41,321	\$42,525	\$1,204
	TOTAL GEN. GOV'T	1,068,526	1,069,730	1,204
210	POLICE SALARY & WAGES	885,519	810,519	(75,000)
	POLICE OTHER S&W	187,389	218,351	30,962
225	COMMUNICATION WAGES	160,165	201,403	41,238
	COMMUNICATION EXPENSE	26,450	29,250	2,800
241	BUILDING INSP. SALARY	43,835	44,135	300
	TOTAL PUBLIC SAFETY	1,929,140	1,929,440	300
520	BOH DIRECTOR SALARY	35,011	37,500	2,489
	TOTAL HUMAN SERVICES	734,950	737,439	2,489
	SUBTOTAL ART #6 RECOMMENDED	19,418,387	19,422,380	3,993

ACTION: Voted in the affirmative as amended.

GENERAL GOVERNMENT-100

Moderator 114

Moderator Salary	200
Expenses	150

Board of Selectmen 122

Selectmen Salary	6,000
Secretary Salary	25,440
Clerical Coverage	3,000
Expenses	11,350

Executive Adm. Salary 123

Internship	10,000
Expenses	2,200
124	10,000

Unpaid Bills 125

0

Finance Committee 131

Clerical Wages	4,700
Reports	1,365
Expenses	1,135

Reserve Fund 132

100,000

Town Accountant 135

Town Accountant Salary	32,445
Certification	1,000
Clerical Wage	6,042
Expenses	3,525

Annual Audit 136	11,250
Board of Assessors 141	
Assessors' Salary	6,825
Associate Assessor	42,525
Senior Clerk	20,682
Expenses	14,000
Treasurer 145	
Treasurer Salary	28,215
Asst. Treasurer	19,377
Clerical	4,463
Certification	1,000
Tax Title	11,000
Expenses	13,810
Tax Collector 146	
Tax Collector Salary	37,108
Clerical Wages	22,596
Tax Title	2,000
Certification	1,000
Expense	19,996
Legal Expenses 151	
Counsel Stipend	36,900
Counsel Expense	3,500
Special Counsel 152	
Labor Counsel	15,000
Litigation	35,000
Special Legal Counsel	7,500
Landfill Agreement 153	54,349
Town Clerk 160	
Town Clerk Wages	37,108
Certification	1,000
Clerical Wages	20,750
Expenses	3,050
Election/Registration 162	
Salaries	8,450
Police Detail	4,500
Expenses	3,670
Conservation Commission 171	
Commissioners Salary	1,750
Agent Salary	32,344
Wages	7,937
Expenses	7,950
Open Space 172	1,000
NMCOG 174	2,500
Planning Board 175	
Board Salaries	1,500
Clerical Wages	6,550
Expenses/Engineer	31,850
Planner	0
Zoning Board 176	
Board Salaries	2,450
Clerical Wages	5,673
Expenses	1,675

Planning 177	
Planner/Grant Writer	33,500
Devel. Comm. Prior 181	100
Industrial Financing Authority	300
ADA Committee 185	1,000
Town Hall Care 192	
Custodian Wages	27,810
Expenses	120,532
Technology	0
Care of Old Town Hall 193	12,500
Town Reports 195	7,000
Misc. Printing	0
Total Gen.Gov.	1,069,730
STABILIZATION 199	250,000
PUBLIC SAFETY 200	
Police 210	
Police Salaries & Wages	810,519
Other Salaries & Wages	218,351
Longevity	0
Out of State Travel	2,500
Expenses	114,500
Police Station Care 211	
Custodian Salary	9,911
Expenses	31,300
Police Cruiser 212	56,756
Parking Clerk 213	2,500
Licensing Enforcement	5,000
Police Radio Lease 215	0
Fire 220	
Fire Salaries & Wages	211,669
Expenses	93,852
Fire Engine Purchase 221	
Communications 225	
Comm Ctr Salaries & Wages	201,403
Expenses	29,250
Ambulance Contract 230	
Building Inspector 241	
Inspector-Salary	44,135
Mileage	3,500
Clerk	32,621
Inspectional Coverage	1,000
Expenses	4,435
Gas Inspector 242	6,502
Mileage	1,000
Plumbing Inspector 243	6,502
Mileage	1,000
Sealer of Weights & Measures 244	480
Electrical Inspector 245	9,393
Mileage	2,000
Civil Preparedness 291	
Civil Prep.Salary	1,200
Expenses	2,360

Dog Officer 292	17,500
Tree Warden 294	6,300
Insect & Pest Control 296	1,000
Dutch Elm Disease 297	1,000
Fence Viewer 298	1
TOTAL PUBLIC SAFETY	1,929,440
EDUCATION 300	10,074,835
Fixed Assets	0
Transportation	781,259
Gr. Lowell Tech 301	1,844
DARE Program 305	
Dare Officer	47,400
Dare Expenses	5,000
TOTAL EDUCATION	10,910,338
STREETS & HIGHWAYS 400	
Highway Department 421	
Highway Salaries & Wages	307,010
Consulting Services	13,000
Seasonal Help	13,000
Machinery Fund 422	57,195
Winter Operations 423	102,500
Street Lights 424	35,000
Hwy Town Maint 425	66,700
Special signs 426	1,500
Construction 427	61,300
Uniform Allowance 429	4,160
Snow Unaccepted Roads 432	5,000
Cemetery Depart. 491	
Cemetery Sal. & Wages	15,079
Expenses	3,370
Cemetery Internment 492	
Internment Salaries	5,279
Expenses	3,500
TOTAL STREETS	693,593
HUMAN SERVICES 500	
Board of Health 520	
Board Salaries	1,680
Director Salary	37,500
Admin. Asst. Salary	20,042
Sick Coverage	912
Expenses	10,910
Restaurant Inspections	0
Dental Program 521	2,200
Town Nurse 522	2,500
Mental Health 523	400
Rubbish Contract 524	410,000
Recycling	99,228
Animal Disposal 525	432
Inspect. of Slaughter 527	25
Hazardous Waste Coll 528	12,000
Solid Waste Study Comm 529	1,500
Demolition & Health 530	257

Council on Aging 541	
Director Salary	35,224
Certification	1,000
Clerical Wages	25,741
Expenses	4,797
Community Center 542	5,610
Veterans Agent 543	
Vet. Agent Salary	11,447
Certification	500
Clerical Wages	11,654
Expenses	1,930
Veterans Benefits 544	38,700
Veterans Graves 545	750
Veterans Flags 546	500
TOTAL HUMAN SERV.	737,439
CULTURE & RECREATION 600	
Library 610	
Director Salary	39,000
Assistant Director	28,525
Salaries & Wages	76,659
Custodian	0
Vacation Wages	2,538
Expenses	48,300
Town Beach S&W 630	
Salary & Wages	5,250
Expenses	2,650
Recreation Program 655	
Equipment	1,440
Ballpark Main.	16,000
Summer Recreation	1,000
Memorial Day 660	700
Historical Comm 691	500
TOTAL CULTURE	222,562
DEBT SERVICE 700	
Principle Long Term 710	1,725,290
Interest Long Term 752	
Interest Short Term 759	35,000
TOTAL DEBT SERVICE	1,760,290
INSURANCE 800	
Middlesex County Retirement	385,000
Workers Compensation	33,833
Unemployment Compensation	30,000
Employee Health Ins	690,000
Employee Life Ins	1,750
Medicare	90,000
FICA	0
Property/Liability	75,000
Fire Accident	8,155
Police Accident	10,000
TOTAL INSURANCE	1,323,738

SEWER COMMISSION

Salary & Wages	80,000
Expenses	445,250
TOTAL SEWER	525,250

SUMMARY

General Government	1,069,730
Public Safety	1,929,440
Education	10,910,338
Streets	693,593
Human Services	737,439
Culture & Recreation	222,562
Debt	1,760,290
Insurance	1,323,738
Stabilization	250,000
Sewer	525,250
SUBTOTAL	19,422,380

Article 7. PROVIDE MATCHING GRANT FUNDS – SELECTMEN

To see if the Town will vote to raise and appropriate, or appropriate by transfer from available funds, the sum of \$5,900 to provide matching funds for a Grant proposal filed with the Commonwealth of Massachusetts Department of Environmental Management, or take any other action relative thereto.

MOTION: That the Town raise and appropriate \$5,900 to provide matching grant funds to be expended by the Board of Selectmen.

ACTION: Voted in the affirmative.

Article 8. PROVIDE MATCHING GRANT FUNDS – POLICE DEPARTMENT

To see if the Town will vote to raise and appropriate a sum not to exceed \$15,000 to allow the Tyngsborough Police Department matching grant funds, which are necessary in seeking both Federal and State Grants, to be expended by the Police Department, or take any other action relative thereto.

MOTION: That the Town raise and appropriate a sum not to exceed \$15,000, to be expended by the Police Dept. to be used as matching funds for grant applications.

ACTION: Voted in the affirmative.

Article 9. PURCHASE SCOTT AIR PACKS – FIRE DEPARTMENT

To see if the Town will vote to raise and appropriate the sum of \$25,000 to upgrade the Fire Department's Scott Air Packs, to be expended by the Board of Fire Engineers, or take any other action relative thereto.

MOTION: That the Town raise and appropriate the sum of \$25,000 to be expended by the Board of Fire Engineers for the purpose of upgrading the Fire Dept's Scott Air Packs.

ACTION: Voted in the affirmative.

Article 10. UPGRADE FIRE DEPARTMENT'S DISPATCH CENTER – FIRE DEPARTMENT

To see if the Town will vote to raise and appropriate the sum of \$4,700 to purchase a Personal Computer Workstation and Software, to upgrade the Fire Department's Dispatch Center, to be expended by the Board of Fire Engineers, or take any other action relative thereto.

MOTION: That the Town raise and appropriate the sum of \$4,700 to be expended by the Board of Fire Engineers, to upgrade the Fire Department's Dispatch Center.

ACTION: Voted in the affirmative.

Article 11. AMBULANCE SERVICE FEASIBILITY STUDY – FIRE DEPARTMENT

To see if the Town will vote to raise and appropriate a sum of money, not to exceed \$10,000, to conduct a Feasibility Study of a Fire Department Ambulance Service, to be expended by the Board of Fire Engineers, or take any other action relative thereto.

MOTION: That the Town raise and appropriate the sum of \$10,000 to be expended by the Board of Fire Engineers, to conduct a feasibility study of a Fire Dept Ambulance Service.

ACTION: Voted in the affirmative.

MOTION: To temporarily adjourn the meeting in order to conduct the Special Town Meeting called for 7:15PM.

ACTION: Adjourned at 7:24PM. Reconvened at 7:45PM

Article 12. FIRST PHASE OF 3 YEAR DATA VERIFICATION PROGRAM – ASSESSORS

To see if the Town will vote to raise and appropriate the sum of \$12,500.00 to conduct the First Phase of Three Year Data Verification Program on all properties, to be expended by the Board of Assessors, or take any other action relative thereto.

MOTION: That the Town raise and appropriate the sum of \$12,500 to be expended by the Board of Assessors, to conduct the first phase of the Three Year Data Verification Program.

ACTION: Voted in the affirmative.

Article 13. INTER-GOVERNMENTAL AGREEMENT – BOARD OF HEALTH

To see if the Town will vote to authorize the Board of Health to enter into an inter-governmental agreement with the Town of Dunstable, MA for the purpose of conducting a joint Household Waste Collection Day, to be expended by the Board of Health, or take any other action relative thereto.

MOTION: That the Town vote to authorize the Board of Health to enter into an inter-governmental agreement with the Town of Dunstable, MA for the purpose of conducting a joint Hazardous Waste Collection Day.

ACTION: Voted in the affirmative.

Article 14. ACCEPT GIFT – SELECTMEN

To see if the Town will vote to accept a gift of an eight hundred square foot building addition to the Department of Public Works from the Friends of Ron Corcoran, or take any other action relative thereto.

MOTION: To accept Article 14 as printed.

ACTION: Voted in the affirmative.

Article 15. DEPARTMENT OF PUBLIC WORKS BUILDING ADDITION – HIGHWAY DEPARTMENT

To see if the Town will vote to transfer the sum of \$8,000 from the Roof Repair Account to fund the completion of the interior of the building addition located at the Department of Public Works, to be expended by the Highway Department, or take any other action relative thereto.

MOTION: That the Town vote to transfer from the roof repair account the sum of \$8,000 to be used to complete the interior of the building addition located at the Department of Public Works, 87 Kendall Road, Tyngsborough, MA

ACTION: Voted in the affirmative.

Article 16. WARNING LIGHTS – SCHOOL DEPARTMENT

To see if the Town will vote to raise and appropriate the sum of \$27,000, to be expended by the School Committee, to purchase and install school warning lights at the Norris Road School Complex, or take any other action relative thereto.

MOTION: To accept Article 16 as printed.

ACTION: Voted in the affirmative.

Article 17. NEW FIRE ALARM SYSTEM FOR NRE – SCHOOL DEPARTMENT

To see if the Town will vote to raise and appropriate the sum of \$25,000, to be expended by the School Department, to replace the fire alarm system at the Norris Road Elementary School, or take any other action relative thereto.

MOTION: To accept Article 17 as printed.

ACTION: Voted in the affirmative.

Article 18. COMPLETION OF WICASEE PARKING LOT – SELECTMEN

To see if the Town will vote to raise and appropriate the sum of \$10,000, to be expended by the Board of Selectmen, to complete the paving of the parking lot at the Wicassee Playground, or take any other action relative thereto.

MOTION: That the Town vote to raise and appropriate the sum of \$10,000, to be expended by the Board of Selectmen, to complete paving the parking lot at the Wicassee Recreation Complex.

ACTION: Voted in the affirmative.

Article 19. PURCHASE OF HEPATITUS B VACCINES – FIRE DEPARTMENT

To see if the Town will vote to raise and appropriate the sum of \$1,100, to be expended by the Fire Department, for the purpose of purchasing Hepatitis B Vaccines, or take any other action relative thereto.

MOTION: That the Town vote to raise and appropriate the sum of \$1,100, to be expended by the Board of Fire Engineers to purchase Hepatitis B vaccines.

ACTION: Voted in the affirmative.

Article 20. STABILIZE TAX RATE – SELECTMEN

To see if the Town will vote to transfer from available funds the sum of \$301,501 to be used to stabilize the Tax Rate for FY 99, or take any other action relative thereto.

MOTION: That the Town vote to transfer from Free Cash the sum of \$301,501 to be expended in order to stabilize the tax rate for FY99.

ACTION: Voted in the affirmative.

Article 21. HOME RULE PETITION – SELECTMEN

To see if the Town will authorize the Board of Selectmen to petition the General Court of Massachusetts to enact the following home rule petition:

AN ACT AUTHORIZING THE TOWN OF TYNGSBOROUGH TO ISSUE A LICENSE FOR THE SALE OF ALL ALCOHOLIC BEVERAGES TO BE DRUNK ON THE PREMISES TO NE RESTAURANT COMPANY, INC.

Notwithstanding the provisions of section seventeen of chapter one hundred and thirty-eight of the General Laws, the Licensing Authority of the Town of Tyngsborough is hereby authorized to issue to NE Restaurant Company, Incorporated, a license for sale of all alcoholic beverages to be drunk on the premises under the provisions of section fifteen of said chapter one hundred and thirty-eight. Said license shall be subject to all the provisions of said chapter one hundred and thirty-eight except said section seventeen; provided, however, that said licensing authority; shall not approve the transfer of said license within one year after the date of issuance of such license by said licensing authority; provided, further, that said licensing authority shall not approve the transfer, pledging or issuance of share of stock of such corporation within one year after the date of issuance, or take any other action relative thereto.

MOTION: To accept Article 21 as printed.

ACTION: Voted in the affirmative.

Article 22. CONSTRUCTION OF SEWER EXTENSION FOR SCHOOLS – SEWER COMMISSION

To see if the Town will vote to appropriate the sum of \$3,600,000 for the purpose of financing the construction of sewers for schools and priority need areas that are eligible for State Revolving Loan funding, and related engineering, legal, accounting, land acquisition, and other expenses, including, without limitation, all costs thereof and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen is hereby authorized to borrow such amount in accordance with Chapter 29C, or Chapter 44, Section 7(I) of the Massachusetts General Laws, or any other enabling authority and to issue bonds or notes of the Town therefor, and in connection therewith, the Selectmen and the Treasurer are hereby authorized to enter into a loan agreement and or security agreement with the Trust, and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the above-described project or for the financing thereof; that the Board of Sewer Commissioners is hereby authorized to enter into a project regulatory agreement with the Department of Environmental Protection; that the Board of Sewer Commissioners is hereby authorized to acquire by purchase, eminent domain, or otherwise, such rights, titles, or interests in land as may be necessary to carry out the purposes of this article; that the Board of Sewer Commissioners is hereby authorized to accept any and all state and federal or other grants in relation to the project; and that Board of Sewer Commissioners is hereby authorized to take any action necessary to carry out the purposes of this article.

MOTION: To accept Article 22 ,amending the amount to \$3,800,000

ACTION: Voted in the affirmative by a 2/3 vote 6 NO and more than 56 YES.

Article 23. AMEND TOWN OF TYNGSBOROUGH BY-LAWS – SELECTMEN

To see if the Town will vote to amend the Town of Tyngsborough By-laws, Article XXIX, Streets and Sidewalks, Section 7, Safety, by adding a Section 7.3.5 which will read: Section 7.3.5. – Billing for details shall be "Payable Upon Receipt" of the bill. Any individual or business requiring a detail for more than three (3) days, will be required to pay at least one week in advance, of each week the detail is needed. Any individual or business who fails to pay within a reasonable period of time, shall be denied future details, until such bill is paid. Further, if in the opinion of the Chief of Police or his designee, the lack of a police detail creates a safety hazard, the Chief of Police or his designee may require the individual or business to cease any further actions which have or may lead to a safety issue, or take any other action relative thereto.

MOTION: To accept Article 23 as printed.

ACTION: Voted in the affirmative.

Article 24. ACCEPT PROVISIONS OF MGL c. 40 S 21D – BOARD OF HEALTH

To see if the Town will vote to implement the provisions of Massachusetts General Laws, Chapter 40, Section 21D and to amend the Town by-laws by adding the following: Smoking regulations adopted by the Board of Health will be subject to a specific penalty, at the discretion of the Town Board who is the appropriate enforcing authority, and be enforced in the method provided in M. G. L. section 21D of chapter 40 of the Massachusetts General Laws "Non Criminal Disposition of Certain Violations" "Enforcing Authority" as used in this by-law shall mean the Board of Health, or take any other action relative thereto.

MOTION: That the Town vote to implement the provisions of Massachusetts General Laws, Chapter 40, Seciton 21D and to amend the Town By-Laws by adding the following: Smoking regulations adopted by the Board of Health will be subject to a specific penalty, at the discretion of the Town Board who is the appropriate enforcing authority, and be enforced in the method provided in Massachusetts General Law Chapter 40, Section 21D of the Massachusetts General Laws "Non Criminal Disposition of Certain Violations" "Enforcing Authority" as used in this by-law shall mean the Board of Health.

AMENDMENT: To withdraw Article 24.

ACTION: Voted in the affirmative to withdraw.

Article 25. ACCEPT PROVISIONS OF MGL c. 140, S 147A – TOWN CLERK

To see if the Town will vote to accept the provisions of Massachusetts General Laws, Chapter 140, Section 147A, which will enable the Town to enact a bylaw and set and collect fees relative to the regulation of dogs, or take any other action in relation thereto.

MOTION: That the Town vote to accept the provisions of Massachusetts General Laws, Chapter 140, Section 147A, which will enable the Town to enact a By-Law and set and collect fees relative to the regulation of dogs.

ACTION: Voted in the affirmative.

Article 26. APPROPRIATE FUNDS FOR DOG PROGRAM – TOWN CLERK

To see if the Town will vote to raise and appropriate the sum of \$2,000.00 to implement the new dog program, or take any other action in relation thereto.

MOTION That the Town vote to raise and appropriate the sum of \$2,000, to be expended by the Town Clerk, to implement the new dog program.

ACTION: Voted in the affirmative.

Article 27. AMEND TOWN BYLAW – REGULATION OF DOGS – TOWN CLERK

To see if the Town will vote to amend Articles 17, 26 and 27 of the Town Bylaws by deleting those articles in their entirety and substituting the following Article 17,

STATEMENT OF PURPOSE

This bylaw is intended to guide those persons owning or keeping dogs in their role as responsible pet owners so as not to adversely affect the residents of the Town of Tyngsborough.

REFERENCE TO MASSACHUSETTS GENERAL LAWS

Any reference to a "section" in this bylaw shall mean M. G. L. c. 140, s 136A through 174D inclusive, as may be amended from time to time and except as modified herein, are incorporated into this bylaw relating to the regulation of dogs.

DEFINITIONS

Unless otherwise set out in this bylaw, any term defined in M. G. L. c. 140 s. 136A shall have the same meaning in this bylaw, and shall be expressly incorporated herein.

OWNER Any person or persons, firm, association or corporation owning, keeping or harboring a dog within the Town.

PERSON An individual, partnership, association, company or corporation.

AT LARGE On or off the premises of the owner, and not under the control of the owner or authorized person either by leash, cord, chain or other means.

ANIMAL SHELTER Any premises designated for the purpose of impounding and caring for animals held under authority of this bylaw.

LICENSE PERIOD From January 1 of each year to December 31 of the same year.

KENNEL One (1) pack or collection of dogs on a single premises, whether maintained for breeding, boarding, sale, training, hunting or other purposes, and including any shop where dogs are on sale, and also including every pack or collection of four (4) or more dogs, six (6) months old or older, owned or kept by a person on a single premise, regardless of the purpose for which they are maintained.

RESTRAINT A dog shall be deemed to be under restraint if it is on the premises of the owner accompanied by a person who shall have the dog under control; or is in a suitably enclosed area; or if outside the premises of the owner, is accompanied by a person who shall have the dog under control by holding it firmly on a leash no greater than six (6) feet in length.

EFFECTIVE IMPLEMENTATION DATE OF THIS BYLAW

This bylaw shall go into effect on the date of posting the Town Bulletin following the approval of the Attorney General.

DOG CONTROL OFFICER

The Board of Selectmen shall annually appoint a dog control officer under the provisions of M. G. L. c. 140 s. 151 and s. 151A to carry out the provisions of this bylaw, and perform such other duties and responsibilities as the Board may determine. The Board shall determine hours and conditions of work for the dog control officer. The dog control officer shall seek out and notify all owners of all dogs within the Town that have not been licensed within the required time under the provisions of this bylaw; shall seek out, catch and confine any dogs within the Town that are found on public property, or on private property where said dog is trespassing and the owner or person in control of such property wants the dog removed, if said dog is in violation of any section of this bylaw. No person shall interfere with, hinder, molest or abuse a dog control officer in the exercise of such responsibilities. The provisions of M. G. L. c. 140 s. 151 and s. 151A regarding killing and/or transfer of any dogs shall apply and are expressly incorporated in this bylaw. No dog control officer shall be a licensed animal dealer registered with the United States Department of Agriculture, and no dog control officer, either privately or in the course of carrying out official assignments as an agent for this Town, or shall any other agent of the Town, give, sell, or turn over any animal which may come into custody to any business or institution licensed or registered as a research facility or animal dealer with the United States Department of Agriculture. Whoever violates the provisions of this paragraph shall be punished as provided in M. G. L. c. 140 s. 151. It shall be the duty of the dog control officer to keep, or cause to be kept, accurate and detailed records of the impoundment and disposition of all dogs held in custody; a monthly telephone log of all calls regarding dogs, all bite cases reported and the investigation of same, and to submit monthly reports to the Board of Selectmen.

HEARING OFFICER

The Board of Selectmen shall act as hearing officer on all matters pertaining to the enforcement of this bylaw and the settling of any disputes between dog owner, the Town and its residents.

VACCINATION REQUIREMENT

Whoever is the owner of a dog six months of age or older shall cause such dog to be vaccinated against rabies by a licensed veterinarian using a vaccine approved by the Department of Public Health. Such owner shall produce a veterinarian's certificate that such dog has been so vaccinated setting forth the date of such vaccination and the duration of immunity; a metal rabies tag bearing an expiration date indicating that such certification is still in effect; or a notarized letter from a veterinarian that a certification was issued.

Unvaccinated dogs acquired or brought into the Town shall be vaccinated within thirty days after acquisition or entry into the Town or upon reaching the age of six months, whichever comes later

Unvaccinated dogs shall be re-vaccinated in accordance with rules and regulations adopted and promulgated by the Department of Public Health.

REGISTRATION, LICENSES AND FEES

Any owner of a dog which is six (6) months of age or older and is located in the Town of Tyngsborough shall obtain a license for that dog commencing on January 1 of each year, as required by M. G. L. c. 140.

The fee for every license shall be:

Neutered male dogs and spayed female dogs	\$ 7.00
Unneutered male dogs and unspayed female dogs	\$11.00

The registering, numbering, describing and licensing of a dog shall be done by the Town Clerk on a form prescribed and supplied by the Town Clerk, and shall be subjected to the condition expressed therein that the dog which is the subject of the license shall be controlled and restrained from killing, chasing or harassing livestock, fowls or wildlife.

The owner of a licensed dog shall cause it to wear around its neck or body a harness of leather or other suitable material, to which shall be securely attached a tag on a form prescribed by and issued by the Town Clerk when a license is issued. Such tag shall state the following information: (a) Town of Tyngsborough; (b) year of issue; and (c) tag number. The Town Clerk shall maintain a record of the identifying numbers.

If any such tag shall be lost, the owner of such dog shall forthwith secure a substitute tag from the Town Clerk. The fee for the duplicate tag shall be: Duplicate Tag: \$1.00

The Town Clerk shall not grant such license for any dog unless the owner thereof provides the Town Clerk with either a veterinarian's certification that such dog has been vaccinated in accordance with the provisions of M. G. L. s.145B or has been certified exempt from such provision as outlined in M. G. L. c. 140 s.137 or s.137A, or a kennel license has been issued in accordance with Kennel Registration, Licenses and Fees.

All fees collected for licenses and fines under this bylaw shall be paid into the dog pound fund and be under the supervision of the Board of Selectmen.

KENNEL REGISTRATION, LICENSES, AND FEES

Any person maintaining a kennel shall have a kennel license. The fee for kennel licenses shall be:

Four (4) dogs	\$ 25.00
Five (5) to ten (10) dogs	50.00
Eleven (11) dogs or more	100.00

Any person who meets all requirements of the Town of Tyngsborough Zoning Bylaw and M. G. L. c. 140 s. 137A, may apply for a kennel license from the Town Clerk on a form prescribed and supplied by the Town Clerk and for a fee as set out in this bylaw.

The provisions of M. G. L. c. 140 s.138 and s138A shall be expressly incorporated herewith and shall henceforth apply under this bylaw.

The dog control officer may at any time inspect or cause to be inspected any kennel and if, in her or his judgment the same is not being maintained in a sanitary and humane manner, or if records

are not properly kept as required by law, shall file with the Board of Selectmen a petition setting forth the facts, and the Board shall upon this petition, or upon a petition of twenty-five citizens, setting forth that they are aggrieved, or annoyed to an unreasonable extent, by one or more dogs at a kennel maintained in Town, because of excessive barking or vicious disposition of said dog or other conditions connected with such kennel constituting a public nuisance, said Board, within seven days after the filing of such petition, shall give notice to all parties in interest of a public hearing to be held within fourteen days after the date of such notice. Within ten days after such public hearing said Board shall make an order either revoking or suspending such kennel license or otherwise regulating said kennel, or dismissing said petition. Within ten days after such order the holder of such license may bring a petition in the district court as outlined in M. G. L. c. 140 s. 137C. Any person maintaining a kennel after the license therefore has been so revoked, or while such license is so suspended, shall be punished as set forth in the penalty provision of this bylaw. The Board may in the case of any suspension, reinstate such license.

KENNEL REGULATIONS

The Town Clerk shall issue no kennel permit pursuant to the provisions of M. G. L. c. 140 s. 137A, unless:

He or she has received a written report from the dog control officer certifying as follows:

That the premises where the applicant's kennel is located has been inspected.

That the premises proposed are appropriate for use as a kennel in compliance with the zoning bylaws of the Town of Tyngsborough.

That such use will have no significant adverse effect on the peace and quiet of the neighborhood or on the sanitary conditions there.

FAILURE TO LICENSE

In addition to the requirement that a dog shall be duly licensed as required by law, upon the complaint of the dog control officer, the penalty for the owner of a dog not licensed on or before March 1 in any year shall be:

Failure to license dog (in addition to license fee): \$25.00

All fees collected under this section shall be paid into the dog pound fund under the supervision of the Board of Selectmen.

LEASH LAW

No owner or keeper of any dog shall permit such dog to run at large at any time between the hours of 7:00 A.M. and 9:00 P.M. licensed or unlicensed. The provisions of this section shall not be intended to apply to dogs participating in any dog show, or to "seeing-eye" dogs properly trained to assist blind persons for the purpose of aiding them in going from place to place, nor to any dogs properly trained and under the control of and aiding the deaf, nor to any dogs, being trained or actually being used for hunting purposes. Nothing contained in the foregoing paragraph shall prevent the Board of Selectmen from passing any orders authorized by M. G. L. c. 140 s. 137 at such times as they shall deem necessary to safeguard the public.

NUISANCE ABATEMENT

The keeping or harboring of any dog, whether licensed or not, which by habitual, consistent and persistent howling, yelping, barking, or other noise disturbs or annoys any persons residing in the neighborhood is unlawful and is hereby declared to be a public nuisance and each day shall constitute a separate offense. Dogs shall be kept in such a manner that no nuisance is produced regarding sanitary conditions, housing, food, shelter, water, or other factors which may cause a nuisance. Upon determination by the dog control officer, based on evidence, that a dog is causing a nuisance, the owner of such dog shall be punished as set forth in the penalty section of this bylaw.

Every female dog in heat shall be confined in a building or secured enclosure in such a manner that such female dog cannot come into contact with another animal except for planned breeding. The owner of any unsprayed and unleashed female dog found by the dog control officer roaming in season (heat) off the premises of the owner shall be punished in the penalty section of this bylaw. When the owner of a male dog is notified by the dog control officer that his or her dog is a nuisance to residents while attracted to the residence of a female dog in heat, the owner of the male dog shall be requested to keep the male dog restrained.

The definition of nuisance dogs includes but is not limited to dogs whose owners repeatedly allow them to:

- Bark Excessively
- Roam free or unrestrained during the hours of 7 A.M. to 9 P.M.
- Damage property
- Molest passersby
- Chase persons walking, jogging, or riding bicycles
- Chase vehicles; and/or
- Disturb the peace in any way at any time.

QUARANTINE OF DOG THAT BITES

The dog owner shall immediately, and within twenty-four (24) hours, notify the dog control officer and agent for the Board of Health, if the dog bites a person. For biting a person, the dog must be quarantined subject to Massachusetts General Laws c.129, s.21. Any and all violations of a quarantine order will be subject to general penalties under Massachusetts General Laws c.129, s. 30.

VICIOUS DOGS

Vicious dogs are defined as dogs who unprovoked have attacked or bitten a human being or animal, or has a known propensity, tendency or disposition to attack unprovoked, to cause injury or to endanger the safety of human beings or animals.

No dog shall be declared vicious if injury or damage sustained by a person who was willfully trespassing or committing or attempting to commit a crime or committing other tort upon the premises occupied by the owner of a dog. Also exempted are dogs who were teased, tormented, abused or assaulted by the injured person or animal prior to attacking or biting. No dog shall be declared vicious if the dog was protecting or defending a human being in its immediate vicinity from attack or assault.

Potentially vicious dogs are defined as dogs who, when unprovoked, in a vicious or terrorizing manner approach any person or animal in an apparent attitude of attack in any public place within the Town.

Dogs who have violated any of the above conditions can be declared to be a nuisance, vicious or potentially vicious by the Board of Selectmen upon written complaint of a citizen, the dog control officer, Police Department or other public safety agent.

DISPOSITION OF DOGS

Any dog confined by the dog control officer, unless picked up by the owner, shall be kept for at least ten (10) days.

A storage fee for the boarding of impounded dogs shall be levied at a rate of \$5.00 per day.

Any dog confined by the dog control officer shall not be released to the owner until the owner produces evidence of a current dog license and pays all fines and storage fees.

LIABILITY FOR DOGS

The owner of a dog which has done damage to livestock or fowls shall be liable in tort to the Town for all damages so done in which the Town has been requested to pay as provided by

Massachusetts General Laws, chapter 140 or by this bylaw. Such action may be brought by the Board of Selectmen or by the dog control officer.

VIOLATIONS

A violation of any section of this bylaw shall be punishable by a warning for the first offense. Any person authorized to enforce provisions of this bylaw shall issue a citation to the owner of any dog violating the provisions of this bylaw. Any such citation shall include, in addition to the violation charge, the name and address of the owner of the dog, the date and time and location of the alleged offense, and, if not a warning, the amount of the penalty due. Said citation shall be on a form prescribed by and furnished by the dog control officer.

PENALTIES AND/OR FINES

The following penalties, except where otherwise indicated herein, shall be in effect for violations of this bylaw after a warning has been issued.

(A) First offense in calendar year	\$ 25.00
Second offense in calendar year	\$ 50.00
Third and each subsequent in calendar year	\$100.00

SEVERABILITY CLAUSE

If any part, section or provision of the bylaw is found to be invalid, the remainder of this bylaw shall not be affected thereby. No provision or interpretation of a provision of this bylaw is intended to be either in conflict with or an attempt to change any statutory provision in Massachusetts General Laws, Chapter 140, pertaining to dogs, or take any other action relative thereto.

MOTION: To accept Article 27 as printed.

ACTION: Voted in the affirmative.

MOTION: To adjourn the meeting.

ACTION: Meeting adjourned at 9:20PM

Attest: Dorothy A. Dunderdale,
Town Clerk

**MINUTES
OF
SPECIAL TOWN MEETING**

May 19, 1998

Place: Jr/Sr High School
Moderator: Robert L. Kydd

Time: 7:24PM
Voters Present 347

Article 1. SUPPLEMENT CAPITAL PROJECT – SELECTMEN

To see if the Town will vote to transfer from available funds the sum of \$62,500, to be expended by the Board of Selectmen, to complete work on the Town's Municipal Complex, or take any other action relative thereto.

MOTION: To amend that the Town transfer from Free Cash the sum of \$57,000, to be expended by the Board of Selectmen, to complete work on the Town's Municipal Complex.

ACTION: Voted in the affirmative.

Article 2. RENEW CABLE TELEVISION AGREEMENT – SELECTMEN

To see if the Town will vote to transfer from available funds a sum of Money not to exceed \$12,500, to be expended by the Board of Selectmen for the purpose of the renewal of the Town's Cable Television Agreement, or take any other action relative thereto.

MOTION: That the Town vote to transfer from Free Cash the sum of \$12,500, to be expended by the Board of Selectmen, for the purpose of renewing the Town's Cable Television Agreement.

ACTION: Voted in the affirmative.

Article 3. SUPPLEMENT SALARY & WAGE ACCOUNT – ASSESSORS

To see if the Town will vote to raise and appropriate, or appropriate by transfer from available funds the sum of \$790.00, to be expended by the Board of Assessors, to supplement the Assessors Clerical Salary & Wages which was short funded for Fiscal year 1998, or take any action relative thereto.

MOTION: To accept Article 3 as printed.

AMENDMENT: To transfer the \$790.00 from Free Cash.

ACTION: Voted in the affirmative.

Article 4. TRANSFER OF FUNDS – SEWER COMMISSION

To see if the Town will vote to transfer from the Sewer Enterprise Fund the amount of \$351,034 to be paid to the Town of Dracut for reimbursement of the Tyngsborough Share of the Lowell Regional Waste Water Utility Capital Improvement charges, or take any action relative thereto.

MOTION: To accept Article 4 as printed.

ACTION: Voted in the affirmative.

Article 5. TRANSFER OF FUNDS – SELECTMEN

To see if the Town will vote to transfer from available funds the sum of \$775.00 to be expended by the Board of Selectmen for the purpose of paying a prior year bill, or take any action relative thereto.

MOTION: That the Town vote to transfer from Free Cash the sum of \$775, to be expended by the Board of Selectmen, in order to pay a prior year bill.

ACTION: Voted in the affirmative.

Article 6. TRANSFER OF FUNDS – POLICE DEPARMTENT

To see if the Town will vote to transfer from available funds the sum of \$12,500, to be expended by the Police Department, to cover medical expenses for a Police Officer injured on duty, or take any other action relative thereto.

MOTION: That the Town vote to transfer from Free Cash the sum of \$12,500, to be expended by the Police Department, to pay for medical expenses incurred by a police officer who was injured while on duty.

ACTION: Voted in the affirmative.

Article 7. TRANSFER OF FUNDS – POLICE DEPARTMENT

To see if the Town will vote to appropriate by transfer from available funds, the sum of \$18,909 from free cash to the Police Department Detail Account, to be expended by the Police Department, or take any action relative thereto.

MOTION: That the Town vote to transfer from Free Cash, the sum of \$18,909 to the Police Department Detail Account, to be expended by the Police Department.

ACTION: Voted in the affirmative.

Article 8. TRANSFER OF FUNDS – FIRE DEPARTMENT

To see if the Town will vote to transfer the sum of \$10,000 from the Interest on Short Term Borrowing Account to the Fire Department Call Fire Fighters Wage Account, to be expended by the Board of Fire Engineers, or take any other action relative thereto.

MOTION: That the Town vote to transfer from the Interest on Short Term Borrowing Account the sum of \$10,000 to the Fire Department Call Fire Fighter Account, to be expended by the Board of Fire Engineers, to cover a deficit in the wage account for FY98.

ACTION: Voted in the affirmative.

Article 9. TRANSFER OF FUNDS – HIGHWAY DEPARTMENT

To see if the Town will vote to transfer from available funds the sum of \$50,000, to be expended by the Town Accountant, to offset the deficit in the FY 98 Snow and Ice Account, or take any other action relative thereto..

MOTION: To amend that the Town vote to transfer from Free Cash to the Highway Department's Snow and Ice Account the sum of \$48,212, to be expended by the Town Accountant, to offset the deficit in the FY98 Snow and Ice Account.

ACTION: Voted in the affirmative.

MOTION: To adjourn the meeting.

ACTION: Meeting adjourned at 7:45PM.

Attest:

Dorothy A. Dunderdale, Town Clerk

Minutes of the
SPECIAL TOWN MEETING
TOWN OF TYNGSBOROUGH
September 22, 1998

PLACE: JR/SR HIGH SCHOOL
TIME: 7:15PM

MODERATOR: KEVIN V. O'CONNOR
VOTERS PRESENT: 340

IN THE ABSENCE OF THE ELECTED TOWN MODERATOR, ROBERT L. KYDD JR, WHO WAS AWAY ON A BUSINESS TRIP, THE TOWN CLERK OPENED THE MEETING . KEVIN V. O'CONNOR WAS NOMINATED AS ACTING MODERATOR FOR THE MEETING, SECONDED AND ELECTED BY A UNANIMOUS VOICE VOTE.

Article 1. PURCHASE OF EQUIPMENT – CEMETERY COMMISSIONERS

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$36,500.00, to be expended by the Cemetery Commissioners, to purchase a new truck, or take any other action relative thereto.

MOTION: THAT THE TOWN WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF \$36,500.00, TO BE EXPENDED BY THE CEMETERY COMMISSIONERS, TO PURCHASE A NEW TRUCK.

ACTION: VOTED IN THE AFFIRMATIVE.

Article 2. TRANSFER OF FUNDS – CEMETERY COMMISSIONERS

To see if the Town will vote to transfer from the Cemetery Sale of Lot Fund to the Cemetery Improvement Fund the sum of \$2,200.00 to be expended by the Cemetery Commissioners, or take any other action relative thereto.

MOTION: THAT THE TOWN WILL VOTE TO TRANSFER FROM THE CEMETERY SALE OF LOT FUND TO THE CEMETERY IMPROVEMENT FUND THE SUM OF \$2,200.00, TO BE EXPENDED BY THE CEMETERY COMMISSIONERS.

ACTION: VOTED IN THE AFFIRMATIVE.

Article 3. TRANSFER OF FUNDS – SELECTMEN

To see if the Town will vote to transfer the sum of \$1,200.00 from Account #01-123-4500 Administrator's Expense, to Account #01-123-5720, Out of State Travel, or take any other action relative thereto.

MOTION: THAT THE TOWN VOTE TO TRANSFER THE SUM OF \$1,200.00, FROM THE ADMINISTRATOR'S EXPENSE ACCOUNT, TO THE OUT OF STATE TRAVEL ACCOUNT.

ACTION: VOTED IN THE AFFIRMATIVE.

Article 4. ACCEPT THE PROVISIONS OF CHAPTER 40, SECTION 13C OF THE MASSACHUSETTS GENERAL LAWS – SELECTMEN

To see if the Town will vote to accept the provisions of Chapter 40, Section 13C of the Massachusetts General Laws related to the financing and accounting for self-insured Workers' Compensation funds, or take any other action relative thereto.

MOTION: THAT THE TOWN VOTE TO ACCEPT THE PROVISIONS OF CHAPTER 40, SECTION 13C OF THE MASSACHUSETTS GENERAL LAWS RELATED TO THE FINANCING AND ACCOUNTING FOR SELF-INSURED WORKERS' COMPENSATION FUNDS.

ACTION: VOTED IN THE AFFIRMATIVE.

Article 5. PURCHASE OF SOFTWARE – ACCOUNTANT

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$11,000.00, to be expended by the Town Accountant to purchase new Financial Management Software, or take any other action relative thereto.

MOTION: THAT THE TOWN WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF \$11,000.00, TO BE EXPENDED BY THE TOWN ACCOUNTANT TO PURCHASE NEW FINANCIAL MANAGEMENT SOFTWARE.

ACTION: VOTED IN THE AFFIRMATIVE.

Article 6. FUND A CONTRACT – SELECTMEN

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$15,000.00, to be expended by the Board of Selectmen, to contract with a structural engineer to provide the Board of Selectmen a report on the conditions of the former Town Hall, located at 10 Kendall Road, or take any action relative thereto.

MOTION: THAT THE TOWN VOTE TO RAISE AND APPROPRIATE THE SUM OF \$15,000.00, TO BE EXPENDED BY THE BOARD OF SELECTMEN, TO ENTER INTO A CONTRACT WITH A STRUCTURAL ENGINEER TO PROVIDE THE BOARD OF SELECTMEN A REPORT ON THE CONDITION OF THE FORMER TOWN HALL.

ACTION: VOTED IN THE AFFIRMATIVE.

Article 7. PAYMENT OF TOWN HALL/LIBRARY WATER TIE IN FEE – SELECTMEN

To see if the Town will vote to raise and appropriate or transfer from available funds the amount of \$9,075.00, to be expended by the Board of Selectmen, to pay the Tyngsborough Water District's tie in fee for the new Town Hall/Library, or take any action relative thereto.

MOTION: THAT THE TOWN VOTE TO RAISE AND APPROPRIATE THE SUM OF \$9,075.00 TO BE EXPENDED BY THE BOARD OF SELECTMEN, TO PAY THE TYNGSBOROUGH WATER DISTRICT'S TIE IN FEE FOR THE NEW TOWN HALL/LIBRARY.

ACTION: VOTED IN THE AFFIRMATIVE.

Article 8. BUDGET ADJUSTMENTS – SELECTMEN

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$9,745.00 to be expended by the Board of Selectmen to supplement the following FY 99 operating budgets,

01	241	5102	000	Building Dept. Clerical	\$4,000.00
01	543	5102	000	Veteran's Office Clerical	\$ 50.00
01	192	5100	000	Town Hall Custodian	\$3,975.00
01	146	5102	000	Tax Collector's Clerical	\$1,720.00

or take any action relative thereto.

MOTION: THAT THE TOWN VOTE TO RAISE AND APPROPRIATE THE SUM OF \$9,745.00, TO BE EXPENDED BY THE BOARD OF SELECTMEN, TO SUPPLEMENT THE FOLLOWING BUDGETS FOR FY 99 – BUILDING DEPT. CLERICAL - \$4,000.00

BOARD OF APPEAL'S CLERICAL - \$50.00

TOWN HALL CUSTODIAN - \$3,975.00

TAX COLLECTOR'S CLERICAL - \$1,720.00

ACTION: VOTED IN THE AFFIRMATIVE.

Article 9. PRIOR YEAR BILL - SELECTMEN

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$ 44.65 to pay a prior year's bill for janitorial supplies, or take any other action relative thereto.

MOTION: THAT THE TOWN VOTE TO RAISE AND APPROPRIATE THE SUM OF \$44.65, TO BE EXPENDED BY THE BOARD OF SELECTMEN, TO PAY A PRIOR YEAR'S BILL FOR JANITORIAL SUPPLIES.

ACTION: UNANIMOUSLY VOTED IN THE AFFIRMATIVE.

Article 10. SUPPLEMENT TOWN'S INSURANCE ACCOUNT – SELECTMEN

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$5,910.00, to be expended by the Board of Selectmen, to supplement the Town's Fire and Police Department Accidental Insurance Accounts, or that take any other action relative thereto.

MOTION: THAT THE TOWN VOTE TO RAISE AND APPROPRIATE THE SUM OF \$5,910.00 TO BE EXPENDED BY THE BOARD OF SELECTMEN, TO SUPPLEMENT THE TOWN'S FIRE AND POLICE DEPARTMENT ACCIDENTAL INSURANCE ACCOUNTS.

ACTION: VOTED IN THE AFFIRMATIVE.

Article 11. SUPPLEMENT THE SPECIAL LEGAL ACCOUNT – SELECTMEN

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$40,000, to be expended by the Board of Selectmen, to supplement the Special Legal Account, or take any other action relative thereto.

MOTION: THAT THE TOWN VOTE TO RAISE AND APPROPRIATE THE SUM OF \$40,000.00, TO BE EXPENDED BY THE BOARD OF SELECTMEN, TO SUPPLEMENT THE SPECIAL LEGAL ACCOUNT.

ACTION: VOTED IN THE AFFIRMATIVE.

Article 12. ESTABLISH UTILITY EXPENSE ACCOUNT – SELECTMEN

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$2,000.00, to be expended by the Board of Selectmen, to establish a Utility Expense Account for the Recreation Department's budget, or take any other action relative thereto.

MOTION: THAT THE TOWN VOTE TO RAISE AND APPROPRIATE THE SUM OF \$2,000.00, TO BE EXPENDED BY THE BOARD OF SELECTMEN, TO ESTABLISH A UTILITY EXPENSE ACCOUNT FOR THE RECREATION DEPARTMENT.

ACTION: VOTED IN THE AFFIRMATIVE.

Article 13. FUND MAINTENANCE CONTRACT – FIRE DEPARTMENT

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$2,900.00, to be expended by the Fire Engineers, to fund a maintenance contract for the Fire Department's defibrillator units, or take any other action relative thereto.

MOTION: THAT THE TOWN VOTE TO RAISE AND APPROPRIATE THE SUM OF \$2,900.00, TO BE EXPENDED BY THE BOARD OF FIRE ENGINEERS, TO FUND A MAINTENANCE CONTRACT FOR THE FIRE DEPARTMENT'S DEFIBRILLATOR UNITS.

ACTION: VOTED IN THE AFFIRMATIVE.

Article 14. BUDGET MEDICAL EXPENSE – POLICE DEPARTMENT

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$24,200.00, to be expended by the Police Department, to cover medical expenses for a Police Officer injured on duty, or take any other action relative thereto.

MOTION: THAT THE TOWN VOTE TO RAISE AND APPROPRIATE THE SUM OF \$24,200.00, TO BE EXPENDED BY THE POLICE DEPARTMENT, TO COVER MEDICAL EXPENSES FOR A POLICE OFFICER INJURED ON DUTY.

ACTION: VOTED IN THE AFFIRMATIVE.

Article 15. ACCEPT THE PROVISION OF MASSACHUSETTS GENERAL LAWS CHAPTER 41 SECTION 108L – SELECTMEN

To see if the Town vote to accept the provisions of Massachusetts General Laws Chapter 41, Section 108L to provide for a program of educational incentives to Police Officers, and further, to see if the Town will authorize payment of such incentives beginning July 1, 1998, in accordance with the provisions of a collective bargaining agreement between the Town and the International Brotherhood of Police Officers, or take any other action relative thereto.

MOTION: THAT THE TOWN VOTE TO ACCEPT THE PROVISIONS OF MASSACHUSETTS GENERAL LAWS CHAPTER 41, SECTION 108L TO PROVIDE FOR A PROGRAM OF EDUCATIONAL INCENTIVES TO POLICE OFFICERS, AND FURTHER, TO SEE IF THE TOWN WILL AUTHORIZE PAYMENT OF SUCH INCENTIVES BEGINNING JULY 1, 1999, IN ACCORDANCE WITH THE PROVISIONS OF A COLLECTIVE BARGAINING AGREEMENT BETWEEN THE TOWN AND THE INTERNATIONAL BROTHERHOOD OF POLICE OFFICERS.

ACTION: VOTED IN THE AFFIRMATIVE.

Article 16. FUNDING OF THE POLICE CONTRACT – SELECTMEN

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$78,700.00, to be expended by the Board of Selectmen, to fund a Collective Bargaining Agreement with the Tyngsborough Police Association for the FY 99, or take any other action relative thereto.

MOTION: THAT THE TOWN VOTE TO RAISE AND APPROPRIATE THE SUM OF \$78,700.00, TO BE EXPENDED BY THE BOARD OF SELECTMEN, TO FUND A COLLECTIVE BARGAINING AGREEMENT WITH THE TYNGSBOROUGH POLICE UNION FOR FY99.

ACTION: VOTED IN THE AFFIRMATIVE.

Article 17. CHAPTER 90 BOND ISSUE – SELECTMEN

To see if the Town will vote to certify the Chapter 90 Bond appropriation in the amount of \$258,499 as an available fund, to be expended by the Board of Selectmen, or take any other action relative thereto.

MOTION: THAT THE TOWN VOTE TO CERTIFY THE CHAPTER 90 BOND APPROPRIATION IN THE AMOUNT OF \$258,499.00 AS AN AVAILABLE FUND, TO BE EXPENDED BY THE BOARD OF SELECTMEN.

ACTION: VOTED IN THE AFFIRMATIVE.

Article 18. PURCHASE OF EQUIPMENT – HIGHWAY DEPARTMENT

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$131,699.00, to be expended by the Board of Selectmen, to purchase two trucks/sanders with plow units for the Highway Department, or take any other action relative thereto.

MOTION: THAT THE TOWN VOTE TO RAISE AND APPROPRIATE THE SUM OF \$131,699.00 TO BE EXPENDED BY THE HIGHWAY DEPARTMENT, TO PURCHASE TWO TRUCKS/SANDERS WITH PLOW UNITS FOR THE HIGHWAY DEPARTMENT.

ACTION: VOTED IN THE AFFIRMATIVE.

Article 19. PURCHASE OF AIR COMPRESSOR – HIGHWAY DEPARTMENT

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$14,700.00, to be expended by the Board of Selectmen, to purchase a new air compressor for the Highway Department, or take any other action relative thereto.

MOTION: THAT THE TOWN VOTE TO RAISE AND APPROPRIATE THE SUM OF \$14,700.00, TO BE EXPENDED BY THE HIGHWAY DEPARTMENT, TO PURCHASE A NEW AIR COMPRESSOR FOR THE HIGHWAY DEPARTMENT.

ACTION: VOTED IN THE AFFIRMATIVE.

Article 20. PURPOSE OF HIRING SKILLED LABORER – HIGHWAY DEPARTMENT

To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of \$68,016.00 to be expended by the Highway Department, for the purpose of hiring two skilled laborers, or take any other action relative thereto.

MOTION: THAT THE TOWN VOTE TO RAISE AND APPROPRIATE THE SUM OF \$57,216.00 TO BE EXPENDED BY THE HIGHWAY DEPARTMENT, FOR THE PURPOSE OF HIRING TWO SKILLED LABORERS.

ACTION: VOTED IN THE AFFIRMATIVE.

Article 21. GRANTING OF AN EASEMENT – SELECTMEN

To see if the Town will vote to authorize the Board of Selectmen to grant an easement to New England Telephone and Telegraph Company for the purpose of placing telecommunication equipment which would provide for the transmission of intelligence and electricity in, on and over a certain portion of a parcel of land owned by the Town described below:

Lot 4 as shown on Land Court Plan No. 16402-E filed in Land Court Registration Office. Further detailed on a Plan entitled "Plan of Land in Tyngsborough, Massachusetts, showing proposed telecommunication and public safety easement from the Town of Tyngsborough to New England Telephone Company, scale: 1" = 30', date January 15, 1998, prepared by Robert G. Goodwin, Registered Land Surveyor, 82 Central Street, Andover, Massachusetts." The plan

may be reviewed Monday through Friday, 8:30 A.M. to 4:00 P.M. in the Assessor's Office, or take any other action relative thereto.

MOTION: TO ACCEPT AS PRINTED AND READ.

ACTION: VOTED IN THE AFFIRMATIVE.

Article 22. ACCEPT PROVISIONS OF MASSACHUSETTS GENERAL LAWS CHAPTER 40
Section 21D – BOARD OF HEALTH

To see if the Town will vote to implement the provisions of Massachusetts General Laws, Chapter 40, Section 21D and to amend the Town by-laws by adding the following: Smoking regulations adopted by the Board of Health will be subject to a specific penalty, at the discretion of the Town Board who is the appropriate enforcing authority, and be enforced in the method provided in Section 21D of Chapter 40 of the Massachusetts General Laws "Non Criminal Disposition of Certain Violations". "Enforcing Authority" as used in this by law shall mean the Board of Health, or take any other action relative thereto.

MOTION: TO ACCEPT AS PRINTED AND READ.

ACTION: VOTED IN THE AFFIRMATIVE.

Article 23. ACCEPT A GIFT OF LAND – PLANNING BOARD

To see if the Town will vote to accept a gift of land from Joseph Flaherty consisting of approximately 33,516 square feet, situated on Patricia Drive, Tyngsborough and shown as Lots 7A, 7B and 8B on a plan of land entitled, "Subdivision Plan of Land in Tyngsborough, MA, prepared for 'Rural Concern Development' January 26, 1995, Wm. G. Troy & Associates," recorded with Middlesex North Registry of Deeds, Plan Book 184, Plan 27, a copy of which plan may be viewed in the office of the Planning Board during regular business hours, or take any other action relative thereto.

MOTION: TO ACCEPT AS PRINTED AND READ.

ACTION: VOTED IN THE AFFIRMATIVE.

Article 24. PRIOR YEAR BILL – SCHOOL COMMITTEE

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$4,122.00, to be expended by the School Committee, to pay a prior year's bill related to special education expenses, or take any other action relative thereto.

MOTION: THAT THE TOWN VOTE TO RAISE AND APPROPRIATE THE SUM OF \$4,122.00 TO BE EXPENDED BY THE SCHOOL COMMITTEE, TO PAY PRIOR YEAR'S BILL RELATED TO SPECIAL EDUCATION EXPENSES.

ACTION: UNANIMOUSLY VOTED IN THE AFFIRMATIVE.

Article 25. PRIOR YEAR BILL – SCHOOL COMMITTEE

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$2,500.00, to be expended by the School Committee, to pay a prior year's bill related to water supplied for a sprinkler system, or take any other action relative thereto.

MOTION: THAT THE TOWN VOTE TO RAISE AND APPROPRIATE THE SUM OF \$2,500.00, TO BE EXPENDED BY THE SCHOOL COMMITTEE, TO PAY PRIOR YEAR'S BILL RELATED TO WATER SUPPLIED FOR A SPRINKLER SYSTEM.

AMENDMENT: TO RAISE AND APPROPRIATE THE SUM OF \$2,000.00.

ACTION: UNANIMOUSLY VOTED IN THE AFFIRMATIVE AS AMENDED. –

Article 26. REPLENISH SCHOOL DEPARTMENT ACCOUNTS – SCHOOL COMMITTEE

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$75,000.00, to be expended by the School Committee, to replenish School Department Accounts that were expended to cover costs associated with roof repairs at the Winslow, Lakeview, and Norris Road Elementary Schools, or take any other action relative thereto.

MOTION: THAT THE TOWN VOTE TO RAISE AND APPROPRIATE THE SUM OF \$78,849.00, TO BE EXPENDED BY THE SCHOOL COMMITTEE, TO FUND COSTS ASSOCIATED WITH ROOF REPAIRS AT THE WINSLOW, LAKEVIEW AND NORRIS ROAD ELEMENTARY SCHOOLS.
ACTION: UNANIMOUSLY VOTED IN THE AFFIRMATIVE.

Article 27. STABILIZATION FUND – SELECTMEN

To see if the Town will vote to transfer from free cash the sum of \$400,000.00 to the Town's Stabilization Fund, or take any other action relative thereto.

MOTION: THAT THE TOWN VOTE TO TRANSFER FROM FREE CASH THE SUM OF \$400,000.00 TO BE PLACED IN THE TOWN'S STABILIZATION FUND.
ACTION: VOTED IN THE AFFIRMATIVE.

Article 28. APPOINT SCHOOL BUILDING COMMITTEE – SELECTMEN/SCHOOL COMMITTEE

To see if the town will vote to authorize the Board of Selectmen to appoint an Elementary School Building Committee consisting of the following members: One member of the School Committee; one member of the School Feasibility Committee; one designee of the School Committee; one member of the Board of Selectmen; one designee of the Board of Selectmen; one member of the Disability Committee; one designee of the Finance Committee, to plan and supervise the construction of a new elementary school, or take any other action relative thereto.

MOTION: TO ACCEPT AS WRITTEN AND ADDRESSED.
AMENDMENT: TO PROVIDE A 21E STUDY BEFORE STARTING.

SCHOOL FEASIBILITY STUDY COMMITTEE MADE THEIR PRESENTATION AT THIS TIME.

ACTION ON AMENDMENT: MODERATOR RULED THIS AMENDMENT OUTSIDE THE SCOPE OF THIS ARTICLE.
ACTION ON MAIN MOTION: VOTED IN THE AFFIRMATIVE.

Article 29. SCHOOL BUILDING COMMITTEE FUNDING – SELECTMEN

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$2,500.00, to be expended by the Board of Selectmen, to provide funds to cover expenses incurred by the Elementary School Building Committee, or take any other action relative thereto.

MOTION: TO ACCEPT AS PRINTED.
ACTION : VOTED IN THE AFFIRMATIVE.

Article 30. REQUEST TO BORROW – SCHOOL COMMITTEE

To see if the Town will vote to authorize the Treasurer to borrow a sum of monies, for architectural services for plans and specifications for a new elementary school on Town owned land, or take any other action relative thereto.

MOTION: THAT THE TOWN VOTE TO RAISE AND APPROPRIATE THE SUM OF \$794,000.00 TO PAY DESIGN AND ENGINEERING COSTS ASSOCIATED WITH THE DEVELOPMENT OF PLANS AND SPECIFICATIONS NEEDED TO CONSTRUCT A NEW ELEMENTARY SCHOOL, AND THAT TO MEET THIS APPROPRIATION, THE TOWN TREASURER, WITH THE APPROVAL OF THE BOARD OF SELECTMEN, IS HEREBY AUTHORIZED TO BORROW SAID AMOUNT UNDER AND PURSUANT TO CHAPTER 44, SECTION 7 OF THE MASSACHUSETTS GENERAL LAWS, OR ANY OTHER ENABLING AUTHORITY, AND TO ISSUE BONDS OR NOTES OF THE TOWN THEREFOR.

AMENDMENT: THAT THE WORDS, "WHICH SHALL INCLUDE A 21E STUDY" BE INSERTED AFTER THE WORD SPECIFICATIONS IN THE 3RD LINE.

ACTION ON AMENDMENT: VOTED IN THE NEGATIVE.

ACTION ON MAIN MOTION: VOTED IN THE AFFIRMATIVE BY HAND COUNT. YES 234 NO 26 2/3 = 174.

Article 31. FUNDING TO EXTEND PUBLIC WATER SUPPLY – SCHOOL COMMITTEE

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$30,000.00, to be expended by the School Committee, to extend public water supply to the Winslow School, or take any other action relative thereto.

MOTION: TO WITHDRAW ARTICLE 31.

ACTION: VOTED IN THE AFFIRMATIVE TO WITHDRAW.

Article 32. STABILIZATION OF THE TAX RATE – BOARD OF ASSESSORS

To see if the Town will vote to transfer from available funds a sum of money to be used to stabilize the tax rate for fiscal year 1999, or take any other action relative thereto.

MOTION: THAT THE TOWN VOTE TO TRANSFER FROM FREE CASH THE SUM OF \$429,470.00 TO BE USED TO STABILIZE THE TAX RATE FOR FY99.

ACTION: VOTED IN THE AFFIRMATIVE.

MOTION: TO ADJOURN THE MEETING.

ACTION: MEETING ADJOURNED AT 10:37PM.

ATTEST: DOROTHY A. DUNDERDALE, TOWN CLERK



25 Bryant Lane
Tyngsborough, MA 01879

Town of Tyngsborough Building Department

Donald A. Crowell
Building Inspector

649-2303

Annual Report of the Building Department *Submitted by Donald Crowell, Building Commissioner*

To: The Citizens of Tyngsborough

The Building Commissioner, Wire Inspector, and the Plumbing/Gas Inspector submit the following report from January 1, 1998 to December 31, 1998.

Building Department

Building permits issued	392
Valuation of jobs	\$ 17,328,907
Fees collected	\$ 119,792

Plumbing and Gas Department

Plumbing/Gas permits issued	500
Fees collected	\$ 16,353

Electrical Department

Electrical permits issued	401
Fees collected	\$ 20,989

Total All Permits	1,293
Total Building Valuations	\$ 17,328,907
Total Inspections Made	\$ 5,231
Total of all Fees Collected	\$ 151,134
Total of Violations Investigated	520

Donald Crowell, Building Commissioner
Dave Denommee, Plumbing and Gas Inspector
Jim Patierno, Wire Inspector

Under listing of Town Officials:

Conservation Commission 978-649-2304
Frank Maglio: Chairman
Sarah MacLennan: Agent
Kathy Cayer: Clerk

ANNUAL REPORT OF THE CONSERVATION COMMISSION FOR 1998

To The Honorable Board of Selectmen and the Citizens of Tyngsborough:

The need for conservation of natural resources at the local government level has been recognized by many for several years. In response to this need, the town of Tyngsborough in 1965 adopted the Massachusetts State Conservation Commission Act, (M.G.L. Chapter 40, 8C), establishing a Conservation Commission for the town of Tyngsborough. In August of 1987, a conservation bylaw was accepted by the townspeople to further protect the town's natural resources.

The Tyngsborough Conservation Commission consists of seven residents appointed for three year (staggered) terms by the Board of Selectmen. It is the responsibility of the Commission to administer and enforce the Massachusetts Wetland Protection Act (M.G.L. c. 131 s. 40), as well as the town's wetland protection bylaw. In addition to the volunteers appointed, the town's natural resources and conservation interests are supported by a full time conservation agent and a part time clerk.

In September the Commission celebrated Earth Day by conducting a tree planting ceremony with all the kindergarten students of Winslow School at the new town hall. We'd like to thank Rotary Club and Sunshine Landscaping for their contribution of a Flowering Crabapple Tree and Will Mercier for donating a plaque in recognition of the occasion. The Commission has made the Earth Day celebration an annual tradition with a tree planting since 1990 for a total of nine trees to date.

Seventy-five public hearings were held, during which the Conservation Commission and its Agent worked with individual homeowners as well as large scale development projects and public utilities. The Commission and its agent worked closely with applicants to minimize the loss of wetland with the cooperation of Planning Board. Most developers worked very well with the Commission to correct any impacts to wetland areas and came into compliance with the Wetland Protection Act and local bylaws..

The Commission members continued their efforts to gain more knowledge and keep abreast of legislation to protect the environment by attending workshops that were offered during 1998. In particular, the MACC annual conference where 5 of the 7 members along with the agent and secretary, attended a whole day of workshops relating to the Wetland Protection Act.

The Conservation Commission meets the second and fourth Tuesday of each month, 7:00 P.M., at the new town hall. We welcome Tyngsborough residents, members of other Town Departments, and interested guests to join us at these meetings.

The Conservation Commission's 1999 goals continue in the footpath of 1998—to ensure wetland resource protection so the wetlands will continue to provide the people of Tyngsborough with clean and safe drinking water, flood control, protection from storm damage, prevention of pollution and erosion, and habitat for fish and wildlife, along with their aesthetic and recreational values; pursuing the donation of land for open space and conservation.

The Commission maintains an office located in the Town Hall, and office hours are Monday through Thursday from 8:30 A.M. to 4 P.M. and Fridays from 8:30 A.M. to 12:30.

During the year, commission member Susan Fisher resigned due to time constraints, after having served the town for over 10 years. We thank her for the time and effort she so willingly and capably gave. Replacing her is long time resident Robert Sherburn. We welcome him aboard.

Respectfully submitted,

Frank Maglio, Chairman
Henry Jungmann, Vice-Chairman
Patricia Cogswell, Treasurer
Claire McLaughlin
Mark Devlin
Robert Sherburn
Jody Minkle

Sarah MacLennan, Conservation Agent
Kathy Cayer, Conservation Clerk

BOARD OF HEALTH
10 KENDALL ROAD BOX #2
MONDAY - THURSDAY 8:00 A.M.- 4:00 P.M.
TEL: 978-649-7907 FAX 978-649-2301
Board of Health Meetings Every 2nd Monday of the Month

To the Citizens of the Town of Tyngsborough:

The Board of Health is responsible for over-seeing public health. It conducts investigations of health and environmental problems and manages and coordinates health programs and services within the town.

On March 23, 1998 at the State House, Carol Devanney received the "Paul Revere Award" given to one board member yearly by the Massachusetts Association of Health Boards for recognition of outstanding dedication and leadership in tackling public and environmental health.

Major concerns include preventing and controlling communicable diseases and insuring that health requirements governing food service establishments, retail food establishments, frozen dessert establishments, tanning salons, summer camps, swimming pools, public beaches, housing, and schools as well as sewage disposal, septage hauling and water supplies are met. Animal bites and suspected rabies cases are also followed up by the Board of Health. Approximately 120 licenses and permits were issued to the above establishments in 1998.

Three hundred six flu vaccines were administered the month of October. Sixteen pneumonia shots were also administered. Both at no cost to residents.

The Board offers a wide scope of services such as the visiting nurse program for the indigent, a dental program in the elementary schools and the collection of trash, recycling and hazardous waste.

Vining Disposal, Inc. is now picking up our trash. The amount of trash collected in 1998 was 3,455.83 tons.

Browning Ferris Industries continues to pick up our recycling by monthly. In 1998, 957.81 tons of recycling and leaves were collected.

Beacon Environmental was awarded the hazardous waste drop-off contract held in June. The collection day proved to be very successful. A collection day will now be held yearly. Three thousand six hundred eighty five gallons of hazardous waste were disposed of. The Town of Dunstable will be participating in this collection. They will be sharing the set-up fees and cost of disposal.

A yearly rabies clinic was offered in January at a cost of \$7.00 per animal. The number of animals immunized was 51.

Composting bins are still available through the office at a cost of \$18.00 each.

Revised Title 5 and local septic regulations dictate protection of the environment. This includes witnessing soil tests, reviewing septic designs and inspecting installations. There were 73 septic permits issued in 1998.

Local well water regulations are enforced as part of the overall environmental work. The Board has adopted well water requirements that range from coliform bacteria to gross alpha particles. The office issued 58 well permits in 1998.

A Health Fair was held in May in conjunction with Police and Fire Safety Day at the High School. Thirty displays were available for viewing. Over 400 people attended the event.

The Board of Health revised their local regulations for the design and installation of septic systems.

Tobacco regulations were adopted on September 15th. They will take effect on March 15, 1999.

We have been utilizing the services of Diversified Engineering, Inc. for septic inspections and all other engineering duties. Subcontractors completed the food establishments and housing inspections. Management of all other office duties as well as emergencies were completed efficiently by our Administrative Assistant

The Board of Health held a Hepatitis B immunization program for all school age children in Tyngsborough. A series of three shots over a 6-month period were given at the schools. The vaccine was given free by the Department of Public Health to the town at total savings to residents of \$117,600. Ms. Devanney and the school nurses administered the shots.

Ms. Devanney also administered Hepatitis B shots to 10 Tyngsborough firemen.

IMPORTANT DATES TO REMEMBER

January	Rabies Clinic
May	Hazardous Waste Collection Day
May & November	Leaf and Yard Waste Pick-Up
October	Flu & Pneumonia Clinic

IMPORTANT TELEPHONE NUMBER TO REMEMBER

Department of Environmental Protection	508-792-7650
Department of Public Health	617-727-2700
Vining Disposal	800-222-5158
Browning Ferris Industries	978-649-7561
Animal Control Officer	978-692-4574
Lead Screening & Prevention	978-681-4940
Poison Control Center	800-682-9211
Cruelty to Animals Hot Line	800-628-5808

BOARD OF HEALTH MEMBERS

W. Michael Hill, Chairman	term expires 1999
Robert Peary	term expires 2000
Carol Devanney,	term expires 2001

Joan Ferrari, Administrative Assistant



Council On Aging

Multi Service Center

180 Lakeview Avenue Tyngsborough, MA 01879

649-9211

FAX 649-9533

ANNUAL REPORT OF THE COUNCIL ON AGING

To the Citizens of Tyngsborough:

The Tyngsborough Council on Aging was established in accordance with Chapter 495 of the Massachusetts General Laws of 1936 at an annual Town Meeting on February 17, 1970.

The Board of Selectmen appoint the seven members of the Council who serve staggered three year terms. They meet on the second Tuesday of the month at the Multi Service Center. They counsel, advise and set the policy for the Director, using the benefit of their judgement, expertise, and familiarity with the community to determine said policy.

The Multi Service Center is a facility where older adults come together for services and activities that reflect their experience and skills, respond to their diverse needs and interests, enhance their dignity, support their independence, and encourage their involvement with the Center and community. Senior Centers strive to acknowledge and promote ambitions, capabilities, and creative capacities of each of the participants. The Center serves as a community resource to serve all Seniors with meal programs, case management, transportation, health and social services, recreational and educational activities.

Brochures are available that list in detail the services that are available to our Elders. In addition, a newsletter and calendar of events are published each month, updating current events and activities. It also includes any new legislation and programs that are of concern to Seniors on a Federal, State, or Local level.

Your Council on Aging has responded to the needs of the community with the following:

TRANSPORTATION: Our van is equipped with a hydraulic lift to accommodate wheelchairs. We can get you to your doctor, dentist, local hospital and of course to the daily activities at the Center. Call at least one day in advance for scheduling.

NUTRITION: Well balanced meals are served Monday through Friday at the Center. All Tyngsborough Seniors are welcome to attend. Reservations must be made two days in advance. If you meet the criteria, we can arrange to have your meals delivered to your home.

HOMEMAKER AND CHORE SERVICES: In order to retain their independence as long as possible, we can arrange services for the most frail clients.

CLINICS: Are held the first Tuesday of every month from 10:30 A.M. to 1:00 P.M. A nurse from the Lowell Visiting Nurse Association is in attendance for blood pressure checks, weight monitoring, and personal consultation. Special clinics such as Diabetic screening are held throughout the year. In the Fall, influenza and pneumonia shots are available free of charge.

FILE OF LIFE: Our Police, Fire, and Ambulance personnel are trained to look for this "File" in emergency situations. Your medical problems, medications, health insurance information, hospital of your choice, and person to be notified are all included and readily available in life threatening situations.

MEDICAL EQUIPMENT: Walkers, commodes, crutches, wheelchairs and many other medical supplies are available for use, free of charge, just a phone call away.

DIRECT ASSISTANCE AND INFORMATION AND REFERRAL: We can cut the red tape of dealing with Social Security, SSI, Medicare, and Medicaid. We can offer assistance and advice on health insurance. Applications for free prescription drugs and fuel assistance are available. Real estate tax abatements and income taxes are done at the Center.

We are available to discuss any of these services Monday through Friday from 9:00 A.M. to 4:00 P.M. Please feel free to call or drop by. The staff is ready to assist you and can also direct you to other services not available at the Center such as legal assistance, housing, employment, protective services, etc. If you have a problem let us help you to find a solution.

If you cannot get to the Center, our outreach worker will come to you. We are just a phone call away.

We wish to thank all of our volunteers; without them many of our programs could not continue.

The Council wishes to express our gratitude to the other Town departments for their continued support and cooperation.

Respectfully submitted,



Elizabeth M. Kalhauser
Executive Director



Council On Aging

Multi Service Center

180 Lakeview Avenue Tyngsborough, MA 01879

649-9211

ELIZABETH M. KALHAUSER, DIRECTOR	
GLADYS COUGHLIN	1999
ROSANNA J. HURLEY	1999
FRANCES BUSBY	1999
RUTH A. SUZEDELIS	2000
CAROLE MCINERNEY	2000
PAULINE L. PIERCE	2001
DARRYL ALEXA	2001

POLICE DEPARTMENT
John F. Miceli, Chief of Police
Betty Maille, Administrative Assistant
20 Westford Road

Introduction

1998 was a year of growth for the police department. The department added four new officers: Officer Mark Bourque, Officer Shaun Wagner, Officer Bryan Nasworthy and Officer Cynthia Weeks. All the officers attended the Lowell Police Academy and graduated at the top of their class.

Over the last year, there were also three promotions within the department. Officer Jack Manning and Officer Chris Chronopoulos were promoted to sergeant and Sergeant Paul Larkham was promoted to captain.

Crime Overview

In 1998, police officers were dispatched to 16,901 calls for service. There were a total of 1854 offenses committed over the last year. The chart below summarizes any changes in major crimes from 1997. It must be noted that the method of crime classification for larceny has changed, accounting for rise in the number. Also, in the category of narcotic violations, the increase is due to our zero tolerance program and the strict enforcement of the drug laws. Sgt. Chuck Chronopoulos has headed a team of officers assigned to investigate and arrest drug dealers. Sgt. Joe Pivirroto is working on the education end of our drug program. Sgt. Pivirroto works closely in the schools and in the community to educate our residents about the hazards of illegal drugs.

Crime Comparison 1997 vs. 1998

	<u>1997</u>	<u>1998</u>
Homicide	0	0
Robbery	2	0
Rape	3	2
Assault	74	128
Larceny	95	188
Narcotics Violations	50	96
Burglary	46	49
Auto Theft	60	61

1998 Case Activity Statistics

Total Calls Received and Dispatched:	16,901
Total Offenses Committed:	1,854
Total Crime Related Incidents:	655
Total Non Crime Related Incidents:	180
Total Arrests (On View)	175
Total Arrests (Based on Previous Incident/Warrant)	51
Total Summons Arrest:	233
Total Arrests:	259
Total Protective Custody:	48
Restraint Orders Involving Alcohol:	9
Restraint Orders Involving Drugs:	2
Restraint Orders Involving Illness:	4
Restraint Orders Involving Children:	31
Crime Incidents Involving Domestic Violence:	43
Crime Incidents Involving Gang Activity:	1
Arrests Involving Domestic Violence:	45
Arrests Involving Gang Activity:	4

Grants

The police department continued to aggressively pursue grants. Most of our grants applied for received a favorable response on both state and federal levels. Some of the grants are:

COPS MORE (to hire three more officers) -	\$225,000
Community Policing Block Grant -	\$22,000
State Community Policing Grant -	\$16,000
DARE -	\$13,000
MA. Office of Public Safety -	\$675
(Car Decal Program)	

Future Direction

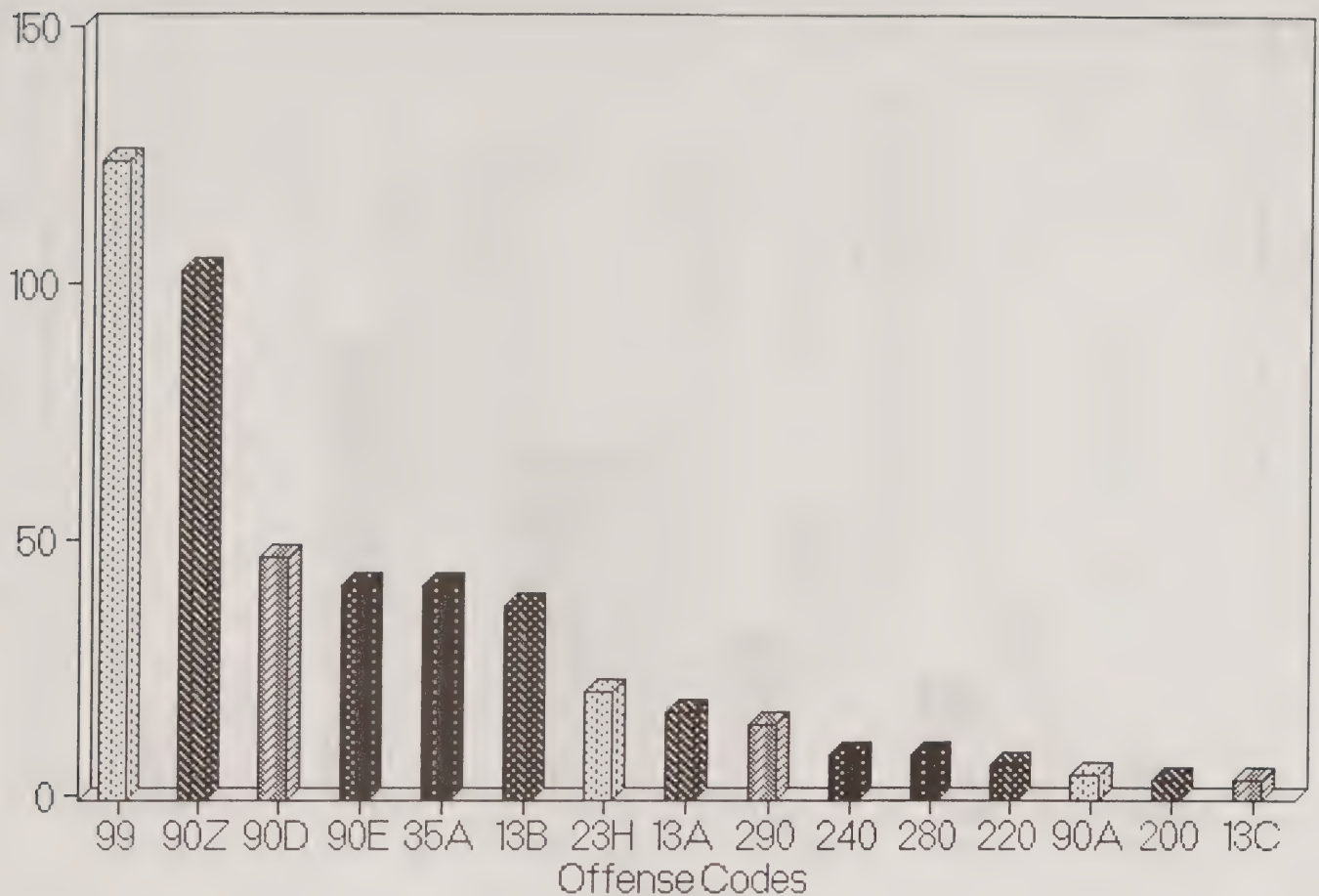
The police department is moving ahead in both technology and manpower. Sgt. Richard Burrows continues to upgrade our computer system to allow the officers to use the system not only to write reports but to gain information from crime analysis and statistics. This information is useful in the deployment of our resources. The department also looks forward to adding three more officers in the spring of 1999, with the money received from the COPS MORE grant. We will also be adding a K-9 patrol in the next year. The dog will assist our officers in searches for missing children and adults, will assist officers on patrol and be trained in drug detection.

Acknowledgments

I would like to thank the Board of Selectmen and Town Administrator Paul Boushell for their continued support. Also, a special thank you to all the residents of Tyngsboro for their terrific support of their police department.

Respectfully Submitted,
John F. Miceli
Chief of Police

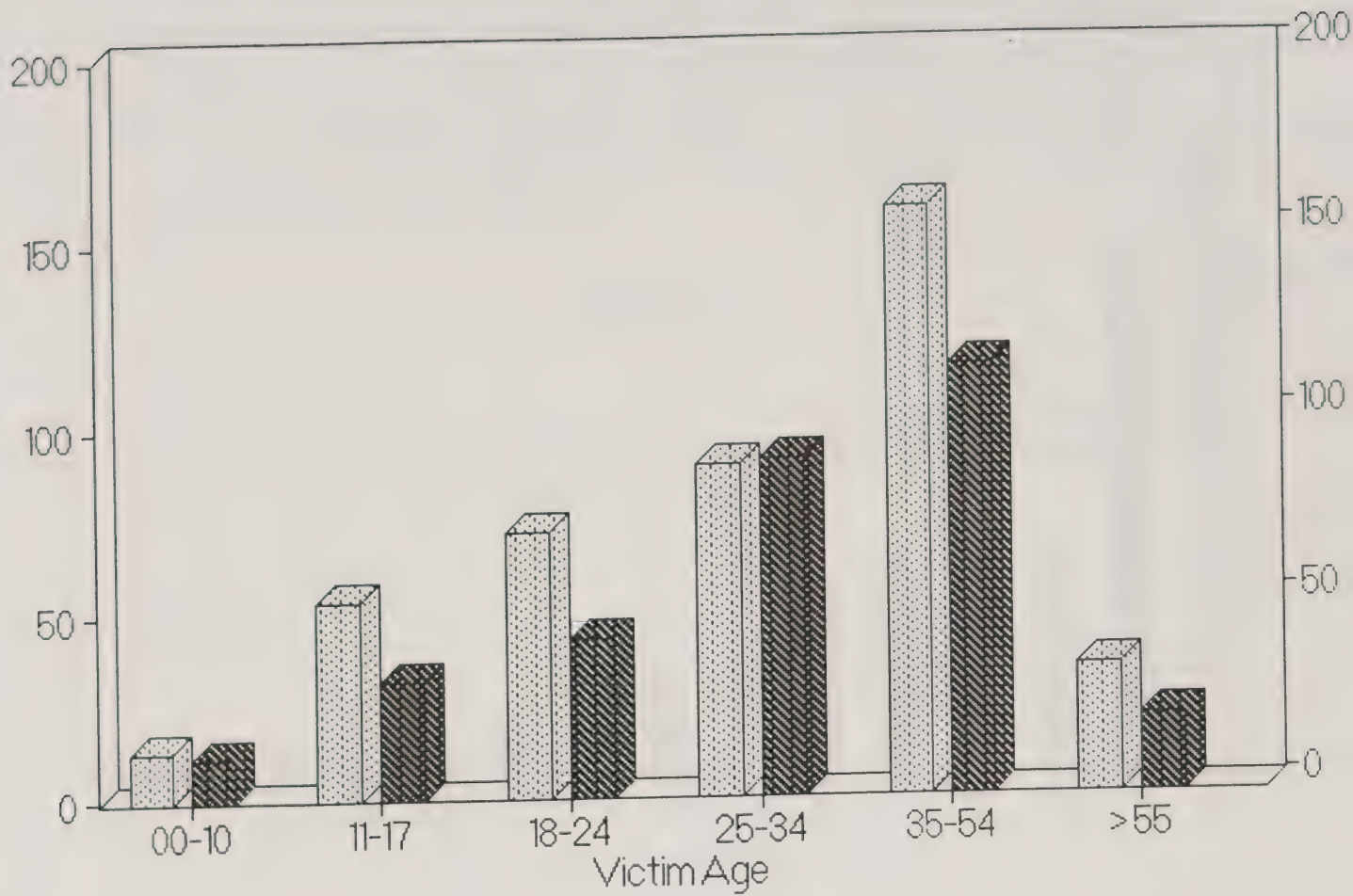
Arresting Offenses 1998 Top 15 Codes



Codes

- 99 TRAFFIC, TOWN BY-LAWS, MISC OFFENSES
- 90Z ALL OTHER OFFENSES (EXCEPT TRAFFIC)
- 90D DRIVING UNDER THE INFLUENCE
- 90E DRUNKENNESS
- 35A DRUG / NARCOTIC VIOLATIONS
- 13B SIMPLE ASSAULT
- 23H ALL OTHER LARCENY
- 13A AGGRAVATED ASSAULT
- 290 DESTRUCTION/ DAMAGE / VANDALISM OF PROPERTY
- 240 MOTOR VEHICLE THEFT
- 280 STOLEN PROPERTY OFFENSES
- 220 BURGLARY / BREAKING AND ENTERING
- 90A BAD CHECKS
- 200 ARSON
- 13C INTIMIDATION

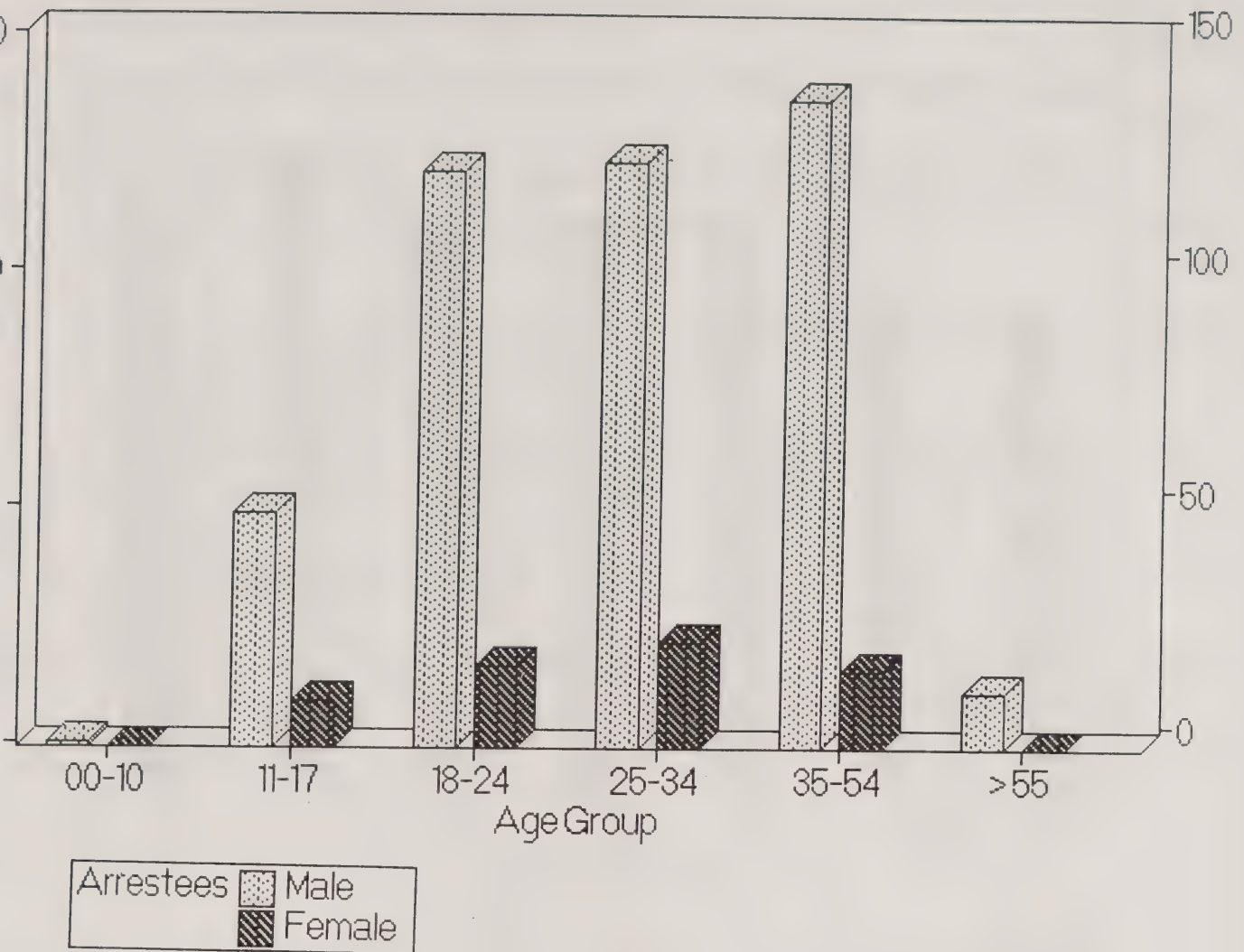
Victims By Age / Sex 1998



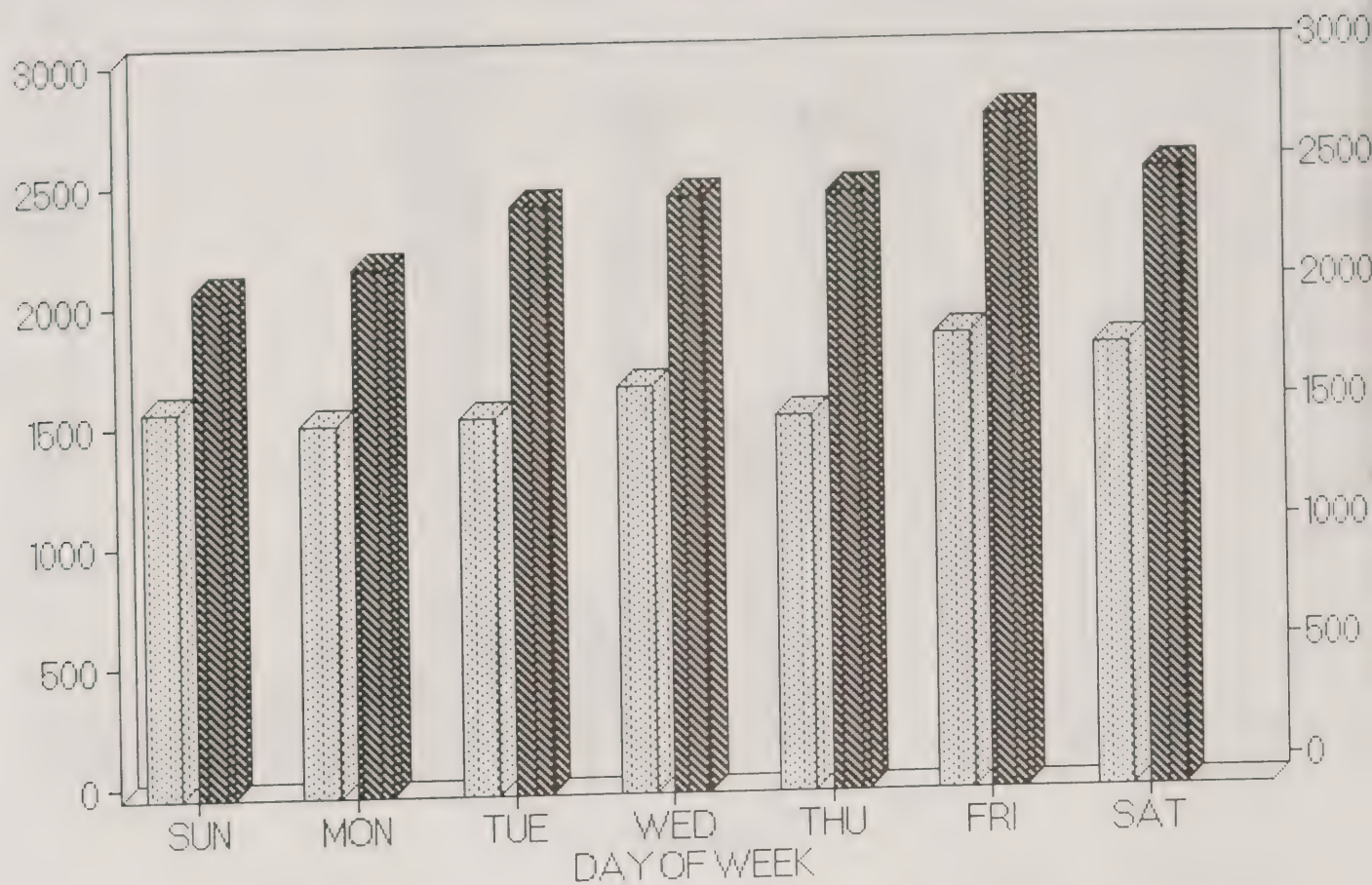
Victims

Male
Female

Arrestee By Age / Sex
1998



BY DAY OF WEEK
DISPATCH CODES: ALL
1997 vs. 1998



Annual Report of the Board of Fire Engineers

By Arthur E. Michaud, Chairperson

To the Citizens of Tyngsborough

Thank you for your support during 1998

Training and building improvements were major accomplishments for the fire department in 1998.

The department instituted a more advanced level of incident command following the completion by eight officers and firefighters of the Fire Officer 1 Training program developed by the Massachusetts Fire Academy. In addition, five firefighters passed the Fire Fighter 1 (FF1) certification program.

Station 1 received a much needed addition and overall rehabilitation thanks to the matching funds raised by the Fire Fighters Association and their tireless labor that made it all possible. A municipal water supply and fire hydrant were installed at Station 3. All three fire stations had their heating systems replaced with more energy-efficient versions. Firefighter equipment was updated with the replacement of 1981 vintage, Self Contained Breathing Apparatus (SCBA) units with new lighter models that also include integrated PASS (Personal Alert Safety System) devices.

Alarm report summary for 1998

160	Activated Alarms	19	Brush Fires
19	Car Fires	1	Chimney Fires
15	Carbon Monoxide Detector	16	False Alarm
11	Hazardous Material	4	Ice/water rescue
8	Mutual Aid	3	Search
97	Motor Vehicle/Medical & Investigations	355	Medical Aid
6	Outside Fire	5	Motor Vehicle Extrication
15	Electrical	12	Structure Fire
48	Other	14	Smoke in Building
808	Total		

433 permits and inspections were issued/performed in 1998.



Town of Tyngsborough

PLANNING BOARD

25 Bryants Lane
Tyngsborough, Massachusetts 01879-1003

Planning Office: (978) 649-2308

Fax: (978) 649-2301

FY 99 PLANNING BOARD REPORT

During the FY 98 the Planning Board was involved in a number of major projects. These included an Open Space Residential Development Special Permit for developing 35 house lots, while preserving 85 acres for conservation and open space purposes. Special permits were granted for two restaurants, On the Border and Lakeside Pizza. A special permit was granted for a Major Business Complex greater than 3000 square feet and a Major Industrial Complex with a 35,000 square foot industrial building. Two "Form A" Approval Not Required subdivisions were also approved. Additionally, hearing were held on various citizen's petitions.

The Planning Board is looking forward to FY 00 and the challenges it may present. We are currently working on changes to the zoning by-law regarding buffering and screening requirements in the industrial zone. These changes will add to the town's industrial base and provide additional tax revenue.

Later this year we plan to review and update the Subdivision Rules and Regulations. Meeting dates will be posted and the public is encouraged to attend.

Carole McInerney
Chairman



Town of Tyngsborough
25 Bryants Lane,
Tyngsborough, Massachusetts 01879-1003

Planning Office: (978) 649-2308

Fax: (978) 649-2301

**Annual Report
Town Planner/Grant Writer**

As the first Town Planner/Grant Writer for the Town of Tyngsborough, my first few months of work have largely involved evaluating the Town's current procedures and bylaws to learn the process and see where improvements can be made. As part of this process, I have met with numerous officials, boards, and committees to see what the major planning and land-use issues are. In addition I have attempted to open up communication lines between various boards within the Town and with other towns and regional agencies.

In my capacity as Grant Writer I have pursued a number of potential grants for the Town dealing with historic preservation, transportation enhancement, tree planting and planning for growth. I am currently working on a MassReleaf preliminary grant for tree planting and a DHCD grant municipal incentive grant for GIS needs assessment. In addition I am working with MassHighway to continue the process for a grant for a bike path along Pawtucket Boulevard.

My work with the Planning Board has included reviews for special permits and subdivisions as well as development of proposed zoning bylaw changes. The Planning Board has proposed changes to the Section 3.13.00 Buffering, Screening, and Grading of the Zoning Bylaw. In addition I have reviewed the citizen petition bylaw changes for the Planning Board.

The Town Administrator has also kept me busy with a number of projects. These included working with MassElectric to get streetlamps put up at the intersection of Bryants Lane and Middlesex Road; working with consultants regarding the old town hall; numerous zoning evaluations for various issues; and working with the state officials to update the Town's accepted road inventory.

Other duties have included working with the Building Inspector, Conservation Agent, and the Historic Preservation Committee on various zoning and planning issues. In addition, the Selectmen have designated me as an alternate to the Northern Middlesex Council of Governments, where I have attended regular meetings and participated in their regional planning workshop.

Future projects will include working with the Planning Board on additional zoning bylaw and subdivision rules changes; working with the Town Assessor for a GIS needs assessment; and working with the Historic Preservation Committee on possible listing of some town properties with the National Register. In addition I hope to continue improving communication and customer service within the Town Hall as well as with other local and state land-use agencies.

Mark Whitehead, Town Planner



OFFICE HOURS
MONDAY THRU FRIDAY - 9:00AM-3:00PM

THE TYNGSBOROUGH HOUSING AUTHORITY'S ANNUAL REPORT FOR 1999

To the Honorable Board of Selectmen and the Citizens of the Town of Tyngsborough:

The Tyngsborough Housing Authority (THA) was established in 1979 and is responsible for all public housing programs and oversight in town. Currently there are 118 units of housing, which comprise of 94 elderly, 14 family, 8 geriatric and 2 congregate units. All housing applications are prioritized by observance of state guidelines. Residents of Tyngsborough, receive preference for housing prior to a non-resident.

The THA consists of a five member non-salary Board of Commissioners, who serve a staggered five year term. Four members are elected by town voters and one member is appointed by the Governor to a five year term.

The Board meets on the last Wednesday of each month at 7:00 PM, at the Brinley Terrace THA Community Room, located at 198 Middlesex Road. The Board of Commissioners are responsible for setting and adhering to all state and federal policies and procedures pertinent to the proper and efficient operation of the Tyngsborough Housing Authority.

An Executive Director, Lorrie Berube, has been appointed by the Board of Commissioners and is responsible for the day to day operation, daily supervision of the THA, and implementation of all policies and procedures approved by the Board of Commissioners. Additional staff including an Executive Secretary and two Maintenance Trade personnel, augment the day to day operations of the THA, by providing essential program service for residents and properties.

During this past year, the THA has been active by:

- Continuing to rehab the units at Brinley Terrace
- Installing municipal water at Brinley Terrace
- Respond to the maintenance needs of our residents and properties.

The main office is located at Brinley Terrace, 198 Middlesex Road. Office hours are Monday thru Friday from 9:00 AM to 3:00 PM.

BRINLEY TERRACE, 198 Middlesex Road:

The construction of Brinley Terrace began in 1981, this development has 58 elderly apartments, including 1 quad unit dedicated to a congregate facility.

RED PINE TERRACE, 186 Frost Road:

The Red Pine Terrace Development started ground breaking in 1990, with the construction of 36 elderly apartments, and 14 family units, two of these units are designed specifically for handicap residents.

LIVE OAK TERRACE, 130 Coburn road:

Our 689-1 duplex is dedicated to geriatric consumers. These are group homes that have afforded citizens with learning disabilities to de-institutionalize, with monies awarded through our state funding agency, DHCD.

The Tyngsborough Housing Authority leases this house to the Department of Mental Retardation. Requests for applications for housing and/or employment at this facility can be directed to:

Hogan Berry Regional
P.O. Box A
Hawthorne, MA 03179
1-617-774-5000

To apply for elderly or family housing, the Tyngsborough Housing Authority has applications at their main office located at 198 Middlesex Road. You may pick up an application or you may call the office with your name and address and we would be glad to mail you one.

To be eligible for low-income housing, you must meet age, asset and income requirements. The age limit for elderly housing is 60 years of age or older, disabled or handicapped. If you are interested in family housing, you must be and emancipated minor or 18 years of age with a need for family housing.

There is no asset limit, but income received on your assets will be included in your total income. Assets include property, bank accounts, Certificate of Deposits, stocks, bonds, trust agreements, etc. It does not include furniture, clothing or a vehicle.

Income limits increase every two years, and they vary according to the amount of people who will be residing in the household. Currently the net income limits for low-income housing are:

One person	\$31,700	Two people	\$36,250
Three people	\$40,750	Four people	\$45,300
Five people	\$48,900	Six people	\$52,550

The rent is based on the income of the household. Elderly residents pay 30% of their net income with all utilities included and families pay 25% of their net income and are responsible for their own utilities.

The waiting list is based on priority and the order in which applications are received. Tyngsborough residents will be housed before non-residents. The Tyngsborough Housing Authority Board of Commissioners adopted a local preference priority.

You may apply for emergency housing if the following applies: homeless through extenuating circumstances; fire or other natural causes; the residence is condemned; documented physical abuse; or living in inadequate accommodations for their medical needs.

The waiting list for residents of Tyngsborough for elderly housing is approximately 3 to 4 years. Non-resident elderly is 7 to 8 years. The wait for family residents of Tyngsborough is currently, over 10 years (the family waiting list has been closed since April 15, 1995, with an annual review, by DHCD, to determine whether the waiting list should remain closed). An emergency application would place the applicant at the top of the waiting list, and therefore he/she would be housed as soon as possible.

The Tyngsborough Housing Authority also has 2 congregate units. Congregate housing is a group living situation which offers a private bedroom for each resident. Residents share common space with one another (kitchen, living room, dining room, bathroom). A hot meal is provided to the residents in the dining room at lunch time each day.

Any person who is 60 years of age or disabled who needs some assistance in daily living, and meets the income and asset qualifications of the housing authority is eligible for congregate housing. You may apply by contacting Elder Services of the Merrimack Valley (ESMV) at 1-800-892-0890 to start this application procedure. ESMV will advise clients on the application procedure for the housing authority and will assign a Congregate Coordinator to work with the individual and the family.

If there are any questions, you may contact Lorrie Berube, the Tyngsborough Housing Authority Executive Director, at 1-508-649-9941.

Respectfully submitted,

A. Lucien Lacourse, Chairperson
Wendy Newton - Vice Chairperson
Dorothy Clark - Treasurer
Nelson Brake - Asst. Treasurer
Richard Lemoine - Member

REPORT OF THE BOARD OF LIBRARY TRUSTEES

The Board of Trustees of the Tyngsborough Public Library has spent this past year celebrating the move into the new facility. After years of planning, hoping and wishing, the dreams came true and the move into the new building was a fulfillment of all those years. Tyngsborough can be proud of the library. It is spacious, friendly, busy, filled with exciting programs, study areas, quiet reading places, and stacks of books that are easy to see and reach.

The Board has used this year to define and refine policies to meet the needs of the new building. We have assisted in any area necessary to make the adjustment to the new library as smooth as possible.

The Board of Trustees is grateful to the dedicated staff under the direction of Carol Bacon, the Library Director. Their teamwork allows the Board to enjoy, and appreciate the time served as Trustees.

Respectfully Submitted,
Board of Library Trustees

Donna DuBois Ryalls, Chairman
William Franks, Vice Chairman
Constance Dubois, Secretary
Francis Glavin
W. Michael Hill
Jean Jacoppi

REPORT OF THE LIBRARY DIRECTOR 1998

To the Board of Library Trustees:

At long last, the library has moved to its new home in the new municipal building. The name has been changed back to Tyngsborough Public Library, which was the original name of the library when it was founded in 1878. From the day the new library opened, July 8, 1998, we have been able to provide our patrons with **space** for the people to enjoy browsing and studying in quiet, comfortable areas, and for all the collections, old and new.

In return, we have enjoyed increased use of the library by the public. Our services include not only the usual books, magazines, videos, and books on tape, but also programs for children on a regular basis; an increased number of adult programs; Internet access; public use computers including Internet access; and loan services from other libraries throughout the state and nation. We have passes to ten different museums, mostly supported by the Friends of the Library. We offer public copy machines, a fax machine, and a typewriter. The hours of library service have also increased to six days and three nights a week.

During 1998, in addition to packing, moving, unpacking and reshelving the entire collection of about 28,000 items, plus furniture, computers, and other equipment, we loaned 67,000 items. 863 new patrons have registered to use the library during the past year. We added 1950 items to the collection, and expanded the number of leased full-length audio tapes. We withdrew only 240 items this year. We started new collections of jigsaw puzzles and music CDs. During the next year, we will also be circulating computer software on CD-ROM through co-operation with the Northeast Massachusetts Regional Library System.

As with any move, there are still items to be unpacked, sorted, processed and shelved, but that is proceeding on a daily basis. The library staff has done an excellent job of adjusting to new quarters, new equipment, new processes and new hours. In addition, thanks to all our volunteers who have given more than 600 hours of their time this year.

Respectfully Submitted,

Carol Bacon,
Library Director



Tyngsborough Jr. - Sr. High School

36 Norris Road
Tyngsborough, Massachusetts 01879

649-7571
649-9554

To The Citizens of Tyngsborough,

Last year I concluded my report to the community by referring to the on-going preparation for the MCAS test. This year, the results of the first round of testing were published and, although there is room for improvement, the 8th and 10th grades reaffirmed that our curriculum is in line with the state's standards. Also, our students' performances on average were competitive with the top third of the communities in the state. We are currently evaluating the results in an effort to improve weak areas as well as to enhance the preparation of students who experienced difficulty with the tests.

While on the topic of standardized tests, it gives me pleasure to announce that there were over 50 students who participated in at least one, and as many as three, Advanced Placement courses; a program that has grown from 2 courses in 1996 to seven in 1998. Seven of our students were recipients of national recognition:

- "Scholar with Distinction Award" awarded to one student earning an average grade of 3.5 or better on all exams taken **and** grades of 3 or higher on 5 or more of these exams on full year courses.
- "AP Scholar with Honor Award" awarded to one student earning an average grade of 3.25 or better on all exams taken **and** grades of 3 or higher on 4 or more of these exams on full year courses.
- "AP Scholar Award" granted to five students who received grades of 3 or higher on 3 or more AP exams on full year courses.

We have been experiencing unprecedented growth. I can honestly state that, not only is the building overflowing with the increase of students and teachers, but the parking lot has surpassed its limits. Visitors to the school will find it impossible to park in an authorized area. With growth comes change. Some new programs that have been adopted and other noteworthy accomplishments are:

- Improved Guidance Services
- Virtual High School - via the Intgernet, 20 students participate in courses not offered at Tyngsborough High School.
- Truancy Grant - habitual absenteeism is being addressed by a joint task force comprised of guidance counselors, truant officer and members of the District Attorney's Office
- National Honor Society - organized a trip to England and France
- Participation of over 99% of students in a math course
- Every student has currently taken at least one year of a foreign language
- Girls Basketball team won the State Championship
- Tyngsborough's reinstated Hockey Team completed its 2nd varsity season
- U.S. First Robotics Team competed successfully at the regional finals in Hartford, CT
- Completion of the 5th year of our 10 year accreditation by the N.E.A.S.C.
- Chorus organized as a co-curricular activity
- Highly successful musical production of "Annie"
- Mentor Program for New Teachers

While many members of the community are preparing for Y2K, I am concerned about the class of 2006. It will be the largest class ever to enter the Junior/Senior High School, creating a ripple effect on the facility and staff that will take six years to subside, if at all. It is within the realm of possibility that it could be twice the size of our 104 graduating seniors.

Sincerely,


Lawrence Kelleher
Principal



NORRIS ROAD ELEMENTARY SCHOOL

50 Norris Road, Tyngsborough, Massachusetts 01879

Thomas E. Saad
Principal

(978) 649-3115
(978) 649-4614

To the Citizens of Tyngsborough:

The Norris Road Elementary School continues to meet the challenges of today. The staff, students and community volunteers are working diligently paralleling the Massachusetts Curriculum Frameworks. Our Philosophy and Goals statements are posted in the front hall of our building. These statements are the nucleus of our self-study that includes the standards for accreditation---an evaluation model for a comprehensive school improvement process. The process was completed in June 1997. We were granted accreditation in December of 1998 from the New England Association of Schools and Colleges (NEASC).

The Norris Road Elementary School Council, consists of parents, staff, and community representatives, meets monthly to update plans. Council members roles include reviewing the budget and development of our annual School Improvement Plan.

This school year we expanded the use of the Silver Burdett Reading/Language Arts program to include grades five and six. The new Reading Language Arts program series is innovative with an emphasis on integration of Reading and Language Arts. We have been expanding our Science curriculum with STC kits which parallel the Frameworks. The Science program has been completed and provides our childrer with a hands-on approach to learning.

Technology continues to play an important role in our plans to prepare our children for the future. The Norris Road Elementary School is wired with category five wire which provides the backbone of our network. We are exploring a variety of methods that will expand the infusion of technology in our daily lessons.

Our professional development program has included workshops on new curriculum areas and the Massachusetts Curriculum Frameworks. In an effort to provide our staff with current topics, we are offering graduate level courses based on technology. The courses include Internet options which can provide graduate level credit through Fitchburg State College.

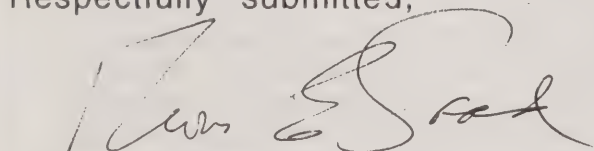
The Norris Road Elementary School continues to serve as a training site for the University of Massachusetts at Lowell, College of Education. As a professional development school, our staff performs the role of mentors for graduate students. Recently, we also hosted student teachers from Merrimack College and Cambridge College. It has been our experience that this alliance gives us a renewed perspective on the direction of our profession.

We have continued to broaden our offerings as we look to expand program and options to our students. Programs such as Camp Bournedale, Dreams of Tomorrow, Night Under the Stars, and Harbor Exploration have been fully implemented in our curriculum. All of these programs offer our children hands-on educational experiences and will help promote life-long learners.

I would like to acknowledge the staff of the N.R.E. for their diligent efforts working towards accreditation and in the journey to provide the best possible education for our children.

In closing, the Norris Road Elementary School would like to recognize the many volunteers and support groups that provide assistance. Their efforts enable us to be "Partners in Our Children's Future".

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Thomas E. Saad", written in a cursive style.

Thomas E. Saad

To the Citizens of Tyngsborough:

This has been a year of transition for the Special Education Department. Barbara Rich retired after 9 years of service with the Tyngsborough Public Schools. She has left the district with a solid special education program that continues to meet the needs of students with differing abilities. Her warm regard for the students and their parents and a commitment to excellence of programming is a model for us to emulate.

I began my tenure on July 15, 1998. I have come to Tyngsborough by many routes, but most recently from Lincoln School District where I served as Special Education Coordinator for Hanscom Air Force Base Schools. I begin this journey with the hope of being able to take the "special" out of special education and help create an atmosphere where all students can learn in their community, regardless of their abilities.

The reauthorization of the Individuals with Disabilities Education Act was passed by Congress in 1997. This legislation provides for more parent involvement in the TEAM evaluation process, as well as stronger language requiring that all students, including students with disabilities, must be tested through standardize state measures that relate directly to the state CORE curriculum. Students with disabilities must have greater access to the general education curriculum and educators have a greater responsibility to provide accommodations for these students. We are well on our way to achieving these goals. We will be reevaluating our procedures and practices as we move through this next year.

Currently, we support 15% of our students with special education services. The type of service depends on the needs of the individual student. Many models are used to support these students including coteaching (a general educator and special educator responsible for the classroom), team teaching (general and special educator team to teach specific subjects), small group and specialized instruction. In an inclusive environment, all students benefit from the additional support in the classrooms allowing for more differentiated instruction. Peer modeling and coaching, collaborative learning and teaching and the use of various forms of technology set the stage for students to learn what the generation growing and learning in the millennium will need to know; how to access information quickly and effectively, collaborate and cooperate as a team and utilize the strengths of individuals to achieve a common goal.

We continue to receive funding from State and Federal Special Education grants to fund staff development, consultation, and early childhood programs. These funds help to extend the local budget and assist us in continuing to provide quality programming for all students.

Annual Report of the Winslow and Lakeview Schools
Submitted by Principal Phyllis A. Souders

To the Citizens of Tyngsborough,

As with all worthwhile endeavors, it is critical that we, as educators, periodically assess our ability to meet the needs of the students and the community that we serve. Two programs approved by the School Committee last year and introduced in the fall are providing additional resources not previously available at this level. Until now, the Lakeview School Library has been staffed with volunteers. While we have appreciated their efforts and support, the hiring of a Library Media Specialist provided the impetus for creating a formal library program. Using both print and a limited amount of technology, the first and second graders are learning the art of research. The Library Media Specialist, who often teams with classroom teachers, assists students in locating information pertinent to units being studied. Just recently, the Lakeview School Library has gained access to the Internet which the students are learning to use as a new research tool. The guidance program was introduced this year at both the Winslow and Lakeview Schools, offering support to parents, students and staff. Providing parents with information regarding outside resources, coordinating the Second Step Conflict Resolution Program, organizing the Preschool Screenings, and offering workshop(s) for parents reflect the responsibilities of the Counselor.

Both schools have continued to offer alternative programs, which are reviewed annually to determine their ability to meet student and community needs. This year, more three year olds are being serviced in our preschools than ever before and a new kindergarten program was introduced to service students with special needs. Next year, one preschool will offer a five morning program with the option of extending the day three days per week. While enrollment for this program is limited, it is reflective of the needs of the present student population. The full day kindergarten class, implemented seven years ago, and the two and one half day kindergarten, initiated last year, provide children and their parents with scheduling options to the typical half day kindergarten schedule. At the Lakeview School, a second multiage class was initiated last fall to address parent interest in this alternative to traditional programming. Curriculum revision and staff development remain top priorities. Training in the use of Science kits and student assessment strategies is ongoing. Early release days have provided an opportunity for teachers to review instructional skills and methods of teaching in concert with MCAS tests results.

The School Council continues to busy itself with a myriad of tasks, not the least of which is drafting the School Improvement Plan. This document, which delineates goals and provides direction for the coming year, is presented to the School Committee for approval annually. In creating the new Plan, School Council members determine progress achieved with regard to the present year's goals and track progress over a multi-year period. Goals included within the Plan address curriculum, student assessment, staff development and school climate among others.

While we, as early childhood educators, are committed to addressing the needs of our students, research indicates that it is the partnership with parents that is crucial to student success. With that in mind, I urge you to become involved through the volunteer program, the School Council or the PTO, and if possible volunteering during the school day. Working together, we can continue to meet the ever increasing challenges of providing quality education for our greatest natural resource: our children!



Tyngsborough Public Schools

50 Norris Road
Tyngsborough, Massachusetts 01879

David J. Hawkins
Superintendent of Schools
Tel. (978) 649-7488
Fax (978) 649-7199

Annual Report of the Tyngsborough Public Schools
Submitted by David J. Hawkins, Superintendent

To the Citizens of Tyngsborough:

Recently, your School Committee accepted and endorsed a new Strategic Plan designed to provide direction for this school system for the next 10 years. This Plan was a result of the community providing input to a committee of parents, teachers, School Committee members and administrators. The Strategic Planning Committee, after reviewing this input, drafted a document that not only reflected this input, but blended it with identified effective trends and practices in American Public Education.

The Strategic Plan is not a sedimentary document intended to sit on a shelf and be referenced only when it is convenient. It is, and should be, a working document that serves as a guide and is updated regularly to reflect progress and changes in legislation and the demographics of our community. Copies are on file at the public library and with each school council member as well as enough copies for circulation around each building. We encourage the community to read this document, as it is hoped that it will provide a greater understanding of where we are going and why.

In other areas, your school system continues to improve. Last fall's MCAS test results were encouraging, but they did identify significant areas in our program that need to be revised. We have embarked on our efforts to address these needs as well as to improve our overall performance. System wide we continue to not only improve upon what we are doing, but to expand services and choices to more children and families.

Like any school system in any community, you must always remember that it is your school system, designed to serve you and your children. It will be and can be only as good and as dynamic as you expect it to be. For your continued efforts in bringing about the many changes, I wish to extend the appreciation of all and to encourage you to involve yourselves in your child's education.

Thank you for your continued support and for the privilege of working with your children.

GREATER LOWELL REGIONAL VOCATIONAL
TECHNICAL SCHOOL DISTRICT
ANNUAL REPORT
1998

The Greater Lowell Technical High School Committee meets in the Administrative Office (Room 2260) at the school, 250 Pawtucket Boulevard, Tyngsboro, Massachusetts. Meetings are public and district residents are welcome to attend. Regular meetings are videotaped and copies of videotapes are made available to district communities for rebroadcast on local access cable television stations.

The Admissions Examination for area 8th graders considering entering Greater Lowell Technical High School in September of 1998 was held at the school on Saturday, February 28, 1998. A total of 748 8th graders applied for admission – 638 from Lowell, 87 from Dracut, 19 Tyngsboro, 4 from Dunstable.

On Tuesday, January 6th, an historic Inauguration Ceremony was held at the school for recently elected Greater Lowell Technical School Committee Members Michael J. Hayden and George W. O'Hare from Lowell. This marked the first ever occasion on which elected or reelected School Committee Members were officially installed in their positions at Inauguration Ceremonies held at the school.

In January, it was announced that the bid opening for the proposed Marketing Education Mall Expansion Project would be held on March 11, 1998.

Senior students Cindy Ducharme and Sarim Ven, both from Lowell, were selected by the Athletic Department to represent the school at the 1998 celebration of National Girls and Women in Sports Day to be held at Faneuil Hall in Boston on Friday, February 6th.

At its meeting on January 29th, the Greater Lowell Technical School Committee unanimously approved a motion by Committeeman George W. O'Hare of Lowell that members of the Lowell School Committee and the Lowell City Council be invited to Greater Lowell Technical High School to discuss academic and educational issues in order to ensure that Lowell students will be prepared for a smooth transition and a continuing of their education at the secondary level.

Students in Greater Lowell Technical High School's Graphic Communications Technology Department earned 10 awards at the prestigious Boston Globe Scholastic Arts Awards Competition. Greater Lowell students earned two gold keys, two silver keys, and six students received honorable mention recognition.

As a result of their outstanding performances at the February 6th Distributive Education Clubs of America (DECA) District Competition, 12 Greater Lowell Technical High School students qualified for the DECA State Career Development Conference to be held March 8-10.

The 18th Annual Superintendent's Dinner was held at the school on Wednesday evening, February 11th. With over 230 in attendance, the 1998 dinner was one of the largest in the history of the event.

On Thursday, February 26th, Greater Lowell Technical High School hosted the Vocational Industrial Clubs of America (VICA) District Competitions. Over 500 student competitors from across the commonwealth participated.

At its meeting on February 26th, the Greater Lowell Technical School Committee voted unanimously to appoint a 3-person panel to review the process by which students are accepted into the National Vocational Technical Honor Society, with particular emphasis to ascertain whether the process during 1997 and prior years was consistent with respect to all students. Appointed to serve on the panel were Mr. Larry Martin, retired Admissions Director at the University of Lowell, Dr. Kathy Pride of Middlesex Community College, and Mr. Alan Sherburne, a Tyngsboro resident and businessman.

In March, the Superintendent's Dinner Sub-Committee announced that a grand total of \$15,500, an all time record, would be disbursed to student clubs and organizations following the 18th Annual Superintendent's Dinner which had been held on February 11th.

At the March 26th meeting of the Greater Lowell Technical School Committee, Mr. Roger Hatch from the Department of Education made a presentation as requested by the School Committee on Regional School Assessments as computed by the Massachusetts Department of Education, Office of School Finances. He discussed many topics, including the Preliminary Foundation Budget Calculation, which was of primary interest to the Committee.

Also at its meeting on March 26th, the School Committee received a presentation on the FY99 Preliminary Budget. The Committee voted to accept this Preliminary Budget in the total amount of \$21,362,441, which represents a 7.8% increase over FY98, with assessments to the city and towns as follows:

Lowell	\$4,219,325
Dracut	1,519,680
Tyngsboro	1,844
Dunstable	58,550

In March, William M. Bulger, President of the University of Massachusetts, officially announced that Greater Lowell Technical High School Senior Jennifer Deschenes of Lowell had been accepted to the University of Massachusetts, Lowell, as a University Scholar, and Eric Rocha had been accepted to the University of Massachusetts, Amherst, as a University scholar.

In April, the School Committee completed the first Superintendent-Director's Evaluation and the result was that Mr. Collins received very high marks. Also in April, it was announced that senior Jennifer Deschenes of Lowell is the Valedictorian and senior student Eric Rocha, also of Lowell, is the Salutatorian for the Class of 1998. As the two highest-ranking seniors in the graduating class, Jennifer and Eric will make the valedictory and salutatory addresses in front of their classmates at graduation exercises to be held on May 30th.

On Wednesday, April 29th, Greater Lowell Technical High School hosted its second Open House of the 1997-98 school year. In conjunction with this Open House, an orientation session was conducted for all incoming 9th grade students and their parents.

At the April 30th meeting of the Greater Lowell Technical School Committee, the Committee received a presentation from the co-chairs of the School Improvement Council regarding the 1998-99 School Improvement Plan. The School Council's priority request is to return to a one-shift schedule, with the further request that the administration investigate and develop a plan by August of the year 2000. The School Committee voted unanimously to approve the 1998-1999 School Improvement Plan as submitted by the School Council.

At the same School Committee meeting, a Public Hearing on the FY99 Budget was held. Following the Public Hearing, the Committee voted unanimously to approve the FY99 Budget as presented in the amount of \$20,953,133, which represents a 5.8% increase over FY98, with assessments to the district's city and towns as follows:

Dracut	\$1,519,680
Dunstable	\$58,550
Lowell	\$4,219,325
Tyngsboro	\$1,844

In May, 13 Greater Lowell Technical High School students were named medallists at the VICA State Competitions. In addition, junior students Priscilla Figuora and Kerry Foley, both of Lowell, were also elected VICA State Officers.

On Wednesday, May 13th, Greater Lowell Technical High School hosted its annual Senior Awards Day. 136 seniors were recognized for their achievements, and over \$46,000 in special award and scholarship money was presented to deserving members of the Class of 1998.

On Thursday, May 21st, the school hosted its 1998 Distinguished Alumni Program. James Sarault, '78; Kevin McHugh, '79; Donna Klein, '81; and Denise Rondeau Franceschelli, '83, were honored as this year's Distinguished Alumni.

Also on May 21st, the school hosted its National Vocational Technical Honor Society Induction Program. 14 outstanding young ladies and gentlemen were inducted at this year's ceremony.

On Friday, May 22nd, the school hosted the official Inauguration Ceremony for Michael J. McHugh of Dracut, who was elected to complete the original term of his deceased brother, David, who was elected in 1996.

In May, it was announced that junior Graphic Arts student Jeremie Fortier, who submitted a period ink drawing of Lowell's Paradise Diner, was selected as a winner at the Artistic Discovery Contest held at the Cultural Network in Marlborough, MA, earlier in the month. Jeremie's drawing will now hang for the next year in the Congressional Office of United States Representative Martin Meehan.

At its meeting on May 28th, the Greater Lowell Technical School Committee accepted the findings of the Blue Ribbon Panel regarding the status of the National Vocational Technical Honor Society's review of the selection process. It was further agreed that a copy of the findings would be forwarded to the Massachusetts Department of Education and that upon the receipt of the report by the Department of Education, the administration, with the National Vocational Technical Honor Society, did complete an Appeals Process as outlined by the Blue Ribbon Panel, along with any other recommendations that may be presented from the Massachusetts Department of Education.

On Friday, May 29th, graduates of the Class of 1998 received their diplomas at impressive commencement exercises held at the Lowell Memorial Auditorium. The commencement speaker was Senator Stephen Panagiotakos.

The Greater Lowell Technical School Committee, at its meeting on June 18th, received a student absentee report showing that absenteeism had dropped by 3% during the 1997-98 school year.

The Committee was also informed that the number of students who failed this past school year as opposed to the previous year had decreased by 45%. Both figures are most likely a direct result of the school's new Grading and Attendance Policy.

At the same meeting, the School Committee approved bids for the repaving of the tennis and basketball courts and a new pool liner, projects to be completed during the summer months.

In August, Greater Lowell Technical High School Guidance Director Manny Manolopoulos was named President of the Massachusetts School Counselors Association for the 1998-99 school year.

The school also received word in August that its Athletic Department had received the Markham Award for the 1997-98 school year. This award, sponsored by the Boston Globe, recognizes Greater Lowell's Athletic Program for achieving the highest winning percentage during the previous school year among all technical schools across the commonwealth.

61 of 63 Greater Lowell Technical High School Licensed Practical Nursing graduates were notified in August that they had successfully passed the state exam given by the Board of Registration in Nursing.

At its meeting on August 27th, the Greater Lowell Technical School Committee received a presentation on the school's new Admissions Policy. This plan incorporates adjustments completed between the Department of Education and the school's Guidance Department.

On Monday, August 31, 1998, I announced to the general staff and to the School Committee, that I would retire as Superintendent-Director effective July 31, 1999. The School Committee voted on September 24th to accept with regret, my retirement intentions. At that meeting, the School Committee voted unanimously to present an excellent evaluation to me and that this evaluation will become a matter of record.

On Tuesday, September 1st, 515 9th graders reported for their first official day of school as Greater Lowell Technical High School students. On Wednesday, September 2nd, all 10th-12th grade students reported for their first day of school for the 1998-99 school year.

The Gryphon Hall of Fame Selection Committee announced that its 11th Annual Sports Hall of Fame Induction Program would be held on Sunday, November 1st at the Lowell Lodge of Elks. 1998 inductees are David Trahan, '81; Carl Koch, '91; Kim Meagher, '92; Mike Camara, '92; Cheryl Lemoine, '93; Mike Graham, '93; the Power Family, and the 1993 Track and Field Team coached by Bob Dick.

The New England Association of Schools and Colleges announced that Greater Lowell Technical High School Assistant Superintendent-Director for Curriculum, Sheila A. Herbert, had been selected as the winner of the Richard J. Bradley Endowment Fund Award. This award recognized Mrs. Herbert as an educator whose exemplary work establishes, maintains and advocates high standards of excellence.

At its meeting on September 24th, the Greater Lowell Technical School Committee greeted new Student Representative senior Kerry Foley. The Committee also voted to accept the retirement intentions of Superintendent-Director William J. Collins, with regret, effective July 31, 1999. The Committee voted unanimously to present an excellent evaluation to Superintendent Collins and that this evaluation would become a matter of record.

At the same meeting, School Committeeman George W. O'Hare of Lowell, the Chairman of the Hiring Procedure Sub-Committee, presented a report noting that the hiring procedures employed at Greater Lowell Technical High school should be continued and that new positions should be advertised via the electronic media, i.e., the Internet, as well as the Greater Lowell Welcome Sign located at the entrance to the school on Pawtucket Boulevard.

Greater Lowell Technical School Committee Chairman Michael J. Hayden reported to the Committee that he had developed and implemented a process to replace the Superintendent-Director and established a time frame by which the process would be finalized. The process, to include representation from the Teachers' Organization and the Parent Council, was accepted by the School Committee at its September 24th meeting.

On October 6th, Greater Lowell Technical High School hosted its annual Advisory Committee Dinner. The purpose of this dinner is to express appreciation to the business and community representatives who continue to demonstrate a strong commitment to technical education by their service on the school's various Advisory Committees. Over 250 attended this year's dinner, making it one of the best attended Advisory Committee Dinners ever held at the school.

The school's Health Assistant Department hosted its second annual Senior Citizen Olympics at the school on Friday, October 16th, from 9:30 a.m. to 1:30 p.m. Residents from the various clinical affiliations competed in various events during a program held in the main gymnasium.

The Greater Lowell Technical School Committee, at its meeting on October 22nd, honored senior students Stephanie Lafontaine and Philip Mello as the recipients of the Superintendent's Award for Academic Excellence.

On October 27th, as the kick-off event in the school's yearlong 25th Anniversary Celebration, Greater Lowell Technical High School hosted a Businessman's Breakfast. Commissioner of Education, Dr. David Driscoll, served as guest speaker.

The annual 8th Grade Orientation Week was held during the week of November 2nd. Throughout this week, 8th grade students from the sending communities visited the school to receive an overview of the school's programs, facilities, and extra-curricular and co-curricular activities.

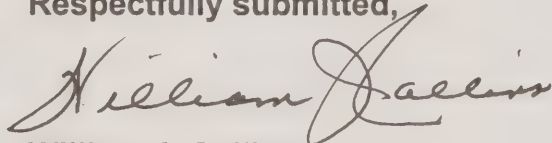
On November 18th, the school hosted its annual Fall Parents Night/Open House.

In December, all at the school were deeply saddened to receive word of the passing of two former outstanding employees, Social Studies Instructor Thomas Gallagher and former Administrative Assistant to the Superintendent-Director Bruce Carney.

COMMUNITY PROJECTS

During the 1997-98 school year, Greater Lowell Technical High School's various departments undertook and completed community service projects that amounted to a grand total fair market value of approximately \$72,981.00.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "William J. Collins". The signature is fluid and cursive, with a large, stylized initial "W".

William J. Collins
Superintendent-Director

Committee Members**Expiration Date of Election****Lowell****Michael J. Hayden****December, 2001****George D. Kouloheras****December, 1999.****George W. O'Hare****December, 2001****Ralph R. Hogan****December, 1999****Dracut****Dennis J. Deeb II****April, 2000****Michael J. McHugh****April, 1999****Tyngsboro****Harold O. Bell, Jr.****April, 2000****Dunstable****David E. Tully****May, 2000**

ELEMENTARY SCHOOL BUILDING COMMITTEE
198 MIDDLESEX ROAD
(978) 375-5212
(978) 649-7287

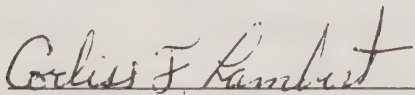
On September 22, 1998, the town of Tyngsborough voted in its Special Town Meeting to authorize the Board of Selectman to form an Elementary School Building Committee (ESBC), to plan and supervise the construction of a new elementary school.

The Board of Selectman appointed the following persons to the ESBC: Corliss Lambert, Member of the School Committee, Mark Klicker, Member of the School Feasibility Study Committee, Gerry Foley, Member at Large, Donald Lampron, Member of the Board of Selectman, Lorrie Berube, Member of the Finance Committee, Richard Lemoine, Selectman's Designee, and Frank Berry, a Member of the Disability Committee. The Committee is assisted by, Paul Boushell, the Town Executive Administrator, Theresa Gay, Administrative Assistant to the Executive Administrator, and Attorney Zaroulis, Town Council.

The ESBC initially met on a weekly basis, beginning October 15th 1998 at 7:00 p.m., in the Town Hall. Since then, the Committee changed to a bi-weekly meeting schedule, and meets in the community room at the Tyngsborough Housing Authority, on Middlesex Road.

The Committee reviewed the August 1998 Feasibility Study Report and formulated a plan which would begin construction in July of 2000, following Local and State approvals of the project. The aspects of this plan that have been accomplished include; certification by a third party, which qualifies the Feasibility Study architect, to compete for the school design contract; Completion of a 21-E Phase II environmental analysis of the proposed 70 acre site, off Red Gate Road.

The Committee recognizes that this new school is a major endeavor for the our town, and welcomes participation by all of its citizens during the planning process.


Corliss Lambert, Chairperson

Y2K PREPAREDNESS COMMITTEE

In December of 1998 the Town of Tyngsborough established a Y2K Preparedness Committee. The Committee is comprised of the following officials from the town.

Paul Boushell	Town Administrator
Chief John Miceli	Police Department
Chief Tim Madden	Fire Department
Capt. Paul Larkham	Police Department
Sgt. Richard Burrows	Police Department
Jim Wood	School Department
George Trearchis	School Department
David Desgroseilliers	Town Treasurer

The Committee has met twice, and will be meeting regularly to accomplish two goals. The first is to ensure town wide Y2K compliance and second to prepare for any situations that may occur after December 31, 1999.

To ensure town wide compliance for Y2K, Sgt. Burrows is working with Dave Desgroseilliers and Paul Boushell to identify and correct any problems with the computer hardware and software for the Town Hall and Police Department, as well as Fire and Highway Departments. Compliance letters have been sent to the software and hardware vendors, as well as other companies relied upon for town services. Some computer systems are being upgraded and many are being replaced to insure Y2K compliance. Jim Wood and George Trearchis are addressing issues to confronting the Tyngsborough School System. The committee is also looking at the physical plants and the issues relating to embedded chips in many pieces of automated machines and equipment.

In order to prepare for any situation that occur after December 31, 1999, the committee is developing plans for any type of emergency. Early plans are being made to provide shelter, food, and communications should the need arise.

The Y2K Preparedness Committee will continue to update the citizen's of Tyngsborough as the year progresses.

BOARD OF ASSESSORS

Office Hours Monday - Friday 8:00 a.m. - 4:00 p.m.

25 Bryants Lane

TEL: 978-649-2302 FAX: 978-649-2301

The three members of the Board of Assessors are elected to a staggered three-year term. The Board meets on the first Tuesday of each Month at the Town Hall, 25 Bryants Lane.

The Board of Assessors is responsible for valuing all Real and Personal Property, for processing Motor Vehicle Excise Taxes, for processing Statutory Tax Exemptions for eligible Veterans, elderly widows, surviving spouses, etc..., and for setting the tax rate annually.

Items subject to Personal Property taxation include boats, livestock, business machinery and unregistered motor vehicles. There is no tax on household goods. Taxpayers may appeal their real or personal property assessments by filing an abatement form with the Board prior to October 1st of the year in question, or 30 days from receiving the first tax bill. An Abatement Application form may be obtained from the Board of Assessors' Office at the Town Offices.

Each year the Board of Selectmen conduct a Public Hearing, and with the information provided by the Assessing Office, determines if they wish to shift a portion of the tax burden from the Residential and Open Space properties to the Commercial, Industrial and Personal Property owners through Classification.

Board Members

Philip F. O'Brien, Jr., Chairman
David R. Abreu
Jeanne D. Kidder

Assessors' Office

Victor Stewart, Assistant Assessor
Sandra Pentedemos, Secretary

1998 (F/Y 99) TAX LEVY COMPUTATIONS

Total Amount To Be Raised	\$21,259,115.90
Total Receipts And Other Revenue	9,636,142.00
Local Tax Levy	11,622,973.90

TOTAL VALUATIONS BY CLASS

	<u>VALUE</u>	<u>LEVY%</u>	<u>TAX DOLLARS</u>
Residential	494,638,935	84.0501	9,769,118.97
Commercial	52,403,313	8.9045	1,034,965.43
Industrial	26,143,140	4.4423	516,327.01
Personal Property	15,319,620	2.6031	302,562.49
TOTAL	588,505,008	100.0000	11,622,973.90

F/Y 99 TAX RATE \$19.75 PER THOUSAND, ALL CLASSES

LEVY LIMIT COMPONENTS

1997 (F/Y98) Base	10,163,076.00
+ 2.5%	254,077.00
Allowable Growth	499,435.00
Debt Exclusion	719,737.00
TOTAL	11,636,325.00

Excess Levy Capacity \$ 13,351.10

OFFICE OF THE TOWN COLLECTOR

25 Bryants Lane

Monday - Friday 8:00 a.m. to 4:00 p.m.

Phone: 978-649-2306 Fax: 978-649-2301

The Town Collector is a salaried official elected by the people to a three year term. It is the collector's responsibility, after receiving a tax list and warrant from the assessors, to collect the taxes therein set forth, with interest, and pay over such funds to the treasurer, and record the receipts on the tax lists. The collector must also give the treasurer an account of charges and fees collected as well as interest earned from the depositing of funds received.

Fiscal Year 1998 Annual Report of the Town Collector

Submitted by Town Collector, Gene R. Spickler, CMMC
and Assistant Town Collector, Leah J. Colburn

Taxes and payments in lieu of taxes committed for collection this fiscal year amounted to \$11,938,699. This was an increase of \$1,275,731 over the 1997 amount of \$ 10,662,968. Tax receipts amounted to \$11,747,935, with total receipts of \$11,875,853 being turned over to the treasurer's office.

Municipal Lien Certificates are legal documents prepared by this office that certify all taxes and other municipal assessments, both paid and unpaid, on a parcel of real estate for a minimum 3 year time period. They are required to be filed with the recording of the deed at the Registry for the sale or refinancing of real estate. We experienced a 58.8% increase in certificates issued this year, due mostly to mortgages refinanced because of the very low interest rates available. We prepared 937 certificates, producing \$30,050 in revenue this year compared to 590 certificates and \$20,300 in revenue last year.

Penalty interest, plus demand, warrant and Registry marking fees imposed by State Statute for the collection of past due taxes, continue to decline because of the improved economy and diligent collection procedures. Penalty interest revenue amounted to \$68,458 with fees of \$19,920 this year, while last years amounts were \$77,933 and \$23,410 respectively. Interest earned on the collector's account increased dramatically from \$2,756 to \$6,832, due somewhat to increased revenue, but mostly from moving the funds to a higher interest bearing account that became available in fiscal 1998.

This office also collects sewer usage fees as billed by the Sewer Department. Collections are reported to that department, as individual account information is maintained by them.

Please see the following pages for balances by account.

TOWN COLLECTOR'S FY'98 ANNUAL REPORT - JULY 1, 1997 THROUGH JUNE 30, 1998

TAX YEAR & ACCOUNT TITLE	BEGINNING BALANCE	COMMITMENTS & ADJUSTMENTS	REFUNDS & ADJUSTMENTS	RECEIPTS TO TREASURER	ABTMT/EXEMP &ADJUSTMENTS	TAX TITLE & SBSQT/DEFRD	ENDING BALANCE
1998							
REAL ESTATE		10,732,412.44	50,442.65	10,295,270.74	78,275.33	59,933.47	349,375.55
PERSONAL PROPERTY		257,886.26	40.11	252,914.74	1,049.11		3,962.52
VEHICLE EXCISE		796,901.00	6,331.06	716,805.42	24,430.92		61,995.72
1997							
REAL ESTATE	288,615.78		2,709.48	182,688.50	276.92		108,359.84
PERSONAL PROPERTY	1,973.77			427.78			1,545.99
VEHICLE EXCISE	57,764.88	134,427.10	6,820.75	174,713.06	14,233.96		10,065.71
1996							
REAL ESTATE	104,211.56			73,561.39			30,650.17
PERSONAL PROPERTY	1,893.00			152.06			1,740.94
VEHICLE EXCISE	15,809.42	5,990.74	325.83	14,537.52	558.47		7,030.00
1995							
REAL ESTATE	23,624.54			19,458.08			4,166.46
PERSONAL PROPERTY	2,123.07			26.40			2,096.67
VEHICLE EXCISE	6,507.93			1,826.05			4,681.88
1994							
REAL ESTATE	1,039.37						1,039.37
PERSONAL PROPERTY	2,226.58						2,226.58
VEHICLE EXCISE	4,012.11	28.75		740.02			3,300.84
1993							
PERSONAL PROPERTY	1,248.95						1,248.95
VEHICLE EXCISE	4,873.35			520.73			4,352.62
1992							
PERSONAL PROPERTY	742.71						742.71
VEHICLE EXCISE	5,778.25			190.31			5,587.94
1991							
PERSONAL PROPERTY	1,164.69						1,164.69
VEHICLE EXCISE	7,175.38			558.97			6,616.41
1990							
VEHICLE EXCISE	9,944.61			355.62			9,588.99
1989							
VEHICLE EXCISE	11,592.11			575.95			11,016.16
1988							
VEHICLE EXCISE	10,166.26			313.75			9,852.51
1987							
VEHICLE EXCISE	12,710.96			675.11			12,035.85
1986							
VEHICLE EXCISE	10,426.83			273.80			10,153.03
1985							
VEHICLE EXCISE	9,844.15			303.91			9,540.24
1998							
PYMT (LIEU OF TAX)		10,373.03		10,373.03			0.00
1997							
FOREST PRODUCT TAX		680.08		672.08			8.00
TAX TOTALS	595,470.26	11,938,699.40	66,669.88	11,747,935.02	118,824.71	59,933.47	674,146.34
DEMAND & WARRANT FEES				14,460.00			
RMV FEES COLLECTED				5,460.00			
LIEN CERTIFICATE FEES				30,050.00			
DUPLICATE BILL FEES COLLECTED				1,641.60			
PENALTY INTEREST				68,458.14			
EARNED INTEREST				6,832.41			
MISCELLANEOUS COLLECTIONS				1,016.27			
TOTAL RECEIPTS TO TREASURER				11,875,853.44			

TOWN COLLECTOR'S FY'98 SEWER ACCOUNTS REPORT
JULY 1, 1997 THROUGH JUNE 30, 1998

YEAR & ACCOUNT TITLE	BEGINNING BALANCE	COMMITMENTS & TRANSFERS	REFUNDS & CORRECTIONS	RECEIPTS TO TREASURER	ABATEMENTS, ADJMT & TRANS	ENDING BALANCE
1998						
SEWER USAGE		273,328.28		237,676.91		35,651.37
SEWER BETTERMENT		17,213.76		14,703.42		2,510.34
COMMITTED INTEREST		7,153.92		6,110.56		1,043.36
FY'97 USAGE TAX LIENED		131,887.42		106,640.26		25,247.16
PENALTY INTEREST				1,413.11		
1997						
SEWER USAGE	31,018.80			2,679.83	28,344.73	(5.76)
LOWELL USAGE	90,546.14			0.00	90,546.14	0.00
SEWER BETTERMENT	1,793.10			1,793.10		0.00
COMMITTED INTEREST	843.15			843.15		0.00
FY'96 USAGE TAX LIENED	2,194.72			1,014.67		1,180.05
1996						
SEWER BETTERMENT	358.62			358.62		0.00
COMMITTED INTEREST	188.13			188.13		0.00
FY'95 USAGE TAX LIENED	638.83			496.42		142.41
1995						
FY'92-'94 USAGE TAX LN	471.20			471.20		0.00
1991						
SEWER USAGE	898.14			120.00		778.14
1990						
SEWER USAGE	686.22			187.25		498.97
1989						
SEWER USAGE	436.40			120.00		316.40
1988						
SEWER USAGE	336.14			209.24		126.90
1985						
SEWER USAGE	49.60					49.60
ACCOUNT TOTALS	130,459.19	429,583.38	0.00	375,025.87	118,890.87	67,538.94

ANNUAL REPORT OF THE TOWN TREASURER

To The Honorable Board of Selectmen,
and the Citizens of Tyngsborough

The Treasurer's office performs various functions and provides services as follows:

- Cash Management
- Payroll and Personnel Function
- Custodian of all Town Funds, including Trust Funds
- Maintenance of Tax Title Accounts, including collection

Cash Management

Cash Management involves cash flow forecasting, investing, and borrowing. It is the responsibility of this office to ensure that Town government, with the proper management of its cash, can function in a smooth and orderly fashion. The goal is to optimize the investment of funds, and borrow in a prudent and fiscally responsible manner, always with safety and liquidity of primary importance. During the fiscal year ended June 1998, the Town earned interest income of approximately \$172,000 on general and capital funds. This amount represents an increase of \$10,000 from the previous year. At 6/30/98, Free Cash was certified at \$1,130,895.

As for borrowing, the last large long term bond issued by the Town was on February 15, 1996 in the amount of \$5,545,000 at an interest rate of 4.645%. On November 12, 1998, bond anticipation notes were re-issued in the amount of \$296,000 at 3.42% toward the purchase of land on Westford Road. Also on that same date, \$500,000 of additional bond anticipation notes were issued at 3.41% for design work for a new school

The last outside short term borrowing by the Town, in anticipation of revenue, was on 8/25/95.

Payroll & Personnel

As of December 1998, the Town employed the following:

Elected employees over 20 hours per week	2
Elected employees under 20 hours per week	21
Regular employees over 20 hours per week	284
Regular employees under 20 hours per week	16
Temporary employees	* 302
Total (includes only paid personnel)	625

* Consists primarily of election workers, substitute teachers, call firemen, and recreation dept. employees.

For the calendar year 1998 the total gross payroll paid through this office was \$10,813,747. This amount represents an increase of \$1,082,441 (11.1%) over 1997.

The Town purchases health insurance together with a group of municipalities known as the Minuteman Nashoba Health Group. Our health plans include TUFTS PPO and EPO as well as Harvard Community Health Plan HMO. At our last open enrollment date (June 1998), the rates for the Harvard and Tufts EPO plans were decreased by 1.7% and 5% respectively while the rate for the Tufts PPO plan was unchanged. There are currently 212 Town employees with health insurance coverage through the Town (up from 190 last year).

In FY 1997, the Town began to contribute toward the cost of health and life insurance for retired Town employees. The program is currently administered for 23 individuals.

Direct deposit of payroll checks began in 1998 through an arrangement with a local bank where the Town's payroll account is maintained.

In addition to preparing the payroll in-house, this department also administers various benefit programs, payroll deductions, and payroll withholding taxes:

- Health Insurance, 3 plans (including IRS Sec 125 Pre-Tax)
- Life & Disability Insurance
- Retiree Health & Life Insurance
- Retirement/Pension Plans (County & School plans)
- Union Dues, 5 unions
- Tax Deferred Compensation Plans (2): Copeland & ICMA
- Tax Sheltered Annuities (TSA), 10 Plans offered
- Credit Unions (2), United Fund, and US Savings Bonds

Trust Funds

The Treasurer is the custodian of all Town Trust Funds. These funds cover Library, Scholarship, Cemetery, Conservation, Stabilization, Charity, Pension, and miscellaneous other funds. As of June 30, 1998 there was some \$1,019,000 distributed among 27 individual funds, in cash and equivalents. This amount includes \$670,425 in the Stabilization Fund.

Tax Title & Deferred Accounts

When taxes become seriously delinquent, the Tax Collector places a lien on the property, and the unpaid bill, known as a Tax Title account, becomes the responsibility of the Treasurer for control and collection. This office also monitors and collects deferred accounts.

The amount of collections during FY 1998 (excluding interest) was \$31,000. There were also 5 foreclosures in FY 1998.

As of June 30, 1998, there were 57 properties in these categories, with the total amount due (excluding interest) of \$596,000 (vs \$583,000 at 6/30/97). Many of the properties are commercial/industrial and vacant land. More than half are in Land Court awaiting foreclosure on behalf of the Town.

3/1/99

David F Desgroseilliers, Treasurer
Pauline Guilmette, Asst Treasurer
Kathleen Cayer, Clerk

TOWN ACCOUNTANT
10 Kendall Road Box 4
TEL: 508 649-2309 FAX: 508 649-2301

Annual Report of the Town Accountant
Submitted by Richard H. Choate, CGA

To the Citizens of Tyngsborough:

I herewith submit the report of the financial transactions for the Town of Tyngsborough. This report is in accordance with Chapter 41, Section 61 as prescribed by the Director of Accounts, Department of Corporations and Taxation, Commonwealth of Massachusetts.

Payrolls and invoices are on file in the Accounting Department and may be examined by appointment. Weekly bills received until 12 noon Thursdays.

Town Accountant's Office
Richard H. Choate, CGA
Kathleen Cayer, Assistant Town Accountant

TOWN OF TYNGSBOROUGH
SUMMARY OF APPROPRIATIONS
FISCAL 1998

ACCOUNT	TRANSFERS IN (OUT)	APPROPRIATED	EXPENDED	BALANCE
Moderator Salary		200.00	200.00	-
Moderator Expense		150.00		150.00
Selectmen Salaries		6,000.00	6,000.00	-
Selectmen Secretary		24,699.00	24,699.00	-
Selectmen Clerical		3,000.00	1,898.75	1,101.25
Selectmen Expense	3,353.81	9,300.00	12,653.81	-
Executive Administrator		63,000.00	51,638.36	11,361.64
Executive Administrator Expense		1,000.00	719.97	280.03
Executive Administrator Out of State		600.00	431.01	168.99
Executive Administrator Computer		5,000.00	4,064.88	935.12
Unpaid Bills		775.00	775.00	-
Finance Comm Clerical		4,700.00	500.00	4,200.00
Finance Comm Expense		1,500.00	135.00	1,365.00
Finance Comm Repts.		1,000.00	999.04	0.96
Finance Comm Res Fund	(80,000.00)	80,000.00		-
Accountant Salary		31,500.00	31,500.00	-
Accountant Clerical		5,866.00	3,639.78	2,226.22
Accountant Stipend		1,000.00	1,000.00	-
Accountant Expense		3,125.00	2,918.61	206.39
Annual Audit 1997		11,250.00	11,250.00	-
Assessors Salary		6,825.00	6,824.75	0.25
Associate Assessor		40,117.00	40,117.00	-
Assessors Clerical		20,080.00	20,078.74	1.26
Assessors Expense		13,600.00	13,385.98	214.02
Personal Property Appraisal		8,000.00	8,000.00	-
Treasurer Salary		27,393.00	27,393.00	-
Treasurer Stipend		1,000.00	1,000.00	-
Treasurer Assistant		15,142.00	14,065.14	1,076.86
Treasurer Clerical		8,183.00	7,095.84	1,087.16
Treasurer Expense		24,585.00	20,930.88	3,654.12
Tax Collector Salary		36,027.00	36,027.00	-
Tax Collector Stipend		1,000.00	1,000.00	-
Tax Collector Clerical		21,938.00	21,588.13	349.87
Tax Collector Expense		21,840.00	18,102.20	3,737.80
Town Counsel Salary		34,155.00	34,155.00	-
Town Counsel Expense		2,000.00	602.59	1,397.41
Labor Counsel	1,538.29	5,000.00	6,537.38	0.91
Special Litigation	40,948.45	30,000.00	70,948.45	-
Landfill Court Judgement		58,098.00	56,223.11	1,874.89
Cable T V Legal Fees		12,500.00		12,500.00
Town Clerk Salary		36,027.00	36,027.00	-
Town Clerk Assistant		20,750.00	15,424.96	5,325.04
Town Clerk Stipend		1,000.00	1,000.00	-
Town Clerk Expense		3,050.00	1,817.65	1,232.35
Elect & Reg S&W		6,700.00	4,735.17	1,964.83
Elect & Reg Expense		3,670.00	3,670.00	-
Electronic Voting Equipment		24,000.00	18,000.00	6,000.00
American Disabilities Act		1,000.00		1,000.00
Conservation Comm Salary		1,750.00	1,531.25	218.75
Conservation Comm Agent		31,401.00	31,401.00	-
Conservation Comm Clerical		7,705.00	6,946.86	758.14
Conservation Comm Expense		7,950.00	7,878.79	71.21

Planning Bd. Salary		1,500.00	1,218.73	281.27
Planning Bd. Clerical		5,283.00	348.10	4,934.90
Planning Bd. Expense		31,500.00	29,048.29	2,451.71
Planning Bd. Prof. Assistance		10,000.00		10,000.00
N M A C Assessment		2,500.00	2,226.15	273.85
Bd of Appeals Salary		2,450.00	2,450.00	-
Bd of Appeals Clerical		5,542.00	5,478.18	63.82
Bd of Appeals Expense		1,550.00	1,308.50	241.50
Town Hall Custodian		27,000.00	10,165.14	16,834.86
Town Hall Expense	853.82	36,000.00	36,853.82	-
Town Reports		7,000.00	2,635.00	4,365.00
Town Hall / Library Capital Project	21,280.00	317,000.00	338,280.00	-
Development Committee Fund		100.00		100.00
Industrial Financing Authority		300.00		300.00
TOTAL GENERAL GOVERNMENT	(12,025.63)	1,233,876.00	1,117,542.99	104,307.38
Police Dept. S&W		818,694.00	761,021.00	57,673.00
Police Dept. S&W Other		154,514.00	147,663.78	6,850.22
Police Dept. Expense		139,650.00	107,828.10	31,821.90
Police Cruisers		93,936.00	93,884.80	51.20
Police Medical Expense		12,500.00	2,922.00	9,578.00
Police Longevity		43,900.00	43,900.00	-
Police Out of State Travel		2,500.00	2,500.00	-
Police Licensing Officer		5,000.00	5,000.00	-
Police Parking Clerk		2,500.00	412.32	2,087.68
Police Station Custodian		9,911.00	9,774.80	136.20
Police Station Expense		25,100.00	24,848.66	251.34
Fire Dept. S&W		207,182.00	186,062.98	21,119.02
Fire Dept. Expense		93,852.00	78,677.71	15,174.29
Fire 4 Wheel Drive Vehicle		35,000.00	35,000.00	-
Fire Radio Pagers		11,900.00	11,624.62	275.38
Fire Jaws of Life		13,000.00	13,000.00	-
Fire Station Addition		30,000.00	29,916.98	83.02
Communication Ctr. S&W		158,165.00	155,787.26	2,377.74
Communication Ctr. Expense		23,600.00	23,600.00	-
Ambulance Contract				-
Building Insp. Salary		42,849.00	42,849.00	-
Building Insp. S&W Cl.		16,417.00	15,448.13	968.87
Building Insp. Expense		4,290.00	3,239.51	1,050.49
Building Insp. Travel		3,500.00	3,500.00	-
Building Insp. Coverage		1,000.00	500.00	500.00
Gas Insp. Salary		6,312.00	6,312.00	-
Gas Insp. Travel Allow		1,000.00	1,000.00	-
Plumbing Insp. Salary		6,312.00	6,312.00	-
Plumbing Insp. Travel Allow		1,000.00	1,000.00	-
Wire Insp. Salary		9,119.00	9,119.00	-
Wire Insp. Travel Allow		2,000.00	2,000.00	-
Civil Defense Salary		1,200.00	1,200.00	-
Civil Defense Expense		2,360.00	2,332.15	27.85
Log Officer Time & Expense		17,500.00	17,159.00	341.00
Insect & Pest Control		968.00	806.90	161.10
Dutch Elm Disease		1,000.00		1,000.00
Tree Warden Time & Expense		6,288.00	6,288.00	-
Fence Viewer		1.00		1.00
Weights & Measures		480.00	12.00	468.00
TOTAL PUBLIC SAFETY		2,004,500.00	1,852,502.70	151,997.30

School S&W		7,137,096.03	7,137,096.03	-
School Expense		2,618,456.97	2,618,456.97	-
School Feasibility Study		30,000.00	18,583.53	11,416.47
School Pickup Truck		23,000.00	23,000.00	-
School Lakeview Boiler		86,210.00	83,745.50	2,464.50
School N.R.E. Elevator		250,616.00	5,414.75	245,201.25
School D.A.R.E. Officer		46,019.00	46,019.00	-
School D.A.R.E. Officer Expense		5,000.00	4,881.26	118.74
Gr. Lowell Reg. Voc. Tech. School		1.00		1.00
TOTAL SCHOOLS		10,196,399.00	9,937,197.04	259,201.96
Highway S&W		297,893.00	291,365.36	6,527.64
Highway Seasonal Workers		12,000.00	10,171.00	1,829.00
Highway Machinery Fund	3,666.96	59,721.00	63,368.13	19.83
Highway Snow Removal		148,212.00	148,211.84	0.16
Highway Snow Unaccepted		5,000.00	5,000.00	-
Highway Construction		56,411.00	56,411.00	-
Highway Maintenance		64,232.00	64,049.97	182.03
Highway Street Lighting		36,400.00	32,485.60	3,914.40
Highway Special Signs		1,501.00	1,445.70	55.30
Highway Uniform Allowance		4,040.00	4,020.00	20.00
Highway Sidewalk Snowblower		28,000.00	26,691.10	1,308.90
TOTAL HIGHWAY DEPT.	3,666.96	713,410.00	703,219.70	13,857.26
Cemetery S&W		14,640.00	14,640.00	-
Cemetery Expense		3,350.00	3,235.02	114.98
Cemetery Internments	821.00	8,779.00	9,600.00	-
Cemetery Leaf Vacuum Art # 6		20,000.00	19,904.00	96.00
TOTAL CEMETERY DEPT.	821.00	46,769.00	47,379.02	210.98
Bd. Of Health Mem Salary		1,680.00	1,680.00	-
Bd. Of Health SL/Vac		912.00	912.00	-
Bd. Of Health Director Salary		31,011.00	27,887.50	3,123.50
Bd. Of Health Secretary		19,458.00	19,458.00	-
Restaurant Inspections		4,700.00	810.00	3,890.00
Bd. Of Health Expense		6,135.00	4,739.65	1,395.35
Bd. Of Health Nursing	1,864.66	2,000.00	3,433.17	431.49
Bd. Of Health Dental Clinic	270.00	2,000.00	2,270.00	-
Lowell Mental Health		400.00	400.00	-
Hazardous Waste Collection Day		12,000.00	9,192.50	2,807.50
Rubbish Collection		400,000.00	376,512.48	23,487.52
Recycle Program		96,035.00	96,035.00	-
Animal Disposal		432.00		432.00
Inspector of Slaughter		25.00		25.00
Demolition of Buildings		257.00	115.88	141.12
Solid Waste Comm		1,500.00		1,500.00
HEALTH & SANITATION	2,134.66	578,545.00	543,446.18	35,098.82
Veteran Agent Salary		11,114.00	11,114.00	-
Veteran Agent Expense		1,980.00	1,980.00	-
Veteran S&W Clerical		11,314.00	10,888.92	425.08
Veteran Benefits		38,700.00	25,014.40	13,685.60
Veteran Agent Certification		500.00	500.00	-
Veteran Graves		750.00	583.40	166.60
Veteran Flags		500.00	488.57	11.43
TOTAL VETERANS SERVICES	94	64,858.00	50,569.29	14,288.71

Library Director Salary		36,798.00	36,798.00	-
Library Assistant Director		26,910.00	26,910.00	-
Library S&W Cl.		63,352.00	63,331.77	20.23
Library SL/Vac Wages		3,090.00	2,712.21	377.79
Library Expense		47,900.00	47,893.12	6.88
Library County D L		3,244.52	3,244.52	-
TOTAL LIBRARY		181,294.52	180,889.62	404.90
Town Beach S&W		4,500.00	3,412.50	1,087.50
Town Beach Expense		1,000.00	990.36	9.64
Ball Park Maintenance		14,000.00	13,950.47	49.53
Summer Recreation Program		1,000.00	345.00	655.00
Sports Equipment		1,440.00	1,440.00	-
COA Director Salary		34,198.00	34,198.00	-
COA Director Certification		1,000.00	1,000.00	-
COA S&W Clerical		24,991.00	23,032.62	1,958.38
COA Expense		4,797.00	3,499.85	1,297.15
Community Center Heating System		15,000.00		15,000.00
Community Center Expense	464.46	5,510.00	5,974.23	0.23
Memorial Day Committee		700.00	503.07	196.93
Historical Commission		200.00		200.00
Workers Compensation		53,883.00	24,826.00	29,057.00
Unemployment Compensation		30,000.00	9,647.31	20,352.69
Health Ins. Town Share		680,000.00	626,689.14	53,310.86
Life Ins. Town Share		1,500.00	1,368.24	131.76
Medicare Town Share	4,938.55	75,000.00	79,938.55	-
Midx County Retire System		320,000.00	320,000.00	-
M.I.I.A. Blanket Insurance		99,142.00	80,695.00	18,447.00
TOTAL REC. & UNCLASS.	5,403.01	1,367,861.00	1,231,510.34	136,350.66
Interest on Temporary Loans		25,000.00		25,000.00
Long Term Deb Sewer Series A		50,000.00	50,000.00	-
Long Term Debt Sewer FHA		15,100.00	15,100.00	-
Long Term Debt High School		955,000.00	955,000.00	-
Long Term Debt Police Station		25,000.00	25,000.00	-
Long Term Debt Long Pond Sewer		40,000.00	40,000.00	-
Long Term Debt Fire Truck		18,000.00	18,000.00	-
Long Term Debt Hunter Property		15,000.00	15,000.00	-
Long Term Interest Sewer Series A		2,150.00	2,150.00	-
Long Term Interest Sewer FHA		9,815.00	9,815.00	-
Long Term Interest High School		603,657.00	603,656.00	1.00
Long Term Interest Police		10,481.00	10,481.00	-
Long Term Interest Long Pond Sewer		18,383.00	18,383.00	-
Long Term Interest Fire Truck		1,656.00	1,656.00	-
Long Term Interest Hunter Property		7,256.00	7,256.00	-
TOTAL INTEREST & DEBT		1,796,498.00	1,771,497.00	25,001.00
TOTAL APPROPRIATIONS		18,184,010.52	17,435,753.88	748,256.64

PRIOR YEAR APPROPRIATIONS

Geographical Information System	7,535.00		7,535.00
Purchase of Land - Westford Rd	770,000.00	770,000.00	-
Management of Audit Services	20,000.00		20,000.00
Professional Planning Assistant	4,050.00		4,050.00
Police Special Investigation	5,012.62	2,239.03	2,773.59
Police Longevity Salary	33,762.48	13,083.72	20,678.76
Communication Center Salary	15,000.00		15,000.00
Communication Center Expense	3,959.00	432.06	3,526.94
Highway / Fire Station Roof	16,135.50	6,618.24	9,517.26
Highway Emergency Generator	10,000.00	10,000.00	-
Highway Underground Storage Tank	38,241.00	38,240.71	0.29
Cemetery Improvement Fund Art #26	8,296.09	8,107.96	188.13
Cemetery Traylor & Mower	3,034.03	1,295.00	1,739.03
TOTAL PRIOR YEAR APPROPRIATIONS	935,025.72	850,016.72	85,009.00

TOWN OF TYNGSBOROUGH
COMBINED BALANCE SHEET ALL FUND TYPES AND GROUPS
JUNE 30, 1998

ASSETS	GENERAL FUND	SPECIAL REVENUE	SEWER ENTERPRISE	CAPITAL PROJECTS	TRUST FUNDS	LONG TERM DEBT	GROUP TOTAL
Cash & Investments	2,704,401.33	474,666.92	571,313.96	281,844.51	1,018,971.19		5,051,197.91
Invest. In Deferred Compensation					1,557,440.73		1,557,440.73
Petty Cash	200.00						200.00
Receivables:							
Personal Property Tax Prior	10,766.53						10,766.53
Personal Property Tax Current	3,962.52						3,962.52
Real Estate Tax Prior	144,215.84						144,215.84
Real Estate Tax Current	349,375.55						349,375.55
Provisions for Abatements	(275,592.70)						(275,592.70)
Deferred Revenue Property Tax	(166,322.34)						(166,322.34)
Tax Liens Receivable	528,430.67						528,430.67
Deferred Revenue Tax Liens	(528,430.67)						(528,430.67)
Tax Foreclosures	106,871.01						106,871.01
Deferred Rev Tax Foreclosures	(106,871.01)						(106,871.01)
Deferred Tax Receivable	67,517.02						67,517.02
Deferred Receivable Deferred Tax	(67,517.02)						(67,517.02)
Motor Vehicle Excise Prior	103,822.18						103,822.18
Motor Vehicle Excise Current	61,995.72						61,995.72
Deferred Rev Motor Vehicle Excise	(165,817.90)						(165,817.90)
Department Receivable Veterans	33,075.47						33,075.47
Deferred Rev Department Receivable	(33,075.47)						(33,075.47)
Forest Product Tax	8.00						8.00
Def. Rev. Dept. Rec.	(8.00)						(8.00)
Sewer Liens Added to Taxes			26,569.62				26,569.62
Deferred Revenue Sewer Liens			(26,569.62)				(26,569.62)
Sewer User Charges Prior			1,764.25				1,764.25
Sewer User Charges Current			35,651.37				35,651.37
Deferred Rev Sewer User Charges			(37,415.62)				(37,415.62)
Sewer Special Assessments			139,625.75				139,625.75
Deferred Rev Special Assess.			(139,625.75)				(139,625.75)
Due from Other Gov'ts & Funds		326,544.79		78,860.00			405,404.79
Deferred Rev Gov't Receivable		(326,544.79)		(78,860.00)			(405,404.79)
Amt to be Provided for Pmt of Bonds						11,006,610.32	11,006,610.32
TOTAL ASSETS	2,771,006.73	474,666.92	571,313.96	281,844.51	2,576,411.92	11,006,610.32	17,681,854.36
LIABILITIES AND FUND EQUITY							
Warrants Payable	274,385.74	97,183.66	57,187.49				428,756.89
Withholdings	202,007.80						202,007.80
Unclaimed Items	3,913.61						3,913.61
Excess Sale of Low Value Land	37,799.24						37,799.24
Due to Other Governments & Funds			12,379.63				12,379.63
Deferred Compensation Payable					1,557,440.73		1,557,440.73
Bonds Payable						11,006,610.32	11,006,610.32
TOTAL LIABILITIES	518,106.39	97,183.66	69,567.12		1,557,440.73	11,006,610.32	13,248,908.22
FUND EQUITY							
Reserve for Encumbrances	373,001.64		161,855.00	281,844.51			816,701.15
Reserve for Expenditures	301,501.00		35,000.00				336,501.00
Reserve for Special Purposes		377,483.26	105,000.00				482,483.26
Unreserved Fund Balance	1,578,397.70		199,891.84		1,018,971.19		2,797,260.73
TOTAL FUND EQUITY	2,252,900.34	377,483.26	501,746.84	281,844.51	1,018,971.19	-	4,432,946.14
TOTAL LIABILITIES & FUND EQUITY	2,771,006.73	474,666.92	571,313.96	281,844.51	2,576,411.92	11,006,610.32	17,681,854.36

TOWN OF TYNGSBOROUGH
STATEMENT OF LONG TERM DEBT GROUP OF ACCOUNTS
JUNE 30, 1998

F.H.A. SEWER LOAN

Original Loan: \$424,300.00

Dated April 9, 1982

\$15,200 Due 04/09/83 - 04/09/97

\$15,100 Due 04/09/98 - 04/09/10

BALANCE: \$181,200.00

LANDFILL COURT JUDGEMENT

Original Loan: \$468,525.85

Dated May 24, 1993

\$46,852.58 Due 06/30/93 - 06/30/03

BALANCE: \$187,410.32

POLICE STATION

Original Loan: \$350,000.00

Dated August 1, 1989

\$25,000 Due 08/01/90 - 08/01/99

\$20,000 Due 08/01/00 - 08/01/04

BALANCE: \$150,000.00

CONSERVATION LAND

Original Loan: \$250,000.00

Dated August 1, 1989

\$25,000 Due 08/01/90 - 08/01/91

\$20,000 Due 08/01/92

\$15,000 Due 08/01/93 - 08/01/04

BALANCE: \$105,000.00

LONG POND SEWER

Original Loan: \$585,000.00

Dated August 1, 1989

\$40,000 Due 08/01/90 - 08/01/02

\$35,000 Due 08/01/03

\$30,000 Due 08/01/04

BALANCE: \$265,000.00

HIGH SCHOOL

Original Loan: \$3,750,000.00

Dated August 1, 1989

\$250,000 Due 08/01/90 - 08/01/04

BALANCE: \$1,750,000.00

HIGH SCHOOL

Reissuance: \$12,420,000.00

Dated February 15, 1996

Due 05/15/97 - 05/15/10

BALANCE: \$7,980,000.00

FIRE TRUCK STATE HOUSE NOTE

Original Loan: \$90,000.00

Dated March 15, 1994

\$18,000 Due 03/15/95 - 03/15/99

BALANCE: \$18,000.00

WESTFORD RD LAND PURCHASE

Original Loan: \$370,000.00

Dated November 12, 1997

\$74,000 Due 11/12/98 - 11/12/02

BALANCE: \$370,000.00

TOTAL LONG TERM DEBT

\$ 11,006,610.32
=====

TOWN OF TYNGSBOROUGH
STATEMENT OF REVENUE, BUDGET VS ACTUAL
JULY 1, 1997 - JUNE 30, 1998

	BUDGET	ACTUAL RECEIPTS	BALANCE FAVORABLE (UNFAVORABLE)
CHARGES			
Personal Property Prior		606.24	606.24
Personal Property Current	257,886.26	252,874.63	(5,011.63)
Real Estate Prior		272,998.49	272,998.49
Real Estate Current	10,732,175.02	10,244,828.09	(487,346.93)
Prov. For Abatements & Exempt.	(203,265.22)		203,265.22
Tax Liens		23,784.80	23,784.80
Motor Vehicle Excise	657,900.00	898,912.58	241,012.58
Deferred Tax		7,112.75	7,112.75
Other Excise Tax		672.08	672.08
In Lieu of Taxes	11,700.00	22,373.03	10,673.03
TOTAL TAXES	11,456,396.06	11,724,162.69	267,766.63
INTEREST & PENALTIES			
Interest on Property Tax	45,000.00	61,827.80	16,827.80
Interest on Motor Vehicle	5,000.00	6,630.34	1,630.34
Interest on Tax Liens		13,959.09	13,959.09
Interest on Capital Projects	15,000.00	20,098.09	5,098.09
Interest on Investments-Treas.	83,000.00	145,391.60	62,391.60
Interest on Investments-Coll.	2,000.00	6,832.41	4,832.41
TOTAL INTEREST & PENALTIES	150,000.00	254,739.33	104,739.33
FEES & PERMITS			
Alcoholic Licenses	35,000.00	39,500.00	4,500.00
Alcoholic One Day	200.00	300.00	100.00
Vine & Malt	10,000.00	12,000.00	2,000.00
Used Car	1,000.00	1,200.00	200.00
Common Victullar	2,000.00	2,300.00	300.00
Table T.V.	1,000.00	1,453.50	453.50
Automatic Amusement	8,000.00	8,100.00	100.00
Sunday Licenses	4,000.00	3,665.00	(335.00)
Skating Licenses	700.00	700.00	-
Entertainment	750.00	900.00	150.00
Limosine & Taxi		20.00	20.00
Building Permits	95,000.00	129,620.71	34,620.71
Gas Permits	16,000.00	22,234.00	6,234.00
Plumbing Permits	9,000.00	11,308.00	2,308.00
Electrical Permits	5,000.00	6,175.00	1,175.00
Theatre Licenses	6,000.00	6,000.00	-
TOTAL LICENSES & PERMITS	193,650.00	245,476.21	51,826.21

GENERAL GOVERNMENT

Selectmen			
Hearings		200.00	200.00
Treasurer			
Tax Title Expense	4,000.00	4,588.79	588.79
Bank Charges	200.00	767.70	567.70
Tax Collector			
Lein Certificates	15,000.00	30,050.00	15,050.00
Payments After Abatements	100.00	88.48	(11.52)
Demand Fees	10,000.00	14,460.00	4,460.00
Registry of M V Fees	3,000.00	5,460.00	2,460.00
Copy	50.00	1,641.60	1,591.60
Miscellaneous	300.00	927.79	627.79
Town Clerk			
Fish & Wildlife Fees	200.00	678.00	478.00
Dog License Fees	500.00	1,425.00	925.00
Birth Certificates	400.00	1,052.00	652.00
Marriage Certificates	300.00	585.00	285.00
Death Certificates	300.00	520.00	220.00
Marriage Licenses	500.00	1,005.00	505.00
UCC Filings	1,000.00	1,884.00	884.00
Business Certificates	500.00	1,400.00	900.00
Pole Locations	100.00	540.00	440.00
Street Listings	50.00	136.00	86.00
Zoning Maps & Books	300.00	640.00	340.00
Voter Registration Cards		45.00	45.00
Gasoline Permits	100.00	355.00	255.00
Raffle Permits	50.00	50.00	-
Other Town Clerk Receipts		528.72	528.72
Planning Board			
Hearings	3,000.00	5,715.40	2,715.40
Engineer	10,000.00	13,936.29	3,936.29
Board of Appeals	3,000.00	4,000.00	1,000.00
Board of Assessors	400.00	754.69	354.69
Conservation Commission	1,000.00	1,842.58	842.58
TOTAL GENERAL GOVERNMENT	54,350.00	95,277.04	40,927.04

PUBLIC SAFETY

Police Department			
FID Cards		36.00	36.00
License to Carry	500.00	1,090.00	590.00
Police Reports	500.00	1,489.10	989.10
Court Fines	5,000.00	7,285.00	2,285.00
Court Restitution			-
Court Moving Violations	35,000.00	49,235.00	14,235.00
Sp. Duty Surcharge	15,000.00	27,816.94	12,816.94
Photocopies	500.00	550.00	50.00
Parking Fees	3,000.00	2,610.00	(390.00)
Other		722.95	722.95

Fire Department			
Oil Burner Permits	200.00	190.00	(10.00)
Blasting Permits	100.00	250.00	150.00
Smoke Alarm	1,000.00	1,870.00	870.00
Fire Reports		55.00	55.00
Gasoline Storage	200.00	275.00	75.00
Alarm Applications	1,000.00	4,077.40	3,077.40
Other		<u>235.00</u>	<u>235.00</u>
TOTAL PUBLIC SAFETY	62,000.00	97,787.39	35,787.39
OTHER DEPARTMENTAL			
School Dept Pay Phone		800.45	800.45
Board of Health	15,000.00	25,916.32	10,916.32
Weights & Measures	250.00	156.00	(94.00)
Cemetery Deeds	50.00	65.00	15.00
Cemetery Internments	4,450.00	9,500.00	5,050.00
Library Fax Machine	200.00	481.00	281.00
Library Fines	800.00	1,249.55	449.55
Sale of Fixed Assets		<u>4,091.00</u>	<u>4,091.00</u>
TOTAL OTHER DEPARTMENTAL	20,750.00	42,259.32	21,509.32
STATE & FEDERAL RECEIPTS			
Federal Gasoline Tax		6,392.53	6,392.53
Abate. For Surviving Spouse	2,300.00	2,100.00	(200.00)
Abate. For Veterans	8,400.00	8,400.00	-
Abate. For Elderly	16,543.00	14,558.00	(1,985.00)
Abate. For Blind	525.00	525.00	-
Veteran's Benefits	11,607.00	14,540.51	2,933.51
School Aid Ch. 70	3,906,217.00	3,906,217.00	-
Trans. Of Pupils	133,324.00	133,275.00	(49.00)
School Construction	876,656.00	876,656.00	-
Hwy. Ch 81	78,728.00	78,728.00	-
State Lottery	594,375.00	664,176.00	69,801.00
State Owned Land	7,279.00	7,279.00	-
Tuition State Wards	45,321.00	23,516.00	(21,805.00)
Medicare Reimbursement		20,718.02	20,718.02
Room Occupancy Tax		<u>36,264.00</u>	<u>36,264.00</u>
TOTAL STATE & FEDERAL	5,681,275.00	5,793,345.06	112,070.06
INTERGOVERNMENTAL			
Grant Reimbursements		6,270.00	6,270.00
Sewer Assessments	22,000.00	26,413.19	4,413.19
REFUNDS & MISC RECEIPTS			
Rubbish Contract Reim		16,554.00	16,554.00
Worker's Compension		11,132.14	11,132.14
Other Misc. Refunds	750.00	3,246.07	2,496.07
TOTAL INTERGOVERNMENTAL & OTHER	<u>22,750.00</u>	<u>63,615.40</u>	<u>40,865.40</u>
TOTAL REVENUES	<u>17,641,171.06</u> =====	<u>18,316,662.44</u> =====	<u>675,491.38</u> =====

TOWN OF TYNGSBOROUGH
SPECIAL REVENUE FUND
JUNE 30, 1998

TITLE	BALANCE JUL. 1, 1997	REVENUE	EXPENDED	BALANCE JUN. 30, 1998
Insurance Receipts Payable	2,530.00	2,642.03	5,172.03	
Escrow Surety Bonds	58,946.66	6,053.86	8,322.29	56,678.23
Special Consultant Fees	2,226.26	103.26		2,329.52
Pheasant Lane Mall Donation	8,427.74		5,270.10	3,157.64
Flag Pole Donations		2,105.00	54.93	2,050.07
Deputy Tax Collector Fees		6,414.00	6,414.00	
Bid Deposits-Capital Project	150.00	50.00	200.00	
Dec-E-Tech Donations		1,000.00	700.00	300.00
Arts Lottery Council	1,206.34	3,673.82	857.00	4,023.16
Arts Lottery Council Donations	50.00			50.00
Christmas Lighting Donation	1,415.62	50.00	1,215.79	249.83
Dog Pound Fees	21,890.00	2,687.00		24,577.00
Impact Fee-Conserv/Rec	9,720.62			9,720.62
Impact Fee-Fire	29.44			29.44
Impact Fee-Highway	77,765.00			77,765.00
Hwy Machinery Fund Reserve	15,615.14	16,625.00		32,240.14
Hwy Ch 90 Construction	(25,624.22)	312,602.09	386,920.97	(99,943.10)
Fire Dept. Sale of Equipment		1,727.00		1,727.00
Cemetery Sale of Lots	11,231.00	1,200.00	10,000.00	2,431.00
Conservation Wetland Act	29,003.32	13,342.74		42,346.06
Conservation Development Bond	11,043.67	278.50		11,322.17
Conservation Donations	137.37			137.37
Police Special Details	(39,613.88)	469,042.53	442,269.54	(12,840.89)
Police Law Enforcement Trust	6,748.49			6,748.49
Police Bullet Proof Vests		2,750.85	600.00	2,150.85
Police Mobile Camera Grant		11,000.00	7,839.76	3,160.24
Police D.A.R.E. Grant	40.11	12,900.00	12,708.67	231.44
Police D.A.R.E. Donations	121.18	2,260.00	791.00	1,590.18
Police Law Enforcement Block		18,760.54	4,262.90	14,497.64
Police Universal Hiring		17,145.00	17,145.00	
School Lunch Program	4,518.25	398,901.29	369,484.62	33,934.92
School Athletic Revolving	6,625.91	11,323.86	8,861.71	9,088.06
School Health Protection		40,206.00	40,206.00	
School Adult Education	24,619.63	80,645.54	78,821.37	26,443.80
School PL 874	921.49	639.21	1,560.70	
School Sarah Winslow Fund		623.84	623.84	
School Program CH I	1,411.07	64,497.00	65,494.52	413.55
School Early Childhood Grant		11,336.00	11,336.00	
School Project Help	2,156.00	110,345.96	110,952.36	1,549.60
School Integrated Preschool	2,097.21	26,095.00	22,572.38	5,619.83
School Use of Building	2,934.19	20,989.00	22,756.16	1,167.03
School Drug Free Program	2,760.00	10,112.00	12,872.00	
School Student Activity	70.00	6,519.50	6,358.58	230.92
School Pre-Kindergarten Tuition	41,126.20	72,176.00	75,860.13	37,442.07
School Choice Program	32,398.45	127,618.00	118,249.88	41,766.57
School Medicare Reimbursement	0.02	2,301.98	2,302.00	
School DD Eisenhower	452.10	6,257.00	6,148.00	561.10
School Teacher Development	400.00		400.00	
School Lost Book Fund	1,522.55	1,479.35	2,227.52	774.38

School Ed Reform Development		400.00	400.00	
School Title VI Grant		5,581.00	5,581.00	
School Technology Grant		54,750.00	54,750.00	
School Essential Skills		7,500.00	6,961.37	538.63
School S.P.E.D. Framework		8,387.00	8,387.00	
School Technical Challenge		10,000.00	10,000.00	
School Palms Phase II		3,109.00	1,272.82	1,836.18
School Goal 2000 Study		10,000.00	10,000.00	
Composting Bin Donation	756.00	360.00		1,116.00
C O A DEA Grant	19.21	3,230.00	3,249.21	
C O A LRTA Grant	34,285.10		27,186.44	7,098.66
C O A Physical Fitness	642.31	569.21		1,211.52
Library County DL	3,244.52		3,244.52	
Library Incentive Grant	11,761.75	8,728.41	16,432.05	4,058.11
Library Circulation Offset	41.90	488.04	261.29	268.65
Library Book Fund	1,064.51	458.76	1,413.75	109.52
Library L S C A Grant II	3,076.32	6,000.00	7,654.75	1,421.57
Veteran Gifts & Donation	100.00			100.00
Recreation Revolving Fund	694.54	200.00	703.84	190.70
Health Claims Trust	26,270.22	821,849.49	834,306.92	13,812.79
TOTAL SPECIAL REVENUE	399,029.31	2,838,090.66	2,859,636.71	377,483.26

TOWN OF TYNGSBOROUGH
TRUST FUNDS
JUNE 30, 1998

ASSETS	NON-EXPENDABLE TRUSTS	EXPENDABLE TRUSTS	TOTAL
Cash in Custody of Treasurer	86,028.12	857,608.90	943,637.02
Cash in Custody of Selectmen	18,500.00	56,834.17	75,334.17
Investment in Def. Compensation	1,557,440.73		1,557,440.73
TOTAL ASSETS	1,661,968.85	914,443.07	2,576,411.92
	=====	=====	=====
FUND BALANCES			
School Fund:			
Charles H. Coburn	2,000.00	367.17	2,367.17
Enlo Perham	5,000.00	3,593.14	8,593.14
Wang Institute		6,454.47	6,454.47
Kenneth H. Lamb		3,110.20	3,110.20
Library Fund:			-
Mary E. Bennett Fund		12,630.37	12,630.37
Polly Bennett Fund	300.00	769.23	1,069.23
Frederick Blanchard Fund		2,096.93	2,096.93
Anna F. Elliott Fund	1,100.00	2,532.41	3,632.41
Mary F. Bridges Fund	100.00	248.78	348.78
Lucy Littlefield Fund		16,277.06	16,277.06
Bessie Norris Memorial	965.00	1,120.92	2,085.92
Lucy A. Parks Fund	148.12	562.49	710.61
Edgar Perham Fund	1,000.00	5,096.60	6,096.60
Carl & Catherine Richmond Fund	1,000.00	2,620.28	3,620.28
Library Expansion Fund		3,262.24	3,262.24
Maude Coburn Memorial		922.67	922.67
Cemetery Fund:			-
David Parham Income		1,056.61	1,056.61
Perpetual Care Fund	74,095.00	40,081.68	114,176.68
Investment Fund:			-
Unfunded Pension Fund		56,482.02	56,482.02
Stabilization-Town Hall		670,425.69	670,425.69
Historical Fund:			-
Catherine Lambert	320.00	701.86	1,021.86
Conservation Fund:			-
Land & Recreation		27,196.08	27,196.08
Welfare Fund:			-
David Lawrence Charity	8,000.00	22,642.35	30,642.35
David Lawrence Woodlot	1,000.00	2,908.37	3,908.37
Town Farm Investment	7,000.00	18,549.86	25,549.86
Lawrence & Town Farm Income	2,000.00	9,019.50	11,019.50
Cemetery Fund:			-
Clara A Perham	500.00	3,714.09	4,214.09
Deferred Compensation Payable	1,557,440.73		1,557,440.73
TOTAL FUND BALANCES	1,661,968.85	914,443.07	2,576,411.92
	=====	=====	=====

TOWN OF TYNGSBOROUGH
SEWER ENTERPRISE FUND
JULY 1, 1997 - JUNE 30, 1998

FUND BALANCE JULY 1, 1997		270,381.77
REVENUES		
User Charges Prior Years	3,316.32	
User Charges Current	237,676.91	
Interest on User Charges	1,413.11	
Permits & Connections	93,372.89	
Sewer Liens	108,622.55	
Transfer	125,000.00	
Federal Super Fund	509,600.00	
Corps. Of Army Engineers	345,600.00	
Escrow Surety Holdings	171.18	
		1,424,772.96
EXPENDITURES		
Wages	13,781.03	
Office Supplies	2,053.72	
Professional Services	71,831.41	
Telephone/Alarm	3,260.20	
Electric	10,185.97	
Repairs	1,171.09	
Heat	99.53	
New Equipment	2,475.00	
Water	202.60	
Postage	1,229.54	
Other Supplies	8,094.94	
Insurance	100.00	
Town of Dracut	44,274.80	
Town of Chelmsford	114,032.43	
Landfill Extension Project	474,600.00	
Town Facilities Plan	1,352.00	
N.R.E. School Design	81,250.00	
Dracut Capital Assessment	351,034.00	
		1,181,028.26
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES		243,744.70
FUND BALANCE JUNE 30, 1998		514,126.47
FUND BALANCE RES FOR ENCUMBRANCES		161,855.00
FUND BALANCE RES FOR OTHERS		12,379.63
FUND BALANCE FOR CAPITAL PROJECTS		105,000.00
FUND BALANCE RES FOR EXTENSION PROJ		35,000.00
UNRESERVED RETAINED EARNINGS		199,891.84
TOTAL FUND EQUITY		514,126.47

BROWN & BARRETT
CERTIFIED PUBLIC ACCOUNTANTS
P.O. 230 - 25 CEMETERY STREET
Mendon, Massachusetts 01756

Phone: (508) 478-3941
Fax: (508) 478-1779

Robert E. Brown, II C.P.A.
Stephen G. Barrett, C.P.A.

To the Honorable Board of Selectmen
Town of Tyngsborough, Massachusetts

We have audited the general purpose financial statements of the Town of Tyngsborough, Massachusetts for the year ended June 30, 1998 and have issued our report thereon dated January 19, 1999. As part of our audit we reviewed and tested the Town of Tyngsborough' internal control structure. This management letter is critical in nature and does not identify the strengths of the financial systems.

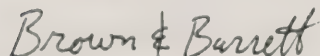
Internal control structure refers to the method by which the Town safeguards its assets, utilizes the assets for the purposes intended, insures commitments are made in accordance with Federal, State, and local authorizations, records financial transactions accurately and in a timely manner, and complies with Federal, State and local guidelines, statutes, and by-laws.

The purpose of this management letter is to comment on observed internal control structure weaknesses noted during the audit fieldwork; as such, our tests would not necessarily disclose all weaknesses in the system. We have reviewed the contents of this report with the appropriate representatives of the Town. We wish to thank the Town of Tyngsborough officials and their staff for their cooperation while conducting the audit.

We will be pleased to discuss the contents of this report and will be available to assist in implementing any suggested changes.

Respectfully,

Brown & Barrett



Certified Public Accountants

January 19, 1999

TOWN OF TYNGSBOROUGH, MASSACHUSETTS
MANAGEMENT LETTER
JUNE 30, 1998

TAX TITLE

Finding

As noted in prior management letters dating back several fiscal years, we believe that the process by which properties are placed in tax title should be quickened. During fiscal 1998 there were subsequent tax takings only on the 1998 real estate levy. There remained significant unpaid balances for the 1997 and 1996 real estate levies as of the audit date.

Recommendation

All outstanding real estate accounts receivable should be placed into tax title as soon as possible in order to more quickly collect the overdue payments and protect the Town's rights to collection.

Management Response

See attached management response.

TOWN OF TYNGSBOROUGH, MASSACHUSETTS
MANAGEMENT LETTER
JUNE 30, 1998

SEWER DEPARTMENT

SEWER RECEIVABLE RECONCILIATIONS

Finding

A detailed listing of unpaid sewer user charges was generated as of the audit date. The detailed listing contained a minor variance with the Town Accountant's general ledger. A monthly reconciliation of unpaid sewer user charges between the Town Accountant's office and the Sewer department is not occurring.

Recommendation

Monthly reconciliations of unpaid sewer charges should occur with the Town Accountant's office.

Management Response

We are working through a computer conversion and we are asking for the capability of generating balance due reports. Once available, these will be reconciled to the Town Accountant's general ledger.

TOWN OF TYNGSBOROUGH, MASSACHUSETTS
MANAGEMENT LETTER
JUNE 30, 1998

YEAR 2000 ISSUE

Finding

The Year 2000 issue results from a computer's inability to process year-date data accurately beyond the year 1999. Unless addressed and corrected, widespread problems could occur when the clock strikes 12:00:01 AM on January 1, 2000. On that date, some computer programs may recognize the date as January 1, 1900, and process data inaccurately or stop processing altogether.

The Year 2000 issue is likely to affect computer applications before January 1, 2000, when systems currently attempt to perform calculations into the year 2000.

Recommendation

We recommend that the Town take all necessary actions to identify, modify, and test all systems that may be negatively affected by the Year 2000 issue. These actions should be closely monitored to ensure completion before critical systems fail. Such failures may be evident before January 1, 2000. If the Town fails to take timely action, it may experience costly and significant application failures. Depending on the extent of system failures, noncompliance could have catastrophic consequences for the Town.

Also, the Town should implement additional verification procedures to test the accuracy of information received from its vendors, service providers, bankers, customers, and other third-party organizations with whom it exchanges date-dependent information, because these organizations also must become year 2000 compliant.

Management Response

Y2K certifications have been received from major vendors and the Town is addressing this issue.

TOWN OF TYNGSBOROUGH
OFFICE OF THE
TOWN COLLECTOR
25 BRYANTS LANE
TYNGSBOROUGH, MA 01879-1003
Phone: (978) 649-2306 Fax: (978) 649-2301

January 13, 1999

To: Brown & Barrett


RE: Management Response to Tax Title Letter

I question the use of the term "significant unpaid balances" as the fiscal 1996 balance amounted to 27 accounts totaling \$ 30,650.17 or 0.33% of the levy. The fiscal 1997 balance was 69 accounts for \$ 108,359.84 or 1.14% of the levy. As of January 12, 1999, 1996 has 0.20% of the levy outstanding (13 accounts totaling \$ 18,872.46) and 1997 has 46 accounts totaling \$ 74,759.54 or 0.79% of the levy due.

It is expected that 3 to 5 more of the 1996 accounts will be paid in full, with the remainder placed in Tax Title this fiscal year. The fiscal 1997 accounts will be required to have a current payment plan by May 31, 1999, or they will also be placed in Tax Title.

Our collection procedures have saved significant dollars in Tax Title expenses, while improving total collections. They have also helped delinquent tax payers establish budgeting habits that appear to help them meet future obligations.

Respectfully,



Gene R. Spickler
Tyngsborough Town Collector



Town of Tyngsborough

Board of Appeals

Town Hall - 25 Bryants Lane
Tyngsborough, Massachusetts 01879-1003
(978) 649-2303

ZONING BOARD OF APPEALS
TOWN HALL
TEL: 978-649-2303 FAX: 978-649-2301

ANNUAL REPORT OF THE ZONING BOARD OF APPEALS
SUBMITTED BY KEVIN V. O'CONNOR, CHAIRMAN.

THE ZONING BOARD OF APPEALS CONTINUES TO BE VERY BUSY WITH APPLICATIONS SEEKING VARIANCES, SPECIAL PERMITS AND APPEALS OF THE BUILDING COMMISSIONERS DECISIONS. THE BOARD OF APPEALS MEETS ON THE LAST THURSDAY OF THE MONTH, 7:00 P.M., AT THE TOWN HALL, 25 BRYANTS LANE. THE TOWN HALL IS HANDICAP ACCESSIBLE.

WE ARE VERY FORTUNATE TO HAVE HARD WORKING, DEDICATED BOARD MEMBERS WHO TAKE PRIDE IN THEIR SERVICE TO THE TOWN. I AM PROUD TO REPORT THAT OUR BOARD MEMBERS ARE EXTREMELY WELL VERSED IN MGL CHAPTER 40A AND THE ZONING BY-LAWS AS MANDATED BY TYNGSBOROUGH TOWN MEETING.

MEMBERS OF THE ZONING BOARD OF APPEALS
KEVIN V. O'CONNOR, CHAIRMAN
STEPHEN GILCHRIST, VICE-CHAIRMAN
GARY RALLS, CLERK
JERALD T. JAGGERS, MEMBER
JOANNE SHIFRES, MEMBER
TONY DENNIS, ALT-MEMBER
ROBB KYDD, ALT-MEMBER



Town of Tyngsborough

Office of Veterans' Services

Town Hall - 25 Bryants Lane - Box 13
Tyngsborough, Massachusetts 01879-1003
(978) 649-2305

Kevin V. O'Connor
Director

VETERANS' OFFICE
KEVIN V. O'CONNOR, VETERANS' AGENT
MONDAY THRU FRIDAY 8:00 A.M. TO 12:00 NOON
TEL: 978-649-2305 FAX: 978-649-2301

ACCORDING TO THE LATEST FIGURES FROM THE VETERANS' ADMINISTRATION, THERE ARE 808 VETERANS LIVING IN TYNGSBOROUGH. IN ADDITION, THERE ARE APPROXIMATELY 50 WIDOWS OF VETERANS LIVING IN TOWN. BEING A VETERAN DOES NOT MAKE ENTITLEMENTS AUTOMATIC. THE ELIGIBILITY TO RECEIVE ENTITLEMENTS FROM THE DEPARTMENT OF VETERANS' SERVICES MUST BE DETERMINED AND SHOWN. WE WILL ASSIST VETERANS AND THEIR DEPENDENTS IN SECURING BENEFITS AND ENTITLEMENTS THAT THEY ARE ENTITLED TO RECEIVE.

BESIDES PROVIDING MEDICAL AND FINANCIAL ASSISTANCE, (INCOME AND ASSETS A FACTOR), THE PARTIAL LIST THAT FOLLOWS WILL GIVE YOU A BETTER INSIGHT INTO OTHER SERVICES THAT WE PROVIDE. BURIAL SERVICES FOR INDIGENT VETERANS, CARE OF VETERANS' GRAVES, ALCOHOL AND DRUG ABUSE TREATMENT, R. E. TAX ABATEMENTS, VOCATIONAL REHABILITATION, MILITARY DISCHARGE DIFFICULTIES, LOST DISCHARGES, RETIREMENT, HOSPITALIZATION, DOMICILIARY CARE, INSURANCE MATTERS, SOCIAL SECURITY, RECORDING OF SERVICE RECORDS, NOTARY PUBLIC SERVICES, HOME LOAN GUARANTY, PTSD PROGRAM, HOMELESS, ANNUITIES, EDUCATIONAL, EMPLOYMENT, COMPENSATION AND PENSION, POWER OF ATTORNEY, FLAG OF THE UNITED STATES PLACED ON ALL VETERANS' GRAVES MEMORIAL DAY/VETERANS' DAY, MAINTAIN AVENUE OF FLAGS AND TOWN MONUMENTS AND MANY MORE.

THE VETERANS' SERVICE DEPARTMENT IS A ONE STOP CENTER FOR VETERANS AND THEIR DEPENDENTS. WE ARE COMMITTED TO AID, COUNSEL, ASSIST AND ADVISE. WE PRIDE OURSELVES IN DELIVERING ACCURATE, COURTEOUS AND TIMELY SERVICE.

RESPECTFULLY SUBMITTED.

KEVIN V. O'CONNOR, DIRECTOR
OFFICE OF VETERANS' SERVICES
NANCY JOHNSON, SECRETARY

AT YOUR SERVICE:

Board of Selectmen	649-2300
Town Clerk	649-7103
Police Dept.	649-7504
Fire Dept.	649-7671
Veterans' Officer	649-2305
Tyngsborough Public Library	649-7361

Inspectional Dept.

Building Commissioner	649-2303
Board of Appeals	649-2303
Conservation Office	649-2304
Health Office	649-7907
Planning Office	649-2308

Financial Offices

Assessor's Office	649-2302
Accountant's Office	649-2309
Town Collector	649-2306
Treasurer	649-2307

Animal Control Officer	692-2584
Council on Aging	649-9211
Highway Dept. Office	649-2310
Sewer Dept. Office	649-2311
Superintendent of Schools	649-7488
Tyngsborough Housing Authority	649-9941
Tyngsborough Water District	649-4577
Tyngsborough Post Office	649-2161

**TYNGSBOROUGH EMERGENCY
POLICE
FIRE
AMBULANCE SERVICE**

DIAL 911

TOWN OF TYNGSBOROUGH



ANNUAL REPORT

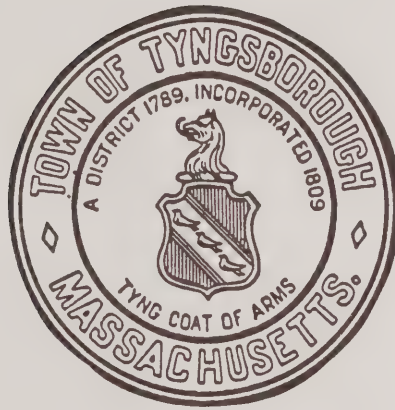
For the Year Ending December 31,

1999

ACKNOWLEDGEMENTS

Town Reports submitted by Town Officials, Boards and Committees
The collation of the Town Report was accomplished with the help and
cooperation of the Town Administrator and his staff.
Printing of the Town Report by Athol Press, Inc. of Athol, MA

ANNUAL REPORT
OF THE
TOWN OFFICERS
OF THE
TOWN OF TYNGSBOROUGH



For the Year Ending December 31,

1999

TYNGSBORO ELECTED BOARDS AND COMMISSIONS

1999

	TERM		
BOARD OF SELECTMEN		MODERATOR	
JOHN S. O'GORMAN	2000	ROBERT L. KYDD, JR	2002
DONALD A. LAMPRON	2000		
WARREN W. ALLGROVE, JR	2001	PLANNING BOARD	
FREDERICK H. PERRAULT	2002	CAROLE A. McINERNEY	2000
ROBERT M. WALLACE	2002	MARTIN E. BETZ (A 6/21/99)	2000
		PHYLLIS V. O'BRIEN	2002
		THOMAS G. MELVIN	2003
		DAVID J. ZIEMLAK	2004
BOARD OF ASSESSORS			
PHILLIP F. O'BRIEN	2000		
JEANNE KIDDER	2001	REGIONAL VOCATIONAL HIGH	
DAVID R. ABREU	2002	SCHOOL	
		HARRY D. KOULOHERAS (A 6/21/99)	2000
BOARD OF HEALTH			
ROBERT E. PEARY, JR	2000	SCHOOL COMMITTEE	
CAROL J. DEVANNEY	2001	DONNA J. HALLOWELL	2000
VIRGINIA C. DAY	2002	CORLISS F. LAMBERT	2000
		REAL R. TURCOTTE	2000
CEMETERY COMMISSIONERS		WILLIAM S. DOWNING	2001
ROBERT P. DECARTERET	2000	THOMAS L. HONEYCUTT	2001
ROBERT J. PELLETIER SR.	2001	KATHLEEN T. NIEJADLIK	2002
NELSON BRAKE	2002	RICHARD J. DeLEO JR.	2002
CONSTABLES		SEWER COMMISSION	
THOMAS G. MELVIN	2000	ELIZABETH A. COUGHLIN	2000
DEBORAH A. SMITH	2000	NANCY G. GODDARD	2001
		BETSEY REILLY-MATTHEWS	2000
FINANCE COMMITTEE		(A 9/15/99)	
GILBERT TURGEON	2000	MARTIN E. BETZ (R 7/27/99)	2002
JEROME S. GOLDHAMMER	2000		
LORRIE BERUBE	2001	TAX COLLECTOR	
JAMES F. McKEEN	2001	GENE R. SPICKLER	2001
JACQUELINE SCHNACKERTZ	2002		
		TOWN CLERK	
HOUSING AUTHORITY		DOROTHY A. DUNDERDALE	2000
WENDY NEWTON	2000		
A. LUCIEN LACOURSE	2001	TREE WARDEN	
DOROTHY CLARK	2003	PAUL W. BERGERON	2002
LINDA C. MURRAY	2004		
RICHARD LEMOINE (APPT)	1999		
LIBRARY TRUSTEE			
CONSTANCE B. DUBOIS	2000		
DONNA B. RYALLS	2000		
WILLIAM J. FRANKS	2001		
JEAN E. JACOPPI	2001		
DONNA DONNELLY	2002		
WILLIAM E. LEKAS	2002		
	TERM		

TYNGSBORO APPOINTED BOARDS AND COMMISSIONS 1999

ALL APPOINTMENTS FOR ONE YEAR UNLESS OTHERWISE NOTED

TOWN MEETING APPOINTMENTS

SURVEYOR OF WOOD, BARK AND LUMBER

ALAN A. SHERBURNE
ROBERT W. SHERBURNE

MEMORIAL DAY COMMITTEE

NANCY JOHNSON
KEVIN V. O'CONNOR
JANET RENK

FENCE VIEWER

STANLEY SHAW

SELECTMEN APPOINTMENTS

ACCOUNTANT

RICHARD H. CHOATE 2000

AFFORDABLE HOUSING TASK FORCE COMMITTEE

BEACH COMMITTEE

SHERRY CORCORAN
STELLA RAND
DIANE KOEHANE

BOARD OF APPEALS

KEVIN V. O'CONNOR 2000
JOANNE SHIFRES 2000
ANTHONY DENNIS 2001
JERALD JAGGERS 2001
ROBERT KYDD- ALTERNATE 2000
EILEEN FARRELL (A 8/9/99)-ALT 2001

BOARD OF REGISTRARS

THERESA GAY 2000
DAVID COLES 2001
GLORIA M. CALLAHAN 2002

BRIDGE COMMITTEE

EDWARD GERRAGHTY
JOELYN RILEY
CHRISTOPHER SMALLIS

BUILDING COMMISSIONER

DONALD CROWELL

BURIAL AGENT

ROBERT P. DECARTERET

CAPITAL PROGRAM COMMITTEE

PAUL G. BOUSHELL
LORRIE BERUBE
CORLISS LAMBERT
DAVID DESGROSEILLIERS
RICHARD CHOATE

CIVIL DEFENSE DIRECTOR

CAPT. PAUL V. LARKHAM

CONSERVATION COMMISSION

FRANK J. MAGLIO 2000
ROBERT SHERBURNE 2000
ROSCOE ROBINSON 2000
PATRICIA WHITMAN 2001
CLAIRE B. McLAUGHLIN 2001
MARK VACHON 2001
HENRY JUNGSMANN 2002

CONSTABLES

JOSEPH CONNELL 2001
ROBERT GRAY 2001
WALTER McAVOY 2001
DAVID M. MUSCOVITZ 2001
ARMAND SOUCY 2001
HENRY E. SULLIVAN 2001
DONALD L. STOUT 2002

COUNCIL ON AGING

RUTH A. SUZEDELIS 2000
CAROLE MCINERNEY 2000
DARRYL R. ALEXA 2001
FRANCES BUSBY 2001
PAULINE L. PIERCE 2001
GLADYS COUGHLIN 2002
ROSANNA J. HURLEY 2002
D. JEANNE CHECCHI 2002

CULTURAL COUNCIL

JOAN ANSELTINE
 SANDRA J. CASSIDY
 KATHERINE COUGHLIN
 LYNDA L. GAMBALE
 MAUREEN GORMAN
 WILLIAM J. SMITH
 MARY L. VANDI
 SUSAN A. WHITE

DISABILITY COMMISSION**ELECTRICAL INSPECTOR**

JAMES PATIERNO

ELEMENTARY SCHOOL BUILDING COMMITTEE

CORLISS LAMBERT
 RICK DELEO

EMERGENCY PREPAREDNESS COMMITTEE

PAUL G. BOUSHELL
 CHIEF JOHN MICELI
 CHIEF TIMOTHY MADDEN
 CAPT. PAUL LARKHAM
 FREDERICK FLANAGAN JR.

TOWN ADMINISTRATOR/CHIEF PROCUREMENT OFFICER, PERSONNEL DIRECTOR

PAUL BOUSHELL 2000

FIRE DEPARTMENT

FIRE CHIEF/FORREST WARDEN/RIGHT TO KNOW
 TIMOTHY J. MADDEN

DEPUTY FIRE CHIEF

RICHARD N. BLECHMAN

BOARD OF FIRE ENGINEERS

TIMOTHY MADDEN
 ROBERT BOWEN
 RONALD CORCORAN
 JAMES DOSTER
 RAYMOND LEDOUX
 ARTHUR MICHAUD

CAPTAIN

WILFRED D. MERCIER

LIEUTENANTS

DANA COCOZZIELLO
 ROBERT LOWN
 WESLEY RUSSELL

LEO WHITMAN

DONALD SINGLETON

GAS/ PLUMBING INSPECTOR

DAVID DENOMMEE

HISTORICAL COMMISSION

RICHARD H. CHOATE
 FRANK E. COBLEIGH JR.
 MICKEY FEARON
 MARIE LAMBERT
 DONALD SINGLETON
 REAL R. TURCOTTE
 RACHAEL WALMSLEY
 RODNEY WOOD

2002

INSURANCE ADVISORY COMMITTEE

PAUL G. BOUSHELL 2000
 JOHN P. GEORGES 2000
 FREDERICK FLANAGAN JR. 2000
 DAVID DENOMMEE 2000
 MELISSA VINAL 2000
 DAVID DESGROSEILLIERS 2000

OPEN SPACE COMMITTEE**NMCOG**

MARK WHITEHEAD 2/28/00

PERSONNEL BOARD**POLICE DEPARTMENT**

2002 UNLESS NOTED

POLICE CHIEF

JOHN MICELI 2000

CAPTAIN

PAUL V. LARKHAM

SERGEANTS

RICHARD C. BURROWS
 CHARLES C. CHRONOPOULOS
 CHRISTOPHER C. CHRONOPOULOS
 RICHARD HOWE
 MICHAEL LUTH
 JOHN J. MANNING
 JOSEPH PIVIROTTTO

PATROLMEN

ROGER E. BOULETTE
 MARK BOURQUE
 JOHN P. GEORGES
 STEPHEN R. GEORGES
 GREGORY KASABIAN
 MICHAEL LECLAIR
 STEVEN R. MANNING

DANIEL SMITH
SHAUN WAGNER
THOMAS F. WALSH
CYNTHIA WEEKS

FULL-TIME DISPATCHER

EILEEN A. CASTONGUAY
ROBERT GRAY
GLENN A. GREENSLADE
M. MICHAEL JOHNSON
JOHN MARTIN

PART-TIME DISPATCHER

THOMAS CASPER
THOMAS O'BRIEN
RONALD PROVOST

POLICE MATRON

EILEEN CASTONGUAY
GLENN A. GREENSLADE
BETTY A. MAILLE
KATHIE JOHNSON 2000
LISA STROBEL 2000

RESERVE/INTERMITTENT

THOMAS CASPER
CHARLES CHRONOPOULOS
HOWARD F. GIVEN
RONALD GOULET 2000
ROBERT GRAY
RAYMOND GRENIER
M. MICHAEL JOHNSON
BETTY A. MAILLE
JOHN MARTIN
THOMAS O'BRIEN
RONALD PROVOST
CHARLES RUBINO 2000
BRIAN SHEETS
JOSEPH TAFF
PHONEXAY XAYACHECK 2000

COURT PROSECUTORS

SGT. PETER AMARI-TEWKSURY 2000
SGT. ROBERT BURNS-CHELMSFORD 2000
CAPT. WILLIAM MCNULTY- 2000
BILLERICA
CAPT. KEVIN ROWE-DRACUT 2000

RECREATION COMMITTEE

**SEALER OF WEIGHTS AND
MEASURES**

JOHN OGONOWSKI

**TOWN ADMINISTRATOR/CHIEF
PROCUREMENT**

OFFICER/PERSONNEL DIRECTOR
PAUL BOUSHELL

TREASURER

DAVID DESGROSEILLIERS

TRUST FUND COMMITTEE

PAUL G. BOUSHELL
CHIEF JOHN MICELI
KEVIN V. O'CONNOR
ELIZABETH KALHAUSER

**DIRECTOR OF VETERANS'
SERVICES/VETERANS'
AGENT/VETERANS' GRAVES
OFFICER AND BURIAL AGENT**
KEVIN V. O'CONNOR

ASSESSOR'S APPOINTMENT
ASSISTANT ASSESSOR
VICTOR E. STEWART

LOCAL ELECTION

MAY 11, 1999

OFFICES AND CANDIDATES	GRAND TOTAL	OFFICES AND CANDIDATES	GRAND TOTAL
SELECTMAN VOTE FOR TWO		TREE WARDEN VOTE FOR ONE	
BLANKS	284	BLANKS	257
EILEEN FARRELL	619	PAUL W. BERGERON	861
ROBERT M. WALLACE	673	OTHERS	1
FREDERICK H. PERRAULT	658		
OTHERS	4	TOTAL	1119
TOTAL	2238	PLANNING BOARD VOTE FOR ONE	
		BLANKS	304
MODERATOR VOTE FOR ONE		DAVID J. ZIEMLAK	815
BLANKS	222		
ROBERT L. KYDD JR.	897	TOTAL	1119
TOTAL	1119	SEWER COMMISSIONER -THREE YEARS VOTE FOR ONE	
		BLANKS	268
ASSESSOR VOTE FOR ONE		MARTIN E. BETZ	849
BLANKS	254	OTHERS	2
DAVID R. ABREU	865		
TOTAL	1119	TOTAL	1119
		SEWER COMMISSIONER -TWO YEARS VOTE FOR ONE	
BOARD OF HEALTH VOTE FOR ONE		BLANKS	313
BLANKS	262	NANCY G. GODDARD	806
VIRGINIA C. DAY	857		
TOTAL	1119	TOTAL	1119
		HOUSING AUTHORITY VOTE FOR ONE	
CEMETERY COMMISSIONER VOTE FOR ONE		BLANKS	208
BLANKS	225	DEBRA A. McKEEN	343
NELSON L. BRAKE	893	LINDA C. MURRAY	568
OTHERS	1		
TOTAL	1119	TOTAL	1119
		FINANCE COMMITTEE -THREE YEARS VOTE FOR ONE	
SCHOOL COMMITTEE VOTE FOR TWO		BLANKS	214
BLANKS	648	JACQUELINE SCHNACKERTZ	519
KATHLEEN T. NIEJADLIK	823	DENISE M. ZIEMLAK	385
RICHARD J. DeLEO JR.	760	OTHERS	1
OTHERS	7		
TOTAL	2238	TOTAL	1119
		FINANCE COMMITTEE - ONE YEAR VOTE FOR ONE	
LIBRARY TRUSTEE VOTE FOR TWO		BLANKS	309
BLANKS	633	GILBERT TURGEON	809
DONNA DONNELLY	820	OTHERS	1
WILLIAM E. LEKAS	783		
OTHERS	2	TOTAL	1119
TOTAL	2238		

SPECIAL TOWN ELECTION
NOVEMBER 20, 1999

SHALL THE TOWN OF TYNGSBOROUGH BE ALLOWED TO EXEMPT FROM THE PROVISIONS OF PROPOSITION TWO AND ONE-HALF, SO CALLED, THE AMOUNT REQUIRED TO PAY FOR THE BOND ISSUED TO CONSTRUCT, FURNISH AND EQUIP A NEW ELEMENTARY SCHOOL?

YES - 955 NO - 1073 BLANKS - 7 TOTAL VOTING - 2035

MINUTES OF THE
ANNUAL TOWN MEETING
MAY 18, 1999

PLACE: JUNIOR/SENIOR HIGH SCHOOL
MODERATOR: ROBERT L. KYDD, JR.

TIME: 7:00 P.M.
VOTERS PRESENT: 160

The Moderator opened the meeting with the Pledge of Allegiance to the flag.
Warren W. Allgrove Jr., Chairman of the Board of Selectmen, recognized Dorothy A. Dunderdale, Town Clerk for her 25 years of devoted service to the Town.

Article 2. To see if the Town will vote to accept the reports of the Town Officers and Committees as printed, or to take any other action relative thereto.

MOTION: That the Town vote to accept the reports of the town officers and committees as printed.
ACTION: Voted in the affirmative.

Article 3. To choose all officers not named in Article 1 of the Annual Town Election Warrant, or to take any other action relative thereto.

MOTION: That the Town vote to appoint Robert W. and Alan A. Sherburne as Surveyor of Wood, Bark and Lumber ; Stanley Shaw as Fence Viewer; Kevin O'Connor, Nancy Johnson and Janet Renk as Memorial Day Committee members.
ACTION: Voted in the affirmative.

Article 4. To see if the Town will vote to fix the salary and compensation of elective officers of the Town as provided by Section 108 of Chapter 41 of the Massachusetts General Laws, as amended, for the Fiscal year (July 1, 1999 - June 30, 2000), or to take any other action relative thereto.

Salaries of the Elected Officials are included in the Department Appropriations.

	SALARIES	REQUEST	RECOMMEND
	7/01/98	SALARIES	SALARIES
	6/30/99	7/01/99	7/01/99
ELECTIVE TOWN OFFICERS		6/30/00	6/30/00
Moderator	\$ 200	\$ 200	\$ 200
Selectmen Members (5)	\$ 1,200	\$ 1,200	\$ 1,200
Tax Collector	\$37,108	\$38,222	\$38,222
Assessors (3)			
Chairman	\$ 2,415	\$ 2,415	\$ 2,415
Members (2)	\$ 2,205	\$ 2,205	\$ 2,205
Town Clerk	\$37,108	\$38,222	\$38,222
Board of Health			
Chairman	\$ 640	\$ 640	\$ 640
Members (2)	\$ 520	\$ 520	\$ 520
Tree Warden	-0-	-0-	-0-
Cemetery Commissioners (3)	-0-	-0-	-0-
School Committee (7)	-0-	-0-	-0-

	SALARIES	REQUEST	RECOMMEND
	7/01/98	SALARIES	SALARIES
	6/30/99	7/01/99	7/01/99
ELECTIVE TOWN OFFICERS	6/30/00	6/30/00	6/30/00
Trustees of			
Littlefield Library (6)	-0-	-0-	-0-
Sewer Commissioners (3)			
Chairman	\$ 2,000	\$ 2,000	\$ 2,000
Members (2)	\$ 1,500	\$ 1,500	\$ 1,500
Planning Board (5)			
Chairman	\$ 500	\$ 500	\$ 500
Members (4)	\$ 250	\$ 250	\$ 250
Finance Committee (5)	-0-	-0-	-0-
Constables (2)	-0-	-0-	-0-
Housing Authority (5)	-0-	-0-	-0-
Greater Lowell Regional (1)			
Technical Vocational School	-0-	-0-	-0-

MOTION: That the Town vote to accept Article 4 as printed in the warrant.

ACTION: Voted in the affirmative.

Article 5. To see if the Town will vote to raise and appropriate a sum of money as may be necessary to defray town expenses for the ensuing year, or to take any other action relative thereto.

MOTION: That the Town vote to raise and appropriate the sum of \$20,172,300.00 to fund the Town's operating budget for FY2000.

AMENDMENT: To vote Article 5 as recommended with the exception of line items 122, 123, 129, 192, 520, which will be considered individually.

Line item 122 Explanation of expense line. Voted as printed. \$11,300.

Line item 123: To raise and appropriate \$60,292. Voted in the negative. Voted in the affirmative as printed \$64,598.

Line item 129. To raise and appropriate 0. Voted in the negative. To raise and appropriate \$10,000. Voted in the negative. Voted in the affirmative as printed. \$Salary \$38,625. Expenses \$350.

Line item 192: Explanation of expense line. Voted as printed. \$125,232.

Line item 520: Explanation of Restaurant Inspections. Voted as printed. 0

ACTION: Voted in the affirmative as follows:

DEPARTMENT	VOTED
GENERAL GOVERNMENT – 100	
Moderator Salary - 114	200.
Expenses	150.
Board of Selectmen – 122	
Selectmen Salary	6,000.
Secretary Salary	26,204.
Clerical Coverage	3,000.
Expenses	11,300.
Executive Adm. Salary – 123	64,598.
Internship	10,000.
Out of State	1,200.
Expenses	1,000.

Computer Administration – 124	17,000.
Unpaid Bills – 125	0.
Planner/Grant Writer – 129	
Planner Salary	38,625.
Expenses	350.
Finance Committee – 131	
Clerical Wages	4,700.
Reports	1,000.
Expenses	1,535.
Reserve Fund – 132	100,000.
Town Accountant – 135	
Town Accountant Salary	33,419.
Certification	1,000.
Clerical Wages	6,224.
Expenses	3,525.
Annual Audit – 136	15,000.
Board of Assessors – 141	
Assessors' Salary	6,825.
Associate Assessor	43,800.
Senior Clerk	21,303.
Expenses	14,000.
Treasurer – 145	
Treasurer Salary	33,020.
Asst. Treasurer	22,893.
Clerical	15,222.
Certification	1,000.
Tax Title	14,000.
Expenses	14,385.
Tax Collector – 146	
Tax Collector Salary	38,222.
Clerical Wages	23,583.
Tax Title	2,000.
Certification	1,000.
Expense	19,990.
Legal Expenses – 151	
Counsel Stipend	38,900.
Counsel Expense	3,500.
Special Counsel	
Labor Counsel	16,500.
Litigation	45,000.
Special Legal Counsel	7,500.
Landfill Agreement – 153	52,475.
Town Clerk – 160	
Town Clerk Wages	38,222.
Certification	1,000.
Clerical Wages	21,373.
Expenses	3,050.
Dog Licenses – 161	
Dog Licenses	2,000.
Election/Registration – 162	
Salaries	6,000.
Police Detail	3,000.
Expenses	4,300.
Conservation Commission – 171	

Commissioners Salary	1,750.
Agent Salary	33,315.
Wages	8,176.
Expenses	10,450.
Open Space – 172	1,000.
NMCOG – 174	3,000.
Planning Board – 175	
Board Salaries	1,500.
Clerical Wages	6,550.
Professional Services	37,500.
Expenses	4,350.
Zoning Board – 176	
Board Salaries	2,450.
Clerical Wages	5,895.
Expenses	1,675.
Planning – 177	
Planner/Grant Writer	0.
Devel. Comm. Prior – 181	100.
Industrial Financing Authority	300.
ADA Committee – 185	1,000.
Town Hall Care – 192	
Custodian Wages	
Expenses	125,232.
Care of Old Town Hall – 193	11,000.
Town Reports – 195	4,000.
Misc. Printing	1,000.
TOTAL GENERAL GOVERNMENT	1,120,336.
STABILIZATION – 199	0.
PUBLIC SAFETY – 200	
Police – 210	
Police Salaries & Wages	1,081,372.
Other Salaries & Wages	236,276.
Longevity	0
Out of State Travel	4,000.
Expenses	117,550.
Police Station Care – 211	
Custodian Salary	10,209.
Expenses	31,300.
Police Cruiser – 212	
Parking Clerk – 213	2,500.
Licensing Enforcement	5,000.
Police Radio Lease – 215	
Grant Funds – 216	15,000.
Fire – 220	
Fire Salaries & Wages	258,020.
Expenses	93,852.
Fire Engine Purchase – 221	
Communications – 225	
Comm. Center. Salaries & Wages	223,840.
Expenses	36,500.
Ambulance Contract – 230	
Building Inspector – 241	
Inspector Salary	45,459.

Mileage	3,500.
Clerk	37,720.
Inspection Coverage	1,000.
Expenses	4,435.
Gas Inspector – 242	6,697.
Mileage	1,000.
Plumbing Inspector – 243	6,697.
Mileage	1,000.
Sealer of Weights & Measures – 244	480.
Electrical Inspector – 245	9,677.
Mileage	2,000.
Civil Preparedness – 291	
Civil Prep. Salary	1,200.
Expenses	2,350.
Dog Officer – 292	25,000.
Tree Warden – 294	6,300.
Insect & Pest Cont. – 296	1,000.
Dutch Elm Disease – 297	1,000.
Fence Viewer – 298	20.
TOTAL PUBLIC SAFETY	2,271,954.
EDUCATION – 300	10,846,143.
Fixed Assets	
Transportation	878,857.
Gr. Lowell Tech – 301	44,622.
Dare Program – 305	
Dare Officer	48,882.
Dare Expenses	5,000.
TOTAL EDUCATION	11,823,504.
STREETS & HIGHWAYS – 400	
Highway Department – 421	
Highway Salaries & Wages	394,375.
Consulting Services	13,000.
Seasonal Help	15,000.
Machinery Fund – 422	57,450.
Winter Operations – 423	112,450.
Street Lights – 424	35,000.
Highway Town Maint. – 425	67,500.
Special Signs – 426	1,500.
Construction – 427	61,300.
Uniform Allowance – 429	7,040.
Snow Unaccepted Roads – 432	5,000.
Cemetery Department – 491	
Cemetery Salaries & Wages	17,500.
Expenses	4,370.
Cemetery Internment – 492	
Internment Salaries	5,279.
Expenses	3,500.
TOTAL STREETS & HIGHWAYS	800,264.
HUMAN SERVICES – 500	
Board of Health – 520	
Board Salaries	1,680.

Director Salary	37,500.
Admin. Asst. Salary	20,644.
Sick Coverage	925.
Expenses	11,050.
Restaurant Inspections	
Dental Program – 521	2,200.
Town Nurse – 522	2,500.
Mental Health – 523	400.
Rubbish Contract – 524	436,583.
Recycling	102,739.
Animal Disposal – 525	450.
Inspect. Of Slaughter – 527	25.
Hazardous Waste Collection – 528	12,000.
Solid Waste Study Comm. – 529	0.
Demolition & Health – 530	250.
Council on Aging – 541	
Director Salary	36,281.
Certification	1,000.
Wages	28,435.
Expenses	4,820.
Community Center – 54	5,640.
Veterans Agent – 543	
Vet. Agent Salary	11,791.
Certification	500.
Clerical Wages	12,004.
Expenses	1,975.
Veterans Benefits – 544	42,250.
Veterans Graves – 545	750.
Veterans Flags 546	500.
TOTAL HUMAN SERVICES	774,892.
CULTURE & RECREATION – 600	
Library – 610	
Director Salary	40,170.
Assistant Director	29,381.
Salaries & Wages	81,471.
Custodian	
Vacation Wages	2,750.
Expenses	51,550.
Town Beach S & W – 630	
Salary & Wages	5,500.
Expenses	5,150.
Recreation Program – 655	
Utilities	2,000.
Equipment	1,400.
Ballpark Maintenance	16,000.
Summer Recreation	1,000.
Memorial Day – 660	700.
Historical Comm – 691	2,500.
TOTAL CULTURE	239,572.
DEBT SERVICE – 700	
Long Term Debt – 710 – 719	1,109,100.
Long Term Interest 750-758	526,416.

Interest New School Design – 759	17,050.
Interest Short Term – 759	35,000.
TOTAL DEBT SERVICE	1,687,566.

INSURANCE'S 911-945	
Middlesex County Retirement	391,379.
Workers Compensation	33,833.
Unemployment Compensation	30,000.
Employee Health Ins.	792,000.
Employee Life Ins.	2,000.
Medicare	105,000.
FICA	
Property/Liability	75,000.
Fire Accident	9,000.
Police Accident	16,000.
TOTAL INSURANCE	1,454,212.

SEWER COMMISSION	
Salary Wages	65,000.
Expenses	460,250.
TOTAL SEWER	525,250.

SUMMARY	
General Government	1,120,336.
Public Safety	2,271,954.
Education	11,823,504.
Streets	800,264.
Human Services	774,892.
Culture & Recreation	239,572.
Debt	1,687,566.
Insurance	1,454,212.
Stabilization	0.
Sewer	525,250.
SUBTOTAL	20,697,550.

MOTION: To adjourn the Annual Town Meeting in order to consider the Special Town Meeting called for 7:30PM.

ACTION: Annual Town Meeting adjourned at 7:45pm and reconvened at 7:57pm.

Article 6. To see if the Town will vote to appropriate a sum of money for the purchase of a Fire Department Rescue Pumper Truck, to be expended by the Board of Fire Engineers; by borrowing under the provisions of Chapter 44 of the General Laws, or to take any other action relative thereto.

Submitted by the Board of Fire Engineers

MOTION: That the Town vote to appropriate the sum of \$205,000. for the purchase of a new rescue pumper truck, including the payment of all costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen is hereby authorized to borrow such amount in accordance with Chapter 44, Section 7(9) of the Massachusetts General laws, or any other enabling authority and to issue bonds or notes therefor.

ACTION: Unanimously voted in the affirmative.

Article 7. To see if the Town will vote to raise and appropriate the sum of \$86,800.00, to be expended by the Police Dept., for the purchase of three (3) police cruisers; to determine whether the

money shall be provided by taxation, or by appropriation of available funds, or to take any other action relative thereto.

Submitted by the Police Department

MOTION: That the Town vote to raise and appropriate the sum of \$86,800.00, to be expended by the Police Department, for the purchase of three (3) police cruisers.

ACTION: Voted in the affirmative.

Article 8. To see if the Town will vote to raise and appropriate the sum of money to be expended by the Police Dept., for the repair and/or replacement of windows at the Police Station; to determine whether the money shall be provided by taxation, or by appropriation of available funds, or to take any other action relative thereto.

Submitted by the Police Department

MOTION: That the Town vote to raise and appropriate the sum of \$6,970.00 to be expended by the Police Department for the repair and/or replacement of windows at the Police Station.

ACTION: Voted in the affirmative.

Article 9. To see if the Town will vote to raise and appropriate the sum of \$10,000.00, to be expended by the Board of Selectmen, for the purpose of maintaining the Sherburne property that was donated to the Town; to determine whether the funds shall be provided by taxation, or by appropriation of available funds, or to take any other action relative thereto.

Submitted by the Board of Selectmen

MOTION: That the Town vote to raise and appropriate the sum of \$10,000.00, to be expended by the Board of Selectmen, for the purpose of maintaining the Sherburne property that was donated to the Town.

ACTION: Voted in the affirmative.

Article 10. To see if the Town will vote to appropriate a sum of money, to be expended by the School Committee, for the purchase and installation and equipping of Modular Classrooms at the Norris Road School Complex by borrowing under the provisions of Chapter 44 of the General Laws, or to take any other action relative thereto.

Submitted by the School Committee

MOTION: That the Town vote to appropriate the sum of \$395,575.00 for the purchase and installation of modular classrooms for use at the Norris Road School Complex, including the payment of all costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen is hereby authorized to borrow such amount in accordance with Chapter 44, Section 7(9) of the Massachusetts General Laws, or any other enabling authority and to issue bonds or notes of the Town therefor.

ACTION: Unanimously voted in the affirmative.

Article 11. To see if the Town will vote to amend Tyngsborough Zoning By-laws Section 3.13.00 through Section 3.13.33 and Section 2.12.50 Footnote 2 - Buffering, Screening and Grading to read as follows:

3.13.0 Buffering, Screening, and Grading

3.13.10 Purposes – The purpose of the provisions of this section is to protect against potential noxious, visual or descriptive effects of adjacent land uses of differing character and intensity; prevent the intrusion upon residential areas of such effects and limiting the deleterious

effects of erosion. Use of existing natural wooded landscape is encouraged and is meant to be augmented with the following.

- 3.13.20 Buffering and Screening from Adjacent Residential Uses – Buffer areas shall be provided in all areas where any land use, not of a residential nature, located in any commercial or industrial zone adjoins a residential district or an existing residential use within the same district along its side or rear lot line.
- 3.13.21 Buffering and Screening Requirements in B3, B4, I1, I2 Districts – Where a side or rear lot line of a development in a B3, B4, I1, or I2 district adjoins a residential district or an existing residential use within the same district the following buffer requirements shall apply:
1. A strip of land not less than fifty (50) feet from such side or rear lot lines shall be provided. This requirement may be reduced to twenty five (25) feet by the Planning Board where alternative designs such as that required by section 3.13.21 paragraph 4 meet the intent of this section.
 2. Such strip shall contain a continuous screen of planting of vertical habit in the center of the strip not less than three (3) feet in width and six (6) feet in height at the time of occupancy so as to maintain a dense screen year round.
 3. At least 50% of the plantings shall consist of evergreens and shall be evenly spaced along the length of the buffer strip.
 4. In lieu of continuous planting, a solid brick, stone or wood fence of a design approved by the Planning Board, not less than six (6) feet nor more than eight (8) feet in height or a planted earthen berm of a design approved by the Planning Board may be established and maintained with plantings in an amount no less than 20% of the amount required in 2 and 3 above.
- 3.13.22 Buffering and Screening Requirements in B1 and B2 Districts – The buffering requirements in B1 and B2 zones shall be as stated in 3.13.21 with the following exceptions:
1. The width of the buffer between residential and business related uses in the B1 zone shall be twenty (20) feet.
 2. The width of the buffer between residential and business related land uses in the B2 zone shall ten (10) feet.
- 3.13.30 Buffering and Screening Requirements Between Land Uses in Business and Industrial Zones – In all cases business and commercial land uses shall have a buffer area between each commercial or industrial lot which extends from the front line to the rear lot line and a buffer extending inward from the side lot lines along the rear lot line.
- 3.13.31 Buffering and Screening in B1 and B2 Districts – In any B1 or B2 district the following requirements shall apply:

1. A buffer area of fifteen (15) feet shall be provided along the side lot lines extending to the rear lot line and along the rear lot line.
2. Said buffer areas shall be landscaped and with the exception of town approved signs and access driveways, shall contain a mixture of shade trees, deciduous shrubs and evergreens with a minimum of one shade tree at least two (2) inch caliper at a point six (6) inches above the finished grade within each fifty (50) linear feet and well maintained grass, bark mulch or other ground cover to the depth of the developed portions of the lot. No more than 25% of the coverage of the landscape area shall be mulch or non-living materials.

3.13.32 Buffering and Screening in B3 and B4 Districts – In any B3 or B4 district the following buffering and screening requirement shall apply:

1. A buffer area not less than fifteen (15) feet shall be provided along the side lot line extending to the rear lot line, and along the rear lot line.
2. Said buffer areas shall be landscaped according to the requirements of 3.13.31 paragraph 2.
3. Each principal and accessory building shall have landscaped strips on all sides (loading and access areas excepted) and within twenty-five (25) feet of each building.
4. Each landscaped strip shall be at least ten (10) feet in width if facing the front lot line and five (5) feet in width on the side and rear lot lines and shall contain some combination of shade trees, deciduous shrubs and evergreens and/or well maintained grass, bark mulch or other ground cover.
5. No landscaped strips are to be required on any side of a building where public or employee parking is not permitted and where there is no public access to or from the building.

3.13.33 Buffering and Screening in Industrial Districts I1, I2 – In any industrial district the following requirements shall apply:

1. A strip of land not less than fifteen (15) feet shall be provided as a buffer along the side lot lines extending to the rear lot line and along the rear lot line, twenty five (25) feet shall be provided in I2 districts.
2. Said buffer areas shall be landscaped according to 3.13.31 paragraph 2.
3. Each principal and accessory building shall have landscaped strips on all sides (loading and access areas excepted) and within twenty-five (25) feet of each building.
4. Each landscaped strip shall be as stated in 3.13.32 paragraphs 4 and 5.

1.12.50 Table of Standard Dimensional Requirements

2/ See Section 3.13.00 Buffering, Screening and Grading

or to take any other action relative thereto.

Submitted by the Planning Board

MOTION: To accept Article 11 as printed.

AMENDMENT: In Section 3.13.22 the word "land" should be added after the last word on line 1, Section 1. and the word "be" should be added before the word "ten" on line 2 in section 2.

ACTION: Unanimously voted in the affirmative as amended.

Article 12. To see if the Town will vote to amend the Tyngsborough Zoning By-laws Section 2.11.50 by adding the following:

Utility/Storage sheds shall be an accessory use to all single and two family dwellings when said structure is 120 square feet or less (approximately 10 ft x 12 ft). Such structures shall require a setback of thirty (30) feet from front lot line and not less than ten (10) feet from side and rear lot lines. Utility/storage sheds larger than 120 square feet shall comply with the setback requirements of Section 2.12.50. Utility and storage sheds shall be used only to store household and garden equipment customarily used for dwellings,
or to take any other action relative thereto.

Submitted by the Building Commissioner

MOTION: To accept Article 12 as printed.

ACTION: Unanimously voted in the affirmative.

Article 13. To see if the Town will vote to change Flint Road Residences #1, #2, #5, #9, #10, #15, #16, #17, #20, #21, #22, #26, #27, #30, #33, #37, #43, #44, #47, and #50, and Upton Drive Residences #1, #2, #6, #10, #14, #20, #24, #26, from a B2 Zone to an R1 Zone, or to take any other action relative thereto.

Submitted by Citizens Petition

MOTION: To rezone Upton Drive and Flint Road as printed.

ACTION: Unanimously voted in the affirmative.

Article 14. To see if the Town will vote to amend Section 2.11.30 (Table of Permitted Uses) of the Tyngsborough Zoning By-laws by adding the following language:

Notwithstanding the above, individual drivers employed by the Town of Tyngsborough school bus contractor or any other bus contractor providing transportation services to an educational facility within the Town of Tyngsborough shall be allowed to park one (1) public transit vehicle at their Tyngsborough residential property in residential zones R1, R2, and R3 only on evenings prior to school days. Said public transit vehicle to include buses, special needs equipped vehicles and/or related support vehicles serving in part or whole educational facilities located in the Town of Tyngsborough. No maintenance work shall be performed on said vehicles while parked at the driver's residence. All other provisions of the Tyngsborough Zoning By-laws shall be otherwise complied with, or to take any other action relative thereto.

Submitted by Citizens Petition

MOTION: To accept Article 14 as printed.

AMENDMENT: To amend the Article to include all commercial vehicles.

ACTION ON AMENDMENT: Town Counsel advised that the amendment exceeds the scope of the Article.

ACTION ON MAIN MOTION: Voted in the affirmative with hand count of 16 opposed and more than 40 in favor.

MOTION: To reconsider the Sewer Line Item only in Article 5.

ACTION: Voted in the affirmative to reconsider.

MOTION: To appropriate \$525,250. For the purpose of funding the sewer enterprise fund for FY2000, such fund to be derived from sewer enterprise receipts.

ACTION: Voted in the affirmative.

Article 15. To see if the Town will vote to amend Article 2.11.46 of the Tyngsborough Zoning By-laws by changing the definition of "Massage Parlors" as follows:

"Massage Parlors" – See Adult Entertainment Establishments, but the definition of Massage Parlor shall not be deemed to include Massage Therapists who are properly licensed, certified & insured in the Commonwealth of Massachusetts as Massage Therapists, or their professional offices. And to further amend Article 2.11.46, Paragraph 5(b) (1) by adding the words, "Nationally Certified Massage Therapists" after the word "osteopaths", or to take any other action in relation thereto.

Submitted by Citizens Petition

MOTION: To accept Article 15 as printed.

ACTION: Unanimously voted in the affirmative.

MOTION: To adjourn the meeting.

ACTION: Meeting adjourned at 9:13pm.

Dorothy A. Dunderdale, Town Clerk

MINUTES OF THE
SPECIAL TOWN MEETING

May 18, 1999

7:30 P.M.

PLACE: JUNIOR/SENIOR HIGH SCHOOL
MODERATOR: ROBERT L. KYDD, JR.

TIME: 7:45PM
VOTERS PRESENT 160

Article 1. To see if the Town will vote to transfer the sum of \$50,000.00 from the Sewer Department Salaries and Wages Account and the sum of \$140,000.00 from Unreserved Retained Earnings to be expended by the Sewer Commissioners for the purpose of supplementing the operating budget, or to take any other action relative thereto.

Submitted by the Sewer Commissioner

MOTION: To accept Article 1 as printed.

ACTION: Voted in the affirmative.

Article 2. To see if the Town will vote to transfer from the Town Hall Expense Account to Town Hall Salary & Wages Account the sum of \$686.36, to supplement the Town Hall Custodian Account which was short funded for FY 99, or to take any other action relative thereto.

Submitted by the Board of Selectmen

MOTION: That the Town vote to transfer \$686.36 from the Town Hall Expense Account to the Town Hall Custodian Account.

ACTION: Voted in the affirmative.

Article 3. To see if the Town will vote to transfer from available funds the sum of \$639.60, to be expended by the Recreation Commission, to pay a prior year bill, or to take any other action relative thereto.

Submitted by the Recreation Commission

MOTION: That the Town vote to transfer \$639.60 from the Town Beach Salaries & Wages Account to the Recreation Expense Account to pay a prior year's bill.

ACTION: Unanimously voted in the affirmative.

Article 4. To see if the Town will vote to transfer from available funds the sum of \$57,203.00, to be expended by the Board of Selectmen, to offset the deficit in the FY 99 Snow and Ice Budget, or to take any other action relative thereto.

Submitted by the Board of Selectmen

MOTION: That the Town vote to transfer from interest on Temporary Loans Account the sum of \$35,000.00 and from the Property & Liability Insurance Account the sum of \$22,203.00, for a total of \$57,203.00 to offset the deficit in the FY 99 Snow and Inc Deficit.

ACTION: Voted in the affirmative.

Article 5. To see if the Town will vote to transfer from Police Salary & Wages – Account #210-5100, the sum of \$15,748.00 to be expended by the Police Dept., for the purpose of purchasing a new telephone system for the police department, or to take any other action relative thereto.

Submitted by the Police Department

MOTION: That the Town vote to transfer \$15,748.00 from the Police Salary & Wages to the Police Expense Account.

ACTION: Voted in the affirmative.

Article 6. To see if the Town will vote to transfer from available funds the sum of \$8,000.00, to be expended by the Board of Selectmen, to supplement the Dog Officer Account, or to take any other action relative thereto.

Submitted by the Board of Selectmen

MOTION: That the Town vote to transfer \$8,000.00 from the Special Litigation Legal Fees to the Dog Officer Time & Expense Account.

ACTION: Voted in the affirmative.

MOTION: To adjourn the Special Town Meeting.

ACTION: Meeting adjourned at 7:57PM.

Dorothy A. Dunderdale, Town Clerk

Minutes of the
SPECIAL TOWN MEETING
TOWN OF TYNGSBOROUGH
October 25, 1999

Place: Jr/Sr High School
Time: 7:00PM

Moderator: Robert L. Kydd, Jr.
Voters Present: 115

Article 1. To see if the Town will vote to transfer from available funds the sum of \$5,000.00, to be expended by the Board of Selectmen, to defray expenses associated with potential Y2K costs, or take any other action relative thereto.

MOTION: That the Town vote to transfer from free cash the sum of Five thousand dollars, to be expended by the Board of Selectmen, to defray expenses associated with potential Y2K costs.

ACTION: Voted in the affirmative.

Article 2. To see if the Town will vote to transfer from available funds the sum of \$49,900.00, to be expended by the Board of Selectmen, to purchase the parcel of land currently owned by Mr. and Mrs. Brown; as identified on Map 20A, Block 8, Lot 0 on file in the Assessors' office, or take any other action relative thereto.

MOTION: That the Town vote to transfer from free cash the sum of Forty-nine thousand, nine hundred dollars, to be expended by the Board of Selectmen, to purchase the parcel of land currently owned by Mr. and Mrs. Brown; as identified on Map 20A, Block 8, Lot 0 on file in the Assessors' office.

ACTION: Unanimously voted in the affirmative.

Article 3. To see if the Town will vote to transfer from available funds the sum of \$9,960.00, to be expended by the Board of Selectmen, to fund the recently negotiated Collective Bargaining Agreement with the Tyngsborough Highway Department, or take any other action relative thereto.

MOTION: That the Town vote to transfer from free cash the sum of Nine thousand, nine hundred and sixty dollars, to be expended by the Board of Selectmen, to fund the recently negotiated Collective Bargaining Agreement with the Tyngsborough Highway Department.

ACTION: Voted in the affirmative.

Article 4. To see if the Town will vote to transfer from available funds the sum of \$5,455.00 to be expended by the Board of Selectmen, to supplement the FY00 Computer Budget, or take any other action relative thereto.

MOTION: That the Town vote to transfer from free cash the sum of Five thousand four hundred fifty-five dollars, to be expended by the Board of Selectmen, to supplement the FY 2000 Computer Budget.

ACTION: Voted in the affirmative.

MOTION: To allow the following non-residents to address the assembly, if needed: Police Chief Miceli, Planner Mark Whitehead, School Superintendent David Hawkins, High School Principal Larry Kelliher.

ACTION: Voted in the affirmative.

Article 5. To see if the Town will vote to transfer from available funds the sum of \$50,000.00 to be expended by the Board of Selectmen and the School Committee, to fund the construction of

an additional parking lot at the Norris Road School Complex, or take any other action relative thereto.

MOTION: That the Town vote to transfer from free cash the sum of Fifty thousand dollars, to be expended by the Board of Selectmen and the School Committee, to fund the construction of an additional parking lot at the Norris Road School Complex.

ACTION: Voted in the affirmative.

Article 6. To see if the Town will vote to transfer from available funds the sum of \$16,786.00 to be expended by the Board of Selectmen, to fund the installation of additional security devices in the Town Hall/Library located at 25 Bryants Lane, or take any other action relative thereto.

MOTION: That the Town vote to transfer from free cash the sum of Sixteen thousand, seven hundred eighty-six dollars, to be expended by the Board of Selectmen, to fund the installation of additional security devices in the Town Hall/Library located at 25 Bryants Lane.

ACTION: Voted in the affirmative.

Article 7. To see if the Town will vote to certify the Chapter 90 Bond appropriation in the amount of \$87,836.42, to be expended by the Board of Selectmen, or take any other action relative thereto.

MOTION: That the Town vote to certify the Chapter 90 Bond Appropriation in the amount of Two hundred and sixty-three thousand, five hundred and thirty-four dollars, as an available fund, to be expended by the Board of Selectmen.

ACTION: Voted in the affirmative.

Article 8. To see if the Town will vote to transfer the sum of \$35,000.00 from the Dog Pound Reserve and \$25,000.00 from free cash, to be expended by the Board of Selectmen, to fund the construction of a dog kennel that will allow the Town to begin operating its own Animal Control program in FY 01, or take any other action relative thereto.

MOTION: That the Town vote to transfer the sum of Thirty-five thousand dollars from the Dog Pound Reserve Fund, and Twenty-five thousand from Free Cash, to be expended by the Board of Selectmen, to fund the construction of a Dog Kennel.

ACTION: Voted in the affirmative.

Article 9. To see if the Town will vote to transfer from available funds the sum of \$18,000.00 to be expended by the School Committee to fund the estimated cost for design engineering bid process and construction administration of the replacement of the roof at the Norris Road Elementary School, or take any other action relative thereto.

MOTION: To transfer from free cash as printed.

ACTION: Voted in the affirmative.

Article 10. To see if the Town will vote to transfer from available funds the sum of \$51,000.00 to be expended by the School Committee, to decommission the existing septic system at the Norris Road School Complex, or take any other action relative thereto.

MOTION: To transfer from free cash as printed.

ACTION: Voted in the affirmative.

Article 11. To see if the Town will vote to transfer from available funds the sum of \$12,500.00, to be expended by the Board of Assessors, to fund the second phase of a Three Phase Data Verification Project, or take any other action relative thereto.

MOTION: To transfer from free cash as printed.

ACTION: Voted in the affirmative.

Article 12. To see if the Town will vote to transfer from available funds the sum of \$202.20; \$92.00 to be expended by the Police Department and \$120.20 to be expended by the Council on Aging to pay prior year bills, or take any other action relative thereto.

MOTION: That the Town vote to transfer from free cash the sum of One hundred and ninety-seven dollars and twenty cents; Seventy-seven dollars to be expended by the Police Department for a prior year medical bill and One hundred and twenty dollars and twenty cents to be expended by the Council on Aging for a prior year telephone bill.

ACTION: Unanimously voted in the affirmative.

Article 13. To see if the Town will vote to transfer from available funds the sum of \$17,700.00, to be expended by the Police Department, to remove and replace floor coverings in the Police Station located on Westford Road, or take any other action relative thereto.

MOTION: That the Town vote to transfer from free cash the sum of Seventeen thousand and seven hundred dollars, to be expended by the Police Department, to remove and replace floor coverings in the Police Station located on Westford Road.

ACTION: Voted in the affirmative.

Article 14. To see if the Town will vote to transfer from available funds the sum of \$22,000.00 to be expended by the Police Dept. to replace the Video Monitoring System located in the Police Station on Westford Road, or take any other action relative thereto.

MOTION: That the Town vote to transfer from free cash the sum of Twenty-two thousand dollars, to be expended by the Police Dept. to replace the Video Monitoring System located in the Police Station on Westford Road.

ACTION: Voted in the affirmative.

Article 15. To see if the Town will vote to transfer from available funds the sum of \$7,500.00, to be expended by the Town Treasurer, to purchase new payroll software, or take any other action relative thereto.

MOTION: That the Town vote to transfer from free cash the sum of Seven thousand five hundred dollars, to be expended by the Town Treasurer, to purchase new payroll software.

ACTION: Voted in the affirmative.

Article 16. To see if the Town will vote to transfer from available funds the sum of \$30,000.00 to be expended by the Town Treasurer to pay the first installment of the debt incurred for the ongoing Sewer project, or take any other action relative thereto.

MOTION: That the Town vote to transfer from free cash the sum of Thirty thousand dollars, to be expended by the Town Treasurer, to pay the first installment on the debt incurred for the ongoing Sewer project.

ACTION: Voted in the affirmative.

Article 17. To see if the Town will vote to transfer from available funds the sum of \$2,500.00, to be expended by the Board of Fire Engineers, to complete the building addition on Station One located on Kendall Road, or take any action relative thereto.

MOTION: That the Town vote to transfer from free cash the sum of Two thousand five hundred dollars, to be expended by the Board of Fire engineers, to complete the building addition on Station One located on Kendall Road.

ACTION: Voted in the affirmative.

Article 18. To see if the Town will vote to transfer from available funds the sum of \$7,020.00 to be expended by the Highway Department to fund a part-time clerical position, or take any other action relative thereto.

MOTION: That the Town vote to transfer from free cash the sum of Seven thousand twenty dollars, to be expended by the Highway Department to fund a part-time clerical position.

ACTION: Voted in the affirmative.

Article 19. To see if the Town will vote to transfer from available funds the sum of \$25,000.00 to be expended by the Highway Department, to fund a drainage project to correct an ongoing problem on Norris Road, or take any other action relative thereto.

MOTION: That the Town vote to transfer from free cash the sum of Twenty-five thousand dollars, to be expended by the Highway Department, to fund a drainage project to correct an ongoing problem on Norris Road.

ACTION: Voted in the affirmative.

Article 20. To see if the Town will vote to transfer from available funds the sum of \$8,872.00 to be expended by the Highway Department, to replace the existing Mobile Communication System used by the Highway Department, or take any other action relative thereto.

MOTION: That the Town vote to transfer from free cash the sum of Eight thousand eight hundred seventy-two dollars, to be expended by the Highway Department, to replace the existing Mobile Communication System currently used by the Highway Department.

ACTION: Voted in the affirmative.

Article 21. To see if the Town will vote to transfer from available funds the sum of \$27,900.00 to be expended by the Highway Department to fund the positions of laborer and Building and Ground foreman, or take any other action relative thereto.

MOTION: That the Town vote to transfer from free cash the sum of Twenty-seven thousand nine hundred dollars, to be expended by the Highway Department to fund the positions of laborer and Buildings and Grounds Foreman.

ACTION: Voted in the affirmative.

Article 22. To see if the Town will vote to transfer from available funds the sum of \$2,500.00 to be expended by the Cemetery Commissioners, to continue to fund the Cemetery expansion project, or take any other action relative thereto.

MOTION: That the Town vote to transfer from free cash the sum of Two thousand five hundred dollars, to be expended by the Cemetery Commissioners, to continue to fund the Cemetery expansion project.

ACTION: Voted in the affirmative.

Article 23. To see if the Town will vote to transfer from the Sale of Lots the sum of \$2,500.00 to be expended by the Cemetery Commissioners, to continue to fund the Cemetery expansion project, or take any other action relative thereto.

MOTION: That the Town vote to transfer from the "Sale of Lots" Account the sum of Two thousand five hundred dollars, to be expended by the Cemetery Commissioners, to continue to fund the Cemetery expansion project.

ACTION: Voted in the affirmative.

Article 24. To see if the Town will vote to transfer from available funds the sum of \$875.00, to supplement the Council on Aging's FY 00 budget, \$650.00 in the utilities account and \$225.00 in the clerical replacement account, or take any other action relative thereto.

MOTION: That the Town vote to transfer from free cash the sum of Eight hundred seventy-five dollars, to supplement the Council on Aging's FY00 budget, \$650.00 in the utilities account and \$225.00 in the clerical replacement account.

ACTION: Voted in the affirmative.

Article 25. To see if the Town will vote to transfer from available funds the sum of \$100.00 to supplement the Board of Appeals Clerical Account, or take any other action relative thereto.

MOTION: That the Town vote to transfer from free cash the sum of One hundred dollars to supplement the Board of Appeals Clerical Account.

ACTION: Voted in the affirmative.

Article 26. To see if the Town will vote to transfer from available funds a sum of money, to be expended by the Recreation Commission, to install lights at the Football Field located behind the Junior Senior High School on Norris Road, or take any other action relative thereto.

MOTION: That the Town vote to transfer from free cash the sum of Fifty two thousand six hundred forty dollars, to be expended by the Recreation Commission, to install lights at the Football Field located behind the Junior Senior High School on Norris Road.

ACTION: Voted in the affirmative.

Article 27. To see if the Town will vote to transfer from available funds the sum of \$400,000.00 into the Town's Stabilization Fund, or take any other action relative thereto.

MOTION: That the Town vote to transfer from free cash the sum of Four hundred thousand dollars to be placed in the Towns' Stabilization Fund.

ACTION: Voted in the affirmative.

Article 28. To see if the Town will vote to amend Article 12 as passed at the May 1990 Annual Town Meeting to read as follows:

"The Capital Planning Committee shall consist of the Town Accountant, the Town Administrator, the Town Treasurer, and a Representative from the School Committee, and a Representative from the Finance Committee", or take any other action relative thereto.

MOTION: That the Town vote to amend Article 12 as passed at the May 1990 Annual Town Meeting to read as follows:

"The Capital Planning Committee shall consist of the Town Accountant, the Town Administrator, the Town Treasurer, and a Representative from the School Committee, and a Representative from the Finance Committee".

ACTION: Voted in the affirmative.

Article 29. To see if the Town will vote to accept a gift of land from Sandra and Orrin Leonard, said land consisting of approximately seven thousand, four hundred twelve (7,412) square feet of land, situated off Kendall Road, Tyngsborough and being adjacent to the Old Town Hall and more particularly described in a deed from to Leonard, dated and recorded in Middlesex North District Registry of Deeds, Book 1978, Page 110, or take any other action relative thereto.

MOTION: To accept Article 29 as printed.

ACTION: Voted in the affirmative.

Article 30. To see if the Town will vote to amend the Tyngsborough Zoning Bylaws Sections 2.11.30 Table of Permitted Uses and 2.11.46 Other Uses and to add Section 4.18.00 through 4.18.50 Special Permits - Farmer's Markets, Farm Stands, or Similar Facilities to read as follows:

4.18.00 Special Permits - Farmer's Markets, Farm Stands, or Similar Facilities.

- 4.18.10 Purpose - The purpose for regulating by special permit the conduct, location and operation of outdoor farmer's markets, farm stands, and similar facilities is to ensure that such activities do not cause disruption, annoyance and a general nuisance in the Town of Tyngsborough.
- 4.18.20 Applicability - All outdoor farmer's markets, farm stands, and similar facilities involved in the sales of primarily locally grown produce and agricultural products, not located on the property where the produce and agricultural products are grown or raised, shall require a special permit by the Board of Selectmen. All such properties or facilities shall conform to the requirements of this bylaw; except that this section shall not apply to properties or facilities exempt under M.G.L. Chapter 40A Section 3.
- 4.18.30 Duration - All farmer's markets, farm stands, or similar facilities shall be allowed only during the period between June 1st and October 15th of any calendar year and no more than one such permit shall be authorized within that period for any one applicant.
- 4.18.40 Submittals Generally - The applicant for a special permit as required under this section shall submit appropriate materials as per the regulations adopted by the Board of Selectmen pursuant to section 1.16.00 of this bylaw.
- 4.18.50 Decision Criteria - A special permit for farmer's markets, farm stands, and similar facilities shall be approved only upon determination of the Board of Selectmen that the requirements of section 1.16.00 Special Permits including section 1.16.14 Mandatory Findings of the Special Permit Granting Authority have been met.
- 2.11.46 Farmer's Markets, Farm Stands, and Similar Facilities - An event of a temporary nature during the harvest season designed to provide for the outdoor sales of primarily locally grown produce and agricultural products not located on the property where the produce and agricultural products are grown or raised. These facilities would not include the use of a permanent structure designed to enclose such use and would meet all appropriate codes and other conditions of this bylaw.
- 2.11.30 Farmer's Markets, Farm Stands, etc. B-1 ss, B-2 ss, B-3 ss, B-4 ss, I-1 ss, I-2 ss.

See Section 4.18.00 Special Permits - Farmer's Markets, Farm Stands, Etc., or to take any other action relative thereto.

MOTION: To accept Article 30 as printed.

PLANNING BOARD GAVE WRITTEN APPROVAL TO THIS ARTICLE.

ACTION: Unanimously voted in the affirmative.

Article 31. To see if the Town will vote to amend the Tyngsborough Zoning Bylaws Sections 2.11.30 Table of Permitted Uses and 2.11.46 Other Uses and to add Section 4.17.00 through 4.17.50 Special Permits - Outdoor Sales of Holiday Trees, Wreaths, or Similar Products to read as follows:

4.17.00 Special Permits - Outdoor Sales of Holiday Trees, Wreaths, or Similar Products.

- 4.17.10 Purpose - The purpose for regulating by special permit the conduct, location and operation of outdoor sales of holiday trees, wreaths, or similar horticultural products is to ensure that such activities do not cause disruption, annoyance and a general nuisance in the Town of Tyngsborough.
- 4.17.20 Applicability - All outdoor sales of holiday trees, wreaths, or similar products require a special permit by the Board of Selectmen. All such sales shall conform to the requirements of this bylaw; except that a garden center, florist, or commercial greenhouse as allowed under bylaw section 2.11.44 "Retail Store" shall be exempt. In addition, this section shall not apply to properties or facilities exempt under M.G.L. Chapter 40A Section 3.
- 4.17.30 Duration - Any outdoor sales of holiday trees, wreaths, or similar products shall be allowed only during the period between October 1st and December 31st of any calendar year and no more than one such permit shall be authorized within that period for any one applicant.
- 4.17.40 Submittals Generally - The applicant for a special permit as required under this section shall submit appropriate materials as per the regulations adopted by the Board of Selectmen pursuant to section 1.16.00 of this bylaw.
- 4.17.50 Decision Criteria - A special permit for Outdoor Sales of Holiday Trees, Wreaths, or Similar Products shall be approved only upon determination of the Board of Selectmen that the requirements of section 1.16.00 Special Permits including section 1.16.14 Mandatory Findings of the Special Permit Granting Authority have been met.
- 2.11.46 Outdoor Sales of Holiday Trees, Wreaths or Similar Products - An event of a temporary nature during the holiday season designed to provide for the outdoor sales of trees, wreaths, or similar holiday horticultural products. Such facilities would not include the use of a permanent structure designed to enclose such use and would meet all appropriate codes and other conditions of this bylaw.

2.11.30 Outdoor Sales of Holiday Trees, etc. B-1 ss, B-2 ss, B-3 ss, B-4 ss, I-1 ss, I-2 ss.

See Section 4.17.00 Special Permits - Outdoor Sales of Holiday Trees, Wreaths, or Similar Products, or to take any other action relative thereto.

MOTION: To accept Article 31 as printed.

PLANNING BOARD GAVE WRITTEN APPROVAL OF THIS ARTICLE.

ACTION: Voted in the affirmative with 5 voting in opposition and more than 20 in favor.

MOTION: To adjourn the meeting.

ACTION: Meeting adjourned at 8:15PM

Attest: Dorothy A. Dunderdale, Town Clerk

Minutes of the
SPECIAL TOWN MEETING
TOWN OF TYNGSBOROUGH
October 26, 1999

Place: Jr/Sr High School
Time: 7:30PM

Moderator: Robert L. Kydd Jr.
Voters Present: 480

MOTION: That the following individuals, who are not town residents be allowed to speak this evening, if needed: Planner Mark Whitehead, Superintendent David Hawkins, Principle Phyllis Souders, Architects Robert Vogle, William Christopher, David Fisher, Sarah Roth and Banker Ed Dillott.

ACTION: Voted in the affirmative.

Article 1. To see if the Town will vote to amend the vote passed under Article 30 at the September 22, 1998 Special Town Meeting to appropriate a sum of money for the planning, design, construction, furnishing and equipping of a new elementary school on Town-owned land, including the payment of all other costs incidental and related thereto; to determine whether this sum shall be raised by borrowing or otherwise; to make the borrowing for the construction phase of the project contingent upon passage of a Proposition 21/2 debt exemption vote and receipt of state grant approval; or take any other action relative thereto.

MOTION: That the vote passed under Article 30 at the September 22, 1998 Special Town Meeting be hereby amended in its entirety to read as follows:

That Twenty-eight million dollars is hereby appropriated for planning, designing, constructing, originally equipping, and furnishing a new elementary school on town-owned land, including the payment of all other costs incidental and related thereto; that to meet this appropriation the Treasurer with the approval of the Selectmen is authorized to borrow Twenty-eight million dollars under Massachusetts General Laws Chapter 44, Section 7(3), Chapter 645 of the Massachusetts Acts of 1948 as amended or any other enabling authority, and to issue Bonds or Notes of the Town therefore; and that the School Building Committee is authorized to take any other action necessary to carry out this project; provided however, that no debt shall be incurred under this vote, except for up to Two million dollars for planning, design and related preliminary expenses, until (a) the Town has been notified by letter (I) that the Department of Education of the Commonwealth of Massachusetts has received all of the documentation required to complete the Town's application for a School Building Assistance Grant on account of the project authorized by this vote and (II) that in the opinion of the Department of Education, the project meets all of the requirements for school building assistance project approval and (b) the Town votes to exempt from the limitation on total taxes imposed by Massachusetts General Laws Chapter 59, Section 21c (proposition 21/2) amounts required to pay the principal of and interest on the borrowing authorized by this vote.

ACTION: Voted in the affirmative by hand count with 42 opposed and in excess of 200 in favor.

MOTION: To adjourn the meeting.

ACTION: Meeting adjourned at 9:30PM.

Attest: Dorothy A. Dunderdale, Town Clerk

Town Clerk's Receipts

Paid to State	Fish and Wildlife Licenses	\$12,961.50
Paid to Town	Dog Licenses	10,790.00
Paid to Town	Town Clerk's Fees	9,849.05
		\$33,600.55

Audit Report

The audit report for the year ending June 30, 1999 has been completed and copies are available for review in the office of the Town Clerk.

Town of Tyngsborough

Building Department

Donald A. Crowell
Building Inspector

Annual Report of the Building Department *Submitted by Donald A. Crowell, Building Commissioner*

To: The Citizens of the Town of Tyngsborough

The Building Commissioner, Wire Inspector, and the Plumbing/Gas Inspector submit the following report from January 1, 1999 to December 31, 1999.

Building Department

Building permits issued	430
Valuation of jobs	\$ 16,283,411
Fees collected	\$ 131,205

Plumbing and Gas Department

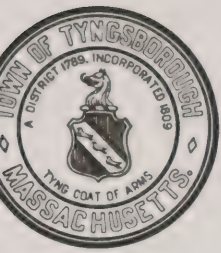
Plumbing and Gas permits issued	519
Fees collected	\$ 18,743

Electrical Department

Electrical permits issued	387
Fees collected	\$ 17,214

Total of all Permits	1,336
Total Building Valuations	\$ 16,283,411
Total of Inspections Made	5,532
Total of all Fees Collected	\$ 167,162
Total of Violations Investigated	532

Donald A. Crowell, Building Commissioner
Dave Denommee, Plumbing and Gas Inspector
James Patierno, Wire Inspector



Town of Tyngsborough

Board of Appeals

Town Hall - 25 Bryants Lane
Tyngsborough, Massachusetts 01879-1003
(978) 649-2303

ZONING BOARD OF APPEALS
TOWN HALL
TEL. (978) 649-2303 FAX. (978) 649-2301

ANNUAL REPORT OF THE ZONING BOARD OF APPEALS
SUBMITTED BY KEVIN V. O'CONNOR, CHAIRMAN

THE ZONING BOARD OF APPEALS CONTINUES TO BE VERY BUSY WITH APPLICATIONS SEEKING VARIANCES, SPECIAL PERMITS AND APPEALS OF THE BUILDING COMMISSIONERS DECISIONS. THE BOARD OF APPEALS MEETS ON THE LAST THURSDAY OF THE MONTH, 7:00 P.M., AT THE TOWN HALL, 25 BRYANTS LANE. THE TOWN HALL IS HANDICAP ACCESSIBLE.

WE ARE VERY FORTUNATE TO HAVE HARD WORKING, DEDICATED BOARD MEMBERS WHO TAKE PRIDE IN THEIR SERVICE TO THE TOWN. THE ZONING BOARD CONSISTS OF THE FOLLOWING MEMBERS.

KEVIN V. O'CONNOR, CHAIRMAN
JOANNE SHIFRES, VICE-CHAIRMAN
JERALD T. JAGGERS, CLERK
TONY DENNIS, MEMBER
ROBB KYDD, MEMBER
EILEEN FARRELL, ALT-MEMBER
ROBERT ARSENAULT, ALT-MEMBER



Town of Tyngsborough Conservation Commission

25 Bryants Lane,
Tyngsborough, Massachusetts 01879-1003
Office: (978) 649-2304
Fax: (978) 649-2301

ANNUAL REPORT 1999

The Conservation Commission had a busy year in 1999. The Commission held nineteen meetings totaling forty-seven hearings. These hearings included twenty-nine Notice of Intent filings, thirteen Requests for Determinations of Applicability, seven Enforcement Orders, and fourteen Certificates of Compliance. The Commission issued from these hearings thirty-nine Orders of Condition, four permit extensions, twelve determinations and seven Enforcement Orders.

In addition to the meeting work load, the Commission had an extensive turnover in both members and staff. Members Mark Devlin and Jody Minkle left and were replaced by Roscoe Robinson and Mark Vachon. The Commission thanks Mark and Jody for their efforts and welcomes Roscoe and Mark to the team. Sarah MacClennan, our conservation agent, left for greener wetlands. We thank Sarah for her efforts and long term dedication to protecting Tyngsborough's natural resources. Mark Whitehead, the Town Planner, assumed the position as acting conservation agent. Mark, in addition to his many other duties, has covered this position while a search was conducted for a new agent. The conservation clerk, Kathy Cayer, also left to have a new baby and eventually returned to Town Hall in another position. Taking Kathy's place is Gloria Clancy. Kathy has become an associate member of the Commission. We welcome Gloria and Kathy to the conservation team.

Other activities of the Conservation Commission included members attending the Massachusetts Association of Conservation Commissions annual meeting in March and the planting of a tree outside Town Hall with the elementary school children on Earth Day in April. In addition the Commission established a Open Space/Land Management Sub-Committee in the fall of 1999. This subcommittee is attempting to implement the 1996 Open Space/Recreation Plan through conservation management of the Town's existing conservation land and by evaluating other potential open space property involved in the Chapter 61 tax abatement programs. The committee will be contacting chapter 61 property owners requesting their permission and support in helping to prioritize open space properties for the town. The Conservation Commission also was involved in developing management plans for the Bell and Sherburne properties that have been donated to the town. The Commission wishes to thank these property owners for their dedication to Conservation and Open Space in Tyngsborough. Anyone interested in these programs should contact the Conservation Commission at 649-2304.

Frank Maglio – Chairman
Henry Jungmann - Vice Chairman
Patricia Whitman – Treasurer
Claire McLaughlin – Member

Robert Sherburne - Member
Mark Vachon - Member
Roscoe Robinson - Member
Kathy Cayer – Associate Member

BOARD OF HEALTH
MONDAY - THURSDAY 8:00 A.M.- 4:00 P.M.
TEL: 978-649-2300 Ext. 118 FAX 978-649-2301
Board of Health Meetings Every 3rd Tuesday of the Month

To the Citizens of the Town of Tyngsborough:

The Board of Health is responsible for over-seeing public health in Tyngsborough. It conducts investigations of health and environmental problems and manages and coordinates health programs and services within the town.

Major concerns include preventing and controlling communicable diseases and insuring that health requirements governing food service establishments, retail food establishments, frozen dessert establishments, tanning salons, summer camps, swimming pools, public beaches, housing, and schools as well as sewage disposal, septage hauling and water supplies are met. Animal bites and suspected rabies cases are also followed up by the Board of Health.

Three hundred fifty flu vaccines were administered the month of October.

The Board offers a wide scope of services such as the visiting nurse program for the indigent, a dental program in the elementary schools and the trash, recycling and hazardous waste collection contracts.

Browning Ferris Industries(BFI)is now picking up our trash. They continue to pick up our recycling every other week.

Beacon Environmental Services collected our hazardous waste in April for a second year of a three-year contract. The collection day proved to be very successful.

A yearly rabies clinic was offered in January.

Composting bins are still available through the office at a cost of \$20.00.

Protection of the environment is dictated by Title 5 and local septic regulations. This includes witnessing soil tests, reviewing septic designs and inspecting installations.

Local well water regulations are enforced as part of the overall environmental work. The Board has adopted well water requirements that range from coliform bacteria to gross alpha particles.

A Health Fair was held in May in conjunction with Police and Fire Safety Day at the Lakeview School. Thirty displays were available for viewing. Over 400 people attended the event.

We have been utilizing the services of Diversified Engineering, Inc. for septic inspections and all other engineering duties. The food establishments and housing inspections were completed by a sub-contractor; Robert Bracey. Management of all other office duties as well as emergencies were completed by our Administrative Assistant.

IMPORTANT DATES TO REMEMBER

April	Rabies Clinic
May	Hazardous Waste Collection Day
May & November	Leaf and Yard Waste Pick-Up
October	Flu & Pneumonia Clinic

IMPORTANT TELEPHONE NUMBER TO REMEMBER

Department of Environmental Protection	508-792-7650
Department of Public Health	617-727-270
Browning Ferris Industries	978-649-7561
Animal Control Officer, Joseph Lamb	978-692-4574
Lead Screening & Prevention	978-681-4940
Poison Control Center	800-682-9211
Cruelty to Animals Hot Line	800-628-5808

BOARD OF HEALTH MEMBERS

Robert Peary, Chairman
Carol Devanney
Virginia Day
Joan Ferrari, Admin.Asst.

TYNGSBOROUGH BEACH COMMITTEE

1999 Annual Town Report

The Tyngsborough Town Beach opened on June 26, 1999. Weekday hours were 9:30 A.M.- 4:30 P.M., weekend hours were 11:30 A.M.- 4:00 P.M. Four part time lifeguards ran the beach, with two on at all times. Over 200 beach passes were sold (senior citizens were given free passes). The beach closed on August 15, 1999.

There were some changes this year in the operation of the town beach. This year the Highway Department performed the initial beach clean up and then did daily trash collection and weekly beach raking. They planted two new trees and made several signs (beach rules, beach hours, and open/close). The Highway Department was a great help.

Another change was that residents were given a handout when they purchased their beach pass. This booklet detailed the rules and regulations as well as operational information for the beach. A new lifeguard job description, including opening operation and closing procedure check lists, was created and reviewed repeatedly with the lifeguards.

And finally, the YMCA summer camp program was allowed to once again bring campers to the beach (campers are residents of Tyngsborough), but this time in smaller groups so as not to be as disruptive as in years past.

We think these changes helped improve operations. This was our last summer volunteering to run the town beach. The Tyngsborough Town Beach is a wonderful family resource for the Town and we join many others in feeling lucky to have it.



Council On Aging

Multi Service Center

180 Lakeview Avenue Tyngsborough, MA 01879

649-9211

To the Citizens of Tyngsborough

The Tyngsborough Council on Aging was established in accordance with Chapter 495 of the Massachusetts General Laws of 1936 at an Annual Town Meeting on February 17, 1970. The Council serves as the Town Department of Elder Affairs.

The Board of Selectmen , in consultation with the Council, appoint the members to serve staggered three year terms. The meetings are held on the second Tuesday of the month at the Multi Service Center. They counsel, advise, and set policy for the Director, using the benefit of their judgement, expertise, and familiarity with the community to determine said policy.

The Multi Service Center is a facility where older adults come together for services and activities that respond to their diverse needs and interests. The Center serves as a resource to support the independence of our seniors and encourage their involvement with the community. We provide meal programs, case management, transportation, health and social services, recreational and educational activities that enhance their dignity and support that independence. As a drop-in center, we strive to offer activities that reflect their experience and skills, acknowledge and promote the ambitions and creative capabilities of each of the clients.

Brochures that list in detail the services that are available to our elders can be picked up at the Multi Service Center. In addition, a newsletter and calendar of events are published each month, updating current events and daily activities. We also include new legislation and programs that are of concern to seniors. These newsletters can be picked up at the Center, Town Hall, the Library, and many other locations throughout the Town.

Some of the services available at the Council are listed below:

HOMESTEAD ACT: Protect your home from creditors up to \$200,000. We have the forms at the Center and will gladly file with the Registry of Deeds on your behalf.

HEALTH CARE PROXY: Designate a family member or close friend to make medical decisions for you if you are unable to do so for yourself. Forms are available at the Center.

POWER OF ATTORNEY: This authorizes a family member or close friend to act on your behalf in all matters including financial should you become incompetent.

TRANSPORTATION: Our van is equipped with a hydraulic lift to accommodate wheelchairs. We take clients to doctors, dentists, local hospitals, and of course, to the daily activities at the Center. One day in advance is required for scheduling.

NUTRITION: Well balanced meals are served Monday through Friday. Reservations must be made two days in advance. If you meet the criteria, we can arrange to have your meals delivered to your home.

HOMEMAKER AND CHORE SERVICE: We can arrange services for the most frail clients in order to help retain their independence.

CLINICS: On the first Tuesday of every month from 10:30 A.M. to 1:00 P.M. a nurse from the Lowell VNA is at the Center for blood pressure checks, weight monitoring, and personal consultation. Special clinics such as diabetic screening, are held throughout the year. In the Fall, influenza and pneumonia shots are available free of charge.

MEDICAL EQUIPMENT: Electric beds, wheelchairs, commodes, walkers, and many other medical supplies are available for use free of charge. All just a phone call away.

FILE OF LIFE: Readily available in life-threatening situations; it contains your medical history, current medications, hospital of choice, health insurance information, person to be notified. Our Police, Fire, and Ambulance personnel are trained to look for this "File" on your refrigerator door.

DIRECT ASSISTANCE / INFORMATION AND REFERRAL: We can cut the red tape of dealing with Social Security, Supplemental Security Income, Medicare, and MassHealth. We can offer assistance and advice on health insurance.

APPLICATIONS: Are available at the Center for FREE PRESCRIPTION DRUGS, FUEL ASSISTANCE, MASSHEALTH BUY-IN. REAL ESTATE TAX ABATEMENTS AND STATE AND FEDERAL INCOME TAXES are also done at the Center.

We are available to discuss any of these services Monday through Friday, 9:00 AM. To 4:00 P.M. Please feel free to call or drop by. The staff is ready to assist you, but can also direct you to other services not available at the Center such as: legal assistance, housing, employment, protective services, etc. If you have a problem, let us help you find a solution.

If you cannot get to the Center, our outreach worker will come to you. We are just a phone call away.

We wish to thank all of our volunteers; without them many of our programs could not survive.

The Council wishes to express our gratitude to other Town departments for their continued support and cooperation.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Elizabeth M. Kalhauser".

Elizabeth M. Kalhauser
Executive Director

COUNCIL ON AGING BOARD MEMBERS

Ruth Suzedelis	Chairperson
Darryl Alexa	Vice Chairperson
Carole McInerney	Secretary
Frances Busby	Treasurer
Pauline L. Pierce	
Roseanna Hurley	
Gladys Coughlin	
Jeanne Checchi	



Town of Tyngsborough

Office of Veterans' Services

Town Hall - 25 Bryants Lane - Box 13
Tyngsborough, Massachusetts 01879-1003
(978) 649-2305

Kevin V. O'Connor
Director

VETERANS OFFICE

MONDAY THROUGH FRIDAY 8:00 A.M. TO 12:00 NOON
TEL. (978) 649-2305 FAX. (978) 649-2301

ACCORDING TO THE LATEST FIGURES FROM THE DEPARTMENT VETERANS ADMINISTRATION, THERE ARE 820 VETERANS LIVING IN TYNGSBOROUGH. IN ADDITION, THERE ARE APPROXIMATELY 54 WIDOWS OF VETERANS LIVING IN TOWN. DURING 1999 THE VETERANS ADMINISTRATION EXPENDED \$705,000 TO THESE DESERVING CITIZENS IN THE FORM OF COMPENSATION AND PENSION. MUCH OF THE PAPERWORK INVOLVED IN THESE AWARDS, BEGIN IN OUR VETERANS' OFFICE. BEING A VETERAN DOES NOT MAKE ENTITLEMENTS AUTOMATIC. THE ELIGIBILITY TO RECEIVE ENTITLEMENTS FROM THE DEPARTMENT OF VETERANS' SERVICES MUST BE DETERMINED AND SHOWN. WE WILL ASSIST VETERANS AND THEIR DEPENDENTS IN SECURING BENEFITS THAT THEY ARE ENTITLED TO RECEIVE.

BESIDES PROVIDING MEDICAL AND FINANCIAL ASSISTANCE, (INCOME AND ASSETS A FACTOR), THE PARTIAL LIST THAT FOLLOWS WILL GIVE YOU A BETTER INSIGHT INTO OTHER SERVICES THIS OFFICE PROVIDES. BURIAL SERVICES FOR INDIGENT VETERANS, CARE OF VETERANS' GRAVES, ALCOHOL & DRUG ABUSE TREATMENT, R. E. TAX ABATEMENTS, MILITARY DISCHARGE DIFFICULTIES, LOST DISCHARGES, RETIREMENT, DOMICILARY CARE, INSURANCE, SOCIAL SECURITY, INSURANCE, PTSD PROGRAM, HOMELESS, ANNUITIES, POWER OF ATTORNEY, FIDUCIARY, EDUCATIONAL, EMPLOYMENT, MANY, MANY MORE!

PRESCRIPTION DRUGS AT THE VA \$2.00 FOR A THIRTY DAY SUPPLY, REGARDLESS OF INCOME!! CALL ME, I CAN SAVE YOU TONS OF MONEY.

THE VETERANS' SERVICE DEPARTMENT IS A ONE STOP CENTER FOR VETERANS AND THEIR DEPARTMENTS. WE ARE COMMITTED TO AID, COUNSEL, ASSIST AND ADVISE. WE PRIDE OURSELVES IN DELIVERING ACCURATE, COURTEOUS AND TIMELY SERVICE.

RESPECTFULLY SUBMITTED,
KEVIN V. O'CONNOR, DIRECTOR
NANCY JOHNSON, SECRETARY

**TYNGSBOROUGH
POLICE DEPARTMENT**

John F. Miceli, Chief of Police
Betty Maille, Administrative Assistant
20 Westford Road

Introduction

1999 was a year we reached out to the community trying to form partnerships and a mutual understanding of each other's needs. Two programs were particularly successful in this area. First was the citizens police academy that ran two classes and graduated over thirty residents. The second program that benefited both the residents and the officers was the opening of the police sub station on Red Pine Terrace.

In 1999, the police department welcomed three new officers: Officer Dan Smith, Officer Mike Miceli and Officer Chris Rider. Officer Smith and Officer Miceli graduated from the Lowell Police Academy. Officer Rider transferred from the Dunstable Police Department.

Crime Overview

In 1999, police officers were dispatched to 18,535 calls for service showing an increase of 1643 calls from 1998. Even with this increase of calls for service the crime rate dropped by 21%.

We continue to take a hard stand against drugs. Our zero tolerance policy holds true for businesses and for schools. Sgt. Joe Pivrotto, Sgt. Mike Luth and Officer Steve Manning continue to work closely with our children in the schools. Their DARE programs, dating violence programs, truancy programs and after school and summer programs, lead the way to an understanding between the youth of Tyngsboro and the police officers. Sgt. Chuck Chronopoulos and Officer Greg Kasabian continue to investigate, arrest and convict drug dealers who try to establish themselves in Tyngsboro.

The chart below summarizes the changes in major crimes from 1998 to 1999.

Crime Comparison 1998 vs. 1999

	<u>1998</u>	<u>1999</u>
Homicide	0	0
Robbery	0	3
Rape	2	3
Assault	128	100
Larceny	188	170

Crime Comparison 1998 vs. 1999 (continued)

	<u>1998</u>	<u>1999</u>
Narcotics Violations	96	61
Burglary	49	47
Auto Theft	61	29

1999 Case Activity Statistics

Total Calls Received and Dispatched:	18,535
Total Offenses Committed:	1,618
Total Crime Related Incidents:	586
Total Non Crime Related Incidents:	300
Total Arrests (On View)	195
Total Arrests (Warrant or Previous Incident)	55
Total Summons Arrests	216
Total Arrests:	466
Total Protective Custody	45
Total Restraint Orders Issued:	28
Crimes Involving Domestic Violence	38
Crimes Involving Gang Activity	0
Arrests for Domestic Violence	45
Arrests for Gang Activity	0

GRANTS

The police department continued to aggressively seek grants. Most of our grants applied for received a favorable response from both the state and federal levels. Some of the grants are:

Federal COPS MORE – funding of new officers -	\$152,000
Federal Community Policing Block Grant -	\$21,733
State Community Policing Grant -	\$25,000
DARE Grant -	\$13,000

Future Direction

The police department continues to move forward in crime fighting, technology and manpower. However, a need for additional dispatchers and a reliable communications system is evident. We presently have a single dispatcher system. Last year we handled 18,535 calls for service. That number of calls puts a strain on our ability efficiently handle all calls for service. The police department will seek additional dispatchers to alleviate this backlog.

The communications system itself has been found to be unreliable. The officers note frequent breakdowns and dead spots within the town. To alleviate this problem, the department plans on using grant money to change our radio frequency and is investigating an upgrade of our communications console.

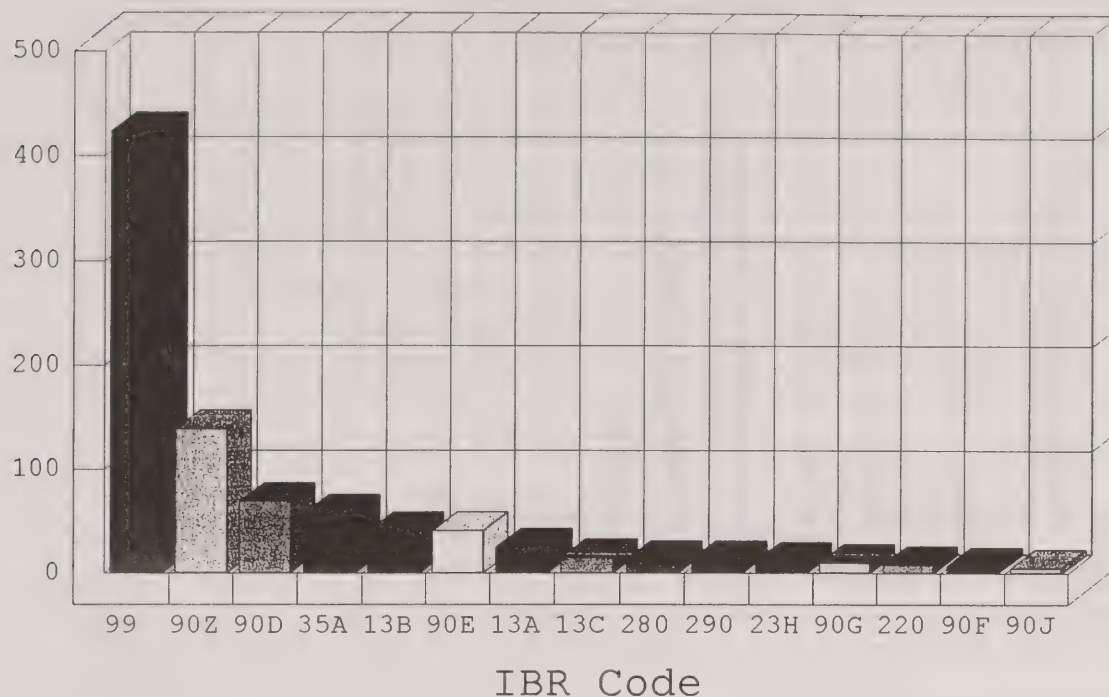
This is the year we will be adding our K-9 patrol. Officer Jack Georges and our new dog (yet to be named) will be starting their schooling in March. The dog will be assisting our officers in searches for missing children and adults and assist in patrol procedures. The dog will also be trained for drug detection.

Acknowledgments

I would like to thank the residents of Tyngsboro, the Board of Selectmen and Town Administrator Paul Boushell for their continued support of the police department. Also, a special thank you to Lorrie Berube, Executive Director of the Tyngsboro Housing Authority and the Board of Commissioners, A. Lucien Lacourse, Wendy Newton, Dorothy Clark, Nelson Brake and Richard Lemoine for making the Tyngsboro Police Sub Station at Red Pine Terrace possible.

Respectfully Submitted,
John F. Miceli
Chief of Police

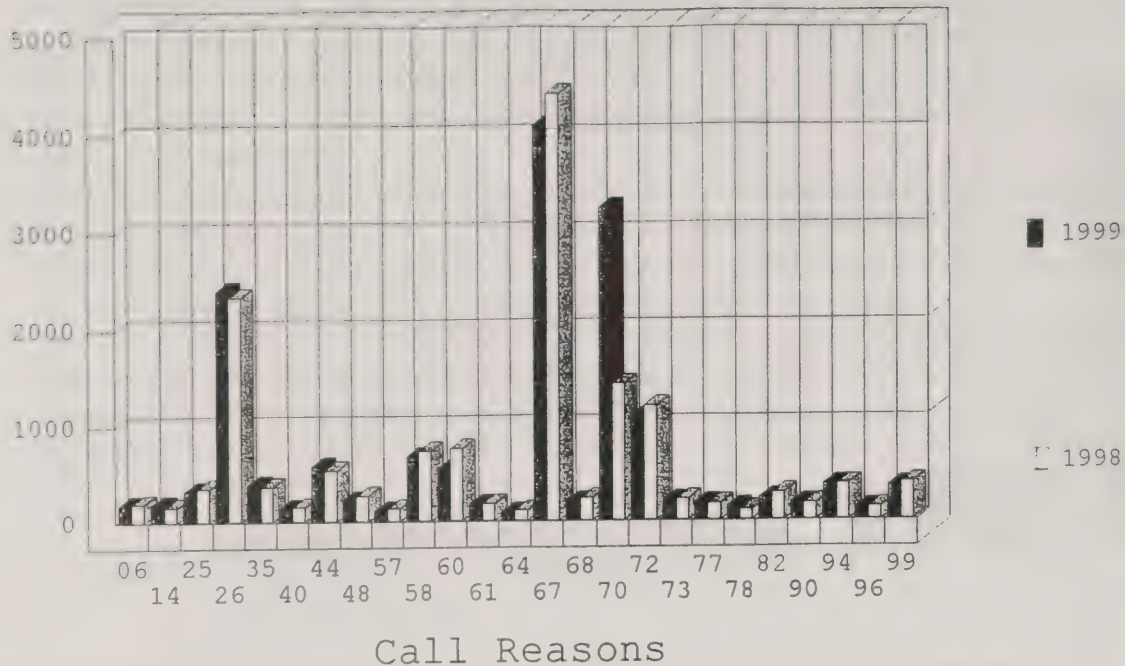
Arresting Offenses (TOP 15)



IBR CODES

- 99 Traffic, Town By-Laws, Misc. Offenses
- 90Z All Other Offenses (Except Traffic)
- 90D Driving Under the Influence
- 35A Drug/Narcotic Violation
- 13B Simple Assault
- 90E Drunkenness
- 13A Aggravated Assault
- 13C Intimidation
- 280 Stolen Property Offenses
- 290 Destruction/Damage/Vandalism
- 23H All Other Larceny
- 90G Liquor Law Violations
- 220 Breaking & Entering
- 90F Family Offenses
- 90J Trespass of Real Property

Call Analysis for 1999 vs 1998



Call Reasons

- 06 Larceny
- 14 Vandalism
- 25 Assist Other Agency
- 26 Motor Vehicle Violations
- 35 Accident Property Damage
- 40 Road Hazard
- 44 Disabled Auto
- 48 Disturbance General
- 57 Alarm Fire
- 58 Alarm Burglar
- 60 Suspicious Auto
- 61 Suspicious Other
- 64 Disturbance Loud Noise
- 67 House/Building Checks
- 68 Assist Motorist
- 70 Liquor Establishment Check
- 72 Public Service Other
- 73 Officer Wanted
- 77 Summons Service
- 78 Disturbance Motor Vehicle
- 82 Animal Complaint
- 90 Suspicious Person
- 94 Assist Other Police Department
- 96 Fire Permit/Misc. Fire
- 99 Medical Emergency

Tyngsborough Fire Department

Board of Fire Engineers Annual Report

To the Citizens of Tyngsborough:

The Fire Department had its highs and lows during 1999.

The Board and Fire Department shared in the tragic loss of a valuable member and friend. We recognize Ron Corcoran's impressive contribution to the Board over the years that involved several official capacities including Chairperson. However, his unofficial role as liaison to the town's other departments and committees is one that just cannot be replaced. The Board extends our sincere condolences to Ron's family and friends and hereby express our thanks for his dedication to the Tyngsborough Fire Department.

The addition and rehab of Station 1 was completed in 1999. Many thanks go out to the Fire Fighters Association for their matching funds and enthusiastic help.

Station 1 also houses a new Rescue/Pumper purchased to replace an aging 1979 engine and a 1983 light duty Rescue truck. The 1983 has been converted into a much needed auxiliary lighting vehicle. This apparatus has been added to the Ladder/Pumper already housed in the station, thus efficiently providing the combinations of a ladder, rescue and two pumpers when responding both apparatus.

Training efforts provided significant benefits with the certification of 7 additional Emergency Medical Technicians (EMT) and with 4 firefighters completing the Fire Fighter 1 (FF1) certification program.

Respectfully submitted,
Arthur E. Michaud, Chairperson

Alarm report summary for 1999

179	Activated Alarms	29	Brush Fires
24	Car Fires	4	Chimney Fires
10	Carbon Monoxide Detector	12	False Alarm
3	Hazardous Material	8	Ice/water rescue
19	Mutual Aid	8	Gas & Propane leak /investigations
141	Motor Vehicle/Medical & Investigations	377	Medical Aid
14	Outside Fire	24	Investigations
11	Electrical/Power lines/transformer	11	Structure Fire
5	Stove & Propane tank fires	2	Other rescues
45	Other	17	Smoke in Building
943	Total (up 17% from 1998)		



Town of Tyngsborough

PLANNING BOARD

25 Bryants Lane

Tyngsborough, Massachusetts 01879-1003

Planning Office: (978) 649-2308

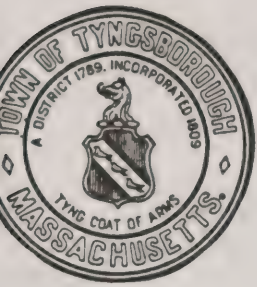
Fax: (978) 649-2301

FY 2000 PLANNING BOARD REPORT

The Planning Board spent an active year holding over thirty meetings to carry out its duties as an elected board. During FY 2000, the Board was involved in a number of major projects. The Board oversaw the continuing development in fifteen active residential subdivisions and four Industrial and/or business complexes. These included the Cummings Road Industrial Park and the Tyngsboro Business Park. Additionally, hearings were held on various citizen's petitions and a variety of special permits.

The Planning Board is looking forward to FY 01 and the challenges it may present. We are currently working on revisions to the Zoning By-laws and the Subdivision rules and regulations. Meeting dates are posted at the Town Hall and the public is encouraged to attend.

Carole McNerney
Chairman



Town of Tyngsborough *Town Planner/Grant Writer*

25 Bryants Lane,
Tyngsborough, Massachusetts 01879-1003
Office: (978) 649-2317
Fax: (978) 649-2301

ANNUAL REPORT 1999

As the first Town Planner/Grant Writer for the Town of Tyngsborough, my first few months of work have largely involved evaluating the Town's current procedures and bylaws to learn the process and see where improvements can be made. As part of this process, I have met with numerous officials, boards, and committees to see what the major planning and land-use issues are.

In my capacity as Grant Writer during 1999, I submitted several grant applications to various state agencies and private organizations on behalf of the Town. Successful grants included two grants from ESRI, Inc. totaling \$28,000 retail value for Geographic Information Services software which now being implemented in the Town Hall.

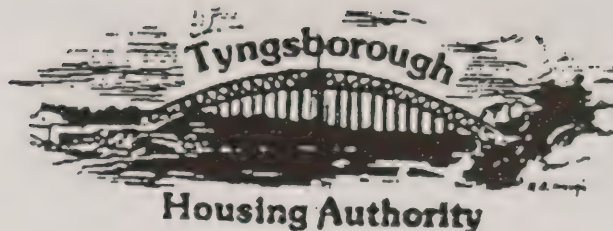
Zoning changes were developed during the year to improve the buffering and screening requirements in industrial areas, and allow for the outdoor sales of seasonal and holiday products. Currently I am working on various zoning changes for Growth Management in the Town including building caps and phased development, over 55 housing development, and improvement to open space residential development. I have been working with the Town Administrator, Planning Board, Building Inspector, and various state and regional planning agencies to prepare these changes.

The second half of 1999 included my taking on the responsibility of acting Conservation Agent while a replacement was found for Sarah MacClennan who left in July. As a result of this experience, Conservation is now proposed to be combined with the Town Planner's office to create a Department of Planning and Community Development to help with the coordination, efficiency and effectiveness of the Town departments. This merger will save several thousand dollars in the Town budget by combining overlapping budget items. A new part time agent has been hired to help out with the conservation issues within the department.

Other projects included the development of a GIS program that will help with the efficiency of Town Hall and any land use decision making. In addition, the Planner's office is deeply involved with the state and regional projects as well. I am the town representative to the Northern Middlesex Council of Governments, the Merrimack River Watershed Council, the Rte 3 Widening Project Advisory Council, and the NMCOG Planners Group. In addition I am the staff contact for the 2nd Bridge Study Working Group. During the year I have worked on a number of projects and permit reviews with various boards and commissions including the Planning Board, Historic Commission, the Board of Selectmen, the Open Space committee, and the GIS committee.

Mark Whitehead, Town Planner/Grant Writer

Chairman
A. Lucien Lacourse
V. Chairman
Dorothy Clark
Treasurer
Wendy Newton
Asst. Treasurer
Richard Lemoine
Member
Linda Murray



Executive Director
Lorrie A. Berube

OFFICE HOURS
MONDAY THRU FRIDAY – 9:00 A.M. – 3:00 P.M.

THE TYNGSBOROUGH HOUSING AUTHORITY'S ANNUAL REPORT FOR 2000

To the Honorable Board of Selectmen and the Citizens of the Town of Tyngsborough:

The Tyngsborough Housing Authority (THA) was established in 1979 and is responsible for all public housing programs and oversight in town. Currently there are 118 units of housing, which comprise of 94 elderly, 14 family, 8 geriatric and 2 congregate units. All housing applications are prioritized by observance of state guidelines. Residents of Tyngsborough, receive preference for housing prior to a non-resident.

The THA consists of a five member non-salary Board of Commissioners, who serve a staggered five year term. Four members are elected by town voters and one member is appointed by the Governor to a five year term.

The Board meets on the last Wednesday of each month at 3:30 P.M., at the Brinley Terrace THA Community Room located at 198 Middlesex Road. The Board of Commissioners is responsible for setting and adhering to all state and federal policies and procedures, pertinent to the proper and efficient operation of the Tyngsborough Housing Authority.

An Executive Director, Lorrie Berube, has been appointed by the Board of Commissioners and is responsible for the day to day operation, daily supervision of the THA, and implementation of all policies and procedures approved by the Board of Commissioners. Additional staff including an Executive Secretary and two Maintenance Trade personnel augment the day to day operations of the THA by providing essential program service for residents and properties.

During this past year, the THA has been active by:

- Continuing to rehab the units at Brindley Terrace/Red Pine Terrace
- Opened Police Substation at Red Pine Terrace
- Working on Sewer Extension to Red Pine Terrace elderly/family units
- Respond to the maintenance needs of our residents and properties

198 Middlesex Road
Tyngsborough, MA 01879

TEL (978) 649-9941
FAX (978) 649-3807

The main office is located at Brinley Terrace, 198 Middlesex Road. Office hours are Monday thru Friday from 9:00 A.M. to 3:00 P.M.

BRINLEY TERRACE, 198 Middlesex Road:

The construction of Brinley Terrace began in 1981, this development has 58 elderly apartments, including 1 squad unit dedicated to a congregate facility.

RED PINE TERRACE, 186 Frost Road:

The Red Pine Terrace Development started ground breaking in 1990, with the construction of 36 elderly apartments, and 14 family units, two of these units are designed specifically for handicap residents.

LIVE OAK TERRACE, 130 Coburn Road:

Our 689-1 duplex is dedicated to geriatric consumers. These are group homes that have afforded citizens with learning disabilities to de-institutionalize, and monies awarded through our state funding agency, DHCD.

The Tyngsborough Housing Authority leases this house to the Department of Mental Retardation. Requests for applications for housing and/or employment at this facility can be directed to:

Hogan Berry Regional
P. O. Box A
Hawthorne, MA 03179
1-617-774-5000

To apply for elderly or family housing, the Tyngsborough Housing Authority has applications at their main office located at 198 Middlesex Road. You may pick up an application or you may call the office with your name and address and we would be glad to mail you one.

To be eligible for low-income housing, you must meet age, asset and income requirements. The age limit for elderly housing is 60 years of age or older, disabled or handicapped. If you are interested in family housing, you must be an emancipated minor or 18 years of age with a need for family housing.

There is no asset limit, but income received on your assets will be included in your total income. Assets include property, bank accounts, Certificate of Deposits, stocks, bonds, trust agreements, etc. It does not include furniture, clothing or a vehicle.

Income limits increase every two years, and they vary according to the amount of people who will be residing in the household. Currently the net income limits for low-income housing are:

One person	\$31,700	Two people	\$36,250
Three people	\$40,750	Four people	\$45,300
Five people	\$48,900	Six people	\$52,550

The rent is based on the income of the household. Elderly residents pay 30% of their net income with all utilities included and families pay 25% of their net income and are responsible for their own utilities.

The waiting list is based on priority and the order in which applications are received. Tyngsborough residents will be housed before non-residents. The Tyngsborough Housing Authority Board of Commissioners adopted a local preference priority.

You may apply for emergency housing if the following applies: homeless through extenuating circumstances; fire or other natural causes; the residence is condemned; documented physical abuse; or living in inadequate accommodations for their medical needs.

The waiting list for residents of Tyngsborough for elderly housing is approximately 3 to 4 years. Non-residents elderly is 7 to 8 years. The wait for family residents of Tyngsborough is currently, over 10 years (the family waiting list has been closed since April 15, 1995, with an annual review, by DHCD, to determine whether the waiting list should remain closed). An emergency application would place the applicant at the top of the waiting list, and therefore he/she would be housed as soon as possible.

The Tyngsborough Housing Authority also has 2 congregate units. Congregate housing is a group living situation, which offers a private bedroom for each resident. Residents share common space with one another (kitchen, living room, dining room, and bathroom). A hot meal is provided to the residents in the dining room at lunchtime each day.

Any person who is 60 years of age or disabled who needs some assistance in daily living, and meets the income and asset qualifications of the housing authority is eligible for congregate housing. You may apply by contacting Elder Services of the Merrimack Valley (ESMV) at 1-800-892-0890 to start this application procedure. ESMV will advise clients on the application procedure for the housing authority and will assign a Congregate Coordinator to work with the individual and the family.

If there are any questions, you may contact Lorrie Berube, the Tyngsborough Housing Authority Executive Director, at 1 978 649-9941.

Respectfully submitted,

A. Lucien Lacourse – Chairperson
Dorothy Clark – Vice Chairperson
Wendy Newton – Treasurer
Richard Lemoine – Asst. Treasurer
Linda Murray - Member

TYNGSBOROUGH PUBLIC LIBRARY

To the Board of Library Trustees:

The number of people using the library and the number of materials being borrowed on a regular basis increased about 25% over last year. We have enrolled new patrons from Kindergarten through Graduate School, helped them with their research, report writing and Internet searches. We have provided all the citizens of Tyngsborough with recreational reading, viewing and listening, and with Internet service.

We have begun a CD music collection covering all types of music, which has been well received by the public. We are leasing more unabridged audio books than last year. We seldom have many on the shelf because they are so popular with commuters, crafters who listen while they work, senior citizens who have difficulty seeing, and walkers who can "read" while they walk. Many of our non-English speaking patrons use them to help with learning the language, and children use them to read along and become better readers while developing better vocabularies.

With the number of materials circulated at an all time high (77,415), library patrons have realized a tremendous savings over purchasing these services for themselves. The library budget averaged less than 1% of the total appropriated town budget for the past two years; 0.92% and 0.96% respectively. These figures represented much less than the state average for our population group (10,000-15,000 pop.) of 1.63%. The Town appropriated \$18.94 per capita for fiscal year 1999. Library patrons used \$1,127,551. worth of services if purchased instead of borrowed. That amounts to \$109.51 per capita. The public library continues to be a bargain for the citizens of the town.

Volunteers of all ages donated more than 2500 hours of their time to the library for individual projects as well as on-going, weekly work. Many thanks to all the volunteers who continue to help the library function. In addition, the Friends of the Tyngsborough Public Library provided us with funding to purchase the many museum passes that were enjoyed by more than 2000 people this year.

During this year, the Library Trustees, staff and community volunteers completed a new Long Range Plan for library development to carry us through 2003. This plan will help us in providing the services the people of the Town have requested and use on a daily basis.

We have been in a combined building with the Town Offices for more than a year now and it has definitely been an advantage for the library public. Several departments have helped the library with information requested by patrons. In addition, the library has been able to provide information to town departments. We appreciate the cooperation.

Respectfully submitted,

Carol Bacon
Library Director

TYNGSBOROUGH CULTURAL COUNCIL

1999 Annual Town Report

The Tyngsborough Cultural Council qualifies applicants and dispenses funds allocated by the Massachusetts Cultural Council (MCC). The Lottery is the source of MCC Funds; the State Legislature determines the MCC budget.

Massachusetts-based individuals, artists, non-profit community groups, cultural institutions and schools with a specific activity that has public benefit and is related to the arts, humanities, or interpretive sciences are eligible to apply for funding. Local Councils are usually notified sometime in August of their appropriation for the next funding cycle. The application deadline is usually October 15 of each year. The Tyngsborough Council makes application forms available at the Littlefield Library.

Tyngsborough's appropriation for the 1999 Grant Cycle was \$4,145. Our Council received 10 applications totaling \$7,265. Council members worked diligently to evaluate each application based on published standards, policies and procedures and recommended approval of six applications in whole or in part.

Respectfully submitted,

Lynda Gambale, Chairperson
Sandra Cassidy, Vice-Chairperson
Joan Aseltine, Corresponding Secretary
Mary Vandt, Recording Secretary
Sue White, Treasurer
Kathy Coughlin, member
Maureen Gorman, member



Tyngsborough Public Schools

50 Norris Road
Tyngsborough, Massachusetts 01879

Diane E. Pelletier
Administrator of Special Education
Tel. (978) 649-7488
Fax (978) 649-7199

March 13, 2000

Annual Report of the Tyngsborough Special Education Department
Submitted by Diane Pelletier, Administrator of Special Education

To the Citizens of Tyngsborough:

Tyngsborough Public Schools continues to provide special education services to approximately fifteen percent of the student population grades preK-12. Our programming options for students depend on their individual needs. Many models are used to support these students including coteaching (a general educator and special educator responsible for the classroom), team teaching (general and special educator team to teach specific subjects), small group and specialized instruction. In an inclusive environment, all students benefit from the additional support in the classrooms allowing for more differentiated instruction.

In an effort to improve the special education process for students and provide a more user friendly approach to parents, we have updated the prereferral process which assists students in the classroom prior to entering the special education process. We have updated our diagnostic materials and techniques enabling us to provide more thorough evaluations of students. We have developed a consistent format for our TEAM meetings and have improved communication with parents. In keeping with the federal law (Individuals with Disabilities Education Act, IDEA) and Massachusetts law (Chapter 766) we provide screening procedures for three and four year olds and kindergarten screening for all students entering kindergarten.

This year should mark changes in the special education laws in Massachusetts. The Department of Education is designing the law to follow the federal legislation. Presently, we are awaiting a legislative decision on these changes. The Individualized Educational Plan required for all students receiving special education services, will be dramatically changed to respond to the mandates of the IDEA with regard to programming for students and the State's curriculum frameworks.

We continue to receive funding from State and Federal Special Education grants to fund staff development, consultation, and early childhood programs. These funds help to extend the local budget and assist us in continuing to provide quality programming for all students.



NORRIS ROAD ELEMENTARY SCHOOL

50 Norris Road, Tyngsborough, Massachusetts 01879

Thomas E. Saad
Principal

(978) 649-31
(978) 649-46

To the Citizens of Tyngsborough:

The Norris Road Elementary School students and faculty are very proud of their accomplishments over the past year. We continue to explore new and innovative approaches to learning. We are working and training our staff to parallel teaching methodologies as outlined in the Standards and Massachusetts Curriculum Frameworks. Each year we have examined and improved a facet of our curriculum. This year we expanded the program entitled Second Step to the fourth grade, and we expect to continue this program into fifth grade next year.

The Norris Road Elementary School Council, consists of parents, staff, and community representative. The Council meets monthly to review the budget and discuss curriculum issues. The NRE School Council is responsible for writing and developing our annual School Improvement Plan. This year's plan covered such topics as writing, school safety, and report cards. As a result of our School Improvement Plan we have provided our staff with workshops in writing, and have expanded writing across the curriculum. School Safety is addressed by updating and revising our Crisis Management Plan. Staff members have participated in various workshops on this timely topic. The Crisis Management Team will be meeting to complete the revision of our safety protocols. We will also be revising and updating our Report Card to reflect numerous changes for the Fall of 2000.

The Norris Road Elementary School continues to serve as a training site for UMASS Lowell, College of Education. Our staff members mentor the graduate students while serving as a professional development school. Recently we have also hosted student teachers from Merrimack College and Rivier College. It has been our experience that this alliance gives us a renewed perspective on the direction of our profession, and allows us the opportunity to share our experiences with future educators.

We continue to broaden our offering of programs and options to our students. Programs such as Camp Bournedale, Dreams of Tomorrow, Night Under the Stars, and Harbor Exploration continue to be fully implemented in our curriculum. All of these programs offer our children hands-on, educational experiences and help promote life-long learners. We have expanded our after school offerings to include MCAS activities, and again will carry the MCAS Academy over into the summer program.

To keep pace with current trends, technology continues to play an important role in our growth. The school's Macintosh LC computers and Computer Lab have software and are networked. The Library/Media Center has several units with CD-Rom and Internet capabilities. The Technology Plan calls for expansion of our technology to bring more information gathering machines into our building.

Presently, the NRE is networked through the Jr/Sr High School with Internet throughout our building. Students in all grades are scheduled in the Computer Lab to receive instruction on keyboarding skills, computer literacy, and word processing.

In conclusion, we continue to strive to provide our children with the finest possible educational experience. We are blessed with strong parent and community support along with a dedicated staff.

Thank you for your continued support.

Thomas E. Saad



Tyngsborough Public Schools

50 Norris Road
Tyngsborough, Massachusetts 01879

David J. Hawkins
Superintendent of Schools
Tel. (978) 649-7488
Fax (978) 649-7199

March 15, 2000

Dear Citizens:

At no time in the recent past has this Nation's public schools received the attention and expressed concerns as they are presently receiving. As painful as this attention may be, we need it. It is only by working closely with you for your children that we will continue to improve. I would never stand before the citizenry and attempt to convince you that we are doing everything as well as it could be done or that we have reached every goal we ever established. The truth of the matter is that like every other school system in every other community there is still much that has to be done and still much that could be improved upon. We are, however, striving to improve. Every September brings improvements and every day we try to be better than we were yesterday.

As we continue along the road of improvement there are some accomplishments that you may not be aware of:

- We are still one of the few, yet growing number, of fully accredited Massachusetts School Systems. (N.E.A.S.C.)
- Our 1999 MCAS scores were in the top third of all schools in the state. (Raw Score)
- When statistical measures were applied by the Research Department of the University of Massachusetts, Tyngsborough's 1998 ranking moved to #12 in the State.
- The University of Massachusetts (Donahue Report, 1998) has identified the Tyngsborough Public Schools as an effective School System, making a larger than expected impact upon its students.
- The Boston Globe awarded your High School with the "Dalton Award" for having one of the more successful and comprehensive Student Athletic Programs in our Division. It needs to be noted that our Division is one of the most competitive in the State.
- College admissions of our Seniors have been more than 90% for the past 3 consecutive years.
- The dropout rate at our High School is less than 1%, one of the lowest in the State.
- The Advanced Placement students in this School System did better on the Advance Placement Exam (percentage-wise) than any surrounding high school.
- S.A.T. Scores are at about the National Average and continue to improve.
- Third Grade Reading Test – Tyngsborough Public School students scored in the top third of the State. Massachusetts scores are near the top in the Nation.

All of these accomplishments were achieved with a budget that remains approximately \$1,000/student below the State average and in a geographic area that is one of the more expensive to live in (Statewide).

We have much to be thankful for and to celebrate. But none of it would have been possible without your trust, involvement and encouragement. Never forget that this is your School System and with your continued support it will achieve its goal of providing every student with the very best in achieving an education.

Sincerely,

David J. Hawkins
Superintendent of School

To The Citizens of Tyngsborough,

Throughout the last several years, education has become a topic heavily debated at the national and local levels. The demand for quality education and accountability on the part of educators has prompted serious reflection and resulted in change. Curriculum is more demanding at all levels of education, including the younger grades where learning social skills was once thought to be a priority. In an effort to address the ever-changing State Curriculum Frameworks, our own curriculum continues to be refined. Staff development, both in-house and off site continues to focus on curriculum, the integration of technology and student assessment.

The Winslow and Lakeview Schools continue to offer a variety of programs and schedules to meet the changing needs of families. Preschool schedules offer several alternatives, while Kindergarten classes include half-day, full day and two and a half day options. At the Lakeview School, Multiage classes provide an alternative to traditional programs for students in first and second grade.

With the support of the Guidance Counselor, a bi-weekly assembly was introduced this year at the Lakeview School. The "Second Step" conflict resolution program, taught in preschool through grade two, serves as the basis for the assemblies, at which time students and staff gather to focus on the use of appropriate social skills and to enhance school spirit. The Science, Technology and Engineering Framework mandates that technology be fully integrated within the daily curriculum. In an effort to move in this direction, a half-time Technology Integration Specialist was introduced at the Lakeview School in September along with one new computer for each classroom. Collaboration among the classroom teachers, the Technology Integration Specialist and the Library Media Specialist has resulted in a variety of creative and insightful projects for both first and second grade students.

With parental involvement crucial to student success, parents of Winslow and Lakeview students are welcome to participate in a variety of arenas. As classroom and Library volunteers, they observe, first hand, the education of their children. The efforts of the PTO and Special Education Parent Advisory Council provide programs for students that enrich the curriculum and enhance learning, while keeping parents abreast of grade level curriculum and the importance of time and learning. School Council members address a variety of issues through the School Improvement Plan, setting short and long-term goals for the Winslow and Lakeview Schools.

As with every worthwhile endeavor, perseverance, commitment and a willingness to improve are key components to educational excellence. As educators, we must be sensitive to the needs of the community and be ready to respond through adherence to high standards and innovation in meeting daily challenges. Please join with us in the guaranteeing the students of Tyngsborough a quality education, second to none.



Tyngsborough Jr. - Sr. High School

36 Norris Road
Tyngsborough, Massachusetts 01879

(978) 649-75

(978) 649-95

March 13, 2000

To the Citizens of Tyngsborough:

Parking space and student population were two of the concerns that I addressed in my report to you last year. Thanks to the efforts of the selectmen, town administrator and school committee, the parking issue was solved this fall by the creation of an alternate parking space to the rear of the Norris Road School. The addition of four portable classrooms certainly helped the over crowding issue for this year. Although school opened without their availability, the inconvenience was soon forgotten once they were approved for use.

An in-house suspension program was instituted this fall. Students who violate our smoking, truancy and certain other conduct policies are now suspended from participation in normal school activities. However, their education is not being totally interrupted since they are expected to complete class work and, where appropriate, smoke cessation training under the supervision of the in-house suspension monitor.

Although our MCAS scores continue to be competitive with the surrounding communities, and have been recognized by the state as noteworthy when all socioeconomic factors are considered, there are still students that would benefit from enrichment classes to insure they will be eligible for a diploma under the new state mandates. Tyngsborough Junior/Senior High School was awarded a state grant that allowed us to institute what we refer to as "MCAS Academy". Under this program, students in grade nine who failed, or scored in the lower half of the needs improvement category, meet after school for one hour and a half on Mondays and Thursdays to hone their reading, writing and math skills. Next year when the MCAS are administered in grade 10, our sophomores should benefit from this opportunity. Students in grade eight who academic performance has indicated some weakness in these areas are also encouraged to participate in this program to prepare them for the tests this year.

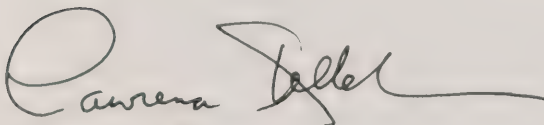
This year we are fortunate to be able to add the following new activities for students in grades 7-12:

Math Tutorial
Foreign Language trip to Montreal
Boys and Girls Junior Varsity Lacrosse
Junior Varsity Soccer
International Club for Foreign Language Students
Future Teacher's Club
Photography Club
Web Page Development

Next year promises an increase of 64 students overall. This expands our anticipated enrollment to nearly 950 in a school designed for 650. Obviously, the two additional portable classrooms will only keep us at 100% utilization of available classroom space. As we prepare teacher and student schedules for 2001, the thought of 75 more for 2002 reinforces the fact that there are no easy solutions to the growth dilemma.

I would like to end my report on a more positive note by focusing on our graduating class, as well as former graduates. As many of you are aware, the number of Tyngsborough students electing to go on to post-secondary education has been increasing from year to year. Not only are they electing to enroll in a wider variety of colleges and universities, but they are proving themselves to be well prepared and successful in the programs they have pursued.

Sincerely,

A handwritten signature in black ink, appearing to read 'Lawrence Kelleher', with a long horizontal flourish extending to the right.

Lawrence Kelleher
Principal

GREATER LOWELL REGIONAL VOCATIONAL
TECHNICAL SCHOOL DISTRICT
ANNUAL REPORT
1999

The Greater Lowell Technical High School Committee meets in the Administrative Office (Room 2260) at the school, 250 Pawtucket Boulevard, Tyngsboro, Massachusetts. Meetings are public and district residents are welcome to attend. Regular meetings are videotaped and copies of videotapes are made available to district communities for rebroadcast on local access cable television stations.

In January, senior Cosmetology students began a program of reaching out to the elderly with a Cosmetology Outreach Program through a grant from HUD. Fr. Norton Manor on High Street in Lowell has established a complete hair salon for the students to use so that residents who live there can receive beauty services at a nominal cost. Services are performed on the first and third Monday of every month. On the second Monday of each month, the students travel to the Dracut Housing Complex at 971 Mammoth Road in Dracut to provide the same services to residents who reside there. On the fourth Monday of every month, the clients at Brinley Terrace in Tyngsboro are serviced.

Also in January in honor of National Girls and Women in Sports Day, students Nicole Fulton and Sarah Sarmento represented the school at festivities held at Faneuil Hall in Boston. Nicole and Sarah were selected because they are both positive and contributing members of their sports teams and the school. Coaches Keith Meliones and Robert Redding accompanied the girls.

In order to assist students and parents, the school's Guidance Department hosted a Financial Aid Night on Wednesday, January 13th. A college associate director of financial aid conducted a presentation and helped the parents by answering questions they had pertaining to financial assistance.

Greater Lowell Distributive Education Clubs of America students captured 20 awards at the January 27th District 6 Competitions.

On February 10th, the school hosted its 19th Annual Superintendent's Dinner. Over 300 attended, making it one of the largest in the history of the event. A highlight of the evening was the awarding of the second payment of the Superintendent's Dinner Scholarship to Jenny Grimard, Class of 1998, who is pursuing her college education at the University of Massachusetts Lowell.

On February 14th, the second annual State Vocational Boys Basketball Tournament was held at Greater Lowell Technical High School.

The Admissions Examination for district 8th graders considering entering Greater Lowell Technical High School in September 1999 was held at the school on Saturday, February 27th. A total of 707 8th graders applied for admission – 596 from Lowell, 97 Dracut, 11 from Tyngsboro, and 3 from Dunstable.

On March 4th, the school hosted the 1999 Massachusetts Vocational Industrial Clubs of America District Competition. Over 550 students and teacher advisors from 10 technical schools participated in the competition.

At its meeting of March 16, 1999, the School Committee voted unanimously that Mrs. Sheila A. Herbert be appointed Superintendent-Director of the Greater Lowell Technical High School effective August 1, 1999. The Committee pledged its support to facilitate a smooth transition for Mrs. Herbert and expressed its thanks to those involved in the selection process.

At the same meeting, the Committee elected a new slate of officers to take effect April 1, 1999. Chairman, Mr. David Tully, Dunstable; Vice-Chairman, Mr. George O'Hare, Lowell; Secretary, Mr. Michael McHugh, Dracut.

And finally at the March 16th meeting, the Committee voted unanimously to accept the preliminary FY2000 Budget in the total amount of \$21,053,415, a 1% increase over FY99, with assessments to the city and towns as follows:

Lowell	\$4,339,223
Dracut	1,647,690
Tyngsboro	44,622
Dunstable	49,708

On March 21st, the school hosted a 25th Anniversary Dinner at the Doubletree Hotel in Lowell. The dinner was a sellout attended by not only current staff members, but also by retirees.

And finally in March, it was announced that the Superintendent's Dinner Committee had determined that a grand total of \$16,000 would be disbursed to the various student clubs and organizations at the school.

In April, all at the school were deeply saddened to learn of the passing of long-time School Committee Member Harold O. Bell, Jr. of Tyngsboro. Mr. Bell was involved with the Greater Lowell Regional School District since its inception in 1964 and had represented the Town of Tyngsboro as a School Committee Member since 1968. During his distinguished career, Mr. Bell gained a well-earned reputation as a man of intelligence and integrity, whose career was an inspiration to all.

On Wednesday, April 28th, the school hosted its second Open House of the 1998-99 school year. In conjunction with this Open House, an orientation session was conducted for all new students and their parents. The purpose of this session was to explain academic, technical and extra-curricular program offerings, Guidance services, Discipline and Attendance policies, grading procedures, and inter-scholastic sports offerings to incoming 9th grade students and their parents.

At its meeting on April 29, 1999, the Greater Lowell Technical School Committee voted unanimously to accept the School Improvement Plan as presented by the School Site Council. The Council had two primary requests. The first was the hiring of a second security guard during school hours and the second was the hiring of a part-time alumni coordinator.

In addition, the School Committee voted to appoint a School Committee Liaison to the School Site Council. School Committeeman George W. O'Hare of Lowell was appointed, by unanimous vote, to serve as the Committee's Liaison to the School Site Council.

Also at the April 29th meeting, the School Committee conducted a public hearing on the proposed FY2000 budget. Following the hearing, the Committee voted to approve the FY2000 budget as presented in the amount of \$21,053,415.

In May, the school announced the selection of the Valedictorian and Salutatorian of the Class of 1999. Philip Mello of 33 North Street in Lowell was named Valedictorian of the Class of 1999, and Stephanie Lafontaine of 462 Methuen Street in Dracut was named Salutatorian.

Eleven Greater Lowell students were medallists, including three gold medallists, at the Vocational Industrial Clubs of America State Competition.

The school hosted its annual National Vocational Technical Honor Society inductions on the evening of May 19th. The ceremony included the induction of 13 seniors and 11 juniors.

On May 17th, the 6th Annual Greater Lowell Technical Scholarship Golf Tournament was held at the Andover Country Club. 233 participants played in the tournament, which raised more than \$16,000 for the students' scholarship fund.

The school's annual Senior Awards Day was held on May 26th. 142 seniors were recognized for their achievements during the program and a total of \$54,200 in special award and scholarship money was presented to deserving members of the Senior Class.

At its meeting on May 27, 1999, the School Committee approved a recommendation from the Administration that the school continue with the School Choice Program for the 1999-2000 school year in grades 10,11, and 12 only.

On June 1st, the Lowell City Council voted to approve the FY2000 Budget. The City Council's action finalized the budget in the amount of \$21,053,415.

Elkin Montoya '79, Thomas Kasilowski '84, and Marianne McKenna '86 were named by the Distinguished Alumni Committee as the recipients of the 1998-99 Distinguished Alumni Awards. The Award Ceremony was held on Tuesday, June 1st at the school.

The school hosted Commencement Exercises for the Class of 1999 on Friday, June 4th at the Lowell Memorial Auditorium. The Honorable Kevin J. Murphy, Democratic State Representative for the 19th Middlesex District, served as Commencement Speaker.

At its meeting on June 24, 1999, the Greater Lowell Technical School Committee welcomed its newest member, Mr. Harry Kouloheras, representing the Town of Tyngsboro. Mr. Kouloheras will complete the remaining term of Mr. Harold O. Bell, Jr.

At the same meeting, the Committee was informed of a Strategic Leadership Development Conference to be held for the school's Leadership Team at Sturbridge, MA on August 4 and 5, 1999.

And finally at the June meeting, the Committee voted that the school will establish a schedule that will allow all students and faculty to be on a single shift effective the 2000-2001 school year.

In July, the Superintendent announced that Mrs. Kathleen Conole had been appointed as the Director of Curriculum and Instruction. In addition, Mr. Robert Lussier was appointed Marketing, Information Processing and Hospitality Chairperson, filling a vacancy that developed due to Mrs. Conole's promotion.

From August 23-26, all newly hired professional staff benefited from a four-day New Teacher Orientation Workshop. During the workshop, the newly hired professional staff received information regarding all the important elements of the school's Learning Management System. They were also provided with the opportunity to meet with all the members of the school's Leadership Team.

On Monday, August 30th, the 1999-2000 school year officially began with the annual Teacher Orientation Workshop. Freshman Orientation/Welcoming Day was held on August 31st, and the first day of school for all students was September 1st.

In August, the Merrimack Valley Rotary Club honored the school when it received a Vocational Service Award for 25 years of service to the young men and women of the school district.

In September, the school announced plans to initiate a Parent/School Partnership Program. The goal of this program is to include the parents of Greater Lowell Technical High School by providing them with opportunities to actively participate in the educational lives of their children for the purpose of increasing student success. The program will emphasize areas of involvement such as tutoring, mentoring, fund raising, transportation to and from events, etc.

At its September meeting, the committee received a presentation relative to the Lowell Regional Transit Authority's proposal to expand their Lowell/Pawtucketville Route #11 to Greater Lowell Technical High School. The LRTA would like to add a stop at the back entrance to Greater Lowell Technical High School enabling them to provide transportation from Greater Lowell to the surrounding communities, as well as from the surrounding communities to the school. The Committee voted to move forward with the Lowell Regional Transit Authority's proposal and that the school's liability be limited to 50% of the cost, not to exceed \$3,000.

In October, the Greater Lowell Technical School Committee participated in a School Committee retreat as an extension of the Strategic Planning Initiative. During the retreat, School Committee members were involved in various activities and discussions as they contributed to the creation of a vision and the development of future goals for the school.

On October 4th, the school hosted its annual Advisory Dinner. Approximately 300 people attended this year's dinner, making it one of the best attended Advisory Dinners ever held.

On October 20th, the first In-Service/Early Release Day of the 1999-2000 school year was held. The In-Service was devoted to the self-evaluation or self-study process to enable the school to prepare for its re-accreditation, which is scheduled for October 2000.

A variety of on-campus activities highlighted the school's annual Homecoming Weekend, which was held October 22-24.

On October 27th, over 60 parents attended a very successful parent meeting held at the school. Many parents signed up to offer their assistance on a number of committees that will be formed. 15 parents signed up to serve on a Parent Advisory Council.

At its meeting on October 28, 1999, the Committee approved a recommendation from the Administration that the school should pursue the hiring of an Alumni Coordinator, a part-time position, to help establish an alumni organization. The hiring of an Alumni Coordinator is a recommendation under the recent School Improvement Plan.

On Wednesday evening, November 17th, the school hosted its first Parents' Night/Open House of the 1999-2000 school year. This Open House is held in conjunction with the end of the first marking period.

During the week of November 1st, the Guidance Department held its annual 8th Grade Orientations. District middle school students were given an excellent overview of the school's academic, technical, extra-curricula and sports offerings during the program, which was held in the Lecture Hall at the school.

At its meeting of November 18, 1999, the Committee was informed that a Strategic Planning Conference meeting with business leaders, district leaders, community leaders, educational leaders, as well as members of the faculty, administration, students and parents, will be held on January 20-22, 2000. The title of the conference will be "Creating our Future", and it will provide an opportunity to develop the raw material that will help the school formulate a strategic plan to encompass the next 3-5 years.

Also at this meeting, the School Committee authorized the Superintendent-Director to explore the possibility of offering free or adjusted tuition to senior citizens of the district who wish to attend evening school courses, where space is available.

On December 4th, the school's varsity football team, champions of the Commonwealth Athletic Conference, participated in the Division V Super Bowl game played at Tufts University, losing a hard fought 14-6 decision to Millis High School.

Also in early December, the school received word that the Boston Globe had recognized Greater Lowell Technical High School's athletic program as the recipient of the prestigious Markham Award. This is the second consecutive year that Greater Lowell's athletic program has been so honored. The Markham Award recognizes that high school athletic program from a technical high school that has achieved the highest winning percentage during the previous school year.

At its meeting on December 16, 1999, the Greater Lowell Technical School Committee honored the recipients of the Superintendents' Awards for Academic Excellence. The Superintendent-Director presented the awards to the two highest senior ranking students, Oria Colon from Lowell and Kristin Branch from Lowell. This award is sponsored annually by the Massachusetts Association of School Superintendents.

At the same meeting, the Committee received a presentation from the Director of Curriculum and Instruction who discussed the programmatic changes that are being made in the academic and technical areas for the 2000-2001 school year. Among the changes planned for the next school year, students in grades 10 and 11 will receive a double period of English and there will be some course realignment in both Math and Science based on the Math Curriculum Frameworks.

At the same meeting, the Committee was informed by the Director of Guidance that 792 district students had applied for admission to Greater Lowell Technical High School for the 2000-2001 school year, the largest group of applicants since 1986. All applicants will take the Admissions Test in February.

And finally, at the December meeting, student Derek Ilg was honored for his selection by WCVB-TV Channel 5 as its "A+ Student of the Week".

COMMUNITY PROJECTS

During the 1998-99 school year, Greater Lowell Technical High School's various departments undertook and completed community service projects that amounted to a grand total fair market value of approximately \$75,170.00.

Respectfully submitted,

Sheila A. Herbert
Superintendent-Director

Committee Members**Expiration Date of Election****Lowell**

Michael J. Hayden
David C. Laferriere
George W. O'Hare
Ralph R. Hogan

December, 2001
December, 2003
December, 2001
December, 2003

Dracut

Dennis J. Deeb II
Michael J. McHugh

May, 2000
May, 2002

Tyngsboro

Harry D. Kouloheras.

May, 2000

Dunstable

David E. Tully

May, 2000

BOARD OF ASSESSORS

Office Hours Monday – Friday 8:00 a.m. – 4:00 p.m.

25 Bryants Lane

TEL: 978-649-2302 FAX: 978-649-2301

The three members of the Board of Assessors are elected to a staggered three-year term. The Board meets on the first Tuesday of each Month at the Town Hall, 25 Bryants Lane.

The Board of Assessors is responsible for valuing all Real and Personal Property, for processing Motor Vehicle Excise Taxes, for processing Statutory Tax Exemptions for eligible Veterans, elderly widows, surviving spouses, etc..., and for setting the tax rate annually.

Items subject to Personal Property taxation include boats, livestock, business machinery and unregistered motor vehicles. There is no tax on household goods. Taxpayers may appeal their real of personal property assessments by filing an abatement form with the Board prior to October 1st of the year in question, or 30 days from receiving the first tax bill. An Abatement Application form may be obtained from the Board of Assessors' Office at the Town Offices.

Each year the Board of Selectmen conduct a Public Hearing, and with the information provided by the Assessing Office, determines if they wish to shift a portion of the tax burden from the Residential and Open Space properties to the Commercial, Industrial and Personal Property owners through Classification.

Board Members

Philip F. O'Brien, Jr., Chairman

David R. Abreu

Jeanne D. Kidder

Assessors' Office

Victor Stewart, Assistant Assessor

Sandra Pentedemos, Secretary

1999 (F/Y 2000) TAX LEVY COMPUTATIONS

Total Amount To Be Raised	\$21,351,989.04
Total Receipts And Other Revenue	8,925,213.96
Local Tax Levy	12,426,775.08

TOTAL VALUATIONS BY CLASS

	<u>VALUE</u>	<u>LEVY%</u>	<u>TAX DOLLARS</u>
Residential	525,299,975	83.6867	10,399,553.51
Commercial	55,891,508	8.9054	1,106,651.86
Industrial	30,015,740	4.7825	594,311.65
Personal Property	16,477,680	2.6254	326,258.06
TOTAL	627,614,903	100.0000	12,426,775.08

F/Y 2000 TAX RATE \$19.80 PER THOUSAND, ALL CLASSES

LEVY LIMIT COMPONENTS

1998 (F/Y99) Base	10,916,588.00
+ 2.5%	272,915.00
Allowable Growth	664,423.00
Debt Exclusion	654,416.00
TOTAL	12,508,342.00

Excess Levy Capacity **\$ 81,566.92**

Fiscal Year 1999 Annual Report of the Town Collector

Submitted by Town Collector, Gene R. Spickler, CMMC
and Assistant Town Collector, Leah J. Colburn

The Town Collector is a salaried official elected by the people to a term of three years. It is the collector's responsibility to collect accounts due the Town. All such accounts shall be committed with a warrant and tax list to the Collector, to collect the taxes therein set forth, pay over all such funds to the treasurer, and record the receipts on the tax lists. The collector must also give the treasurer an account of charges and fees collected as well as interest earned from the depositing of funds received.

Taxes and PILOTs (payments in lieu of taxes) committed for collection this fiscal year were \$12,656,351, compared to \$11,938,699 last year. Receipts for all outstanding taxes amounted to \$12,531,360 with total receipts of \$12,677,479 being turned over to the treasurer's office. Please see the following page for tax balances by account.

This office also collects sewer usage fees committed and billed by the Sewer Department. Funds collected are turned over to the treasurer's office and the individual account records are turned over to the Sewer Department, as this office lacks a software program to record payments received. The account balances are indicated below.

Year & Account	Begin Bal.	Commitment	Refund	Receipts	End Bal
1999 Sewer Usage		348,014.42	1,279.11	249,602.60	99,690.93
1999 Betterment		16,496.52		15,779.28	717.24
1999 Commit. Int		5,956.54		5,697.56	258.98
1998 Sewer Usage	35,651.37			11,512.06	24,139.31
1998 Betterment	2,510.34			2,510.34	0
1998 Commit. Int	1,043.36			1,043.36	0
1998 '97 Tax Lien	25,247.16			24,249.56	997.60
1997 '96 Tax Lien	1,180.05			657.84	522.21
1996 '95 Tax Lien	142.41			142.41	0
1985-'91 Usage	1,770.01			0	1,770.01
Account Totals	67,544.70	370,467.48	1,279.11	311,195.01	128,096.28
Penalty Interest				1,818.81	
Total Receipts to Treasurer				313,013.82	

This office started collecting Building Department Permit fees this year. Below is an accounting of the fees collected and turned over to the Treasurer's Office.

Permit Type	Fees	Permit Type	Fees
Building	127,148.91	Plumbing	10,130.00
Electrical	18,406.00	Planning Board	121.00
Gas	6,123.00	Board of Appeals	4,605.00
Total Receipts to Treasurer			166,533.91

TOWN COLLECTOR'S FY'99 TAX BALANCES BY ACCOUNT - JULY 1, 1998 THROUGH JUNE 30, 1999

TAX YEAR & ACCOUNT TITLE	BEGINNING BALANCE	COMMITMENTS & ADJUSTMENTS	REFUNDS & ADJUSTMENTS	RECEIPTS TO TREASURER	ABTMT/EXEMP &ADJUSTMENTS	TAX TITLE & SBSQT/DEFRD	ENDING BALANCE
1999							
REAL ESTATE		11,320,400.46	44,831.80	10,917,870.94	51,402.41	49,645.74	346,313.17
PERSONAL PROPERTY		302,564.28	38.92	294,676.74	359.07		7,567.39
VEHICLE EXCISE		886,639.52	7,519.15	793,425.63	29,368.18		71,364.86
1998							
REAL ESTATE	349,375.55		4,353.80	240,365.56	6,445.13		106,918.66
PERSONAL PROPERTY	3,962.52			1,665.20			2,297.32
VEHICLE EXCISE	61,995.72	134,282.39	7,731.28	179,466.57	12,003.68		12,539.14
1997							
REAL ESTATE	108,359.84			65,610.22	2,924.38		39,825.24
PERSONAL PROPERTY	1,545.99						1,545.99
VEHICLE EXCISE	10,065.71	2,003.65	523.25	5,421.69	891.17		6,279.75
1996							
REAL ESTATE	30,650.17			16,441.34	2,986.94		11,221.89
PERSONAL PROPERTY	1,740.94						1,740.94
VEHICLE EXCISE	7,030.00			1,729.37			5,300.63
1995							
REAL ESTATE	4,166.46				2,986.94		1,179.52
PERSONAL PROPERTY	2,096.67						2,096.67
VEHICLE EXCISE	4,681.88			957.19			3,724.69
1994							
REAL ESTATE	1,039.37						1,039.37
PERSONAL PROPERTY	2,226.58						2,226.58
VEHICLE EXCISE	3,300.84			779.28			2,521.56
1993							
PERSONAL PROPERTY	1,248.95						1,248.95
VEHICLE EXCISE	4,352.62			190.21			4,162.41
1992							
PERSONAL PROPERTY	742.71						742.71
VEHICLE EXCISE	5,587.94			140.94			5,447.00
1991							
PERSONAL PROPERTY	1,164.69						1,164.69
VEHICLE EXCISE	6,616.41			299.19			6,317.22
1990							
VEHICLE EXCISE	9,588.99			166.26			9,422.73
1989							
VEHICLE EXCISE	11,016.16			285.42			10,730.74
1988							
VEHICLE EXCISE	9,852.51			624.29			9,228.22
1987							
VEHICLE EXCISE	12,035.85			299.89			11,735.96
1986							
VEHICLE EXCISE	10,153.03			291.25			9,861.78
1985							
VEHICLE EXCISE	9,540.24			192.50			9,347.74
1999							
PYMT (LIEU OF TAX)		10,460.32		10,460.32			0.00
TOTALS	674,138.34	12,656,350.62	64,998.20	12,531,360.00	109,367.90	49,645.74	705,113.52
DEMAND & WARRANT FEES				13,815.00			
RMV FEES COLLECTED				6,860.00			
LIEN CERTIFICATE FEES				29,150.00			
DUPLICATE BILL FEES COLLECTED				1,815.00			
PENALTY INTEREST				85,558.82			
EARNED INTEREST				8,448.50			
MISCELLANEOUS COLLECTIONS				471.57			
TOTAL RECEIPTS TO TREASURER				12,677,478.89			

ANNUAL REPORT OF THE TOWN TREASURER

To The Honorable Board of Selectmen,
and the Citizens of Tyngsborough

The Treasurer's office performs various functions and provides services as follows:

- Cash Management
- Payroll and Personnel Function
- Custodian of all Town Funds, including Trust Funds
- Maintenance of Tax Title Accounts, including collection

Cash Management

Cash Management involves cash flow forecasting, investing, and borrowing. It is the responsibility of this office to ensure that Town government, with the proper management of its cash, can function in a smooth and orderly fashion. The goal is to optimize the investment of funds, and borrow in a prudent and fiscally responsible manner, always with safety and liquidity of primary importance. During the fiscal year ended June 1999, the Town earned interest income of approximately \$180,000 on general and capital funds. This amount represents an increase of \$8,000 from the previous year. At 6/30/99, Free Cash was certified at \$1,618,819.

As for borrowing, the last large long term bond issued by the Town was on February 15, 1996 in the amount of \$5,545,000 at an interest rate of 4.645%. On November 12, 1999 short-term bond anticipation notes were re-issued in the amount of \$722,000 at 4.08% toward the purchase of land on Westford Road and new school design work. Also on that same date, \$894,575 of additional bond anticipation notes were issued at 4.04% also for design work for a new school, portable classrooms, and a new fire truck.

The last outside short term borrowing 'In Anticipation of Revenue' was on 8/25/95.

Payroll & Personnel

As of December 1999, the Town employed the following:

Elected employees over 20 hours per week	2
Elected employees under 20 hours per week	24
Regular employees over 20 hours per week	316
Regular employees under 20 hours per week	15
Temporary employees	* 343
Total (includes only paid personnel)	700

* Consists primarily of election workers, substitute teachers, call firemen, and recreation dept. employees.

For the calendar year 1999 the total gross payroll paid through this office was \$11,943,687. This amount represents an increase of \$1,129,940 (10.4%) over 1998.

The Town purchases health insurance together with a group of municipalities known as the Minuteman Nashoba Health Group. Our health plans include TUFTS , HARVARD and FALLON. At our last open enrollment date (June 1999), the rates for all plans increased from between 6 to 15%. There are currently 233 Town employees with health insurance coverage through the Town (up from 212 last year).

The Town contributes toward the cost of health and life insurance for retired Town employees. The program is currently administered for 27 individuals.

In addition to preparing the payroll in-house, this department also administers various benefit programs, payroll deductions, and payroll withholding taxes:

- Health Insurance, 3 plans (including IRS Sec 125 Pre-Tax)
- Life & Disability Insurance
- Retiree Health & Life Insurance
- Retirement/Pension Plans (County & School plans)
- Union Dues, 5 unions
- Tax Deferred Compensation Plans (2): Copeland & ICMA
- Tax Sheltered Annuities (TSA), 10 Plans offered
- Credit Unions (2), United Fund, and US Savings Bonds
- Direct Deposit of Payroll Checks

Trust Funds

The Treasurer is the custodian of all Town Trust Funds. These funds cover Library, Scholarship, Cemetery, Conservation, Stabilization, Charity, Pension, and miscellaneous other funds. As of June 30, 1999 there was some \$1,739,000 distributed among 27 individual funds, in cash and equivalents. This amount includes \$1,363,738 in the Stabilization Fund.

Tax Title & Deferred Accounts

When taxes become seriously delinquent, the Tax Collector places a lien on the property, and the unpaid bill, known as a Tax Title account, becomes the responsibility of the Treasurer for control and collection. This office also monitors and collects deferred accounts.

The amount of collections during FY 1999 (excluding interest) was \$61,000. There were also 2 foreclosures in FY 1999.

As of June 30, 1999, there were 46 properties in these categories, with the total amount due (excluding interest) of \$553,000 (vs \$596,000 at 6/30/98). Many of the properties are commercial/industrial and vacant land. More than half are in Land Court awaiting foreclosure on behalf of the Town.

3/2/2000

David F Desgroseilliers, Treasurer
Pauline Guilmette, Asst Treasurer
Kathleen Cayer, Clerk

REPORT OF THE TOWN ACCOUNTANT

to the Honorable Board of Selectmen
and the Citizens of Tyngsborough:

I herewith submit the report of the financial transactions for the Town of Tyngsborough. This report is in accordance with Chapter 41, Section 61 as prescribed by the Director of Accounts, Department of Corporations and Taxation, Commonwealth of Massachusetts.

Payrolls and Invoices are on file in the Accounting Department and may be examined by appointment. Weekly bills are accepted prior to 12 noon Thursday.

Respectfully Submitted,

Richard H. Choate, C G A
Kathleen Cayer, Asst. Town Accountant

TOWN OF TYNGSBOROUGH
SUMMARY OF APPROPRIATIONS
FISCAL 1999

ACCOUNT	TRANSFERS IN (OUT)	APPROPRIATED	EXPENDED	BALANCE
Moderator Salary		200.00	200.00	-
Moderator Expense		150.00	-	150.00
Selectmen Salaries		6,000.00	6,000.00	-
Selectmen Secretary		25,440.00	25,440.00	-
Selectmen Clerical		3,000.00	2,124.75	875.25
Selectmen Expense	-	11,350.00	10,941.40	408.60
Executive Administrator		58,633.00	56,604.39	2,028.61
Executive Administrator Expense		2,200.00	2,178.44	21.56
Executive Administrator Internship		10,000.00	325.00	9,675.00
Executive Administrator Computer	6,545.00	10,000.00	16,458.19	86.81
Unpaid Bills		6,806.25	6,805.97	0.28
Finance Comm Clerical		4,700.00	350.00	4,350.00
Finance Comm Expense		1,135.00	423.61	711.39
Finance Comm Reports		1,365.00	795.00	570.00
Finance Comm Reserve Fund	(51,720.77)	100,000.00	-	48,279.23
Accountant Salary		32,445.00	32,445.00	-
Accountant Clerical		6,042.00	4,142.74	1,899.26
Accountant Stipend		1,000.00	1,000.00	-
Accountant Expense		3,525.00	2,278.12	1,246.88
Annual Audit 1998		11,250.00	11,250.00	-
Accountant Computer Software		11,000.00	1,000.00	10,000.00
Assessors Salary		6,825.00	6,825.00	-
Associate Assessor		42,525.00	42,525.00	-
Assessors Clerical		20,682.00	20,681.64	0.36
Assessors Expense		14,000.00	13,673.71	326.29
Personal Property Appraisal		12,500.00	8,380.00	4,120.00
Treasurer Salary		28,215.00	28,215.00	-
Treasurer Stipend		1,000.00	1,000.00	-
Treasurer Assistant		19,377.00	18,258.61	1,118.39
Treasurer Clerical		4,463.00	4,462.78	0.22
Treasurer Expense		24,810.00	18,740.52	6,069.48
Tax Collector Salary		37,108.00	37,108.00	-
Tax Collector Stipend		1,000.00	1,000.00	-
Tax Collector Clerical		24,316.00	22,808.07	1,507.93
Tax Collector Expense		21,996.00	17,849.20	4,146.80
Town Counsel Salary		36,900.00	36,900.00	-
Town Counsel Expense		3,500.00	632.32	2,867.68
Labor Counsel	-	15,000.00	10,852.37	4,147.63
Special Litigation	-	67,000.00	65,710.54	1,289.46
Landfill Court Judgement		54,349.00	54,349.00	-
Special Legal Counsel		7,500.00	4,227.10	3,272.90
Town Clerk Salary		37,108.00	37,108.00	-
Town Clerk Assistant		20,750.00	15,929.21	4,820.79
Town Clerk Stipend		1,000.00	1,000.00	-
Town Clerk Expense	340.00	3,050.00	3,389.98	0.02
Dog Licensing Expense		2,000.00	520.45	1,479.55
Elect & Reg S&W		12,950.00	9,713.51	3,236.49
Elect & Reg Expense		3,670.00	3,619.29	50.71

Planting Matching Grant		5,900.00	3,780.80	2,119.20
American Disabilities Act		1,000.00	-	1,000.00
Conservation Comm Salary		1,750.00	1,457.65	292.35
Conservation Comm Agent		32,344.00	32,344.00	-
Conservation Comm Clerical		7,937.00	7,298.72	638.28
Conservation Comm Expense		7,950.00	7,924.38	25.62
Planning Bd. Salary		1,500.00	1,375.00	125.00
Planning Bd. Clerical		6,550.00	318.80	6,231.20
Planning Bd. Expense		31,850.00	28,898.87	2,951.13
Professional Planning Assistant		33,500.00	17,410.74	16,089.26
M A C Assessment		2,500.00	2,226.15	273.85
Open Space Plan		1,000.00		1,000.00
Office of Appeals Salary		2,450.00	2,275.00	175.00
Office of Appeals Clerical		5,723.00	5,723.00	-
Office of Appeals Expense		1,675.00	1,588.46	86.54
Town Hall Custodian		32,471.36	32,471.36	-
Town Hall Expense	-	119,845.64	76,020.28	43,825.36
Town Hall Expense		12,500.00	3,446.46	9,053.54
Town Hall Engineer		15,000.00	9,590.80	5,409.20
Town Hall Water Tie-in		9,075.00	9,075.00	-
Town Reports		7,000.00	3,296.91	3,703.09
Town Hall / Library Capital Project	34,388.25	-	34,388.25	-
Development Committee Fund		100.00		100.00
Industrial Financing Authority		300.00		300.00
Transfer to Stabilization Fund		650,000.00	650,000.00	-
TOTAL GENERAL GOVERNMENT	(10,447.52)	1,819,756.25	1,597,152.54	212,156.19
Police Dept. S&W		873,471.00	800,874.98	72,596.02
Police Dept. S&W Other		218,351.00	157,376.64	60,974.36
Police Dept. Expense		117,000.00	89,904.18	27,095.82
Police Cruisers		56,756.00	56,745.80	10.20
Police Medical Expense		24,200.00	10,782.64	13,417.36
Police Matching Grant Fund		15,000.00	2,481.00	12,519.00
Police Telephone System		15,748.00	15,691.19	56.81
Police Licensing Officer		5,000.00	5,000.00	-
Police Parking Clerk		2,500.00	91.88	2,408.12
Police Station Custodian		9,911.00	9,741.00	170.00
Police Station Expense		31,300.00	26,063.74	5,236.26
Police Dept. S&W		211,669.00	203,751.57	7,917.43
Police Dept. Expense		93,852.00	93,835.78	16.22
Police Dept. Scott Air Packs		25,000.00	25,000.00	-
Police Dept. Dispatch Center		4,700.00	3,000.00	1,700.00
Police Dept. Hepatitis B Vaccine		1,100.00	487.80	612.20
Police Dept. Ambulance Study		10,000.00	-	10,000.00
Police Dept. Defibrillator Maint.		2,900.00	2,900.00	-
Communication Ctr. S&W		201,403.00	167,593.64	33,809.36
Communication Ctr. Expense		29,250.00	24,455.82	4,794.18
Building Insp. Salary		44,135.00	44,135.00	-
Building Insp. S&W Cl.		36,621.00	34,054.23	2,566.77
Building Insp. Expense	145.40	4,435.00	4,580.40	-
Building Insp. Travel		3,500.00	3,500.00	-
Building Insp. Coverage		1,000.00	500.00	500.00
Police Insp. Salary		6,502.00	6,502.00	-
Police Insp. Travel Allow		1,000.00	1,000.00	-

Plumbing Insp. Salary		6,502.00	6,502.00	-
Plumbing Insp. Travel Allow		1,000.00	1,000.00	-
Wire Insp. Salary		9,393.00	9,393.00	-
Wire Insp. Travel Allow		2,000.00	2,000.00	-
Civil Defense Salary		1,200.00	1,200.00	-
Civil Defense Expense		2,360.00	1,358.50	1,001.50
Dog Officer Time & Expense		25,500.00	25,000.00	500.00
Insect & Pest Control		1,000.00	1,000.00	-
Dutch Elm Disease		1,000.00	989.40	10.60
Tree Warden Time & Expense		6,300.00	6,300.00	-
Fence Viewer		1.00	1.00	-
Weights & Measures		480.00	238.00	242.00
TOTAL PUBLIC SAFETY	145.40	2,103,040.00	1,845,031.19	258,154.20
School S&W		7,952,115.26	7,952,115.26	-
School Expense		2,903,978.74	2,903,978.74	-
School Traffic Warning Signals		27,000.00	10,797.86	16,202.14
School Alarm System		25,000.00	25,000.00	-
School Roofs		78,849.00	78,841.03	7.97
School Building Committee		2,500.00	688.49	1,811.51
School D.A.R.E. Officer		47,400.00	47,395.46	4.54
School D.A.R.E. Officer Expense		5,000.00	4,988.03	11.97
Gr. Lowell Reg. Voc. Tech. School		1,844.00	1,844.00	-
TOTAL SCHOOLS	-	11,043,687.00	11,025,648.87	18,038.12
Highway S&W		364,226.00	295,128.40	69,097.60
Highway Seasonal Workers		13,000.00	11,795.00	1,205.00
Highway Consultant Services		13,000.00	4,399.90	8,600.10
Highway Machinery Fund	-	57,195.00	49,301.39	7,893.61
Highway Snow Removal		159,703.00	159,702.59	0.41
Highway Snow Unaccepted		5,000.00	5,000.00	-
Highway Construction		61,300.00	60,553.44	746.56
Highway Maintenance		66,700.00	66,700.00	-
Highway Street Lighting		35,000.00	30,651.44	4,348.56
Highway Special Signs		1,500.00	1,425.78	74.22
Highway Uniform Allowance	520.00	4,160.00	4,680.00	-
Highway New Addition	95.20	8,000.00	8,095.20	-
Highway Trucks		131,699.00		131,699.00
Highway Air Compressor		14,700.00	11,428.00	3,272.00
TOTAL HIGHWAY DEPT.	615.20	935,183.00	708,861.14	226,937.00
Cemetery S&W		18,904.00	18,904.00	-
Cemetery Expense		3,370.00	3,351.28	18.72
Cemetery Internments	4,321.00	8,779.00	13,100.00	-
Cemetery Truck		36,500.00	28,964.40	7,535.60
Cemetery Improvement Fund		2,200.00	1,071.80	1,128.20
TOTAL CEMETERY DEPT.	4,321.00	69,753.00	65,391.48	8,682.50

Of Health Mem Salary		1,680.00	1,680.00	-
Of Health SL/Vac		912.00	746.25	165.75
Of Health Director Salary		37,500.00	32,150.00	5,350.00
Of Health Secretary		20,042.00	20,042.00	-
Of Health Expense		10,910.00	7,485.92	3,424.08
Of Health Nursing	-	2,500.00	325.00	2,175.00
Of Health Dental Clinic	301.75	2,200.00	2,501.75	-
Well Mental Health		400.00	400.00	-
Hazardous Waste Collection Day	196.16	12,000.00	12,196.16	-
Household Collection		410,000.00	389,674.45	20,325.55
Recycle Program		99,228.00	99,228.00	-
Animal Disposal		432.00		432.00
Inspector of Slaughter		25.00		25.00
Demolition of Buildings		257.00	-	257.00
Solid Waste Comm		1,500.00		1,500.00
HEALTH & SANITATION	497.91	599,586.00	566,429.53	33,654.38
Veteran Agent Salary		11,447.00	11,447.00	-
Veteran Agent S & W Clerical		11,654.00	11,325.33	328.67
Veteran Agent Certification		500.00	500.00	-
Veteran Agent Expense		1,930.00	1,930.00	-
Veteran Benefits		38,700.00	36,528.85	2,171.15
Veteran Graves		750.00	749.97	0.03
Veteran Flags		500.00	494.05	5.95
TOTAL VETERANS SERVICES	-	65,481.00	62,975.20	2,505.80
Library Director Salary		39,000.00	39,000.00	-
Library Assistant Director		28,525.00	28,525.00	-
Library S&W Cl.		76,659.00	76,659.00	-
Library SL/Vac Wages		2,538.00	2,538.00	-
Library Expense		48,300.00	48,300.00	-
TOTAL LIBRARY	-	195,022.00	195,022.00	-
Town Beach S&W		4,610.40	3,876.00	734.40
Town Beach Expense		2,650.00	2,572.98	77.02
Mill Park Maintenance		16,000.00	15,907.20	92.80
Summer Recreation Program		1,000.00	-	1,000.00
Sports Equipment		1,440.00	1,440.00	-
Cashe Parking Lot		10,000.00	10,000.00	-
Recreation Comm. Expense		2,000.00	1,582.63	417.37
PA Director Salary		35,224.00	35,224.00	-
PA Director Certification		1,000.00	1,000.00	-
PA S&W Clerical		26,716.56	26,716.56	-
PA Expense		4,797.00	2,617.46	2,179.54
Community Center Expense	385.00	5,610.00	5,966.05	28.95
Memorial Day Committee		700.00	494.14	205.86
Historical Commission		500.00	200.00	300.00
Workers Compensation		33,833.00	6,097.71	27,735.29
Employment Compensation		30,000.00	8,845.55	21,154.45
Health Ins. Town Share		690,000.00	676,669.48	13,330.52
Life Ins. Town Share		1,750.00	1,750.00	-
Medicare Town Share	3,927.01	90,000.00	93,927.01	-

Midx County Retire System	556.00	385,000.00	385,556.00	-
Fire Accidental Insurance		8,787.00	8,787.00	-
Police Accidental Insurance		15,278.00	15,272.00	6.00
Property & Liability-Blanket Insurance		52,797.00	48,932.34	3,864.66
TOTAL REC. & UNCLASS.	4,868.01	1,419,692.96	1,353,434.11	71,126.86
Interest on Temporary Loans		-	-	-
Long Term Deb Sewer Series A		15,100.00	15,100.00	-
Long Term Debt High School		940,000.00	940,000.00	-
Long Term Debt Police Station		25,000.00	25,000.00	-
Long Term Debt Long Pond Sewer		40,000.00	40,000.00	-
Long Term Debt Fire Truck		18,000.00	18,000.00	-
Long Term Debt Hunter Property		15,000.00	15,000.00	-
Long Term Debt Westford Rd. Land		74,000.00	74,000.00	-
Long Term Interest Sewer Series A		9,060.00	9,060.00	-
Long Term Interest High School		542,560.00	542,560.00	-
Long Term Interest Police		8,869.00	8,868.75	0.25
Long Term Interest Long Pond Sewer		15,803.00	15,802.50	0.50
Long Term Interest Fire Truck		846.00	846.00	-
Long Term Interest Hunter Property		6,289.00	6,288.75	0.25
Long Term Interest Westford Rd Land		14,763.00	14,762.99	0.01
TOTAL INTEREST & DEBT	-	1,725,290.00	1,725,288.99	1.01
TOTAL APPROPRIATIONS	-	19,976,491.21	19,145,235.05	831,256.16
PRIOR YEAR APPROPRIATIONS				-
Cable TV - Legal Fees		12,500.00	608.20	11,891.80
Community Center Heating System		15,000.00	7,195.00	7,805.00
Management of Audit Services		20,000.00		20,000.00
Police Officer Medical Expense		9,578.00	9,578.00	-
Police Academy Expense		3,700.00	729.70	2,970.30
Police Longevity Salary		20,678.76	20,678.76	-
Police Equipment Matching Funds		10,000.00	10,000.00	-
Fire Department Expense		15,000.00	15,000.00	-
School Feasibility Study Art #17		11,416.47	11,416.47	-
N.R.E. School Elevator S.T.M. Art #1		245,201.25	245,201.25	-
Cemetery Improvement Fund Art #26		1,927.16	1,927.00	0.16
TOTAL PRIOR YEAR APPROPRIATIONS	-	365,001.64	322,334.38	42,667.26

TOWN OF TYNGSBOROUGH
COMBINED BALANCE SHEET ALL FUND TYPES AND GROUPS
JUNE 30, 1999

ASSETS	GENERAL FUND	SPECIAL REVENUE	SEWER ENTERPRISE	CAPITAL PROJECTS	TRUST FUNDS	LONG TERM DEBT	GROUP TOTAL
sh & Investments	3,052,315.00	887,705.52	171,299.05	132,251.16	1,739,252.64		5,982,823.37
ty Cash	200.00						200.00
ceivables:							
Personal Property Tax Prior	13,063.85						13,063.85
Personal Property Tax Current	7,567.39						7,567.39
Real Estate Tax Prior	160,184.68						160,184.68
Real Estate Tax Current	346,313.17						346,313.17
Provisions for Abatements	(316,140.85)						(316,140.85)
Deferred Revenue Property Tax	(160,911.82)						(160,911.82)
Tax Liens Receivable	489,881.54						489,881.54
Deferred Revenue Tax Liens	(489,881.54)						(489,881.54)
Tax Foreclosures	140,780.36						140,780.36
Deferred Rev Tax Foreclosures	(140,780.36)						(140,780.36)
Deferred Tax Receivable	63,340.59						63,340.59
Deferred Receivable Deferred Tax	(63,340.59)						(63,340.59)
Motor Vehicle Excise Prior	106,619.57						106,619.57
Motor Vehicle Excise Current	71,364.86						71,364.86
Deferred Rev Motor Vehicle Excise	(177,984.43)						(177,984.43)
Department Receivable Veterans	37,572.65						37,572.65
Deferred Rev Department Receivabl	(37,572.65)						(37,572.65)
Sewer Liens Added to Taxes			1,519.81				1,519.81
Deferred Revenue Sewer Liens			(1,519.81)				(1,519.81)
Sewer User Charges Prior			25,903.56				25,903.56
Sewer User Charges Current			99,690.93				99,690.93
Deferred Rev Sewer User Charges			(125,594.49)				(125,594.49)
Sewer Special Assessments			106,885.98				106,885.98
Deferred Rev Special Assess.			(106,885.98)				(106,885.98)
Due from Other Gov'ts & Funds		590,078.79					590,078.79
Deferred Rev Gov't Receivable		(590,078.79)					(590,078.79)
Amt to be Provided for Pmt of Notes				500,000.00			500,000.00
Amt to be Provided for Pmt of Bonds						9,832,657.73	9,832,657.73
TOTAL ASSETS	3,102,591.42	887,705.52	171,299.05	632,251.16	1,739,252.64	9,832,657.73	16,365,757.52
LIABILITIES AND FUND EQUITY							
arrants Payable	377,029.14	147,589.90	24,512.75	2,000.00			551,131.79
thholdings	168,999.92						168,999.92
claimed Items	4,272.86						4,272.86
cess Sale of Low Value Land	37,799.24						37,799.24
e to Other Governments & Funds	300.50		14,237.62				14,538.12
tes Payable				500,000.00			500,000.00
nds Payable						9,832,657.73	9,832,657.73
TOTAL LIABILITIES	588,401.66	147,589.90	38,750.37	502,000.00	-	9,832,657.73	11,109,399.66
FUND EQUITY							
serve for Encumbrances	265,218.92		28,409.29	130,251.16			423,879.37
serve for Court Judgements	(27,545.58)						(27,545.58)
serve for Special Purposes		740,115.62	100,000.00				840,115.62
reserved Fund Balance	2,276,516.42		4,139.39		1,739,252.64		4,019,908.45
TOTAL FUND EQUITY	2,514,189.76	740,115.62	132,548.68	130,251.16	1,739,252.64	-	5,256,357.86
TAL LIABILITIES & FUND EQUITY	3,102,591.42	887,705.52	171,299.05	632,251.16	1,739,252.64	9,832,657.73	16,365,757.52

TOWN OF TYNGSBOROUGH
STATEMENT OF LONG TERM DEBT GROUP OF ACCOUNTS
JUNE 30, 1999

F.H.A. SEWER LOAN

Original Loan: \$424,300.00

Dated April 9, 1982

\$15,200 Due 04/09/83 - 04/09/97

\$15,100 Due 04/09/98 - 04/09/10

BALANCE: \$166,100.00

LANDFILL COURT JUDGEMENT

Original Loan: \$468,525.85

Dated May 24, 1993

\$46,852.58 Due 06/30/93 - 06/30/03

BALANCE: \$140,557.73

POLICE STATION

Original Loan: \$350,000.00

Dated August 1, 1989

\$25,000 Due 08/01/90 - 08/01/99

\$20,000 Due 08/01/00 - 08/01/04

BALANCE: \$125,000.00

CONSERVATION LAND

Original Loan: \$250,000.00

Dated August 1, 1989

\$25,000 Due 08/01/90 - 08/01/91

\$20,000 Due 08/01/92

\$15,000 Due 08/01/93 - 08/01/04

BALANCE: \$90,000.00

LONG POND SEWER

Original Loan: \$585,000.00

Dated August 1, 1989

\$40,000 Due 08/01/90 - 08/01/02

\$35,000 Due 08/01/03

\$30,000 Due 08/01/04

BALANCE: \$225,000.00

HIGH SCHOOL

Original Loan: \$3,750,000.00

Dated August 1, 1989

\$250,000 Due 08/01/90 - 08/01/04

BALANCE: \$1,500,000.00

HIGH SCHOOL

Reissuance: \$12,420,000.00

Dated February 15, 1996

Due 05/15/97 - 05/15/10

BALANCE: \$7,290,000.00

WESTFORD RD LAND PURCHASE

Original Loan: \$370,000.00

Dated November 12, 1997

\$74,000 Due 11/12/98 - 11/12/02

BALANCE: \$296,000.00

TOTAL LONG TERM DEBT

\$ 9,832,657.73
=====

TOWN OF TYNGSBOROUGH
STATEMENT OF REVENUE, BUDGET VS ACTUAL
JULY 1, 1998 - JUNE 30, 1999

	BUDGET	ACTUAL RECEIPTS	BALANCE FAVORABLE (UNFAVORABLE)
AXES			
Personal Property Prior		1,665.20	1,665.20
Personal Property Current	302,564.28	294,637.82	(7,926.46)
Real Estate Prior		318,063.32	318,063.32
Real Estate Current	11,320,400.46	10,873,039.14	(447,361.32)
Adjusted Utilities Value Tax		55,510.00	55,510.00
Prov. For Abatements & Exempt.	(197,984.25)		197,984.25
Tax Liens		42,551.89	42,551.89
Motor Vehicle Excise	634,800.00	968,496.00	333,696.00
Deferred Tax		18,478.35	18,478.35
Other Excise Tax		22.40	22.40
In Lieu of Taxes	<u>11,700.00</u>	<u>22,760.32</u>	<u>11,060.32</u>
OTAL TAXES	12,071,480.49	12,595,224.44	523,743.95
INTEREST & PENALTIES			
Interest on Property Tax	45,000.00	76,845.26	31,845.26
Interest on Motor Vehicle	5,000.00	6,894.75	1,894.75
Interest on Tax Liens		29,441.24	29,441.24
Interest on Capital Projects	15,000.00	18,070.21	3,070.21
Interest on Investments-Treas.	83,000.00	153,218.83	70,218.83
Interest on Investments-Coll.	<u>2,000.00</u>	<u>8,448.50</u>	<u>6,448.50</u>
OTAL INTEREST & PENALTIES	150,000.00	292,918.79	142,918.79
LICENSES & PERMITS			
Alcoholic Licenses	35,000.00	37,500.00	2,500.00
Alcoholic One Day	200.00	450.00	250.00
Wine & Malt	12,000.00	15,000.00	3,000.00
Used Car	1,000.00	1,300.00	300.00
Common Victullar	2,000.00	2,350.00	350.00
Cable T.V.	1,000.00	1,508.50	508.50
Automatic Amusement	7,000.00	8,000.00	1,000.00
Sunday Licenses	3,000.00	2,815.00	(185.00)
Skating Licenses	700.00	700.00	-
Entertainment	800.00	525.00	(275.00)
Limousine & Taxi		25.00	25.00
Building Permits	77,300.00	127,148.91	49,848.91
Gas Permits	15,000.00	6,123.00	(8,877.00)
Plumbing Permits	9,000.00	10,130.00	1,130.00
Electrical Permits	5,000.00	18,406.00	13,406.00
Theatre Licenses	<u>6,000.00</u>	<u>6,000.00</u>	<u>-</u>
OTAL LICENSES & PERMITS	175,000.00	237,981.41	62,981.41

GENERAL GOVERNMENT

Selectmen

Hearings		38.78	38.78
Special Permit Application		887.24	887.24

Treasurer

Tax Title Expense	4,000.00	4,591.92	591.92
Bank Charges	500.00	790.00	290.00

Tax Collector

Lien Certificates	15,000.00	29,150.00	14,150.00
Payments After Abatements	-	38.66	38.66
Demand Fees	10,000.00	13,815.00	3,815.00
Registry of M V Fees	2,000.00	6,860.00	4,860.00
Copy	-	1,815.00	1,815.00
Miscellaneous	-	432.91	432.91

Town Clerk

Fish & Wildlife Fees	500.00	616.00	116.00
Birth Certificates	400.00	1,009.00	609.00
Marriage Certificates	200.00	580.00	380.00
Death Certificates	200.00	605.00	405.00
Marriage Licenses	500.00	1,140.00	640.00
UCC Filings	800.00	2,669.00	1,869.00
Business Certificates	500.00	1,604.00	1,104.00
Pole Locations	100.00	220.00	120.00
Street Listings	-	96.00	96.00
Zoning Maps & Books	100.00	214.00	114.00
Voter Registration Cards		15.00	15.00
Gasoline Permits	100.00	120.00	20.00
Raffle Permits	-	50.00	50.00
Beach Stickers		1,150.00	1,150.00
Other Town Clerk Receipts		262.50	262.50

Planning Board

Hearings	2,000.00	5,539.72	3,539.72
Engineer	5,000.00	16,202.45	11,202.45
Board of Appeals	2,000.00	4,605.00	2,605.00
Board of Assessors	300.00	1,057.60	757.60
Conservation Commission	500.00	1,959.34	1,459.34

TOTAL GENERAL GOVERNMENT

44,700.00 98,134.12 53,434.12

PUBLIC SAFETY

Police Department

FID Cards		1,284.00	1,284.00
License to Carry	500.00	330.00	(170.00)
Police Reports	500.00	834.75	334.75
Court Fines	5,000.00	7,505.00	2,505.00
Court Restitution		615.00	615.00
Court Moving Violations	41,300.00	39,360.00	(1,940.00)
Sp. Duty Surcharge	20,000.00	33,285.19	13,285.19
Photocopies	-	1,173.00	1,173.00
Parking Fees	1,000.00	1,445.00	445.00
Other		390.00	390.00

re Department			
Oil Burner Permits	-	180.00	180.00
Blasting Permits	-	470.00	470.00
Smoke Alarm	1,000.00	1,740.00	740.00
Fire Reports		30.00	30.00
Gasoline Storage	-	495.00	495.00
Alarm Applications	1,000.00	4,447.50	3,447.50
Other		470.00	470.00
TOTAL PUBLIC SAFETY	70,300.00	94,054.44	23,754.44
OTHER DEPARTMENTAL			
School Dept Pay Phone		521.92	521.92
Board of Health	20,000.00	29,616.00	9,616.00
Weights & Measures	-	238.00	238.00
Cemetery Deeds	50.00	280.00	230.00
Cemetery Internments	4,450.00	13,100.00	8,650.00
Library Fax Machine	200.00	387.00	187.00
Library Fines	800.00	1,790.46	990.46
Library Out of State Cards		125.00	125.00
TOTAL OTHER DEPARTMENTAL	25,500.00	46,058.38	20,558.38
STATE & FEDERAL RECEIPTS			
Federal Gasoline Tax		5,890.76	5,890.76
Abate. For Surviving Spouse	2,300.00	2,300.00	-
Abate. For Veterans	8,338.00	8,663.00	325.00
Abate. For Elderly	14,558.00	15,060.00	502.00
Abate. For Blind	-	-	-
Veteran's Benefits	14,940.00	20,666.11	5,726.11
School Aid Ch. 70	4,414,543.00	4,414,543.00	-
Trans. Of Pupils	150,345.00	153,211.00	2,866.00
School Construction	876,656.00	876,656.00	-
Hwy. Ch 81	78,728.00	78,728.00	-
State Lottery	681,986.00	776,567.00	94,581.00
State Owned Land	8,671.00	8,671.00	-
Tuition State Wards	37,059.00	19,520.00	(17,539.00)
Medicare Reimbursement		7,007.40	7,007.40
Room Occupancy Tax		41,909.00	41,909.00
TOTAL STATE & FEDERAL	6,288,124.00	6,429,392.27	141,268.27
INTERGOVERNMENTAL			
Sewer Intermunicipal Agree.		8,000.00	8,000.00
Sewer Assessments	22,000.00	31,719.16	9,719.16
EFUNDS & MISC RECEIPTS			
Rubbish Contract Reim	15,000.00	19,072.00	4,072.00
Worker's Compension		10,489.92	10,489.92
Grant Employee Benefit Reim.		15,554.76	15,554.76
Rental Income		1,250.00	1,250.00
Mass Electric Rebate		2,710.00	2,710.00
Other Misc. Refunds	1,000.00	3,267.76	2,267.76
TOTAL INTERGOVERNMENTAL & OTHER	38,000.00	92,063.60	54,063.60
TOTAL REVENUES	18,863,104.49	19,885,827.45	1,022,722.96
	=====	=====	=====

TOWN OF TYNGSBOROUGH
SPECIAL REVENUE FUND
JUNE 30, 1999

TITLE	BALANCE JUL. 1, 1998	REVENUE	EXPENDED	BALANCE JUN. 30 1999
Insurance Receipts Payable	-	10,255.26	10,255.26	-
Escrow Surety Bonds	56,678.23	403,173.31	31,617.72	428,233.82
Special Consultant Fees	2,329.52	106.32	-	2,435.84
Pheasant Lane Mall Donation	3,157.64	-	1,537.86	1,619.78
Community Development Grant		30,336.43	30,336.43	
Flag Pole Donations	2,050.07	1,000.00	3,050.07	-
Deputy Tax Collector Fees		13,622.00	13,622.00	
Additional Polling Hours	-	1,080.00	872.00	208.00
Dec-E-Tech Donations	300.00	-	-	300.00
Telephone Sidewalk Donation		15,000.00		15,000.00
Arts Lottery Council	4,023.16	4,046.85	5,801.00	2,269.01
Arts Lottery Council Donations	50.00	-	-	50.00
Christmas Lighting Donation	249.83	25.00	165.32	109.51
Dog Pound Fees	24,577.00	9,916.00	-	34,493.00
Impact Fee-Conserv/Rec	9,720.62	-	-	9,720.62
Impact Fee-Fire	29.44	-	-	29.44
Impact Fee-Highway	77,765.00	-	-	77,765.00
Hwy Machinery Fund Reserve	32,240.14	1,704.00	-	33,944.14
Hwy Ch 90 Construction	(99,943.10)	-	158,818.20	(258,761.30)
Fire Dept. Sale of Equipment	1,727.00	-	-	1,727.00
Cemetery Sale of Lots	2,431.00	7,590.00	2,210.00	7,811.00
Conservation Wetland Act	42,346.06	12,056.50	11,046.77	43,355.79
Conservation Development Bond	11,322.17	224.56	-	11,546.73
Conservation Donations	137.37	-	-	137.37
Police Special Details	(12,840.89)	425,632.15	414,648.32	(1,857.06)
Police Law Enforcement Trust	6,748.49	5,510.00	277.57	11,980.92
Police Bullet Proof Vests	2,150.85	-	1,440.00	710.85
Police Community Grant	3,160.24	16,000.00	19,157.22	3.02
Police D.A.R.E. Grant	231.44	13,000.00	12,408.54	822.90
Police D.A.R.E. Donations	1,590.18	20,641.00	18,845.13	3,386.05
Police Law Enforcement Block '97	14,497.64	600.19	6,291.83	8,806.00
Police Law Enforcement Block '98		22,749.21	3,499.72	19,249.49
Police Universal Hiring		109,275.00	109,274.63	0.37
School Lunch Program	33,934.92	439,260.89	434,619.83	38,575.98
School Athletic Revolving	9,088.06	14,175.78	16,364.04	6,899.80
School Health Protection		42,269.00	41,395.91	873.09
School Adult Education	26,443.80	107,076.98	101,945.28	31,575.50
School PL 874	-	1,797.82	602.87	1,194.95
School Sarah Winslow Fund		623.84	623.84	
School Program CH I	413.55	66,045.00	65,401.07	1,057.48
School Early Childhood Grant		11,660.00	11,548.00	112.00
School Project Help	1,549.60	147,938.00	128,437.09	21,050.51
School Integrated Preschool	5,619.83	34,297.00	30,505.72	9,411.11
School Use of Building	1,167.03	18,613.00	12,631.20	7,148.83
School Drug Free Program	-	12,163.00	7,946.00	4,217.00
School Student Activity	230.92	2,868.24	3,099.16	-

School Pre-Kindergarten Tuition	37,442.07	70,133.50	69,955.92	37,619.65
School Choice Program	41,766.57	129,971.00	126,221.09	45,516.48
School Medicare Reimbursement	-	778.60	778.60	
School DD Eisenhower	561.10	7,302.17	7,305.87	557.40
School Teacher Development	-	29,610.00	26,958.00	2,652.00
School Lost Book Fund	774.38	935.96	1,702.37	7.97
School Dept of Ed Reimbursement		19,483.92	56,287.00	(36,803.08)
School Title VI Grant		5,754.00	5,754.00	
School Mentor Grant		4,300.00	4,300.00	
School Essential Skills	538.63	-	538.63	-
School S.P.E.D. Framework		8,559.00	8,000.00	559.00
School Student Class Activity		318,970.48	261,937.10	57,033.38
School Palms Phase II	1,836.18	2,137.00	3,973.18	0.00
School Truancy Prevention Grant		5,000.00	2,275.00	2,725.00
Composting Bin Donation	1,116.00	473.00	1,558.00	31.00
O A DEA Grant	-	4,059.00	4,058.22	0.78
O A LRTA Grant	7,098.66	49,000.00	28,139.55	27,959.11
O A Physical Fitness	1,211.52	200.00	135.00	1,276.52
Health Fair Donations	-	220.00	220.00	
Library Incentive Grant	4,022.21	8,799.52	5,137.38	7,684.35
Library Circulation Offset	268.65	510.47	-	779.12
Library Book Fund	109.52	922.47	719.79	312.20
Library L S C A Grant II	1,457.47	-	1,457.47	-
Library Equipment Donations		1,889.04		1,889.04
Veteran Gifts & Donation	100.00	-	-	100.00
Recreation Revolving Fund	190.70	-	190.70	-
Health Claims Trust	<u>13,812.79</u>	<u>886,564.37</u>	<u>887,375.00</u>	<u>13,002.16</u>
 TOTAL SPECIAL REVENUE	 377,483.26 =====	 3,577,905.83 =====	 3,215,273.47 =====	 740,115.62 =====

TOWN OF TYNGSBOROUGH
TRUST FUNDS
JUNE 30, 1999

ASSETS	NON-EXPENDABLE TRUSTS	EXPENDABLE TRUSTS	TOTAL
Cash in Custody of Treasurer	99,348.12	1,562,242.30	1,661,590.42
Cash in Custody of Selectmen	18,500.00	59,162.22	77,662.22
	-----	-----	-----
TOTAL ASSETS	117,848.12	1,621,404.52	1,739,252.64
	=====	=====	=====
FUND BALANCES			
School Fund:			
Charles H. Coburn	2,000.00	491.73	2,491.73
Enlo Perham	5,000.00	3,350.03	8,350.03
Wang Institute		6,394.17	6,394.17
Kenneth H. Lamb		3,051.50	3,051.50
Library Fund:			-
Mary E. Bennett Fund		15,199.45	15,199.45
Polly Bennett Fund	300.00	825.38	1,125.38
Frederick Blanchard Fund		3,357.94	3,357.94
Anna F. Elliott Fund	1,100.00	2,724.80	3,824.80
Mary F. Bridges Fund	100.00	266.53	366.53
Lucy Littlefield Fund		19,301.05	19,301.05
Bessie Norris Memorial	965.00	1,230.80	2,195.80
Lucy A. Parks Fund	148.12	599.49	747.61
Edgar Perham Fund	1,000.00	5,419.80	6,419.80
Carl & Catherine Richmond Ft	1,000.00	2,812.13	3,812.13
Maude Coburn Memorial		971.20	971.20
Cemetery Fund:			-
David Parham Income		1,123.51	1,123.51
Perpetual Care Fund	87,415.00	42,513.63	129,928.63
Investment Fund:			-
Unfunded Pension Fund		59,476.68	59,476.68
Stabilization-Town Hall		1,363,738.38	1,363,738.38
Historical Fund:			-
Catherine Lambert	320.00	755.83	1,075.83
Conservation Fund:			-
Land & Recreation		28,638.27	28,638.27
Welfare Fund:			-
David Lawrence Charity	8,000.00	22,615.92	30,615.92
David Lawrence Woodlot	1,000.00	3,114.29	4,114.29
Town Farm Investment	7,000.00	19,899.50	26,899.50
Lawrence & Town Farm Inconn	2,000.00	9,595.80	11,595.80
Cemetery Fund:			-
Clara A Perham	500.00	3,936.71	4,436.71
	-----	-----	-----
TOTAL FUND BALANCES	117,848.12	1,621,404.52	1,739,252.64
	=====	=====	=====

TOWN OF TYNGSBOROUGH
SEWER ENTERPRISE FUND
JULY 1, 1998 - JUNE 30, 1999

FUND BALANCE JULY 1, 1998		514,126.47
REVENUES		
User Charges Prior Years	11,512.06	
User Charges Current	248,323.49	
Interest on User Charges	1,818.81	
Permits & Connections	131,542.35	
Sewer Liens	25,049.81	
Federal Super Fund Returned	(33,000.00)	
Escrow Surety Holdings	(142.01)	
		385,104.51
EXPENDITURES		
Wages	17,492.18	
Office Supplies	6,304.29	
Professional Services	134,845.74	
Telephone/Alarm	3,568.69	
Electric	6,942.32	
Repairs	8,200.67	
Heat	594.19	
New Equipment	631.00	
Water	169.57	
Postage	158.14	
Other Supplies	7,107.98	
City of Lowell	14,126.18	
Town of Dracut	285,577.50	
Town of Chelmsford	124,984.52	
Town of Tyngsboro	8,000.00	
Long Pond Engineering	7,800.00	
Town Facilities Plan	512.81	
N.R.E. School Design	43,750.00	
Pawtucket Boulevard Meter Station	81,678.90	
		752,444.68
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES		(367,340.17)
FUND BALANCE JUNE 30, 1999		146,786.30
FUND BALANCE RES FOR ENCUMBRANCES		28,409.29
FUND BALANCE RES FOR OTHERS		12,237.62
FUND BALANCE FOR CAPITAL PROJECTS		100,000.00
FUND BALANCE RES FOR EXTENSION PROJ		2,000.00
UNRESERVED RETAINED EARNINGS		4,139.39
TOTAL FUND EQUITY		146,786.30

TOWN OF TYNGSBOROUGH, MASSACHUSETTS
MANAGEMENT LETTER
JUNE 30, 1999

BROWN & BARRETT

CERTIFIED PUBLIC ACCOUNTANTS
P.O. 230 - 25 CEMETERY STREET
Mendon, Massachusetts 01756

Phone: (508) 478-3941
Fax: (508) 478-1779

Robert E. Brown, II C.P.A.
Stephen G. Barrett, C.P.A.

To the Honorable Board of Selectmen
Town of Tyngsborough, Massachusetts

We have audited the general purpose financial statements of the Town of Tyngsborough, Massachusetts for the year ended June 30, 1999 and have issued our report thereon dated January 6, 2000. As part of our audit we reviewed and tested the Town of Tyngsborough' internal control structure. This management letter is critical in nature and does not identify the strengths of the financial systems.

Internal control structure refers to the method by which the Town safeguards its assets, utilizes the assets for the purposes intended, insures commitments are made in accordance with Federal, State, and local authorizations, records financial transactions accurately and in a timely manner, and complies with Federal, State and local guidelines, statutes, and by-laws.

The purpose of this management letter is to comment on observed internal control structure weaknesses noted during the audit fieldwork; as such, our tests would not necessarily disclose all weaknesses in the system. We have reviewed the contents of this report with the appropriate representatives of the Town. We wish to thank the Town of Tyngsborough officials and their staff for their cooperation while conducting the audit.

We will be pleased to discuss the contents of this report and will be available to assist in implementing any suggested changes.

Respectfully,

Brown & Barrett

Certified Public Accountants

January 6, 2000

TOWN OF TYNGSBOROUGH, MASSACHUSETTS
MANAGEMENT LETTER
JUNE 30, 1999

GENERAL

OLD TAXES RECEIVABLE

Finding

As noted in prior management letters dating back several years, the Town is carrying motor vehicle excise taxes back to 1985, and personal property taxes back to 1991 and real estate taxes back to 1996

Recommendation

All possible collection procedures to collect the motor vehicle excise and the personal property taxes should be used. When all collection procedures are exhausted, the balances should be abated by the Assessor's office.

Management Response

The Deputy Collector has served demand notices to all these taxpayers where possible. If this collection process fails the delinquent accounts will be sent to the Assessors for abatement. Motor Vehicle excise years 1987 through 1990 are already marked at the registry and will be turned over to the Assessors for abatement if deemed uncollectible. Taxpayers who owe personal property taxes have been contacted and if collection is unsuccessful then they will be sent to the Assessors for abatement.

TOWN OF TYNGSBOROUGH, MASSACHUSETTS
MANAGEMENT LETTER
JUNE 30, 1999

TAX TITLE

Finding

As noted in prior management letters dating back several fiscal years, we believe that the process by which properties are placed in tax title should be quickened. During fiscal 1999 there were subsequent tax takings only on the 1999 real estate levy. There remained unpaid balances for the 1998 and 1997 real estate levies as of the audit date.

Recommendation

All outstanding real estate accounts receivable should be placed into tax title as soon as possible in order to more quickly collect the overdue payments and protect the Town's rights to collection.

Management Response

I believe the Town's rights to collection have been protected, as all properties have been placed in tax title before the statutory lien has expired. The tax title process can be an expensive collection tool to the Town, as the expense of an attorney to research and prepare a tax taking can not be recovered from the delinquent taxpayer. In addition, tax title accounts are not necessarily collected sooner, as the Treasurer must wait six months to proceed to land court and then generally years before the case is resolved.

TOWN OF TYNGSBOROUGH, MASSACHUSETTS
MANAGEMENT LETTER
JUNE 30, 1999

SEWER DEPARTMENT

SEWER ACCOUNTS RECEIVABLE RECONCILIATIONS

Finding

For the year end June 30, 1999, the sewer user accounts receivable balances were not reconciled to a departmental control account or the town accountant's general ledger. This reconciliation was not performed on a periodic or timely manner during the fiscal year. The department has a fiduciary responsibility to staff and operate an accounts receivable system that will accurately document and verify individual account balances as well as control totals to the general ledger.

Recommendation

The detail account balances for each cycle billing should be reconciled to a departmental control and the Town Accountants general ledger on a monthly basis and in a timely manner. If the current software and staff cannot perform this important control function, then the department must procure software and personnel that can accomplish this basic control function.

Management Response

The sewer department is aware of the problem and is currently addressing the issues. We have recently hired new staff. We are also currently in the procurement process for a utilities software that will perform the billing and accounts receivable functions.

TOWN OF TYNGSBOROUGH, MASSACHUSETTS
MANAGEMENT LETTER
JUNE 30, 1999

PASSBOOK PERFORMANCE BONDS

Finding

The Planning and Conservation departments have accepted passbook performance bonds from third parties. These type passbooks are established as a bond, with the Town's signature authority required for the release of funds from the accounts. The accounts were established with town employees or board members of the departments as the signature authority. We believe that statutory authority of any account must rest with the Town Treasurer. Basic internal control objectives are also to limit the signature authority over Town assets to the personnel that are trained and bonded to maintain the assets within a proper internal control system.

Recommendation

All performance passbooks that invoke a signature authority on behalf of the Town should be established with the Town Treasurer as the signature authority.

ANNUAL REPORT OF THE LIBRARY TRUSTEES

The Library trustees enjoyed a year of updating policies to meet the needs of the new facility and its patrons. This year, changes were primarily with the use of the Community Meeting Room. Employee contracts were updated and signed.

A long range plan committee was formed to work with the Director and community representatives. This plan was developed over a period of months and approved in January by the Board.

Library hours were adjusted to meet the needs and usage of the patrons. In March, the Board was saddened to receive and accept the resignation of Ann Conant, Deputy Library Director. Her hard work and dedication to the patrons of the library will be greatly missed. She is wished the very best.

All in all, the Trustees have had a great year. The Library staff works well together, patrons are increasing in number, participation in the school system continues, the Library Director and staff continue to update by attending workshops and taking courses.

The Tyngsborough Public Library is alive, well and flourishing.

Donna DuBois Ryalls, Trustee Chair

William Franks, Vice Chair

Constance Dubois, Secretary

Donna Donnelly

Jean Jacoppi

William Lekas

AT YOUR SERVICE

TOWN HALL TELEPHONE DIRECTORY MAIN NUMBER 978-649-2300

	<u>EXTENSIONS</u>
Selectmen/Admin	100
Town Clerk	130
Veteran's Agent	131

INSPECTIONAL DEPARTMENT

Building Commissioner	112
Board of Appeals	112
Conservation Office	119
Board of Health	118
Planner	109
Planning Office	115

FINANCIAL OFFICES

Accountant's Office	124
Assessor's Office	121
Collector's Office	128
Treasurer's Office	126

Police Department	978 649-7504
Fire Department	978 649-7671
Council on Aging Office	978 649-9211
Highway Department	978 649-2310
Sewer Department	978 649-2311

Tyngsborough Public Library	978 649-7361
Tyngsborough Public School Dept.	978 649-7488
Tyngsborough Housing Authority	978 649-9941
Tyngsborough Water District	978 649-4577

TYNGSBOROUGH EMERGENCY
POLICE
FIRE
AMBULANCE SERVICE

DIAL 911

Town of Tyngsborough Annual Town Report

For the year ending December 31, 2000



*Groundbreaking Ceremony – Tyngsborough Elementary School
September 9, 2000*



In Memoriam

The Town of Tyngsborough would like to dedicate the 2000 Annual Town Report to the memory of the following individuals for their dedicated service to the Town:

Lewis P. Bither

School Committee Member

Marjorie D. Nixon

Teacher, Tyngsborough Elementary School

Mabel M. Carkin

Cafeteria Director, Tyngsborough Public Schools



In Memory of
Mabel M. Carkin

Born: May 28, 1916

Died: October 7, 2000

Do not stand at my grave and weep
I am not there, I do not sleep
I am a thousand winds that blow
I am the diamond's gift of snow
I am the sunlight on ripened grain
I am the autumn's gentle rain
When you awaken
In the morning's hush
I am the swift uplifting rush
Of quiet birds in circled flight
I am the soft stars
that shine at night
Do not stand at my grave and cry

I am not there
I did not die.

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TYNGSBORO ELECTED BOARDS AND COMMISSIONS 2000

	TERM		
BOARD OF SELECTMEN		MODERATOR	
WARREN W. ALLGROVE, JR	2001	ROBERT L. KYDD JR.	2002
FREDERICK H. PERRAULT	2002	PLANNING BOARD	
ROBERT M. WALLACE	2002	ROSCOE F. ROBINSON	2001
DONALD A. LAMPRON	2003	PHYLLIS V. O'BRIEN	2002
KEVIN V. O'CONNOR	2003	THOMAS G. MELVIN, resigned	2003
		DAVID J. ZIEMSLAK	2004
BOARD OF ASSESSORS		MARTIN E. BETZ	2005
JEANNE KIDDER	2001	DAVID J. REAULT, Appt 8/28/00	2001
DAVID R. ABREU	2002		
PHILLIP F. O'BRIEN	2003	GREATER LOWELL TECHNICAL HIGH SCHOOL COMMITTEE	
		JANICE KIERCE	2003
BOARD OF HEALTH		SCHOOL COMMITTEE	
CAROL J. DEVANNEY	2001	WILLIAM S. DOWNING	2001
VIRGINIA C. DAY	2002	THOMAS L. HONEYCUTT	2001
ROBERT E. PEARY, JR	2003	KATHLEEN T. NIEJADLIK	2002
CEMETERY COMMISSIONERS		RICHARD J. DeLEO JR.	2002
ROBERT J. PELLETIER SR.	2001	DONNA J. HALLOWELL	2003
NELSON BRAKE	2002	CORLISS F. LAMBERT	2003
ROBERT P. DECARTERET	2003	KARYN M. PULEO	2003
CONSTABLES		SEWER COMMISSION	
THOMAS G. MELVIN	2003	NANCY G. GODDARD, resigned	2001
DEBORAH A. SMITH	2003	SARAH J. PARKIN, resigned	2002
FINANCE COMMITTEE		BETSEY REILLY-	2003
PETER NICOSIA, appt, resigned	2001	MATTHEWS, resigned	
JAMES F. McKEEN, resigned	2001	GERALD P. FOLEY, appt.	2001
JEROME GOLDHAMMER, appt	2001	JEFFREY L. HANNAFORD, appt.	2001
DENISE ZIEMSLAK, appt	2001	JOHN S. O'GORMAN, appt.	2001
JACQUELINE SCHNACKERTZ	2002		
RONALD J. ST ARMAND	2003	TAX COLLECTOR	
KENNETH A. TIMES III	2003	GENE R. SPICKLER	2001
HOUSING AUTHORITY		TOWN CLERK	
A. LUCIEN LACOURSE	2001	DOROTHY A. DUNDERDALE	2003
DOROTHY CLARK	2003		
LINDA C. MURRAY	2004	TREE WARDEN	
RICHARD LEMOINE (APPT)	2004	PAUL W. BERGERON	2002
ROBERT E. COLE	2005		
LIBRARY TRUSTEE			
WILLIAM J. FRANKS	2001		
JEAN E. JACOPPI	2001		
DONNA DONNELLY	2002		
WILLIAM E. LEKAS	2002		
CONSTANCE K. DUBOIS	2003		
DONNA B. RYALLS, resigned	2003		
ANN MARIE CONANT, app't	2001		

TYNGSBORO APPOINTED BOARDS AND COMMISSIONS 2000

ALL APPOINTMENTS FOR ONE YEAR UNLESS OTHERWISE NOTED

TOWN MEETING APPOINTMENTS

SURVEYOR OF WOOD, BARK AND LUMBER

ALAN A. SHERBURNE
ROBERT W. SHERBURNE

MEMORIAL DAY COMMITTEE

NANCY JOHNSON
KEVIN V. O'CONNOR
JANET RENK

FENCE VIEWER

STANLEY SHAW

SELECTMEN APPOINTMENTS

ACCOUNTANT

RICHARD H. CHOATE 2003

BURIAL AGENT

ROBERT P. DECARTERET

ACTING TEMP SEWER COMM

DONALD CROWELL
DAVID DENOMMEE

CAPITAL PLANNING COMMITTEE

PAUL G. BOUSHELL, Town Adm
RICHARD H. CHOATE
DAVID F. DESGROSEILLIERS
CORLISS F. LAMBERT
RONALD J. ST ARMAND

ANIMAL INSPECTOR

STANLEY E. SHAW

ASSIS'T. TOWN ADMINISTRATOR

HILLARI I. WENNERSTROM 2003

CIVIL DEFENSE DIRECTOR

CAPT. PAUL V. LARKHAM

BOARD OF APPEALS

JERALD T. JAGGERS 2001
ROBERT L. KYDD, JR 2002
ROBERT ARSENAULT 2003
EILEEN FARRELL 2003
JOANNE SHIFRES 2003
GARY RALLS, ALTERNATE 2001
JOHN S. O'GORMAN, ALTERNATE 2003

CONSERVATION COMMISSION

CLAIRE B. McLAUGHLIN 2001
MARK V. RYAN 2001
HENRY JUNGSMANN 2002
JOSEPH J. KABLIK 2002
KATHLEEN A. CAYER 2003
FRANK J. MAGLIO, resigned 2003
ROBERT W. SHERBURNE 2003

BOARD OF REGISTRARS

DAVID W. COLES 2001
GLORIA M. CALLAHAN 2002
THERESE GAY 2003

CONSTABLES

JOSEPH CONNELL 2001
ROBERT GRAY 2001
WALTER McAVOY 2001
DAVID M. MUSCOVITZ 2001
ARMAND SOUCY 2001
HENRY E. SULLIVAN 2001
DONALD L. STOUT 2002

BRIDGE COMMITTEE

EDWARD GERAGHTY
KENNETH J. LEMIRE
JOELYN RILEY
CHRISTOPHER SMALLIS

COUNCIL ON AGING

DARRYL R. ALEXA 2001
BEATRICE R. DENIS 2001
PAULINE L. PIERCE 2001
JEANNE CHECCHI 2002
GLADYS M. COUGHLIN 2002

BUILDING COMMISSIONER

DONALD CROWELL

ROSANNA J. HURLEY	2002
FRANCES BUSBY	2003
THELMA NOWAK	2003

CULTURAL COUNCIL

JOAN G. ASELTIME
SANDRA J. CASSIDY
DEBBIE COSTELLO
KATHERINE COUGHLIN
MICHELLE L. COURT
LYNDA L. GAMBALE
MAUREEN O. GORMAN
BEVERLY J. HERMANS
ELLEN K. O'NEILL
MARY L. VANDI
SUSAN A. WHITE

DISABILITY COMMISSION

ELECTRICAL INSPECTOR
JAMES PATIERNO

ELEMENTARY SCHOOL BUILDING COMMITTEE

FRANK R. BERRY, SR
LORRIE BERUBE
RICHARD J. DELEO, JR
GERALD P. FOLEY
CORLISS F. LAMBERT
DONALD A. LAMPRON
RICHARD B. LEMOINE

EMERGENCY PREPAREDNESS COMMITTEE

PAUL G. BOUSHELL, Town Adm
FREDERICK P. FLANAGAN JR
CAPT. PAUL V. LARKHAM
FIRE CHIEF TIMOTHY J. MADDEN
POLICE CHIEF JOHN MICELI

FIRE DEPARTMENT

FIRE CHIEF/FOREST WARDEN/RIGHT TO KNOW
TIMOTHY J. MADDEN

DEPUTY FIRE CHIEF
RICHARD N. BLECHMAN

BOARD OF FIRE ENGINEERS
JAMES P. DOSTER
RAYMOND J. LEDOUX
TIMOTHY J. MADDEN
ARTHUR E. MICHAUD

CAPTAIN
WILFRED D. MERCIER

LIEUTENANTS

DANA M. COCOZZIELLO
ROBERT R. LOWN
WESLEY W. RUSSELL
DONALD B. SINGLETON
LEO F. WHITMAN

GAS/ PLUMBING INSPECTOR
DAVID E. DENOMMEE

HISTORICAL COMMISSION

2003

RICHARD H. CHOATE
FRANK E. COBLEIGH, JR.
WARREN M. FEARON
THERESE GAY
MARIE R. LAMBERT
HERBERT F. MORTON
DONALD B. SINGLETON
RODNEY J. WOOD

INSURANCE ADVISORY COMMITTEE

PAUL G. BOUSHELL, Town Adm
DAVID E. DENOMMEE
DAVID F. DESGROSEILLIERS
FREDERICK P. FLANAGAN JR
JOHN P. GEORGES
MELISSA VINAL

NMCOG

MARK WHITEHEAD

POLICE DEPARTMENT

2002 UNLESS NOTED

POLICE CHIEF

JOHN MICELI

2000

CAPTAIN

PAUL V. LARKHAM

SERGEANTS

RICHARD C. BURROWS
CHARLES C. CHRONOPOULOS
CHRISTOPHER C. CHRONOPOULOS
RICHARD D. HOWE
GREGORY S. KASABIAN
MICHAEL LUTH
JOHN J. MANNING
JOSEPH P. PIVIROTTTO

PATROLMEN

ROGER E. BOULETTE
MARK BOURQUE

JOHN P. GEORGES
STEPHEN R. GEORGES
RONALD GOULET
MICHAEL D. LECLAIR
STEVEN R. MANNING
CHARLES MELANSON
MICHAEL MICELI
BRYAN NASWORTHY
ANDREW L. RAY
CHRISTOPHER RIDER
CHARLES RUBINO
DANIEL SMITH
SHAUN WAGNER
THOMAS F. WALSH
CYNTHIA WEEKS

FULL-TIME DISPATCHER

EILEEN A. CASTONGUAY, retired
JOSEPH H. DOOLIN
ROBERT GRAY
GLENN GREENSLADE, supervisor
M. MICHAEL JOHNSON
JOHN MARTIN

PART-TIME CLERK DISPATCHER

THOMAS CASPER
THOMAS O'BRIEN
RONALD PROVOST

POLICE MATRON

ROBIN BRETON
GLENN GREENSLADE
BETTY A. MAILLE
KATHIE JOHNSON
LISA A. STROBEL

RESERVE/INTERMITTENT

BRIAN SHEETS
SHAUN WOOD
TOP PHONEXAY XAYACHACK

SPECIAL POLICE OFFICER

JOHN CALLAHAN
THOMAS CASPER
CHARLES CHRONOPOULOS
HOWARD F. GIVEN
ROBERT GRAY
RAYMOND GRENIER
M. MICHAEL JOHNSON
JOHN MARTIN
RICHARD MELLO
THOMAS O'BRIEN
RONALD PROVOST
JOSEPH TAFF

E-911 MUNICIPAL COORDINATOR
BETTY A. MAILLE

2003

**SEALER OF WEIGHTS AND
MEASURES**
JOHN OGONOWSKI

TOWN ADMINISTRATOR
PAUL G. BOUSHELL

TOWN TREASURER
DAVID F. DESGROSEILLIERS

TRUST FUND COMMITTEE
PAUL G. BOUSHELL, Town Adm
ELIZABETH KALHAUSER
POLICE CHIEF JOHN MICELI
KEVIN V. O'CONNOR

**DIRECTOR OF VETERANS'
SERVICES/VETERANS'
AGENT/VETERANS' GRAVES
OFFICER AND BURIAL AGENT**
KEVIN V. O'CONNOR

**ASSESSOR'S APPOINTMENT
ASSISTANT ASSESSOR**
VICTOR E. STEWART

2000

Town of Tyngsborough

25 Bryants Lane
Tyngsborough, MA 01879-1003

To the Citizens of Tyngsborough:

The Board of Selectmen and the Town Administrator's Office continues to be one of the busiest offices in the town serving both the residents and the businesses of Tyngsborough and managing the administration of the town and its employees. The Board has continued to lend its support to various town committees and commissions to help manage some of the growth issues facing the town.

The May 2000 town election resulted in the re-election of Donald Lampron to the Board as well the election of Kevin O'Connor to fill the seat vacated by John O'Gorman. The Board reorganized themselves electing Donald Lampron as chair, Kevin O'Connor as vice-chair and Robert Wallace as clerk. Frederick Perrault and Warren Allgrove, Jr. continue to serve as members.

The Board has been very active in working with different town departments on the goals outlined in the town's Master Plan. One of the major ways the Board has sought to implement some the goals outlined in the Master Plan was the warrant article proposed at the annual town meeting to deal with growth management initiatives. The Board along with the Department of Planning and Community Development proposed an article to town meeting that would phase-in a limit on the number of new homes permitted each year. The by-law that was passed at town meeting provides the town with the necessary means to control and plan for managed growth.

The Board has worked diligently with the State on the issues of a second bridge crossing, a temporary 2nd bridge and on the Route 3 expansion project. A group of residents and business owners were appointment to the Bridge Working Group to assist the Board in representing the concerns of the town as the bridge projects move forward. The Board is also committed to continue its work with both the town's people as well as the State as the expansion of Route 3 moves forward. Groundbreaking ceremonies for the Route 3 project officially marked the start of the project in October.

The announcement from Sycamore Networks of its relocation to Tyngsborough was one of the biggest accomplishments of the administration during the past year. Sycamore's decision to relocate its headquarters to Tyngsborough marks a large shift in the town's commercial base. The Board is pleased to welcome Sycamore Networks to Tyngsborough.

Throughout the course of the year, the Board and the Administrator met with neighborhood groups to address some of the development issues that were affecting the quality of life of the several neighborhoods in town. The Administration was also active in addressing residents concerns in conjunction with the construction of the new elementary school on Westford Road. The Board retained the services of Howe Surveying Associates to assist them in identifying the engineering problems of the failed sub-divisions and in the redesign of Westford Road.

The Town of Tyngsborough is fortunate to have many dedicated citizens that volunteer to serve on town boards, committees and assist in variety of activities. Without the tireless of effort of each and every volunteer, the quality of life in Tyngsborough would be greatly diminished. The Board of Selectmen offers a heartfelt thank you to everyone who graciously offers their assistance in making the Town of Tyngsborough a great community.

The Town is also fortunate to have a group of outstanding individuals who work for the town. The Board would also like to express its thanks to the employees for their efforts in serving the town. The backbone of the community truly is its employees.

The Board wishes to offer a special thanks to Town Administrator Paul Boushell, Assistant Town Administrator Hillari Wennerstrom and Administrative Assistant Therese Gay for their time and devotion to the Board and to the Town.

Respectfully Submitted,

Donald A. Lampron, Chair
Kevin V. O'Connor, Vice-Chair
Robert M. Wallace, Clerk
Warren W. Allgrove, Jr.
Frederick H. Perrault

BOARD OF ASSESSORS

Office Hours Monday – Friday 8:00 a.m. – 4:00 p.m.
25 Bryants Lane
TEL: 978-649-2300 Ext. 121 FAX: 978-649-2301

The three members of the Board of Assessors are elected to a staggered three-year term. The Board meets on the first Tuesday of each Month at the Town Hall, 25 Bryants Lane.

The Board of Assessors is responsible for valuing all Real and Personal Property, for processing Motor Vehicle Excise Taxes, for processing Statutory Tax Exemptions for eligible Veterans, elderly widows, surviving spouses, etc..., and for setting the tax rate annually.

Items subject to Personal Property taxation include boats, livestock, business machinery and unregistered motor vehicles. There is no tax on household goods. Taxpayers may appeal their real of personal property assessments by filing an abatement form with the Board prior to October 1st of the year in question, or 30 days from receiving the first tax bill. An Abatement Application form may be obtained from the Board of Assessors' Office at the Town Offices.

Each year the Board of Selectmen conduct a Public Hearing, and with the information provided by the Assessing Office, determines if they wish to shift a portion of the tax burden from the Residential and Open Space properties to the Commercial, Industrial and Personal Property owners through Classification.

Board Members

Philip F. O'Brien, Jr., Chairman
David R. Abreu
Jeanne D. Kidder

Assessors' Office

Victor Stewart, Assistant Assessor
Sandra Pentedemos, Secretary

2000 (F/Y 2001) TAX LEVY COMPUTATIONS

Total Amount To Be Raised	\$26,124,465.02
Total Receipts And Other Revenue	12,773,400.20
Local Tax Levy	13,351,064.82

TOTAL VALUATIONS BY CLASS

	<u>VALUE</u>	<u>LEVY%</u>	<u>TAX DOLLARS</u>
Residential	681,052,365	85.1885	11,373,574.50
Commercial	63,604,484	7.9559	1,062,194.88
Industrial	36,906,810	4.6164	616,343.73
Personal Property	17,901,300	2.2392	298,951.71
TOTAL	799,464,959	100.0000	13,351,064.82

F/Y 2001 TAX RATE \$16.70 PER THOUSAND, ALL CLASSES

LEVY LIMIT COMPONENTS

2000 (F/Y01) Base	11,853,926.00
+ 2.5%	296,348.00
Allowable Growth	606,790.00
Debt Exclusion	633,849.00
TOTAL	13,390,913.00

Excess Levy Capacity	\$ 39,849.00
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Tyngsborough Board of Health

Town Hall

25 Bryants Lane

Tyngsborough, MA 01879

Office: (978) 649-2300 Ext 118

Fax: (978) 649-2301

Office Hours, Monday – Thursday, 8:00 A.M. – 4:00 P.M.

Friday – 8:30 A.M. – 12:30 P.M.

To the Citizens of the Town of Tyngsborough:

The Board of Health is responsible for overseeing public health. It conducts investigations of health and environmental problems and manages and coordinates health programs and services within the Town.

Major concerns include preventing and controlling communicable disease, insuring that health and safety requirements governing establishments for retail food, and food establishments, as well as tanning salons, massage establishments, schools, public beaches, public and semi public pools, and housing are met.

The Board offers a wide range of services such as the visiting nurse program for the indigent, flu and pneumonia immunization clinics, and a dental program in the elementary schools. The trash, recycling and hazardous waste collection contracts are also implemented by the Board of Health.

The Board administered a total of 300 flu shots and 30 pneumonia shots in the month of October and December.

Protection of the environment is dictated by Title 5 and local septic regulations. This includes witnessing soil tests, reviewing septic designs and inspecting installations.

Local drinking well water regulations are enforced as part of our overall environmental work. A wide range of well water testing requirements is required on all new wells, such as coliform bacteria and gross alpha particles.

Massage Therapy regulations were adopted this year.

Browning Ferris Industries collected our trash and recycling through June 30th. July 1st started a new three year contract with Acme Waste, Inc.

Beacon Environmental Services collected our hazardous waste in April for the third consecutive year. The collection day proved to be very successful.

Composting bins are available through the office at a very reasonable cost of \$20.00 each because of a grant received by the Board of Health from the Department of Environmental Protection.

Recycling bins are also available for \$7.00 each.

A Rabies clinic was offered in April.

Our 4th annual Health Fair was held in May in conjunction with the Police and Fire Safety Day at the Tyngsborough High School. Forty eight displays were available for viewing. The Tyngsborough Dunstable Lions Club offered a pancake breakfast the morning of the fair in the high school cafeteria. Over 600 people attended the fair.

We have been utilizing the services of Noonan and McDowell and Diversified Engineering as our consulting engineers for our septic inspections as well as all other engineering duties.

The food establishments and housing inspections were completed by our subcontractor, Robert Bracey.

Management of all other office duties as well as emergencies were completed by our Administrative Assistant.

Important Dates to Remember:

April	Rabies Clinic and Health Fair
May	Hazardous Waste Collection
May and November	Leaf and Yard Waste Pickup
October	Flu & Pneumonia Shots

Important Telephone Numbers to Remember

Department of Environmental Protection	508-792-7650
Department of Public Health	617-983-6761
Acme Waste	888-715-3601
Animal Control Officer	978-692-4574
Lead Screening & Prevention	978-681-4940
Poison Control Center	800-682-9211
Cruelty to Animals Hot Line	800-628-5808

Board of Health Members

Carol J. Devanney, Chairperson
Virginia Day
Robert Peary
Joan Ferrari, Administrative Assistant



Town of Tyngsborough

Massachusetts

FINANCE COMMITTEE

To the Citizens of Tyngsborough:

Massachusetts towns with a property valuation of over a million dollars are required to create a Finance Committee. Under Massachusetts General Law and Tyngsborough by-law a Finance Committee "shall consider any or all municipal questions for the purpose of making reports or recommendations to the town" and "shall submit a budget at the annual town meeting"(MGL chapter 39, section 16).

Tyngsborough by laws state there shall be a Finance Committee consisting of five elected members. The by laws also outline further duties of the Finance Committee including requirements for the written reports. Finance Committee reports are made available at least seven days prior to town meeting.

The Finance Committee meets on the first and third Thursdays of the month during the budget season. A member of the Finance Committee also serves as a voting member of the Capital Planning and the Elementary School Building Committees.

As the town grows in size the issues placed before the Finance Committee become increasingly more complex. In order to provide well researched recommendations to our fellow citizens the Finance Committee has obtained, and frequently reviews, the Town By Laws, the Finance Committee Handbook produced by the Association of Town Finance Committees, and other publications from the Department of Revenue and other state agencies. Additionally, Finance Committee members attend the annual meeting of the Association of Town Finance Committees in order to obtain useful solutions from other communities within Massachusetts.

The members of the Tyngsborough Finance Committee are committed to keeping the general public informed and working closely with other town officials to provide recommendations which best serve our neighbors. We look forward to continuing these efforts in the upcoming fiscal year.

Sincerely,

Jacqueline M. Schnackertz, Chairman Kenneth Times III, Vice Chairman

Ronald St. Armand, Member Jerome Goldhammer, Member

Denise Ziemplak, Member



OFFICE HOURS
MONDAY THRU FRIDAY - 9:00AM-3:00PM

THE TYNGSBOROUGH HOUSING AUTHORITY'S ANNUAL REPORT FOR 2001

To the Honorable Board of Selectmen and the Citizens of the Town of Tyngsborough:

The Tyngsborough Housing Authority (THA) was established in 1979 and is responsible for all public housing programs and oversight in town. Currently there are 118 units of housing, which comprise of 94 elderly, 14 family, 8 geriatric and 2 congregate units. All housing applications are prioritized by observance of state guidelines. Residents of Tyngsborough, receive preference for housing prior to a non-resident.

The THA consists of a five member non-salary Board of Commissioners, who serve a staggered five year term. Four members are elected by town voters and one member is appointed by the Governor to a five year term.

The Board meets on the first Monday of each month, at the Brinley Terrace Community Room located at 198 Middlesex Road. The Board of Commissioners is responsible for setting and adhering to all state and federal policies and procedures, pertinent to the proper and efficient operation of the Tyngsborough Housing Authority.

An Executive Director, Lorrie Berube, has been appointed by the Board of Commissioners and is responsible for the day to day operation, daily supervision of the THA, and implementation of all policies and procedures approved by the Board of Commissioners. Additional staff including an Executive Secretary, Nancy Giguere and two Maintenance Trade personnel, Paul McCarthy and Ronald Morin, augment the day to day operations of the THA by providing essential program service for residents and properties.

During this past year, the THA has been active by:

- ◆ Finished the rehab the units at Brinley Terrace/Red Pine Terrace
- ◆ Opened Police Substation at Red Pine Terrace
- ◆ Replacement of Boilers/Hot Water Tanks at Red Pine Terrace
- ◆ Working on the development of a Housing Partnership to establish new innovative ways to provide affordable housing for the residents of Tyngsborough
- ◆ Respond to the maintenance needs of our residents and properties

The main office is located at Brinley Terrace, 198 Middlesex Road. Office hours are Monday thru Friday from 9:00 AM to 3:00 PM.

BRINLEY TERRACE, 198 Middlesex Road:

The construction of Brinley Terrace began in 1981; this development has 58 elderly apartments, including 1 quad unit dedicated to a congregate facility.

RED PINE TERRACE, 186 Frost Road:

The Red Pine Terrace Development started ground breaking in 1990, with the construction of 36 elderly apartments, and 14 family units, two of these units are designed specifically for handicap residents.

LIVE OAK TERRACE, 130 Coburn Road:

Our 689-1 duplex is dedicated to geriatric consumers. These are group homes that have afforded citizens with learning disabilities to de-institutionalize, with monies awarded through our state funding agency, DHCD.

The Tyngsborough Housing Authority leases this house to the Department of Mental Retardation. Requests for applications for housing and/or employment at this facility can be directed to:

Hogan Berry Regional
P.O. Box A
Hawthorne, MA 03179
1-617-774-5000

To apply for elderly or family housing, the Tyngsborough Housing Authority has applications at their main office located at 198 Middlesex Road. You may pick up an application or you may call the office with your name and address and we would be glad to mail you one.

To be eligible for low-income housing, you must meet age, asset and income requirements. The age limit for elderly housing is 60 years of age or older, disabled or handicapped. If you are interested in family housing, you must be an emancipated minor or 18 years of age with a need for family housing.

There is no asset limit, but income received on your assets will be included in your total income. Assets include property, bank accounts, Certificate of Deposits, stocks, bonds, trust agreements, etc. It does not include furniture, clothing or a vehicle.

Income limits increase every two years and they vary according to the amount of people who will be residing in the household. Currently the net income limits for low-income housing are:

One person	\$35,150	Two people	\$40,150
Three people	\$45,200	Four people	\$50,200
Five people	\$54,2900	Six people	\$58,250

The rent is based on the income of the household. Elderly residents pay 30% of their net income with all utilities included and families pay 25% of their net income and are responsible for their own utilities.

The waiting list is based on priority and the order in which applications are received. Tyngsborough residents will be housed before non-residents. The Tyngsborough Housing Authority Board of Commissioners adopted a local preference priority.

You may apply for emergency housing if the following applies: homeless through extenuating circumstances; fire or other natural causes; the residence is condemned; documented physical abuse; or living in inadequate accommodations for their medical needs.

The waiting list for residents of Tyngsborough for elderly housing is approximately 3 to 4 years. Non-resident elderly is 7 to 8 years. The wait for family residents of Tyngsborough is currently, over 10 years (the family waiting list has been closed since April 15, 1995, with an annual review, by DHCD, to determine whether the waiting list should remain closed). An emergency application would place the applicant at the top of the waiting list, and therefore he/she would be housed as soon as possible.

The Tyngsborough Housing Authority also has 2 congregate units. Congregate housing is a group living situation, which offers a private bedroom for each resident. Residents share common space with one another (kitchen, living room, dining room, and bathroom). A hot meal is provided to the residents in the dining room at lunchtime each day.

Any person who is 60 years of age or disabled who needs some assistance in daily living, and meets the income and asset qualifications of the housing authority is eligible for congregate housing. You may apply by contacting Elder Services of the Merrimack Valley (ESMV) at 1-800-892-0890 to start this application procedure. ESMV will advise clients on the application procedure for the housing authority and will assign a Congregate Coordinator to work with the individual and the family.

If there are any questions, you may contact Lorrie Berube, the Tyngsborough Housing Authority Executive Director, at 1-978-649-9941.

Respectfully submitted,

Richard Lemoine
Richard Lemoine - Chairperson

Linda Murray - Vice Chairperson

Robert Cole - Treasurer

A. Lucien Lacourse - Asst. Treasurer

Dorothy Clark - Member



REPORT OF THE LIBRARY TRUSTEES

Year 2000 will be known as the “Year of Technology” for the Tyngsborough Public Library. The Library became a member of the Merrimack Valley Library Consortium. We are now linked to dozens of libraries and have unparalleled access to books, tapes, CDs and videos. As a result of this technology, inter-library loan requests greatly increased in the past few months. Viewing card catalogs, requesting and renewing books can all be accomplished from home via your computer.

The Tyngsborough Public Library’s goal is to provide services that meet the needs of our entire community. A major goal this past year was to focus on Young Adult patrons. Approximately 25 teenagers participated in a two-month production of “The Silent Prince.” It was wonderful to see the young adults utilizing the library before and after their bi-weekly rehearsals. The library also provided a year-round Children’s Story Hour, a Harry Potter extravaganza aimed at the 7-11 year old, many cultural events such as the Murder Mystery Night and a performance by Robin Lane re-enacting the lives of various artists. This year the first-ever monthly book club has proven to be a winner. The Board would like to give special thanks to Connie Spickler for her enthusiasm and dedication in coordinating so many library events.

Lastly, the Board of Trustees would like to extend a heart-felt thank you to former Trustee and Chairperson Donna DuBois Ryalls for her 25 years of service and dedication to the library and Town of Tyngsborough. Thank you also to outgoing Trustee and former vice-president Bill Franks for his nine year of dedicated service.

Respectfully submitted,

Donna Donnelly, Chairperson
William Franks, Vice-Chairperson
Jean Jacoppi, Secretary
Ann Conant
Connie Dubois
William Lekas



Tyngsborough Sewer Commission

25 Bryants Lane – Town Hall

Tyngsborough, Massachusetts 01879

Tel. : (978) 649-2300 Ext. 134

Fax : (978) 649-2301

Tyngsborough Sewer Commission Annual Report

The year 2000 was quite eventful with the completion of the Phase One Sewer Construction, the election of new commissioners in May, the resignation of all commissioners in September, and the appointment of the current commission. This report only covers activities that occurred after the elected commissioners resigned in September. A complete record of prior events is not readily available.

The following is a list of activities completed between the period of September 2000 through December 2000:

- Completed an inventory of all pump stations and identified a list of equipment and supplies required to meet state standards.
- Implemented a rigid inspection program conforming to state DEP Guidelines for Operations and Management of Municipal Collection Systems.
- Repaired, rebuilt or replaced pumps, switches, alarms, compressors, controls, generators, chemical storage tanks, odor control devices and miscellaneous items at all town owned pump stations and metering stations, as needed. Moved the department to the new town offices on Bryant Lane.
- Opened a Superintendent's Office at the DPW Building in Kendall Road.
- Hired a full time, experienced, and well-trained Sewer Superintendent.
- Re-established lines of communication with DEP, the City of Lowell, Town of Chelmsford, and Town of Dracut.
- Re-established lines of communication with sewer customers by holding weekly public meetings and televising an interim status report.
- Re-established lines of communication with other departments in the town.
- Established a customer complaint policy, whereby a complaint will remain on our weekly agenda until it is resolved.
- Established an emergency response system.
- Initiated a Needs Assessment Study and an Inflow and Infiltration Study as ordered by DEP.
- Continued working on the construction "punch list" for Phase One.

- Initiated a Notice of Project Change for the extension of sewer from the Chelmsford town line up Middlesex Road and Westford Road.

Goals for the near future include a comprehensive review of the Sewer Department Rules and Regulations. This effort will result in a solid technical specification for all new sewer installations, and an equitable method of determining sewer connection fees, user fees and betterment fees for all current and future customers. It is the intent of the appointed commission to establish policies for the department that will ensure our customers quality service and a professionally maintained collection system. The Commission will also be working to resolve outstanding commitments and agreements with private developers made by previous commissioners.

The Tyngsborough Sewer Commission meets bi-weekly on Thursday evenings at the Tyngsborough Town Hall. All meeting dates and times are posted. Time is reserved at the beginning of each meeting for citizen's comments and questions. The office can be reached by telephone during Town Hall office hours at 978-649-2300 ext. 134.

Respectfully submitted,
Gerry Foley, Jeff Hannaford and John O'Gorman
Tyngsborough Sewer Commission

Office of the Town Collector

25 Bryants Lane - Tyngsborough, Massachusetts 01879-1003

Phone: (978) 649-2300, Ext. 127 – Fax: (978) 649-2301

Gene R. Spickler, CMMC – Collector

Fiscal Year 2000 Annual Report of the Town Collector

Submitted by Town Collector, Gene R. Spickler, CMMC

and Assistant Town Collector, Leah J. Colburn

The Town Collector is a salaried official elected by the people to a term of three years. It is the collector's responsibility to collect accounts due the Town. All such accounts shall be committed with a warrant and tax list to the Collector, to collect the taxes therein set forth, pay over all such funds to the treasurer, and record the receipts on the tax lists. The Town Collector must also give the treasurer an account of all charges and fees collected as well as interest earned from the depositing of funds received. Building Department permit fees, Zoning Board of Appeals application fees, Planning Board zoning map and book fees and Board of Health tobacco violation fines were also collected and turned over to the Treasurer's Office.

This office also collected sewer usage fees and betterments committed and billed by the Sewer Commission, as well as delinquent usage fees lienied as a tax on real estate bills. Funds collected were turned over to the treasurer's office. Payment receipts were turned over to the Commission for recording as this office lacks software to post or transfer payments received.

Taxes and PILOTs (payments in lieu of taxes) committed for collection this fiscal year were \$13,603,451 compared to \$12,656,351 last year. Receipts for all outstanding taxes amounted to \$13,367,993. Total receipts (including all collector, departmental and Sewer Enterprise funds received) of \$ 14,091,379 were turned over to the treasurer's office. Please see the following for balances by account.

TOWN COLLECTOR'S FY 2000 SEWER BALANCES BY ACCOUNT - JULY 1, 1999 THROUGH JUNE 30, 2000

TAX YEAR & ACCOUNT TITLE	BEGINNING BALANCE	COMMITMENTS & ADJUSTMENTS	REFUNDS & ADJUSTMENTS	RECEIPTS TO TREASURER	ABT/EXMP/ADJ & TAX TITLES	ENDING BALANCE
2000						
SEWER USAGE		329,212.63	941.63	301,544.37	124.00	28,485.89
BETTERMENT		15,420.66		14,703.42		717.24
COMMITTED INT		4,727.85		4,507.95		219.90
SWR BTR PAID OFF		5,397.00		5,397.00		0.00
COM INT PAID OFF		196.44		196.44		0.00
1999						
SEWER USAGE	99,690.93			59,208.78	40,343.20	138.95
BETTERMENT	717.24			717.24		0.00
COMMITTED INT	258.98			258.98		0.00
1998						
SEWER USAGE	24,139.31			2,281.25	19,129.83	2,728.23
1985 - 1991						
SEWER USAGE	1,770.01			242.75		1,527.26
USAGE LIENED AS TAX						
2000 (for '98 & '99 use)		69,353.39		41,435.65	607.32	27,310.42
1998 (for 1997 usage)	997.60			717.49	286.11	0.00
1997 (for 1996 usage)	522.21			348.14		174.07
TOTALS	128,096.28	424,307.97	941.63	431,553.46	60,490.46	61,301.96
PENALTY INTEREST				1,478.60		
TOTAL SEWER RECEIPTS TO TREASURER				433,032.06		

TOWN COLLECTOR'S FY 2000 TAX BALANCES BY ACCOUNT - JULY 1, 1999 THROUGH JUNE 30, 2000

TAX YEAR & ACCOUNT TITLE	BEGINNING BALANCE	COMMITMENTS & ADJUSTMENTS	REFUNDS & ADJUSTMENTS	RECEIPTS TO TREASURER	ABT/EXMP/ADJ & TAX TITLES	ENDING BALANCE
2000						
REAL ESTATE		12,101,017.80	21,552.18	11,616,244.51	133,200.00	373,125.47
PERSONAL PROP		326,259.24	19.80	323,796.92	19.80	2,462.32
VEHICLE EXCISE		1,007,283.09	9,295.64	918,805.03	23,470.48	74,303.22
1999						
REAL ESTATE	346,313.17		2,770.70	195,640.58	20,815.51	132,627.78
PERSONAL PROP	7,567.39			5,130.64		2,436.75
VEHICLE EXCISE	71,364.86	149,754.40	8,732.19	205,102.78	12,144.50	12,604.17
1998						
REAL ESTATE	106,918.66			49,175.06	21,621.94	36,121.66
PERSONAL PROP	2,297.32			600.24		1,697.08
VEHICLE EXCISE	12,539.14	8,654.01	383.85	11,763.19	835.52	8,978.29
1997						
REAL ESTATE	39,825.24			21,975.20	15,578.24	2,271.80
PERSONAL PROP	1,545.99			616.70		929.29
VEHICLE EXCISE	6,279.75			1,185.65		5,094.10
1996						
REAL ESTATE	11,221.89			3,844.62	5,905.66	1,471.61
PERSONAL PROP	1,740.94			565.09		1,175.85
VEHICLE EXCISE	5,300.63			594.37		4,706.26
1995						
REAL ESTATE	1,179.52					1,179.52
PERSONAL PROP	2,096.67					2,096.67
VEHICLE EXCISE	3,724.69			168.34		3,556.35
1994						
REAL ESTATE	1,039.37					1,039.37
PERSONAL PROP	2,226.58					2,226.58
VEHICLE EXCISE	2,521.56			77.29	23.75	2,420.52
1993						
PERSONAL PROP	1,248.95				1,248.95	0.00
VEHICLE EXCISE	4,162.41			51.25	4,111.16	0.00
1992						
PERSONAL PROP	742.71				742.71	0.00
VEHICLE EXCISE	5,447.00			273.85	5,173.15	0.00
1991						
PERSONAL PROP	1,164.69				1,164.69	0.00
VEHICLE EXCISE	6,317.22			63.75	6,253.47	0.00
1990						
VEHICLE EXCISE	9,422.73			187.19	9,235.54	0.00
1989						
VEHICLE EXCISE	10,730.74			132.50	10,598.24	0.00
1988						
VEHICLE EXCISE	9,228.22			288.75	8,939.47	0.00
1987						
VEHICLE EXCISE	11,735.96			293.23	11,442.73	0.00
1986						
VEHICLE EXCISE	9,861.78			412.81	9,448.97	0.00
1985						
VEHICLE EXCISE	9,347.74			521.19	8,826.55	0.00
2000						
PILOT (IN LIEU OF TAX)		10,475.66		10,475.66		0.00
FOREST PRODUCT TAX		6.40		6.40		0.00
TOTALS	705,113.52	13,603,450.60	42,754.36	13,367,992.79	310,801.03	672,524.66

**TAX OFFICE FEES COLLECTED &
TURNED OVER TO TREASURER**

DEMAND & WARRANT FEES	13,887.00
RMV FEES COLLECTED	5,700.00
LIEN CERTIFICATE FEES	18,000.00
DUPLICATE BILL FEES COLLECTED	1,372.50
PENALTY INTEREST	71,620.05
EARNED INTEREST	8,105.62
MISCELLANEOUS COLLECTIONS	670.10
PAA (paid after abatement)	88.17
TOTALS	119,443.44

**DEPARTMENTAL FEES COLLECTED
& TURNED OVER TO TREASURER**

BUILDING	121,816.25
BUILDING FINE	4,620.00
ELECTRICAL	20,163.70
GAS	6,394.00
PLUMBING	13,501.00
ZBA	3,200.00
PLN BRD map/bk	616.00
BOH TOB FINE	600.00
	170,910.95

TOTAL RECEIPTS TO TREASURER

13,658,347.18

Town Clerk's Receipts

Paid to State for Fish and Wildlife Licenses	\$14,641.25
Paid to Town for Dog Licenses	9,035.00
Paid to Town for Town Clerk's Fees	9,544.95
Total	33,221.20

Audit Report

The audit report for the year ending June 30, 2000 has been completed and copies are available for review in the office of the Town Clerk.

TOWN OF TYNGSBOROUGH
SPECIAL ELECTION – JANUARY 22, 2000

Shall the Town of Tyngsborough be allowed to exempt from the provisions of proposition two and one-half, so called, the amount required to pay for the bond issued to construct, furnish and equip a new elementary school? Yes No

Precinct	Yes	No	Blanks	Total
1	384	607	5	996
2	312	601	6	919
3	798	513	2	1313
Total	1494	1721	13	3228

PRESIDENTIAL PRIMARY
DEMOCRATIC PARTY
MARCH 7, 2000

PRESIDENTIAL PREFERENCE	TOTAL
VOTE FOR ONE	
BLANK	15
AL GORE	590
LYNDON H. LAROCHE, JR	1
BILL BRADLEY	325
JOHN MCCAIN (WRITE-IN)	1
NO PREFERENCE	15
TOTAL	947
STATE COMMITTEE MAN	
VOTE FOR ONE	
BLANK	299
CURTIS J. LEMAY	648
TOTAL	947
STATE COMMITTEE WOMAN	
VOTE FOR ONE	
BLANK	290
PATRICIA KIRWIN-KEILTY	656
WRITE-IN	1
TOTAL	947
TOWN COMMITTEE	
VOTE FOR NOT MORE THAN 35	
BLANK	24175
FREDERICK H. PERRAULT	497
ELIZABETH A. COUGHLIN	526
JEROME S. GOLDHAMMER	449
JACQUELINE M. SCHNACKERTZ	445
LORRIE A. BERUBE	497
NELSON L. BRAKE	471
HAROLD R. DALEY	447
ELEANOR A. MCGARRY	499
MARY N. GAMBON	441
SHEILA M. PERRAULT	470
ROBERT M. WALLACE	477
ELLEN L. PARLEE	498
RICHARD E. CAYER	453
MARIE C. PENDERGAST	464
LINDA A. BOWN-MCINERNEY	475
LYNN M. O'BRIEN	468

VALERIE A. TIMES	467
KENNETH A. TIMES	460
DOUGLAS W. TIMES	463
WRITE-INS (NON-QUALIFYING)	3
TOTAL	33145

PRESIDENTIAL PRIMARY
REPUBLICAN PARTY
MARCH 7, 2000

PRESIDENTIAL PREFERENCE	TOTAL
VOTE FOR ONE	
BLANK	7
ALAN KEYES	31
GEORGE W. BUSH	394
GARY BAUER	2
JOHN MCCAIN	818
STEVE FORBES	6
ORRIN HATCH	1
NO PREFERENCE	2
TOTAL	1261
STATE COMMITTEE MAN	
VOTE FOR ONE	
BLANK	307
PAUL J. HOAR JR.	477
MARK SCOLNICK	476
WRITE-IN	1
TOTAL	1261
STATE COMMITTEE WOMAN	
VOTE FOR ONE	
BLANK	292
SUSAN S. SLADE	599
MARY L. BURNS	368
WRITE-IN	2
TOTAL	1261
TOWN COMMITTEE	
VOTE FOR NOT MORE THAN 10	
BLANK	12606
WRITE-IN (NON-QUALIFYING)	4
TOTAL	12610

PRESIDENTIAL PRIMARY
LIBERTARIAN PARTY
MARCH 7, 2000

PRESIDENTIAL PREFERENCE	TOTAL
VOTE FOR ONE	
BLANK	0
KIP LEE	0
HARRY BROWNE	6
EDISON P. MCDANIELS, SR.	0
LARRY HINES	1
DAVID LYNN HILLIST	0
L. NEIL SMITH	1
NO PREFERENCE	2
MCCAIN (WRITE-IN)	1
TOTAL	11
STATE COMMITTEE MAN	
VOTE FOR ONE	
BLANK	4
PETER C. SCHOAFF	7
TOTAL	11
STATE COMMITTEE WOMAN	
VOTE FOR ONE	3
CHRISTINE SCHOAFF	8
TOTAL	11
TOWN COMMITTEE	
VOTE FOR NOT MORE THAN THREE	
BLANK	31
WRITE-IN (NON QUALIFYING)	2
TOTAL	33

TOWN ELECTION
MAY 9, 2000

OFFICES AND CANDIDATES	PREC 1	PREC 2	PREC 3	TOTAL
SELECTMAN (3 YRS) Vote for Two				
BLANKS	418	362	504	1284
*DONALD A. LAMPRON	539	477	806	1822
ELIZABETH A. COUGHLIN	527	551	561	1639
*KEVIN V. O'CONNOR	584	546	881	2011
OTHERS	12	10	12	34
TOTAL	2080	1946	2764	6790
TOWN CLERK (3 YRS) Vote for One				
BLANKS	199	189	287	675
*DOROTHY A. DUNDERDALE	839	783	1091	2713
OTHERS	2	1	4	7
TOTAL	1040	973	1382	3395
ASSESSOR (3 YRS) Vote for One				
BLANKS	269	255	378	902
*PHILLIP F. O'BRIEN, JR.	770	716	1002	2488
OTHERS	1	2	2	5
TOTAL	1040	973	1382	3395
BOARD OF HEALTH (3 YRS) Vote for One				
BLANKS	278	269	383	930
*ROBERT E. PEARY, JR.	761	702	995	2458
OTHERS	1	2	4	7
TOTAL	1040	973	1382	3395
CEMETERY COMMISSIONER (3 YRS) Vote for One				
BLANKS	256	234	367	857
*ROBERT P. DECARTERET	783	737	1011	2531
OTHERS	1	2	4	7
TOTAL	1040	973	1382	3395
LIBRARY TRUSTEE (3 YRS) Vote for Two				
BLANKS	618	553	777	1948
*CONSTANCE K. DUBOIS	732	691	998	2421
*DONNA B. RYALLS	728	698	987	2413
OTHERS	2	4	2	8
TOTAL	2080	1946	2764	6790
SCHOOL COMMITTEE (3YRS) Vote for Three				
BLANKS	764	755	920	2439
*DONNA J. HALLOWELL	520	468	813	1801
*CORLISS F. LAMBERT	402	380	671	1453
KEVIN W. HATFIELD	266	242	445	953
LYNN M. O'BRIEN	343	392	361	1096
WOLF PEIGORSCH	265	216	225	706
*KARYN M. PULEO	556	462	698	1716
OTHERS	4	4	13	21
TOTAL	3120	2919	4146	10185
PLANNING BOARD (5 YRS) Vote for One				
BLANKS	301	266	405	972
*MARTIN E. BETZ	680	646	755	2081
DAVID J. REAULT	43	42	183	268
OTHERS	16	19	39	74
TOTAL	1040	973	1382	3395
PLANNING BOARD (1 YR) Vote for One				
BLANKS	926	871	1102	2899
*ROSCOE F. ROBINSON (WRITE IN)	62	47	212	321
OTHERS	52	55	68	175
TOTAL	1040	973	1382	3395

SEWER COMMISSIONER (3 YRS) Vote for One				
BLANKS	243	214	372	829
DONALD G. BELLEY	304	313	368	985
*ELIZABETH S. REILLY-MATTHEW	490	445	637	1572
OTHERS	3	1	5	9
TOTAL	1040	973	1382	3395
SEWER COMMISSIONER (2 YRS) Vote for One				
BLANKS	208	211	320	739
ROGER E. DECELLES	343	308	534	1185
*SARAH J. PARKIN	488	454	528	1470
OTHERS	1	0	0	1
TOTAL	1040	973	1382	3395
GREATER LOWELL TECHNICAL HIGH SCHOOL COMMITTEE (3YRS) Vote for One				
BLANKS	112	96	219	427
*JANICE KIERCE	445	530	579	1554
HARRY D. KOULOHERAS	479	347	584	1410
OTHERS	4	0	0	4
TOTAL	1040	973	1382	3395
FINANCE COMMITTEE (3YRS) Vote for Two				
BLANKS	642	543	844	2029
JEROME S. GOLDHAMMER	417	398	705	1520
*RONALD J. ST. ARMAND	504	487	645	1636
*KENNETH A. TIMES III	515	518	566	1599
OTHERS	2	0	4	6
TOTAL	2080	1946	2764	6790
CONSTABLE (3 YRS) Vote for Two				
BLANKS	685	622	941	2248
*THOMAS G. MELVIN	451	429	702	1582
*DEBORAH A. SMITH	541	523	717	1781
ANDREA L. FLAGG	403	368	401	1172
OTHERS	0	4	3	7
TOTAL	2080	1946	2764	6790
HOUSING AUTHORITY (5 YRS) Vote for One				
BLANKS	329	321	467	1117
*ROBERT E. COLE	709	650	913	2272
OTHERS	2	2	2	6
TOTAL	1040	973	1382	3395
QUESTION 1 Shall the Town of Tyngborough be allowed to exempt from the provisions of proposition two and one-half, so called, the amounts required to pay for the \$22.9 million bond issued to construct, furnish and equip a new elementary school, including all associated interest costs?				
BLANKS	18	21	14	53
*YES	553	515	998	2066
NO	469	437	370	1276
TOTAL	1040	973	1382	3395

TOWN OF TYNGSBOROUGH
DEMOCRATIC
STATE PRIMARY ELECTION SEPT. 19, 2000

OFFICES AND CANDIDATES	PREC 1	PREC 2	PREC 3	TOTAL
SENATOR IN CONGRESS vote for 1				
BLANKS	35	27	26	88
EDWARD M. KENNEDY	92	83	70	245
CARLA HOWELL			1	1
MORGAN SCHNACKERTZ	1			1
TOTAL	128	110	97	335
REPRESENTATIVE IN CONGRESS vote for 1				
BLANKS	12	4	4	20
MARTIN T. MEEHAN	85	75	68	228
JOSEPH F. OSBALDESTON	4	8	8	20
THOMAS P. TIERNEY	27	21	16	64
MARC L. LAPLANTE		2	1	3
TOTAL	128	110	97	335
COUNCILLOR vote for 1				
BLANKS	44	37	32	113
MARILYN M. PETITTO DEVANEY	61	55	51	167
RUTH E. NEMZOFF	23	18	14	55
TOTAL	128	110	97	335
SENATOR IN GENERAL COURT vote for 1				
BLANKS	23	19	13	55
STEVEN C. PANAGIOTAKOS	104	91	84	279
MORGAN SCHNACKERTZ	1			1
TOTAL	128	110	97	335
REPRESENTATIVE IN GENERAL COURT				
BLANKS	25	18	17	60
COLLEEN M. GARRY	103	92	80	275
TOTAL	128	110	97	335
CLERK OF COURTS vote for 1				
BLANKS	33	28	25	86
EDWARD J. SULLIVAN	75	66	70	211
DENNIS MICHAEL SULLIVAN	20	16	2	38
TOTAL	128	110	97	335

REGISTER OF DEEDS vote for 1				
BLANKS	36	27	27	90
RICHARD P. HOWE, JR.	91	83	70	244
ED MCMAN	1			1
TOTAL	128	110	97	335
REGISTER OF PROBATE vote for 1				
BLANKS	15	15	20	50
DEAN J. BRUNO	2	5	1	8
JOHN R. BUONOMO	1	0	4	5
THOMAS B. CONCANNON, JR.	1	1	3	5
TARA DECRISTOFARO	5	0	5	10
FRANCIS X. FLAHERTY	7	2	3	12
MELISSA J. HURLEY	9	8	8	25
ROBERT WESLEY KEOUGH	6	4	4	14
L. PAUL LUCERO	3	0	1	4
ED MCMAHON	79	75	48	202
TOTAL	128	110	97	335

TOWN OF TYNGSBOROUGH
REPUBLICAN
STATE PRIMARY ELECTION SEPT. 19, 2000

OFFICES AND CANDIDATES	PREC 1	PREC 2	PREC 3	TOTAL
SENATOR IN CONGRESS vote for 1				
BLANKS	3	2	4	9
JACK E. ROBINSON, III	25	17	25	67
MARC L. LAPLANTE	1			1
CARLA HOWELL			2	2
TOTAL	29	19	31	79
REPRESENTATIVE IN CONGRESS vote for 1				
BLANKS	20	16	24	60
MARC L. LAPLANTE	8	2	6	16
RICHARD J. GROLL		1		1
DAVID COLEMAN	1			1
JOSEPH OSBALDESTON			1	1
TOTAL	29	19	31	79
COUNCILLOR vote for 1				
BLANKS	29	18	31	78
RICHARD GROLL		1		1
TOTAL	29	19	31	79
SENATOR IN GENERAL COURT vote for 1				
BLANKS	29	18	30	77
RICHARD GROLL		1		1
PETER C. SCHORFF			1	1
TOTAL	29	19	31	79
REPRESENTATIVE IN GENERAL COURT				
BLANKS	2	1	4	7
WILLIAM "BILL" MORIN	27	18	27	72
TOTAL	29	19	31	79
CLERK OF COURTS vote for 1				
BLANKS	29	18	31	78
RICHARD GROLL		1		1
TOTAL	29	19	31	79
REGISTER OF DEEDS vote for 1				

REGISTER OF DEEDS vote for 1				
BLANKS	28	18	31	77
RICHARD GROLL		1		1
ED MCMAN	1			1
TOTAL	29	19	31	79
REGISTER OF PROBATE vote for 1				
BLANK	2	2	6	10
LEE JOHNSON	27	17	25	69
TOTAL	29	19	31	79

TOWN OF TYNGSBOROUGH
LIBERTARIAN
STATE PRIMARY ELECTION SEPT. 19, 2000

OFFICES AND CANDIDATES	PREC 1	PREC 2	PREC 3	TOTAL
SENATOR IN CONGRESS vote for 1				
BLANKS	0	0	0	0
CARLA A. HOWELL	0	2	0	2
TOTAL	0	2	0	2
REPRESENTATIVE IN CONGRESS vote for 1				
BLANKS	0	2	0	2
TOTAL	0	2	0	2
COUNCILLOR vote for 1				
BLANKS	0	2	0	2
TOTAL	0	2	0	2
SENATOR IN GENERAL COURT vote for 1				
BLANKS	0	0	0	0
PETER C. SCHOAFF	0	2	0	2
TOTAL	0	2	0	2
REPRESENTATIVE IN GENERAL COURT				
BLANKS	0	2	0	2
TOTAL	0	2	0	2
CLERK OF COURTS vote for 1				
BLANKS	0	2	0	2
TOTAL	0	2	0	2
REGISTER OF DEEDS vote for 1				
BLANKS	0	2	0	2
TOTAL	0	2	0	2
REGISTER OF PROBATE vote for 1				
BLANKS	0	2	0	2
TOTAL	0	2	0	2

**TOWN OF TYNGSBOROUGH
STATE ELECTION
NOVEMBER 7, 2000**

PRESIDENT AND VICE PRESIDENT	PREC 1	PREC 2	PREC 3	TOTAL
BLANKS	6	5	11	22
BROWNE AND OLIVIER	4	8	10	22
BUCHANAN AND HIGGINS, SR.	11	8	8	27
BUSH AND CHENEY	614	693	870	2177
GORE AND LIEBERMAN	796	850	1069	2715
HAGELIN AND TOMPKINS	1	3	1	5
NADER AND LADUKE	74	85	117	276
WRITE-IN	2	2	6	10
TOTAL	1508	1654	2092	5254
UNITED STATES SENATOR				
BLANKS	70	77	100	247
EDWARD M. KENNEDY	992	1074	1317	3383
CARLA A. HOWELL	197	232	339	768
JACK E. ROBINSON III	220	231	300	751
DALE E. FRIEDGEN	7	16	9	32
PHILIP HYDE, III	6	2	7	15
PHILIP F. LAWLER	15	21	20	56
WRITE-IN	1	1	0	2
TOTAL	1508	1654	2092	5254
CONGRESS				
BLANKS	360	360	483	1203
MARTIN T. MEEHAN	1136	1275	1591	4002
WRITE-IN	12	19	18	49
TOTAL	1508	1654	2092	5254

COUNCILLOR				
BLANKS	365	407	539	1311
MARILYN M. PETITTO DEVANEY	952	1023	1281	3256
BARRY T. HUTCH	191	224	264	679
WRITE-IN	0	0	8	8
TOTAL	1508	1654	2092	5254
SENATOR IN GENERAL COURT				
BLANKS	150	147	231	528
STEVEN C. PANAGIOTAKOS	1151	1278	1516	3945
PETER C. SCHOAFF	207	229	344	780
WRITE-IN	0	0	1	1
TOTAL	1508	1654	2092	5254
REPRESENTATIVE IN GENERAL COURT				
BLANKS	99	99	177	375
COLLEEN M. GARRY	1104	1177	1430	3711
WILLIAM "BILL" MORIN	305	378	485	1168
WRITE-IN	0	0	0	0
TOTAL	1508	1654	2092	5254
CLERK OF COURTS				
BLANKS	465	471	652	1588
EDWARD J. SULLIVAN	1043	1181	1432	3656
WRITE-IN	0	2	8	10
TOTAL	1508	1654	2092	5254
REGISTER OF DEEDS				
BLANKS	461	457	640	1558
RICHARD P. HOWE, JR.	1045	1195	1445	3685
WRITE-IN	2	2	7	11
TOTAL	1508	1654	2092	5254

REGISTER OF PROBATE (VACANCY)				
BLANKS	314	296	450	1060
JOHN R. BUONOMO	482	528	613	1623
LEE JOHNSON	312	419	457	1188
DIANE POULOS HARPELL	400	411	571	1382
WRITE-IN	0	0	1	1
TOTAL	1508	1654	2092	5254
QUESTION 1				
New District Boundaries				
BLANKS	83	92	103	278
YES	952	1096	1497	3545
NO	473	466	492	1431
TOTAL	1508	1654	2092	5254
QUESTION 2				
Prohibit incarcerated felon's from voting				
BLANKS	50	42	54	146
YES	1102	1163	1557	3822
NO	356	449	481	1286
TOTAL	1508	1654	2092	5254
QUESTION 3				
Prohibit any form of betting on dog racing				
BLANKS	36	40	49	125
YES	692	687	962	2341
NO	780	927	1081	2788
TOTAL	1508	1654	2092	5254
QUESTION 4				
Lowering the state income tax				
BLANKS	36	47	42	125
YES	1024	1134	1457	3615
NO	448	473	593	1514
TOTAL	1508	1654	2092	5254
QUESTION 5				
New laws in governing health care/insurance				
BLANKS	56	61	74	191
YES	636	639	860	2135
NO	816	954	1158	2928
TOTAL	1508	1654	2092	5254

QUESTION 6				
Tax credit on excise taxes/tolls				
BLANKS	47	52	60	159
YES	716	824	1020	2560
NO	745	778	1012	2535
TOTAL	1508	1654	2092	5254
QUESTION 7				
Tax deduction for charitable contributions				
BLANKS	54	60	63	177
YES	1061	1177	1543	3781
NO	393	417	486	1296
TOTAL	1508	1654	2092	5254
QUESTION 8				
Drug Treatment Trust Fund				
BLANKS	51	57	70	178
YES	637	737	899	2273
NO	820	860	1123	2803
TOTAL	1508	1654	2092	5254

MINUTES OF THE
ANNUAL TOWN MEETING
MAY 16, 2000

PLACE: JUNIOR/SENIOR HIGH SCHOOL
MODERATOR: ROBERT L. KYDD, JR.

TIME: 7:00PM
VOTERS PRESENT 190

Article 2. To see if the Town will vote to accept the reports of the Town Officers and Committees as printed, or to take any other action relative thereto.

MOTION: That the Town vote to accept the reports of the Town Officers and Committees as printed in the annual town report.

ACTION: Voted in the affirmative.

Article 3. To choose all officers not named in Article 1 of the Annual Town Election Warrant, or to take any other action relative thereto.

MOTION: That the Town vote to appoint Robert W. Sherburne and Alan A. Sherburne, surveyors of wood, bark and lumber; Stanley Shaw as fence viewer; and Kevin O'Connor, Janet Renk and Nancy Johnson as Memorial Day Committee members.

ACTION: Voted in the affirmative.

Article 4. To see if the Town will vote to fix the salary and compensation of elective officers of the Town as provided by Section 108 of Chapter 41 of the Massachusetts General Laws, as amended, for the Fiscal year (July 1, 2000-June 30, 2001), or to take any other action relative thereto.

Salaries of the Elected Officials are included in the Department Appropriations.

		REQUEST	RECOMMEND
	SALARIES 7/01/99 6/30/00	SALARIES 7/01/00 6/30/01	SALARIES 7/01/00 6/30/01
Elective Town Officers			
Moderator	\$ 200	\$ 200	\$ 200
Selectmen Members(5)	\$1,200	\$1,200	\$1,200
Tax Collector	\$38,222	\$40,134	\$40,134
Assessors (3)			
Chairman	\$2,415	\$2,415	\$2,415
Members (2)	\$2,205	\$2,205	\$2,205
Town Clerk	\$38,222	\$40,133	\$40,133
Board of Health			
Chairman	\$640	\$640	\$640
Members(2)	\$520	\$520	\$520
Tree Warden	-0-	-0-	-0-
Cemetery Commissioners(3)	-0-	-0-	-0-
School Committee(7)	-0-	-0-	-0-

Trustees of Library(6)	-0-	-0-	-0-
Sewer Commissioners(3)			
Chairman	\$2,000	\$2,000	\$2,000
Members(2)	\$1,500	\$1,500	\$1,500
Planning Board(5)			
Chairman	\$500	\$500	\$500
Members(4)	\$250	\$250	\$250
Finance Committee(5)	-0-	-0-	-0-
Constables(2)	-0-	-0-	-0-
Housing Authority(5)	-0-	-0-	-0-
Greater Lowell Technical High School Committee(1)	-0-	-0-	-0-

MOTION: That the Town vote to accept Article 4 as printed in the warrant.

ACTION: Voted in the affirmative.

MOTION: To postpone the Annual Town Meeting in order to conduct the Special Town Meeting called for 7:30pm

ACTION: Voted in the affirmative. Annual reconvened at 7:55PM.

Article 5. To see if the Town will vote to raise and appropriate a sum of money as may be necessary to defray town expenses for the ensuing year, or to take any other action relative thereto.

MOTION: That the Town vote to raise and appropriate the sum of \$22,595,539.00 (amended to \$22,575,539.) to fund the Town's operating budget for FY 2001. And to appropriate the sum of \$541,008.00 for the purpose of funding the sewer enterprise fund for FY 2001, such fund to be derived from sewer enterprise receipts.

AMENDMENT: To consider line items 123, 129, 131, 241 and 543 separately.

MOTION ON LINE ITEM 123 To raise and appropriate 0 dollars for Asst. Town Administrator and place it on a warrant article at the next town meeting.

ACTION: Voted in the negative by hand count YES 57 NO 75

MOTION #2 ON LINE ITEM 123 To raise and appropriate \$33,000.

ACTION #2 Voted in the affirmative.

MOTION ON LINE ITEM 129 To raise and appropriate \$49,825 for Planner Salary.

ACTION: Voted in the affirmative.

MOTION ON LINE ITEM 131 To reduce legal services to 0 dollars.

ACTION: Voted in the affirmative.

MOTION ON LINE ITEM 241 To raise and appropriate \$51,350 for Building Inspector Salary.

ACTION: Voted in the affirmative.

MOTION ON LINE ITEM 543 To raise and appropriate \$18,585 for Veteran's Agent Salary.

ACTION: Voted in the affirmative.

ACTION ON ARTICLE 5 AS RECOMMENDED: Voted in the affirmative.

GENERAL GOVERNMENT-100

Moderator 114

Moderator Salary	200
Expenses	150

Board of Selectmen 122

Selectmen Salary	6,000
Secretary Salary	27,515
Clerical Coverage	1,000
Expenses	12,150

Town Adm. Salary 123

Asst. Town Administrator	68,477
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Vacation Buyback	33,000
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Out of State	2,666
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Expenses	1,200
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Computer Administration 124	1,000
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Sherburne Property Maint.	22,500
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Planning/Community Dev. 129

Planner Salary	10,000
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Conservation Agent	49,825
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Clerical Wages	18,960
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Grant Funds	8,808
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Expenses	5,000
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Finance Committee 131

Clerical Wages	12,950
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Reports	6,000
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Expenses	1,500
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Legal Services	1,840
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Reserve Fund 132	0
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Town Accountant 135

Town Accountant Salary	100,000
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Certification	35,090
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Clerical Wage	1,000
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Expenses	6,224
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Annual Audit 136	4,525
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Board of Assessors 141

Assessors' Salary	15,000
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Associate Assessor	6,825
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Senior Clerk	45,990
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Expenses	21,303
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Revaluation	15,000
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Treasurer 145

Treasurer Salary	34,671
Asst. Treasurer	22,893
Clerical	17,312
Certification	1,000
Tax Title	12,000
Expenses	14,735
Tax Collector 146	
Tax Collector Salary	40,134
Clerical Wages	23,583
Tax Title	2,000
Certification	1,000
Expense	19,990
Legal Expenses 151	
Counsel Stipend	40,070
Counsel Expense	3,500
Special Counsel 152	
Labor Counsel	17,500
Litigation	10,000
Special Legal Counsel	35,000
Landfill Agreement 153	50,601
Town Clerk 160	
Town Clerk Wages	40,133
Certification	1,000
Clerical Wages	17,600
Expenses	3,050
Dog Licenses 161	
Expense	2,000
Election/Registration 162	
Salaries	7,500
Police Detail	4,000
Expenses	5,600
Conservation Commission 171	
Commissioner's Salary	1,750
Agent Salary	
Wages	
Expenses	
Open Space 172	1,000
NMCOG 174	3,000
Planning Board 175	
Board Salaries	1,500
Clerical Wages	12,000
Expenses/Engineer	44,350
Zoning Board 176	
Board Salaries	2,450
Clerical Wages	5,995
Expenses	1,675

Planning 177	
Planner/Grant Writer	
Devel. Comm. Prior 181	100
Industrial. Financing Authority	300
ADA Committee 185	1,000
Town Hall Care 192	
Custodian Wages	
Expenses	136,632
Technology	
Care of Old Town Hall 193	9,000
Town Reports 195	4,000
Misc. Printing	1,000
STABILIZATION 199	0
Total Gen. Gov.	1,206,822
PUBLIC SAFETY 200	
Police 210	
Police Salaries & Wages	1,127,752
Other Salaries & Wages	249,946
Longevity	
Out of State Travel	1,000
Expenses	141,250
Police Station Care 211	
Custodian Salary	11,988
Expenses	32,575
Police Cruiser 212	59,770
Parking Clerk 213	5,000
Licensing Enforcement	1,000
Fire 220	
Fire Salaries & Wages	303,384
Expenses	93,352
Communications 225	
Comm Ctr Salaries & Wages	288,044
Expenses	40,700
Ambulance Contract 230	
Building Inspector 241	
Inspector-Salary	51,350
Mileage	3,500
Clerk	37,720
Inspectional Coverage	1,000
Expenses	4,435
Gas Inspector 242	6,697
Mileage	1,000

Plumbing Inspector 243	6,697
Mileage	1,000
Sealer of Weights & Meas. 244	480
Electrical Inspector 245	9,677
Mileage	2,000
Civil Preparedness 291	
Civil Prep. Salary	1,200
Expenses	2,350
Dog Officer 292	28,000
Tree Warden 294	6,300
Insect & Pest Cont. 296	1,200
Dutch Elm Disease 297	1,500
Fence Viewer 298	20
TOTAL PUBLIC SAFETY	2,521,887

EDUCATION-300	
Instruction & Expenses	11,963,143
Transportation	878,857
Gr. Lowell Tech 301	59,648
DARE Program 305	
DARE Officer	50,348
DARE Expenses	5,000
TOTAL EDUCATION	12,956,996

STREETS & HIGHWAYS	
Town Engineer 420	40,000
Highway Department 421	
Highway Salaries & Wages	425,627
Clerical	10,451
Director Salary	
Consulting Services	
Seasonal Help	15,000
Overtime Wages	6,500
Machinery Fund 422	61,110
Winter Operations 423	112,500
Street Lights 424	35,000
Hwy Town Maint 425	72,000
Special Signs 426	2,000
Construction 427	61,300
Uniform Allowance 429	7,690
Snow Unaccepted Roads 432	5,000
Cemetery Depart. 491	
Cemetery Sal & Wages	18,025
Expenses	4,600
Cemetery Internment 492	
Internment Salaries	5,300

Expenses	3,500
TOTAL STREET/CEMETERY	885,603

HUMAN SERVICES –500

Board of Health 520	
Board Salaries	1,680
Director Salary	
Admin. Asst. Salary	20,644
Sick Coverage	1,900
Expenses	11,050
Engineer	38,625
Dental Program 521	2,500
Town Nurse 522	2,500
Mental Health 523	400
Rubbish Contract 524	577,000
Recycling	121,000
Animal Disposal 525	450
Inspect. of Slaughter 527	25
Hazardous Waste Coll 528	12,000
Solid Waste Study Comm 529	
Demolition & Health 530	5,000
Council on Aging 541	
Director Salary	38,096
Certification	1,000
Clerical Wages	20,158
Custodian	8,502
Expenses	4,820
Community Center 542	7,805
Veterans Agent 543	
Vet Agent Salary	18,585
Certification	500
Clerical Wages	12,004
Expenses	2,375
Veterans Benefits 544	55,000
Veterans Graves 545	750
Veterans Flags 546	500
TOTAL HUMAN SERV.	964,869

CULTURE & RECREATION – 600

Library 610	
Director Salary	42,189
Assistant Director	30,851
Salaries & Wages	81,471
Vacation Wages	2,850
Expenses	54,800
Town Beach S&W 630	

ATM 5/16/00

Salary & Wages	5,500
Expenses	5,150
Recreation program 655	
Recreation Comm. Expense	2,000
Equipment	1,400
Ballpark Main.	16,000
Summer Recreation	1,000
Memorial Day 660	700
Historical Comm 691	2,500
TOTAL CULTURE	246,411

DEBT SERVICE – 700

Principal Long Term

Sewer FMHA	15,100
Police Station	20,000
Sewer Long Pond	40,000
High School	945,000
Westford Rd Land	74,000
Hunter Property Land	15,000
Sewer Extension Phase 1	158,897
Portable Classrooms	79,115
Fire Truck	41,000

Interest Long Term – 750

Sewer FMHA	7,550
Police Station	5,805
Sewer Long Pond	10,643
High School	421,718
Westford Rd Land	9,033
Hunter Property Land	4,354
Sewer Extension Phase 1	
Portable Classrooms	15,937
Fire Truck	8,260
New School Design	32,190

Interest Short Term 759	35,000
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TOTAL DEBT SERVICE	1,938,602
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INSURANCE –800

Middlesex County Retirement	438,149
Workers Compensation	50,000
Unemployment Compensation	30,000
Employee Health Ins	1,100,000
Employee Life Ins	2,200
Medicare	120,000

ATM 5/16/00

Property/Liability	85,000
Fire Accident	11,000
Police Accident	18,000
TOTAL INSURANCE	1,854,349

SEWER COMMISSION

Salary & Wages	68,950
Expenses	472,058
TOTAL SEWER	541,008

SUMMARY

General Government	1,206,822
Public Safety	2,521,887
Education	12,956,996
Streets	885,603
Human Services	964,869
Culture & Recreation	246,411
Debt	1,938,602
Insurance	1,854,349
Sewer	541,008
SUBTOTAL	23,116,547

Article 6. To see if the Town will vote to raise and appropriate, or transfer from available funds the sum of \$40,000 to be expended by the Fire Department to purchase 40 sets of turn out gear, or take any other action relative thereto.

MOTION: That the Town vote to raise and appropriate the sum of \$40,000 to be expended by the Fire Department to purchase 40 sets of turn out gear.

ACTION: Voted in the affirmative.

Article 7. To see if the Town will vote to raise and appropriate, or transfer from available funds the sum of \$59,773.00, to be expended by the Police Department, to purchase two (2) cruisers, or take any other action relative thereto.

MOTION: To withdraw Article 7.

ACTION: Voted in the affirmative to withdraw.

Article 8. To see if the Town will vote to raise and appropriate, or transfer from available funds, or borrow under the provisions of Chapter 44 of the General Laws, to purchase and equip two (2) modular classrooms, the sum of \$150,975.00, to be expended by the School Committee, for the FY 01 school year, or take any other action relative thereto.

MOTION: That the Town vote to raise and appropriate the sum of \$150,975 to be expended by the School Committee, to purchase and equip two (2) modular classrooms, for the FY 01 school year.

ACTION: Voted in the affirmative.

Article 9. To see if the Town will vote to raise and appropriate, or transfer from available funds the sum of \$2,500, to be expended by the Town Tax Collector, to purchase computer software related to Sewer Utilities, or take any other action relative thereto.

MOTION: To accept Article 9 as printed, raise and appropriate.

ACTION: Voted in the affirmative.

Article 10. To see if the Town will vote to appropriate the sum of \$227,000 for the purpose of conducting studies, surveys and tests to determine Inflow/Infiltration in the Town's sewer collection system and the first part of an Environmental Impact Report, that are eligible for State Revolving Loan funding, and related engineering, accounting, and other expenses, including, without limitation, all costs thereof and that to meet this appropriation, the Treasurer, with approval of the Board of Selectmen is hereby authorized to borrow such amount in accordance with Chapter 29C, of Chapter 44, Section 7(1) of the Massachusetts General Laws, or any other enabling authority and to issue bonds or notes of the Town therefore, and in connection therewith, the Selectmen and the Treasurer are hereby authorized to enter into a loan agreement and/or security agreement with the Trust, and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and any federal or state aid available for the above-described projects of the financing thereof; that the Board of Sewer Commissioners is hereby authorized to accept any and all state and federal grants in relation to the projects; and the Board of Sewer Commissioners is hereby authorized to take any action necessary to carry out the purpose of this article, or take any other action relative thereto.

MOTION: That the Town hereby appropriate the sum of \$227,000 for the purpose of conducting studies, surveys and tests to determine Inflow/Infiltration in the Town's sewer collection system and the first part of an environmental impact report, that are eligible for state revolving loan funding and related engineering, accounting, and other expenses, including, without limitation, all costs thereof and that to meet this appropriation, the Treasurer, with approval of the Board of Selectmen is hereby authorized to borrow such amount in accordance with Chapter 29c of Chapter 44, Section 7(1) of the Massachusetts General Laws, or any other enabling authority and to issue bonds or notes of the Town therefore, and in connection therewith, the Selectmen and the Treasurer are hereby authorized to enter into a loan agreement and/or security agreement with the Trust, and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and any federal or state aid available for the above-described projects of the financing thereof; that the Board of Sewer Commissioners is hereby authorized to accept any and all state and federal grants in relation to the projects, and that the Board of Sewer Commissioners is hereby authorized to take any action necessary to carry out the purpose of this article.

ACTION: Unanimously voted in the affirmative.

Article 11. To see if the Town will vote to accept a sum of money on deposit with the Town Treasurer, to establish a library scholarship fund in memory of former librarian Ethel Keyes, to be administered by the Library Trustees, or take any other action relative thereto.

MOTION: That the Town vote to accept \$300 on deposit with the Town Treasurer and to be added to from time to time to establish a library scholarship fund in memory of former Librarian Ethel Keyes.

ACTION: Voted in the affirmative.

Article 12. To see if the Town will vote to accept as a gift the Sherburne Home and related land from the Sherburne Family Trust, or take any other action relative thereto.

MOTION: That the Town vote to accept as a gift the Sherburne Home and related 2.7 acres of land from the Sherburne Family Trust and as more particularly described in a deed from Alan A. Sherburne et al, Trustees, to Alan A. Sherburne et al, dated march 2, 1998, recorded in Middlesex North District Registry of Deeds, Book 9248, Page 292, and consisting of approximately 2.9 acres of land

ACTION: Voted in the affirmative.

Article 13. To see if the Town will vote to amend Article 9 of the May 26, 1977 Town Meeting which states:

Article 9. To see if the Town will vote to amend the vote of the Annual Town Meeting held April 2, 1888 by deleting the words, "in the Town Report", therefore reading, "The valuations of each resident and non-resident be published once in every five (5) years",

amended to say, **"The valuation of each resident and non-resident will be listed on the Town of Tyngsborough's Home Page and updated annually"**, or take any other action relative thereto.

MOTION: To accept Article 13 as printed.

AMENDMENT: To have the amendment read, "The valuation of each parcel will be listed on the Town of Tyngsborough's Home page at www.TyngsboroughMA.com

ACTION ON THE AMENDMENT: Voted in the affirmative.

Article 14. To see if the Town will vote to amend the Tyngsborough Wetlands Protection By-Law, Section 4: Application for permits to read as follows:

"The application shall include such plans as are deemed necessary by the Commission to describe proposed activities and their effect on the environment.

If the applicant is anyone other than the owner of the property, the applicant shall furnish written permission for the application signed by the owner. No work shall commence without receiving and complying with a permit issued pursuant to this By-Law",

or take any other action relative thereto.

MOTION: That the Town vote to amend the Tyngsborough Wetland Protection By-Law, Section 4: Application for permits to read as follows:

"The application shall include such plans as are deemed necessary by the Commission to describe proposed activities and their effect on the environment.

If the applicant is anyone other than the owner of the property, the applicant shall furnish written permission for the application signed by the owner. No work shall commence without receiving and complying with a permit issued pursuant to this By-Law.

ACTION: Voted in the affirmative.

Article 15. To see if the Town will vote to amend the Tyngsborough Zoning By-law to add Section 1.19.00 Growth Management to read as follows:

1.19.00 Growth Management

1.19.10 **Intent and purpose.** This section is adopted for the following purposes:

1. to ensure that growth occurs in an orderly and planned manner, at a rate that can be supported by Town services, while avoiding large year-to-year variations in the development rate;
2. to provide the Town with time to study the effect of growth on the municipality's infrastructure, character and municipal services;
3. to relate the timing of residential development to the Town's ability to provide adequate public safety, schools, roads, and municipal infrastructure, and human services at the level of quality which citizens expect, and within the Town's ability to pay under the financial limitations of Proposition 21/2;
4. to preserve and enhance the existing community character and value of property; and
5. to allow departure from the strict application of the growth rate measures herein in order to encourage certain types of residential growth, which provide significant reductions in the ultimate residential density of the Town.

1.19.20 **Applicability.** Beginning upon adoption at Town Meeting, no building permit for a new dwelling unit or units shall be issued unless in accordance with the regulations of this section or unless specifically exempted by this section. This section shall be effective for four years from the date of adoption and may be extended by vote at Town Meeting without lapse of its provisions. Prior to that time the Planning Board shall report to Town Meeting the effectiveness of the growth rate of development limitations and the need, if any, to continue and/or amend said limitation. For the purposes of this section, the following terms shall have the following meaning:

1. "Growth rate of development" shall mean the maximum number of building permits for new dwelling units that may be authorized in a two year period which shall be one hundred and eighty (180) permits. The growth rate of development is based upon an analysis of recent average growth rate and the 1998 Master Plan Update build-out analysis. Units exempt under this section are included within the calculation of the growth rate of development.
2. "Development" shall mean a single parcel or set of contiguous parcels of land held in common ownership at any time on or after the date of adoption of this bylaw, for which one or more building permits will be sought.

3. “Development schedule” shall mean a schedule authorized by the Planning Board in accordance with this section.

1.19.30 Planned Growth Rate of Development. The growth rate of development limit shall be based on a target growth rate of ninety (90) new dwelling units per year. In order to provide flexibility for fluctuations in the general economy as well as the development cycle, the target limit is established as one hundred and eighty (180) for new dwelling units over a rolling twenty-four (24) period.

1.19.31 Whenever the number of building permits issued for new dwelling units exceeds the applicable growth rate of development limit, the Building Commissioner shall not issue building permits for any additional dwelling unit or units unless such unit or units are exempt from the provisions of this section.

1.19.32 The Planning Board shall not approve any development schedule under this section that would result in authorizations exceeding the applicable growth rate of development limit.

1.19.33 Building permits authorized by a development schedule, but not acquired during the scheduled period shall not be counted in computing the applicable growth rate of development limit. Building permits issued, but subsequently abandoned under the provisions of the State Building Code shall not be counted in computing the applicable growth rate of development limit,

1.19.40 Development Scheduling. This section shall apply to the following types of development which would result in the creation of new dwelling units:

1. definitive subdivisions plans;
2. plans subject to MGL Chapter 41 Section 81-P (ANR Plans);
3. special permit developments subject to section 4.12.00 and 4.14.00 of this zoning bylaw unless meeting the specific requirements for exemption under this section.

1.19.41 Dwelling units shall be considered as part of a single development, for purposes of development scheduling, if located on either a single parcel or on a set of contiguous parcels of land held in common ownership at any time on or after the date of adoption of this bylaw.

1.19.42 Where Consistent with the applicable growth rate of development limit, building permits for the construction of new residential units in the types of development set forth above shall be authorized only in accordance with the following table:

Number of new Units in Development	Maximum Number of Permits/Year
1-8	100%

9-20	50%
21-30	33%
31-50	25%
More than 51	15%

1.19.43 Where the applicable growth rate of development limit does not allow development consistent with the table set forth above, the Planning Board shall establish a development schedule which allows fewer than the maximum number of new dwelling units per year. However, the Planning Board shall not establish any development schedule which phases development for longer than a ten year period.

1.19.44 In addition to the types of development described above, the Planning Board is authorized, upon request, to approve a development schedule for any other building lot or dwelling unit, specifying the month and year in which such lot/unit shall be eligible for a building permit.

1.19.45 In order to facilitate review, the developer may submit a written proposed development schedule to the Planning Board as part of any application for the types of development listed above. Where the developer has not submitted a development schedule, the Building Commissioner shall refer any application for a building permit on a lot within these types of plans to the Planning Board for development scheduling. The Planning Board shall approve a development schedule that is consistent with the provisions of this bylaw. Approved development schedules for the types of development described in this section shall be incorporated, where appropriate as part of the decision filed with the Town Clerk, whether inscribed on the plan and/or filed as a separate attached document. No approved development schedule shall take effect for the purposes of obtaining building permits until recorded separately or as part of the decision. Upon transfer of any lot or unit in the types of development subject to development scheduling, the deed shall reference the development schedule and state the earliest date on which construction may be commenced in accordance with the provisions of this bylaw.

1.19.50 Exemptions. The following developments are specifically exempt from the Growth Rate of Development limits established by this section:

1. Dwelling Units in the types of development set forth in section 1.19.40 which are exempt by virtue of the provisions of MGL Chapter 40A, Section 6;
2. An application for a building permit for the enlargement, restoration or reconstruction of a dwelling in existence as of the effective date of this bylaw, provided no additional residential dwelling unit is created;
3. Temporary Independent Living Quarters approved and permitted under section 4.15.00 of this bylaw.
4. Dwelling units for any program or statute intended to assist the construction of low or moderate income housing or otherwise defined as an affordable housing

unit provided that such housing units have deed restrictions to ensure that they remain affordable for no less than the time period specified by the applicable program or statute.

5. Dwelling units for senior residents, where occupancy of the units is restricted to senior persons over age fifty-five (55), through a properly executed and recorded deed restriction running with the land.

6. Open Space Residential Development projects under section 4.14.00 of this bylaw that voluntarily agree to a minimum 25 percent permanent reduction in density below the density permitted under zoning and feasible given the environmental conditions of the tract. The surplus land shall be equal to at least five (5) buildable acres and permanently designated as open space and/or farmland. The land to be preserved shall be protected from development by an Agricultural Preservation Restriction, dedication to the Town or other similar mechanism that will ensure its protection.

7. For the purposes of this Section, any person who owned a parcel of land in Tyngsborough prior to April 6, 2000 shall receive a one time exemption (one building permit) from the Planned Growth Rate of Development Section 1.19.20 and the Development Schedule Section 1.19.30 for the purpose of constructing a single-family dwelling unit on the parcel owned, provided that the single-family dwelling unit shall be owned and occupied by the owner of that parcel of land. In addition, the applicant for the building permit shall comply with applicable standards and regulations regarding the issuance of a building permit as well as any local, state, and federal regulations that are applicable to the parcel. The issuance of a building permit for this purpose shall, however count toward the growth rate limit of 180 dwelling units.

or take any other action relative thereto.

MOTION: That the Town vote to amend the Tyngsborough Zoning By-Law to add Section 1.19.00 Growth Management with the following amendments to the printed warrant article:

Section 1.19.20 paragraph 1. Delete the sentence "Units exempt under this section are included within the calculation of the growth rate of development."

Section 1.19.42. Delete the table figures for "number of new units in development" and "Maximum number of permits/year" as presented and replace them with the following:

<u>Number of New Units in Development</u>	<u>Maximum Number of Permits/Year</u>
1-8	100%
9-20	50%
21-30	33%
31-50	25%
More than 51	15%

Section 1.19.50 paragraph 4. Delete the words "as defined in the applicable statute or regulation including town bylaws." Add the words "or otherwise defined as an

affordable housing unit provided that such housing units have deed restrictions to ensure that they remain affordable for no less than the time period specified by the applicable program or statute.”

MOTION: To allow Town Planner Mark Whitehead to explain the by-law, even though he is not a town resident.

ACTION: Voted in the affirmative for Mark Whitehead to speak.

AMENDMENT #1 Not to delete the last sentence in Section 1:19:20.

AMENDMENT #2 To delete sections 5 and 6 from the exemptions in Section 1.19.50.

AMENDMENT #3 To delete section 4 from the exemptions in Section 1.19.50.

ACTION ON AMENDMENT #1. Voted in the affirmative.

ACTION ON AMENDMENT #2 Voted in the affirmative.

ACTION ON AMENDMENT #3 Voted in the affirmative.

ACTION ON ARTICLE 15 AS AMENDED. Voted in the affirmative by hand count.

YES127 NO6 2/3=89.

PLANNING BOARD REPORTED ORALLY THEIR VOTE WAS 2 IN FAVOR, 2 OPPOSED AND 1 ABSENT.

THE NEW BY-LAW READS AS FOLLOWS:

1.19.00 Growth Management

1.19.10 Intent and Purpose. This section is adopted for the following purposes:

1. to ensure that growth occurs in an orderly and planned manner, at a rate that can be supported by Town services, while avoiding large year-to-year variations in the development rate;
2. to provide the Town with time to study the effect of growth on the municipality's infrastructure, character and municipal services;
3. to relate the timing of residential development to the Town's ability to provide adequate public safety, schools, roads, and municipal infrastructure, and human services at the level of quality which citizens expect, and within the Town's ability to pay under the financial limitations of Proposition 21/2;
4. to preserve and enhance the existing community character and value of property; and
5. to allow departures from the strict application of the growth rate measures herein in order to encourage certain types of residential growth which address the housing needs of specific population groups or which provide significant reductions in the ultimate residential density of the Town.

1.19.20 Applicability. Beginning upon adoption at Town Meeting, no building permit for an new dwelling unit or units shall be issued unless in accordance with the regulations of this section or unless specifically

exempted by this section. This section shall be effective for four years from the date of adoption and may be extended by vote at Town Meeting without lapse of its provisions. Prior to that time the Planning Board shall report to Town meeting the effectiveness of the growth rate of development limitations and the need, if any, to continue and/or amend said limitation. For the purposes of this section, the following terms shall have the following meaning:

1. "Growth rate of development" shall mean the maximum number of building permits for new dwelling units that may be authorized in a two year period which shall be one hundred and eighty (180) permits. The growth rate of development is based upon an analysis of recent average growth rate and the 1998 Master Plan Update build-out analysis. Units exempt under this section are included within the calculation of the growth rate of development.
2. "Development" shall mean a single parcel or set of contiguous parcels of land held in common ownership at any time on or after the date of adoption of this bylaw, for which one or more building permits will be sought.
3. "Development schedule" shall mean a schedule authorized by the Planning Board in accordance with this section.

1.19.30 Planned Growth Rate of Development. The growth rate of development limit shall be based on a target growth rate of ninety (90) new dwelling units per year. In order to provide flexibility for fluctuations in the general economy as well as the development cycle, the target limit is established as one hundred and eighty (180) for new dwelling unit over a rolling twenty-four (24) month period.

1.19.31 Whenever the number of building permits issued for new dwelling units exceeds the applicable growth rate of development limit, the Building Commissioner shall not issue building permits for any additional dwelling unit or units unless such unit or units are exempt from the provisions of this section.

1.19.32 The Planning Board shall not approve any development schedule under this section that would result in authorizations exceeding growth rate of development limit.

1.19.33 Building permits authorized by a development schedule, but not acquired during the scheduled period shall not be counted in computing the applicable growth rate of development limit. Building permits issued, but subsequently abandoned under the provisions of the State Building Code

shall not be counted in computing the applicable growth rate of development limit.

- 1.19.40 Development Scheduling. This section shall apply to the following types of development which would result in the creation of new dwelling units:
1. definitive subdivisions plans;
 2. plans subject to MGL Chapter 41 Section 81-P (ANR Plans);
 3. special permit developments subject to section 4.12.00 and 4.14.00 of this zoning bylaw unless meeting the specific requirements for exemption under this section.
- 1.19.41 Dwelling units shall be considered as part of a single development, for purposes of development scheduling, if located on either a single parcel or on a set of contiguous parcels of land held in common ownership at any time on or after the date of adoption of this bylaw.
- 1.19.42 Where consistent with the applicable growth rate of development limit, building permits for the construction of new residential units in the types of development set forth above shall be authorized only in accordance with the following table:

<u>Number of New Units in Development</u>	<u>Maximum Number of Permits/Year</u>
1-8	100%
9-20	50%
21-30	33%
31-50	25%
More than 51	15%

- 1.19.43 Where the applicable growth rate of development limit does not allow development consistent with the table set forth above, the Planning Board shall establish a development schedule which allows fewer than the maximum number of new dwelling units per year. However the Planning Board shall not establish any development schedule which phases development for longer than a ten year period.
- 1.19.44 In addition to the types of development described above, the Planning Board is authorized, upon request, to approve a development schedule for any other building lot or dwelling unit, specifying the month and year in which such lot/unit shall be eligible for a building permit.
- 1.19.45 In order to facilitate review, the developer may submit a written proposed development schedule to the Planning Board as part of any application for the types of development listed above. Where the developer has not

submitted a development schedule, the Building Commissioner shall refer any application for a building permit on a lot within these types of plans to the Planning Board for development scheduling. The Planning Board shall approve a development schedule that is consistent with the provisions of this bylaw. Approved development schedules for the types of development described in this section shall be incorporated, where appropriate as part of the decision filed with the Town Clerk, whether inscribed on the plan and/or filed as a separate attached document. No approved development schedule shall take effect for the purposes of obtaining building permits until recorded separately or as part of the decision. Upon transfer of any lot or unit in the types of development subject to development scheduling, the deed shall reference the development schedule and state the earliest date on which construction may be commenced in accordance with the provisions of this bylaw.

- 1.19.50 Exemptions. The following developments are specifically exempt from the Growth Rate of Development limits established by this section:
1. Dwelling Units in the types of development set forth in section 1.19.40 which are exempt by virtue of the provisions of MGL Chapter 40A, Section 6;
 2. An application for a building permit for the enlargement, restoration or reconstruction of a dwelling in existence as of the effective date of this bylaw, provided no additional residential dwelling unit is created;
 3. Temporary Independent Living Quarters approved and permitted under section 4.15.00 of this bylaw.
 4. For the purposes of this Section, any person who owned a parcel of land in Tyngsborough prior to April 6, 2000 shall receive a one time exemption (one building permit) from the Planned Growth Rate of Development Section 1.19.20 and the Development Schedule Section 1.19.30 for the purpose of constructing a single-family dwelling unit on the parcel owned, provided that the single-family dwelling unit shall be owned and occupied by the owner of that parcel of land. In addition, the applicant for the building permit shall comply with applicable standards and regulations regarding the issuance of a building permit as well as any local, state, and federal regulations that are applicable to the parcel. The issuance of a building permit for this purpose shall, however count toward the growth rate limit of 180 dwelling units.

Article 16. To see if the Town will vote to amend the Tyngsborough Zoning Bylaw to add the following uses to Section 2.11.30 Table of Permitted uses and the following definitions to Section 2.11.44 Business Uses:

Section 2.11.30 Business Uses

	R1	R2	R3	B1	B2	B3	B4	I1	I2
Professional Offices Less than 15,000 GSF	0	0	SPB	SPB	SPB	P	P	0	0
Professional Office More Than 15,000 GSF	0	0	0	0	0	SPB-R	SPB-R	SPB-R	SPB-R
Golf Course	SPB-R	0	0	0	0	0	0	SPB-R	SPB-R

Section 2.11.44 Business Uses

Golf Courses A tract of land laid out for at least nine holes for playing the game of golf and improved with tees, greens, fairways, and hazards and that may include a country club, clubhouse, shelter and customary accessory uses.
or take any other action relative thereto

MOTION: To amend Article 16 by deleting the following:

Golf Course	SPB-R	0	0	0	0	0	0	SPB-R	SPB-R
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Section 2.11.44 Business Uses

Golf Courses A tract of land laid out for at least nine holes for playing the game of golf and improved with tees, greens, fairways, and hazards and that may include a country club, clubhouse, shelter and customary accessory uses.

ACTION: Unanimously voted in the affirmative as amended.

Article 17. To see if the Town will vote to amend the Zoning bylaws and the accompanying Zoning Map referenced in Section 2.10.00 of said Zoning bylaws, to rezone from Business 3 General Shopping (B-3) and Residential 1 Low Density (R-1) to Residential 3 Multi-Family (R-3) the following described parcel of land owned by Jerome S. Goldhammer and Pamela A. Goldhammer.

Beginning at an iron pipe in the ground on the northwesterly side of said Westford Road at a point distant northeasterly two hundred eighty-three and 73/100 (283.73) feet from land, now or formerly of Mildred A. Felker; thence running in a northeasterly direction along said Westford Road four hundred seven and 08/100 (407.08) feet more or less, to a point at land of one Malloy; thence running in a northwesterly direction along land of one Malloy four hundred and thirty-seven (437) feet to a point; thence turning and running northeasterly still along said Malloy land two hundred forty-five and 53/100 (245.53) feet to land, now or formerly, of Homers S. Stevens and Ella May Stevens; thence running northerly along said Stevens land nine hundred fourteen and 86/100

(814.86) feet, more or less, to a stone near Waldo's Brook, so called; thence South 66° West by said Stevens land and by land formerly of Martina A. Gage and on the Tyng Farm line, so called, seven hundred and 5/10 (709.5) feet, more or less to a stone bound at land, now or formerly, of Mildred a. Felker; thence South 20 degrees East on said Felker land thirteen hundred thirty-three and 46/100 (1333.46) feet to a point at land conveyed by Marie A. David to one Downes; thence turning and running in an easterly direction along land of said Downes one hundred sixteen and 90/100 (116.90) feet to an iron pipe; thence turning and running southeasterly still along land of said Downes two hundred eighteen and 08/100 (218.08) feet to the iron pipe at the point of beginning.

said parcel containing 21.87 acres of land, more or less, or take any other action relative thereto.

MOTION: To accept Article 17 as printed.

MOTION: To allow Attorney Shanahan to present the proposal of this Article.

ACTION: Voted in the affirmative to allow Attorney Shanahan to speak.

PLANNING BOARD REPORTED THEIR VOTE VERBALLY 1 IN FAVOR, 3
IN THE NEGATIVE AND 1 ABSENT.

ACTION ON THE MAIN MOTION: Voted in the negative.

MOTION: To adjourn the meeting.

ACTION: Meeting adjourned at 10:17PM.

Attest: true copy Dorothy A. Dunderdale, Town Clerk

MINUTES OF THE SPECIAL TOWN MEETING

APRIL 11, 2000

Place: Junior/Senior High School
Moderator: Robert L. Kydd Jr.

Time: 7:30PM
Voters Present: 614

The Moderator opened the meeting with the Pledge of Allegiance to the flag.

MOTION: To allow certain non-residents to address the meeting: Margaret Proia, David Hawkins, Mark Whitehead, Dave Fischer, Robert Vogle, Phyllis Souders, Tom Saad, Larry Kelliher.

ACTION: Voted in the affirmative.

Article 1. To see if the Town will vote to amend the vote passed under Article 30 at the September 22, 1998 Special Town Meeting, as amended by the vote passed under Article 1 at the October 26, 1999 Special Town Meeting, so as to reduce the sum of money appropriated for the planning, design, construction, furnishing and equipping of a new elementary school on Town-owned land, including the payment of all other costs incidental and related thereto; to determine whether this sum shall be raised by borrowing or otherwise; to make the borrowing for the construction phase of the project contingent upon passage of a Proposition 21/2 debt exemption vote and receipt of state grant approval; or take any other action relative thereto.

MOTION: I move that the vote passed under Article 30 at the September 22, 1998 Special Town Meeting, as amended by the vote passed under Article 1 at the October 26, 1999 Special Town Meeting be hereby amended in its entirety to read as follows:

That Twenty-Two Million Nine Hundred Thousand dollars is hereby appropriated for planning, designing, constructing, originally equipping, and furnishing a new elementary school on town-owned land, including the payment of all other costs incidental and related thereto; that to meet this appropriation the Treasurer with the approval of the Selectmen is authorized to borrow Twenty-Two Million Nine Hundred Thousand dollars under Massachusetts General Laws Chapter 44, Section 7(3), Chapter 645 of the Massachusetts Acts of 1948 as amended or any other enabling authority, and to issue Bonds or Notes of the Town therefore; and that the School Building Committee is authorized to take any other action necessary to carry out this project; provided however, that no debt shall be incurred under this vote, except for up to Two million dollars for planning, design and related preliminary expenses, until (a) the Town has been notified by letter (I) that the Department of Education of the Commonwealth of Massachusetts has received all of the documentation required to complete the Town's application for a School Building Assistance Grant on account of the project authorized by this vote and (II) that in the opinion of the Department of Education, the project meets all of the requirements for school building assistance project approval and (b) the Town votes to exempt from the limitation on total taxes imposed by Massachusetts General Laws Chapter 59, Section 21c (proposition 21/2) amounts required to pay the principal of and interest on the borrowing authorized by this vote.

ACTION: Voted in the affirmative by hand count. YES 590 NO 23 $2/3 = 409$.

MOTION: To adjourn the meeting.

ACTION: Meeting adjourned at 9:25PM.

Attest: Dorothy A. Dunderdale, Town Clerk

MINUTES OF THE
SPECIAL TOWN MEETING
MAY 16, 2000

PLACE: JUNIOR/SENIOR HIGH SCHOOL
MODERATOR: ROBERT L. KYDD JR

TIME: 7:35PM
VOTERS PRESENT 190

Article 1. To see if the Town will vote to transfer from available funds the sum of \$14,990, to be expended by the Board of Selectmen, to pay a prior year's legal bill, or take any other action relative thereto.

MOTION: That the Town vote to transfer from Account #913 Unemployment Compensation, the sum of \$14,990, to Unpaid Bills Account for the purpose of paying prior year legal bills.

ACTION: Unanimously voted in the affirmative.

Article 2. To see if the Town will vote to raise and appropriate, or transfer from available funds the sum of \$68,213, to be expended by the Board of Selectmen, to pay a bill for architectural services associated with the building of the new Town Hall/Library located on Bryants Lane, or take any other action relative thereto.

MOTION: That the Town vote to transfer from Account #192 Town Hall Expense the sum of \$40,000 and from Account #132 Finance Committee Reserve Fund the sum of \$28,213 for a total of \$68,213 to Unpaid Bills Account for the purpose of paying architectural fees associated with the new Town Hall/Library.

ACTION: Unanimously voted in the affirmative.

Article 3. To see if the Town will vote to transfer from available funds the sum of \$40,000, to be expended by the Board of Selectmen, to supplement the Special Legal Account, 01-152-5302-000 for FY 2000, or take any other action relative thereto.

MOTION: That the Town vote to transfer from Account #912 Workers Compensation the sum of \$40,000.

ACTION: Voted in the affirmative.

Article 4. To see if the Town will vote to transfer from available funds the sum of \$14,377.00, to be expended by the Board of Selectmen, to supplement the Town's Counsel Litigation Account 01-152-5300-000, or take any other action relative thereto.

MOTION: That the Town vote to transfer from Account #171 Conservation Agent Salary the sum of \$14,377 to the Town's Counsel Litigation Account, 01-152-5300-000 for FY 2000

ACTION: Voted in the affirmative.

Article 5. To see if the Town will vote to transfer from available funds the sum of \$50,000 to supplement the Town's Health Insurance budget for FY 2000, or take any other action relative thereto.

MOTION: That the Town vote to transfer from Account #759 Interest on Temporary Loans the sum of \$32,000 and from Account #945 Property & Liability Insurance the

sum of \$18,000 for a total of \$50,000, to supplement the Town's Health Insurance Account.

ACTION: Voted in the affirmative.

Article 6. To see if the Town will vote to transfer from available funds the sum of \$54,037.00, to alleviate the shortfall in the Highway Department Snow and Ice Budget, or take any other action relative thereto.

MOTION: That the Town vote to transfer from Account #210 Police Salaries & Wages the sum of \$54,037 to the Snow and Ice Operation Account to offset the Fiscal 2000 deficit.

ACTION: Voted in the affirmative.

Article 7. To see if the Town will vote to transfer from available funds the sum of \$12,000.00, to supplement the Treasurer's Tax Title Account for FY 2000, or take any other action relative thereto.

MOTION: That the Town vote to transfer from Account #216 Police Matching Grant Fund the sum of \$12,000 to the Treasurer's Tax Title Expense Account.

ACTION: Voted in the affirmative.

MOTION: To adjourn the meeting.

ACTION: Meeting adjourned at 7:55PM.

Attest: true copy Dorothy A. Dunderdale, Town Clerk

MINUTES OF THE
SPECIAL TOWN MEETING
September 12, 2000

PLACE: JUNIOR/SENIOR HIGH SCHOOL
MODERATOR: ROBERT L. KYDD, JR.

TIME: 7:00PM
VOTERS PRESENT 102

The meeting was opened by reciting the Pledge of Allegiance to the American flag.

MOTION: To allow the following non-residents to make presentations, if necessary: Town Planner, Mark Whitehead, Building Commissioner, Donald Crowell, School Superintendent, David Hawkins and Library Director, Carol Bacon.

Article 1. To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of \$32,500.00, to fund the first year of a Three Year Collective Bargaining Agreement negotiated between the Board of Selectmen and the National Association of Government Employees Clerical Group, or take any other action relative thereto.

MOTION: That the Town vote to raise and appropriate the sum of \$32,500.00, to fund the first year of a Three Year Collective Bargaining Agreement negotiated between the Board of Selectmen and the National Association of Government Employees Clerical Group.

ACTION: Voted in the affirmative.

Article 2. To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of \$15,000.00, to be expended by the Historical Commission, to remove and replace the floor at the old Town Hall located at 10 Kendall Road, or take any other action relative thereto.

MOTION: That the Town vote to raise and appropriate the sum of \$15,000.00 to be expended by the Historical Commission, to remove and replace the floor at the old Town Hall located at 10 Kendall Road.

ACTION: Voted in the affirmative.

Article 3. To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of \$19,000.00, to be expended by the Board of Selectmen, to fund a Feasibility Study of a new Senior Center/Fire Station building to be located on the East side of the Merrimack River, or take any other action relative thereto.

MOTION: That the Town vote to raise and appropriate the sum of \$19,000.00 to be expended by the Board of Selectmen, to fund a feasibility study of a new Senior Center/Fire Station building to be located on the East side of the Merrimack River.

ACTION: Voted in the affirmative.

Article 4. To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of \$11,000.00, to be expended by the Library Trustees, so that the Town may become a member of the Merrimack Valley Library Consortium, or take any other action relative thereto.

MOTION: That the Town vote to raise and appropriate the sum of \$11,000.00, to be expended by the Library Trustees, so that the Town may become a member of the Merrimack Valley Library Consortium.

ACTION: Voted in the affirmative.

Article 5. To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of \$151,000.00, to be expended by the Police Department and the Fire Department, to redesign and replace the communications console located at the Police Station, or take any other action relative thereto.

MOTION: That the Town vote to raise and appropriate the sum of \$151,000.00 to be expended by the Police and Fire Departments, to redesign and replace the communications console located at the Police Station on Westford Road.

ACTION: Voted in the affirmative.

Article 6. To see if the Town will vote to transfer the sum of \$12,500.00 from Interest on Temporary Loan Account to Interest on New School Design, or take any other action relative thereto.

MOTION: That the Town vote to transfer the sum of \$12,500.00 from Interest on Temporary Loan Account to Interest on New School Design.

ACTION: Voted in the affirmative.

Article 7. To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of \$2,735.00, to be expended by the Town Treasurer, to pay an administrative charge related to the Phase 1 Sewer Loan, or take any other action relative thereto.

MOTION: That the Town vote to raise and appropriate the sum of \$2,735.00, to be expended by the Town Treasurer, to pay an administrative charge related to the Phase 1 Sewer Loan.

ACTION: Voted in the affirmative.

Article 8. To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of \$325,000.00, to be expended by the School Committee, to replace the roof at the Norris Road Elementary School, or take any other action relative thereto.

MOTION: That the Town vote to raise and appropriate the sum of \$325,000.00, to be expended by the School Committee, to replace the roof at the Norris Road Elementary School.

ACTION: Voted in the affirmative.

Article 9. To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of \$61,250.00 to be expended by the School Committee, to pave the recently constructed parking lot at the Norris Road Elementary School, or take any other action relative thereto.

MOTION: That the Town vote to raise and appropriate the sum of \$61,250.00, to be expended by the School Committee, to pave the recently constructed parking lot at the Norris Road Elementary School.

ACTION: Voted in the affirmative.

Article 10. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$25,000.00, to be expended by the School Committee, to seal and reline the track at the Junior/Senior High School, or take any other action relative thereto.

MOTION: That the Town vote to raise and appropriate the sum of \$25,000.00, to be expended by the School Committee, to seal and reline the track at the Junior/Senior High School.

ACTION: Voted in the affirmative.

Article 11. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$1,633.00, to be expended by the Police Department, to pay prior years' bills, or take any other action relative thereto.

MOTION: That the Town vote to raise and appropriate the sum of \$1,633.00, to be expended by the Police Department, to pay prior years' bills.

ACTION: Voted in the affirmative.

Article 12. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$1,416.00, to be expended by the Planning Board, to pay prior years' bills, or take any other action relative thereto.

MOTION: That the Town vote to raise and appropriate the sum of \$1,416.00, to be expended by the Planning Board, to pay prior years' bills.

ACTION: Voted in the affirmative.

Article 13. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$1,000.00, to be expended by the Board of Assessors, to establish a Clerical Coverage line in the Assessors' FY 2001 operating budget, or take any other action relative thereto.

MOTION: That the Town vote to raise and appropriate the sum of \$1,000.00, to be expended by the Board of Assessors, to establish a Clerical Coverage line in the Assessors' FY 2001 operating budget.

ACTION: Voted in the affirmative.

Article 14. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$39,458.00, to be expended by the Board of Selectmen, to exercise the purchase option for the Town Hall/Library Building HVAC System, or take any other action relative thereto.

MOTION: That the Town vote to raise and appropriate the sum of \$39,458.00, to be expended by the Board of Selectmen, to exercise the purchase option for the Town Hall/Library building HVAC system.

ACTION: Voted in the affirmative.

Article 15. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$8,329.00, to be expended by the Board of Selectmen, to supplement the Town Treasurer's FY 2001 Salary Account, or take any other action relative thereto.

MOTION: That the Town vote to raise and appropriate the sum of \$6,934.00, to be expended by the Board of Selectmen, to supplement the Town Treasurer's FY2001 salary account.

ACTION: Voted in the affirmative.

Article 16. To see if the Town will vote to accept the Provisions of Massachusetts General Laws, Chapter 59, Clause Fifth A:

Clause Fifth A – Exempts the real & personal estate belonging to or held in trust for the benefit of Incorporated Organizations of Veterans of any war in which the United States has been engaged to the extent of four hundred thousand dollars, or take any other action relative thereto.

MOTION: To accept Article 16 as printed.

ACTION: Voted in the affirmative.

Article 17. To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of \$4,930.00, to be expended by the Board of Health, to fund a part time Clerk position, or take any other action relative thereto.

MOTION: That the Town vote to raise and appropriate the sum of \$4,930.00, to be expended by the Board of Health, to fund a part time clerk position.

ACTION: Voted in the affirmative by hand count Yes 50 No 30.

Article 18. To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of \$3,000.00, to be added to the elected Town Collector's Salary as provided by Section 108 of Chapter 41 of the Massachusetts General laws, as amended, for the fiscal year (July 1, 2000-June 30, 2001), or take any other action relative thereto.

MOTION: That the Town vote to raise and appropriate the sum of \$3,000.00, to be added to the elected Town Collector's Salary as provided by Section 108 of Chapter 41 of the Massachusetts General Laws, as amended, for the fiscal year (July 1, 2000 – June 30, 2001).

ACTION: Voted in the affirmative by hand count Yes 58 No 26 2/3 required. 2/3=56.

Article 19. To see if the Town will vote to raise and appropriate or transfer from Surplus Revenue, a certain sum of money to be used to stabilize the Tax Rate for Fiscal Year 2001, or take any other action relative thereto.

MOTION: That the Town vote to transfer from Surplus Revenue the sum of \$1,968,815.00 to stabilize the tax rate for fiscal year 2001.

ACTION: Voted in the affirmative.

Article 20. To see if the Town will vote to raise and appropriate or transfer a certain sum of money to the Stabilization Account, or take any other action relative thereto.

MOTION: That the Town vote to raise and appropriate the sum of \$500,000.00 to be placed in the Town's Stabilization Account.

ACTION: Voted in the affirmative.

Article 21. To see if the Town will vote to amend the Tyngsborough Zoning By-law Section 4.15.30 Temporary Independent Living Quarters to read as follows:

Section 4.15.30 Decision Criteria – A special permit for temporary independent living quarters shall be approved upon a determination by the Special Permit Granting Authority that the requirements of Section 1.16.00 Special Permits including 1.16.14 Mandatory Finding of Special Permit Granting Authority and the following additional criteria have been met:

1. The proposed exterior changes to the principal residential unit are such that the appearance does not deviate to any substantial extent from the appearance of the residential dwelling prior to the change and conforms to the established residential character of the neighborhood.
2. That the total square foot areas of the proposed temporary independent living quarters not exceed 20% of the existing living space up to 700 square feet of living space.
3. That the design of the proposed living quarters be engineered to be easily assimilated or reincorporated into the primary structure for use once the need for the use ceases.
4. That the design incorporates the provision for additional off street parking areas as required.
5. That the proposed design and plan shows the provision for not more than one temporary independent living quarters per existing residential unit and that not more than one additional bedroom be constructed.
6. That the design and plan does not provide for separate metered utilities serving the proposed temporary independent living quarters.
7. A restriction including all the conditions must be recorded at the Middlesex North Registry of Deeds together with a subordination agreement by any bank or lease holders.
8. The proposed temporary independent living quarter must be within or have a common wall with the single family dwelling unit and not be separated by a hall, stairwell or foyer. For the purpose of this section, the definition for a common wall is one that is connected, usable, and heated on both sides of the existing dwelling unit.
9. That the proposed temporary independent living quarters must be entered through the main dwelling unit and may not have an independent exit directly to the outside, unless waived by the Special Permit Granting Authority for reasons of handicap accessibility.

MOTION: That the Town vote to amend the Tyngsborough Zoning By-laws Section 4.15.30 Temporary Independent Living Quarters to read as printed in the warrant.

PLANNING BOARD GAVE AN ORAL REPORT THAT THEIR BOARD VOTED 5-0 IN FAVOR OF ARTICLE 21.

ACTION: Unanimously voted in the affirmative.

Article 22. To see if the Town will vote to change the following sections of the Zoning By-Laws to:

Section 3.11.34, Prohibitions

Replace the current sections 1-8 with the following:

1. No moving animated, revolving, moving light or flashing sign elements shall be permitted except such portions of a sign as consist solely of indicators of time and/or temperature.
2. No illumination shall be permitted which casts glare onto any residential premises or onto any portion of a way so as to create a traffic hazard. All determinations on traffic hazards shall be made by the Chief of Police.
3. No sign shall be illuminated in any residential district between the hours of 11 p.m. and 7 a.m. unless an establishment is open to the public during those hours.
4. Corner visibility shall not be obstructed within a manner which will create a traffic hazard. All determinations of traffic hazards shall be made by the Chief of Police.

Section 3.11.36, Temporary Signs

Add #4

4. Special event signs or banners advertising special events or functions for non-profit charitable, civic, or religious organizations shall be allowed providing the signs be erected no more than fourteen (14) days prior to the event and removed no more than five (5) days after the event. Temporary unlit signs or banners no greater than thirty-two (32) square feet may be placed. Sign permits must be obtained and shall be issued for a limited period. No fee shall be imposed for a non-profit organization sign permit.

Section 3.11.42, Business Districts

Replace #'s 5 and 9 with the following:

5. Temporary signs inside windows, occupying not more than 30% of the area of the window, requires no sign permit. Such signs within two (2) feet of a window shall be considered window signs for the purposes of these standards. Graphics in connection with customary window display of products will not be considered signs.
9. One lighted window sign, including all types of internally illuminated signs, whether or not neon, conforming to the following standards:

- a. Such signs shall not exceed five (5) square feet in area or cover more than 20% of the window in which it is situated, whichever is less, and shall only be allowed in ground floor windows;
- b. Such signs shall not flash or blink or use lights changing in intensity;
- c. Such signs illuminated by a neon source shall be composed of primarily single strand glass tubing with a maximum outside diameter of one inch.

or take any other action relative thereto.

MOTION: To amend Article 22 as follows:

Section 3.11.36, Temporary Signs

Add: "Special event signs or banners will be permitted on private property with permission of the property owner or on Town property with permission of the Board of Selectmen." and

Section 3.11.42, Business Districts

5. Add: The word "unlighted" after the word temporary and

9. Add: The words "per business location in Business Zones B-1 and B-3" after the word "sign" in the first line.

ACTION ON AMENDMENT: Voted in the affirmative.

MOTION : To accept Article 22 as amended.

PLANNING BOARD GAVE AN ORAL REPORT THAT THEIR BOARD VOTED 3 NOT TO SUPPORT AND 2 ABSTAINED.

ACTION: Voted in the negative by hand count Yes 52 No 37 2/3 required 2/3=60.

MOTION: To adjourn the meeting.

ACTION: Meeting adjourned at 8:40PM

Attest:

Dorothy A. Dunderdale, Town Clerk



Tyngsborough Public Schools

50 Norris Road
Tyngsborough, Massachusetts 01879

David J. Hawkins
Superintendent of Schools
Tel. (978) 649-7488
Fax (978) 649-7199

March 9, 2001

Dear Citizens,

Last May, the citizens of this community voted to authorize the funding to construct a new elementary school. Your positive vote on that day was more than just a vote to increase your taxes, it was a vote of confidence in your school system and a vote to begin the reorganization that will occur once the new building is open. For the first time in the educational history of your community, your Jr./Sr. High School will become a grade 9-12 high school. We will develop and implement a middle school model and philosophy for grades 6-8. All students in grades 1-5 will be served in the new facility and the Lakeview School will be this community's Early Childhood Center.

As we begin implementing these changes, we will also move to a three tier transportation network. It is our hope that this reconfiguration of school operating times will enable us to increase our capacity while improving and/or maintaining the level of student transportation services that this community has come to expect.

The opening of the new building and the reorganization will occur within the same timeline as the reconstruction of the Tyngsborough Bridge and the widening of Route 3. The multitude of tasks before us are great. By working together and listening to your concerns, programs and plans are being made. Throughout this year and into the early parts of next year, members of this community will work with school officials to review options and develop recommendations that are not only educationally sound but will also minimize the impact and inconvenience on students and their families.

Citizens, working with your School Committee and School Administration, recently completed a transition plan to guide us through the 2001-2002 school year. Parents, Community Members, School Committee, and Teachers from all aspects of the system are presently interviewing and making recommendations to fill the administrative positions created by both the reorganization and retirements. Teachers and administrators are also hard at work with the Building Committee insuring that the new facility will be all that it can be.

The road ahead is bright with promise and opportunity. I am thrilled and honored to be part of it, and pleased to report – that your school system is doing well and the future has never looked brighter.

Sincerely,

David J. Hawkins
Superintendent of Schools

Tyngsborough Jr. - Sr. High School

36 Norris Road
Tyngsborough, Massachusetts 01879

To The Citizens of Tyngsborough,

Since Tyngsborough Jr. Sr. High School has been in operation for one third of a century and next year may be the last class to graduate from Tyngsborough Jr. Sr. High School, I felt that my report would show a comparison between where we were and where we are.

Enrollment Data

1968-1969

	<u>Boys</u>	<u>Girls</u>	<u>Total</u>
Grade 12	23	29	52
Grade 11	25	31	52
Grade 10	32	24	56
Grade 9	33	38	71
Grade 8	52	44	96
Grade 7	34	37	71
	<u>199</u>	<u>203</u>	<u>402</u>

2000-2001

	<u>Boys</u>	<u>Girls</u>	<u>Total</u>
	56	54	110
	73	61	134
	71	70	141
	84	67	151
	101	86	187
	91	93	184
	<u>476</u>	<u>431</u>	<u>907</u>

Class of 1969 Graduate

4 year College	23.4%
2 year College	9.4%
Post Secondary School	14.1%
Continue Education	1.6%
Stop Formal Education	35.9%
Undecided	15.6%

Class of 2000 Graduates

4 year College	64.29%
2 year College	17.85%
Post Secondary School	4.46%
Entering the Military	1.79%
Entering the Work Force	7.14%
Undecided	2.68%
Did not graduate	1.79%

1968-1969

Courses offered

90

Advanced Placement

0

2000-2001

Courses offered

153

Advanced Placement

7

Curricular Activities

Activities

6

Athletic Teams

7

Activities

19

Athletic Teams

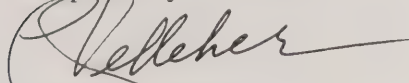
18

A few of the additions that took place this year:

- ◆ Two additional portable classrooms permitting the establishment of a 7th grade wing
- ◆ Team leaders for grades 7 & 8
- ◆ Math Curriculum revised for grade 7 & 8
- ◆ Approval of Advanced Placement Biology
- ◆ MCAS Academy
- ◆ Golf
- ◆ Boy's Lacrosse
- ◆ Girls Lacrosse
- ◆ Swimming
- ◆ Professional Development writing across the curriculum
- ◆ Foreign Language Program sponsored a trip to Spain in addition to the 8th grade Washington Trip and The National Honor Society trip to England, France and Italy

Finally, not only has the number of courses, number of activities and number of teams been expanded, the space available for them has been increased by the addition of lighting to the main field. Thanks to the commitment of the Boosters Club, School Committee, Superintendent, Director of Building and Grounds and interested citizens, we now have the capacity to utilize the field in the evening.

Respectfully submitted,



Lawrence Kelleher
Principal



NORRIS ROAD ELEMENTARY SCHOOL

50 Norris Road, Tyngsborough, Massachusetts 01879

Thomas E. Saad
Principal

(978) 649-3115

(978) 649-4614

To the Citizens of Tyngsborough:

The Norris Road Elementary School first opened in April of 1992. Ten years later it will become the Tyngsborough Middle School. In those years we have initiated numerous programs as we strived to provide our children with the tools for their future. We are proud of the many accomplishments, which include our Accreditation through the New England Association of Schools and Colleges.

Our MCAS Test score continue to reflect our commitment to providing new and innovative curriculum. A recent report by the Beacon Institute of Suffolk University rated the Norris Road Elementary School 9th in the State. This year for the first time the MCAS schedule has all grades at our school participating in the testing. We are confident that our children are well prepared and ready for the testing.

Over the years we have implemented numerous programs such as Camp Bournedale and Harbor Exploration. These programs have provided our children with hands-on approaches to learning and enabled them to participate in learning activities beyond our walls.

Technology continues to have a significant impact on our curriculum. This year we have upgraded our computer hardware and the District Technology Plan calls for additional hardware over the next few years. This year we added a Part -Time Technology Integration Specialist for grades 3 and 4. Next year we hope to expand that position to the 5th and 6th grade

The Tyngsborough School Community, which includes our staff, parent, students and town residents, should be complimented for their commitment to excellence.

Respectfully Submitted:

A handwritten signature in black ink, reading "Thomas E. Saad", is written over a horizontal line.

Thomas E. Saad
Principal

Winslow School

250 Middlesex Road
Tyngsborough, MA 01879
(978) 649-7531



Lakeview School

135 Coburn Road
Tyngsborough, MA 01879
(978) 649-6071

Phyllis A. Souders
Principal

To the Citizens of Tyngsborough,

The approval of a new elementary school by town residents last spring has provided the impetus for several initiatives as part of a system-wide reorganization. With the school completion expected by mid-January of 2002, it is anticipated that students in grades one through four will transfer from the Lakeview and Norris Road Schools to the Tyngsborough Elementary School in February. The following year, the new school will house students in grades one through five, with one wing designed to house the younger students and the other for fourth and fifth graders.

With a lag of approximately eight weeks, providing time for building revitalization, the Winslow School students and staff will move to the newly named Tyngsborough Early Childhood Center, a name which will reflect Lakeview School's new status as a service center for the town's youngest children. The Winslow School will then be retired after one hundred and nine years of service to the students of Tyngsborough.

At the heart of this unprecedented reorganization are the children, who will shift to a new environment sometime during the next school year. Every effort is being made to provide a near seamless transition for them through extensive planning and communication. In preparation for this reorganization, staff members from the Lakeview and Norris Road Schools have met jointly on several occasions to participate in decisions regarding the new school. Furniture needs and color selection are two of the issues which have been addressed. Early release days have been set aside for staff discussions relative to the merging of school philosophies, School Improvement Plans and Codes of Conduct, with the expectation that these dialogues will continue into next fall and beyond.

While much of this year's focus has been to prepare for the school system's redesign, business as usual continues at both the Winslow and Lakeview Schools. Through staff development, we continue to address the alignment of Curriculum with State Frameworks, refine student assessment and enhance school climate. The School Council is creating next year's School Improvement Plan with the understanding that changes resulting from the merger of two schools will impact future initiatives and enhance our ability to coordinate efforts preschool through grade five.

We continue to appreciate the efforts of the School Council, PTO, Special Education PAC and the myriad of volunteers who support our efforts to provide quality education for students. We look forward to the opportunities that will result from the school system's transformation and we anticipate, that having completed this reorganization, we can expand services to students and their families through the Early Childhood Center and the Tyngsborough Elementary School.

Sincerely,

Phyllis A. Souders



Tyngsborough Public Schools

50 Norris Road
Tyngsborough, Massachusetts 01879

Diane E. Pelletier
Administrator of Special Education
Tel. (978) 649-7488
Fax (978) 649-7199

Dear Citizens,

During the past year, the state of Massachusetts has passed new legislation which updates the special education laws to comply with federal special education standards. In doing so, a new individualized educational program plan has been designed and implemented. As part of this update, it is mandated that all students, including special education students, participate in state and local standardized testing. A new alternate assessment was designed by the state to allow students with severe disabilities to participate in this evaluation. The format for this tool is portfolio development and other authentic assessments.

The Special Education Department continues to support approximately 15 percent of the student population. We have improved training for staff and support staff. We are developing a district wide approach to help us provide a systematic and consistent way of dealing with student behavior and students' diverse learning needs. We continue to provide services to students in the least restrictive environments, as appropriate for individual students.

In February of 2000, the Tyngsborough Public Schools underwent a Coordinated Program Review by the Department of Education. Special Education, Title One and Civil Rights Methods of Operations were reviewed. I am pleased to say that the Special Education Department was commended in the following areas:

- For a streamlined educational plan and data collection process
- The level of staffing at the primary grades to meet student needs
- Uniformity among the schools with regard to procedural and regulatory aspects of special education
- The wide range of choices for the preschool and kindergarten population
- The active transition program for special education students, in which planning for post-secondary services begin at age 14
- An English as a Second Language staff member at the High School who is knowledgeable and well -qualified
- Improved leadership and oversight of special education within the district

We continue to receive funding from State and Federal Special Education grants to fund staff development, consultation, and early childhood programs. These funds help to extend the local budget and assist us in continuing to provide quality programming for all students.

Sincerely,

Diane Pelletier
Administrator of Special Education

GREATER LOWELL REGIONAL VOCATIONAL
TECHNICAL SCHOOL DISTRICT
ANNUAL REPORT
2000

The Greater Lowell Technical High School Committee meets in the Administrative Office (Room 2260) at the school, 250 Pawtucket Boulevard, Tyngsboro, Massachusetts. Meetings are public and district residents are welcome to attend. Regular meetings are videotaped and copies of videotapes are made available to district communities for rebroadcast on local access cable television stations.

On January 5th, the school hosted the official Inauguration Ceremonies for Greater Lowell Technical School Committeemen Ralph R. Hogan and David C. Laferriere, both of Lowell. Mr. Hogan was reelected to his second term on the School Committee and Mr. Laferriere was elected to serve his first term.

On January 12th, the first meeting of the newly instituted Parent Advisory Council was held at the school. Topics of discussion included the reactivating of a booster club, the establishment of a sub-committee to facilitate more workshops for parents and parental involvement in the Student Human Resource Committee.

On January 20-22nd, a Strategic Planning Conference was held at the Radisson in Chelmsford attended by 56 individuals. These included School Board Members George O'Hare and Mike Hayden, Superintendent Herbert, Members of the Administrative Team, faculty, parents, students, fellow educators from elementary, secondary and post-secondary institutions, as well as community leaders.

At the January 27th regular meeting of the Greater Lowell Technical School Committee, the committee voted unanimously to accept the recommendation of the Director of Adult Post-Secondary Programs that district senior citizens be offered a 25% discount effective February 3rd through the end of the 2000-2001 school year.

At the same meeting, the School Committee was informed that the Lowell Regional Transit Authority would complete the installation of a shelter for bus patrons at the rear entrance to the school. The facility was targeted for completion during the first week in February.

On February 4th, senior student Meghan Burns and sophomore student Beth Bordeleau represented the school's athletic program at the celebration of National Girls and Women in Sports Day held at Faneuil Hall in Boston.

On February 16th, the school hosted its 20th Annual Superintendent's Dinner. As a result of this very successful event the Superintendent's Dinner Sub-Committee announced that a grand total of \$13,600.00 would be disbursed to the various student clubs and organizations at the school.

On February 29th, the 2000 Massachusetts VICA District Competitions were held at Greater Lowell Technical High School. 16 Greater Lowell students were named gold, silver and bronze medal winners and junior student Angela Kungulus of Lowell was nominated as a state officer candidate.

As the month of February drew to a close, it was announced that the Lowell Regional Transit Authority and Greater Lowell Technical High School had embarked on a new venture. The LRTA bus route had been extended to the school with a bus stop located at the Sherburne Avenue entrance. A shelter had also been constructed at this entrance to provide some measure of comfort for those travelers who wish to avail themselves of this transportation service.

On March 16th, the school hosted a special dinner meeting for public officials from the four district communities. The officials received an update relative to the school's academic and technical programs, extracurricular programs and partnerships and affiliations that have been established with business and industry.

On March 22nd, the school's Guidance Department conducted a program "Breaking Away" to assist students and their parents in making a successful transition from high school to college.

On March 23rd, at the regular meeting of the Greater Lowell Technical School Committee, the new slate of school committee officers was elected. Those elected to fill officer's positions were; Chairman, George W. O'Hare of Lowell; Vice Chairman, Michael J. McHugh of Dracut; Secretary, Michael J. Hayden of Lowell.

At the same meeting, the School Committee was informed that the school's Licensed Practical Nurse Program had been granted continued full approval as a Board of Registration approved program.

And finally at the March 23rd meeting, the committee voted unanimously to accept the preliminary FY2001 Budget in the total amount of \$22,465,053 with assessments to the cities and towns as follows:

Lowell	\$4, 446,718
Dracut	1,541,574
Tyngsboro	59,648
Dunstable	56,786

Also on March 23rd the school hosted a Legislative Breakfast for area legislators. In attendance were Representatives Kevin Murphy, David Nangle, Senator Steve Panagiotakos and Luanne Gendro an aide from Representative Colleen Gary's office. The focus of the breakfast was to provide the legislators with the school's position relative to the impact that the current education reform legislation regarding MCAS could have, and more than likely will have, on Greater Lowell Technical High School students.

In April, the school announced the selection of the Valedictorian and the Salutatorian for the Class of 2000. Oria V. Colon was named valedictorian and Kristen L. Branch was named salutatorian. Both girls are Lowell residents.

On April 12th, the Annual Spring Advisory Committee meetings were held in 24 secondary programs as well as Practical Nursing and other post-secondary programs. After a general session, individual department meetings were held for the over 200 advisory committee members in attendance.

On April 26th, the school hosted its second Open House of the 1999-2000 school year. In conjunction with this Open House, an orientation session was conducted for all incoming 9th graders and their parents.

A public hearing on the district's proposed FY2001 Budget was held during the regular meeting of the Greater Lowell Technical School Committee on April 27th. Following the public hearing the School Committee voted to submit the assessment requests to the Lowell City Council and the Towns of Dracut, Tyngsboro and Dunstable.

At the same meeting, the School Committee voted unanimously to accept the School Improvement Plan for the 2000-2001 school year as submitted by the School Improvement Council and as mandated by the Education Reform Act of 1993. The priority request of the School Council was that all students be required to pass four years of English in order to graduate.

And finally, at the April 27th School Committee meeting, the committee was informed of the administration's plan to establish a student-mentoring program for 9th graders that would involve approximately 55 employees who would mentor 9th graders in-groups of 10 during the 2000-2001 school year.

In May, David Tully was reelected to represent the town of Dunstable, Dennis J. Deeb was also reelected to represent the town of Dracut and Mrs. Janice Kierce was elected to her first term to represent the town of Tyngsboro on the Greater Lowell Technical School Committee. Inauguration Exercises for Mr. Tully, Mr. Deeb and Mrs. Kierce were held at the school on May 26th.

On May 23rd, a Strategic Planning dinner meeting was held at the school. In attendance were the participants of the Strategic Planning Conference who received the results of the last four months worth of work, completed by the Strategic Planning Design Team. This team consists of School Committee members, George W. O'Hare and Michael J. Hayden of Lowell, Dr. Patricia Fontaine of the University of Massachusetts at Lowell, Superintendent Herbert, Assistant Superintendent Antonelli, as well as parent and faculty representatives.

The annual Senior Awards Program was held at the school on May 24th. For the first time in the school's history the program was held in the evening. 144 seniors were recognized for their achievements. In excess of \$80,000 in special award and scholarship money was presented to deserving members of the senior class.

At the May 25th regular meeting of the Greater Lowell Technical School Committee, the committee received an update on the Strategic Planning Process. Following this presentation the Committee unanimously approved the school's Vision Statement for the year 2005 which is as follows, "Greater Lowell Technical High School is the most respected technical high school in the United States due to its exceptional leadership, teamwork and collaboration. All students and staff are engaged in a safe, dynamic, learning and social environment where instruction is based on world-class standards resulting in a high level of achievement and success for all".

On June 1st, the school hosted its annual Distinguished Alumni Awards Ceremony. Selected by the Distinguished Alumni Committee were Brendan Smith, '75; Ray Wagner, '82; Sithra Chan Lepore, '86; and current Greater Lowell Technical School Committee member, Michael McHugh, '78.

Commencement Exercises for the Class of 2000 were held at the Lowell Memorial Auditorium on the evening of June 2nd. Mrs. Mary Beth Sherrin, Class of 1982, served as the commencement speaker.

At the June 22nd meeting of the Greater Lowell Technical School Committee, the committee discussed the Strategic Planning Overview and received a presentation on and approved the vision, values, beliefs and goals established through that process.

At the same meeting, the committee voted unanimously that the senior citizen discount for the adult education program be increased to 50% for the 2000-2001 school year.

At the July 27th School Committee meeting, the committee received a report from the school's Guidance Director regarding the opening schedule for the 2000-2001 school year that will reflect the new single shift, 8-period day.

The committee also welcomed Attorney Arthur L. Sullivan, the newly appointed District Counsel.

On August 28th, the 2000-2001 school year officially began with a freshman orientation program for the 550 members of the Class of 2004.

On August 29th, all teachers returned to participate in the traditional teacher orientation workshop to kickoff the new school year.

Also in August, the school received word that its Graphic Communication students had received an award for outstanding achievement in the student category in the 2000 Premier Print Awards, the Graphic Industry's largest and most prestigious world-wide printing competition.

In September, the Gryphon Sports Hall of Fame Selection Committee announced its next class of Hall of Fame inductees to be honored on October 15th at the Gryphon Sports Hall of Fame Dinner. The inductees were Dennis Matte, a graduate of the former Lowell Trade High School and Greater Lowell graduates Henry Gagnon, Joe Espinola, Bob Dymant, Edwin Cruz, Michelle Connolly Mann and the 1984-85 baseball team, coached by David McLaughlin.

In September, the school hosted two first time events. Over 23 deans and faculty members from the University of Massachusetts Lowell participated with members of the school's leadership team at a collaborative planning meeting. Also the school's first Parent Advisory Council Meeting of the year was held. The meeting was extremely well attended and a number of topical subjects were discussed by the parents and members of the school's leadership team and faculty.

On October 11th, a Professional In-Service Day was devoted entirely to final preparations for the New England Association of Schools and Colleges Decennial Review Visiting Team. The visiting team will conduct the reaccreditation visit at the school, October 16-19.

At its meeting on October 19th, the Greater Lowell Technical School Committee received a report on the partnership and collaborative training for the Coalition for a Better Acre. This project addresses the educational needs of the disadvantaged who live within the Acre neighborhood of Lowell. The 26-week program involves the training of up to 12 individuals as computer service technicians.

On October 25th, a minor fire at the school caused cancellation of classes for three days. The school reopened when it was determined that the environment was healthy and secure.

Eighth Grade Orientations were conducted during the week of October 30th. During this week eighth graders from the school district received information about the school's programs and activities during presentations held in the Lecture Hall.

The Annual Advisory Dinner was held on October 30th. This dinner gives the school the opportunity to show appreciation to the business and community representatives who continue to demonstrate a strong commitment to technical education as it offered at Greater Lowell Technical High School. At that meeting, the 1st edition of the Greater Lowell Tech Business Connection, a newsletter about Business, Industry, and Partnerships at Greater Lowell Tech was distributed.

On November 15th, the school conducted its first Open House/Parents' Night of the 2000-2001 school year. The Open House was extremely well attended with over 2,000 visitors in attendance.

On November 16th, the school received word that Conrad Marchand who works as the equipment manager in the sports program had been selected by the Massachusetts Interscholastic Athletic Association as its District A Distinguished Service Award Winner.

Mr. Marchand, a Dracut resident, will be recognized for this achievement at the MIAA's annual meeting to be held in the spring.

As a result of their heart-stopping last minute victory over Shawsheen Tech on Thanksgiving morning, the Gryphon varsity football team captured the Commonwealth Athletic Conference Large School Championship and qualified for the Division V Super Bowl Game.

On December 2nd, the Gryphon varsity football team culminated an outstanding season by defeating East Boston High School in the Division V Super Bowl Championship Game held at Boston University's Nickerson field. This marked the Gryphon's sixth Championship in eight Super Bowl appearances.

COMMUNITY PROJECTS

During the 1999-2000 school year, Greater Lowell Technical High School's various departments undertook and completed community service projects that amounted to a grand total, fair market value of approximately \$77,425.00.

Respectfully submitted,

**Sheila A. Herbert
Superintendent-Director**

Committee Members**Expiration Date of Election****Lowell****Michael J. Hayden****December, 2001****David C. Laferriere****December, 2003****George W. O'Hare****December, 2001****Ralph R. Hogan****December, 2003****Dracut****Dennis J. Deeb II****May, 2003****Michael J. McHugh****May, 2002****Tyngsboro****Janice Kierce****May, 2003****Dunstable****David E. Tully****May, 2003**

ELEMENTARY SCHOOL BUILDING COMMITTEE

198 MIDDLESEX ROAD

(978) 357-5212

(978) 649-7287

On April 11, 2000, the town of Tyngsborough voted in a Special Town Meeting to authorize expenditure of \$22.9 million for the construction of and equipping of a new elementary school for 1080 students, on town owned land at 205 Westford Road. On May 9, 2000 the Town voted in the Town Election to exempt the \$22.9 million for the school from the provision of proposition two and one-half. The passage of both the article and the ballot question, were required for the Elementary School Building Committee (Committee) to proceed with the construction of the school.

The projects design joined two separate schools, a three grade elementary school for grades; one, two and three, with a second elementary school for grades four and five. Each school sized to accommodate the previously projected growth of in enrollment, while retaining a small school atmosphere, recognized as essential for our youngest students. Cost efficiency was provided by the sharing of cafeteria, gym and plant facilities.

Keyes Associates, the Committee's architect assisted in the preparation of the town's application to the Department of Education, School Building Assistance Board (SBAB) to secure the 71% reimbursement, for the \$22.9 million project. The application was submitted and accepted by the SBAB.

The Committee decided to employ a Clerk of the Works to monitor the project. An open selection process was held and the Committee selected Phillip Gallagher, as the successful candidate.

The Committee advertized for a general contractor and Eastern Contractors, of Framingham, MA, submitted the low bid at \$17,300,000, for the construction phase of the project. Eastern sought and received permission and to begin construction on 28 August. By the end of December, the site, an old gravel pit, had been brought to grade, foundations poured, with some of the steel frame in place. An emergency access road had been cut through to Diamond Street, and work had begun on the new one quarter mile long main access road, from Westford Road.

Respectfully submitted

Corliss F. Lambert, Chairperson

REPORT OF THE TOWN ACCOUNTANT

To the Honorable Board of Selectmen
and the Citizens of Tyngsborough:

I herewith submit the report of the financial transactions for the Town of Tyngsborough. This report is in accordance with Chapter 41, Section 61 as prescribed by the Director of Accounts, Department of Corporations and Taxation, Commonwealth of Massachusetts.

Payrolls and Invoices are on file in the Accounting Department and may be examined by appointment. Weekly bills are accepted prior to 12 noon Thursday.

Respectfully Submitted,

Richard H. Choate, C G A
Kathleen Cayer, Asst. Town Accountant

**TOWN OF TYNGSBOROUGH
SUMMARY OF APPROPRIATIONS
FISCAL 2000**

ACCOUNT	TRANSFERS IN (OUT)	APPROPRIATED	EXPENDED	BALANCE
Moderator Salary		200.00	200.00	-
Moderator Expense	825.00	150.00	825.00	150.00
Selectmen Salaries		6,000.00	5,825.00	175.00
Selectmen Secretary		26,204.00	26,203.84	0.16
Selectmen Clerical		3,000.00	190.50	2,809.50
Selectmen Expense		11,300.00	11,099.95	200.05
Executive Administrator		66,559.01	66,048.28	510.73
Executive Administrator Expense		2,200.00	2,163.12	36.88
Executive Administrator Internship		15,700.00	7,493.00	8,207.00
Executive Administrator Computer		22,455.00	22,255.84	199.16
Sherburne Property Maintenance		10,000.00	-	10,000.00
Computer Y2K Expense		5,000.00		5,000.00
Kendall Road Land Purchase		49,900.00	49,900.00	-
Dog Pound Animal Shelter		60,000.00		60,000.00
Unpaid Bills		83,400.20	83,400.19	0.01
Finance Comm Clerical		4,700.00	2,400.00	2,300.00
Finance Comm Expense		1,535.00	460.26	1,074.74
Finance Comm Reports		1,000.00	363.60	636.40
Finance Comm Reserve Fund	(63,237.13)	71,787.00	-	8,549.87
Accountant Salary		33,419.00	33,419.00	-
Accountant Clerical		6,224.00	4,325.93	1,898.07
Accountant Stipend		1,000.00	1,000.00	-
Accountant Expense		4,525.00	797.81	3,727.19
Annual Audit 1999		15,000.00	11,250.00	3,750.00
Accountant Computer Software		10,000.00	9,410.00	590.00
Assessors Salary		6,825.00	6,825.00	-
Associate Assessor		43,800.00	43,799.60	0.40
Assessors Clerical		21,303.00	21,303.00	-
Assessors Expense		14,000.00	13,993.18	6.82
Personal Property Appraisal		16,620.00	5,550.00	11,070.00
Treasurer Salary		33,020.00	33,020.00	-
Treasurer Stipend		1,000.00	1,000.00	-
Treasurer Assistant		22,893.00	21,179.46	1,713.54
Treasurer Clerical		15,222.00	14,709.62	512.38
Treasurer Expense		49,885.00	44,511.99	5,373.01
Tax Collector Salary		38,222.00	38,222.00	-
Tax Collector Stipend		1,000.00	1,000.00	-
Tax Collector Clerical		23,583.00	23,076.15	506.85
Tax Collector Expense		21,990.00	21,124.33	865.67
Town Counsel Salary		38,900.00	38,900.00	-
Town Counsel Expense		3,500.00	1,318.96	2,181.04
Labor Counsel		16,500.00	15,683.00	817.00
Special Litigation	7,924.00	85,000.00	92,899.82	24.18
Landfill Court Judgement		52,475.00	52,474.90	0.10
Special Legal Counsel	15,000.00	21,877.00	36,681.10	195.90

Cable TV Legal Fees		11,891.80	2,039.83	9,851.97
Management Audit of Services		20,000.00		20,000.00
Town Clerk Salary		38,222.00	38,222.00	-
Town Clerk Assistant		21,373.00	15,698.17	5,674.83
Town Clerk Stipend		1,000.00	1,000.00	-
Town Clerk Expense		3,050.00	2,656.64	393.36
Dog Licensing Expense		2,000.00	124.73	1,875.27
Elect & Reg S&W	4,204.76	9,000.00	12,153.56	1,051.20
Elect & Reg Expense	2,864.43	4,300.00	6,823.89	340.54
Tree Planting Matching Grant		2,119.20	2,033.00	86.20
American Disabilities Act		1,000.00	-	1,000.00
Conservation Comm Salary		1,750.00	1,687.50	62.50
Conservation Comm Agent		18,938.00	9,488.63	9,449.37
Conservation Comm Clerical		8,176.00	8,099.71	76.29
Conservation Comm Expense	3,703.83	10,450.00	14,153.83	-
Planning Bd. Salary		1,500.00	1,465.28	34.72
Planning Bd. Clerical		6,550.00	-	6,550.00
Planning Bd. Expense		41,850.00	36,257.21	5,592.79
Professional Planning Assistant		38,625.00	38,624.61	0.39
Planner/Grant Writer Expense		350.00	294.79	55.21
N M A C Assessment		3,000.00	2,226.15	773.85
Open Space Plan		1,000.00	-	1,000.00
Bd of Appeals Salary		2,450.00	2,392.00	58.00
Bd of Appeals Clerical		5,995.00	5,893.96	101.04
Bd of Appeals Expense		1,675.00	1,126.45	548.55
Miscellaneous Printing		1,000.00	980.74	19.26
Town Hall Expense		117,854.00	111,369.04	6,484.96
Old Town Hall Expense		11,000.00	10,254.40	745.60
Old Town Hall Engineer		5,409.20	242.50	5,166.70
Town Hall Security System		16,786.00	8,526.00	8,260.00
Town Reports		4,000.00	1,895.00	2,105.00
Development Committee Fund		100.00		100.00
Industrial Financing Authority		300.00		300.00
Due to Stabilization Fund		400,000.00	400,000.00	-
TOTAL GENERAL GOVERNMENT	(28,715.11)	1,851,587.41	1,602,033.05	220,839.25
Police Dept. S&W		1,027,335.00	970,658.03	56,676.97
Police Dept. S&W Other		236,276.00	196,355.93	39,920.07
Police Dept. Expense	259.00	127,440.00	116,917.86	10,781.14
Police Cruisers		86,800.00	86,398.50	401.50
Police Station Windows ATM ART#8		6,970.00	4,474.86	2,495.14
Police Matching Grant Fund		3,000.00	2,415.00	585.00
Police Station Repair		17,700.00	9,627.00	8,073.00
Police Video Monitoring System STM		22,000.00	21,920.83	79.17
Police Licensing Officer		5,000.00	5,000.00	-
Police Parking Clerk		2,500.00	90.41	2,409.59
Police Station Custodian		10,209.00	10,207.30	1.70
Police Station Expense		31,300.00	23,912.62	7,387.38

Fire Dept. S&W		258,020.00	241,770.65	16,249.35	
Fire Dept. Expense		93,852.00	89,349.75	4,502.25	
Fire Dept. New Truck		205,000.00	204,991.00	9.00	
Fire Dept. Dispatch Center		1,700.00	1,048.56	651.44	
Fire Dept. Ambulance Study		10,000.00	7,700.00	2,300.00	
Fire Station Addition		2,500.00	2,500.00	-	
Communication Ctr. S&W		223,840.00	187,951.21	35,888.79	
Communication Ctr. Expense		36,500.00	36,324.67	175.33	
Building Insp. Salary		45,459.00	45,459.00	-	
Building Insp. S&W Cl.		37,720.00	35,264.02	2,455.98	
Building Insp. Expense		4,435.00	3,739.65	695.35	
Building Insp. Travel		3,500.00	3,499.20	0.80	
Building Insp. Coverage		1,000.00	500.00	500.00	
Gas Insp. Salary		6,697.00	6,697.00	-	
Gas Insp. Travel Allow		1,000.00	996.00	4.00	
Plumbing Insp. Salary		6,697.00	6,697.00	-	
Plumbing Insp. Travel Allow		1,000.00	996.00	4.00	
Wire Insp. Salary		9,677.00	9,677.00	-	
Wire Insp. Travel Allow		2,000.00	1,992.00	8.00	
Civil Defense Salary		1,200.00	1,200.00	-	
Civil Defense Expense		2,350.00	2,050.98	299.02	
Dog Officer Time & Expense		25,000.00	25,000.00	-	
Insect & Pest Control		1,000.00	931.13	68.87	
Dutch Elm Disease		1,000.00	971.80	28.20	
Tree Warden Time & Expense		6,300.00	6,300.00	-	
Fence Viewer		20.00	20.00	-	
Weights & Measures		480.00	137.50	342.50	
TOTAL PUBLIC SAFETY		259.00	2,564,477.00	2,371,742.46	192,993.54
School S&W		8,724,959.70	8,724,959.70	-	
School Expense		3,000,040.30	3,000,040.30	-	
School Parking Lot		50,000.00	50,000.00	-	
School Septic Decommission		51,000.00	45,773.50	5,226.50	
School Football Field Lighting		52,640.00	83.30	52,556.70	
School NRE Roof Design		18,000.00	18,000.00	-	
School Modular Classrooms		395,575.00	298,729.60	96,845.40	
School Building Committee	6,000.00	1,811.51	5,718.77	2,092.74	
School D.A.R.E. Officer		48,882.00	48,710.70	171.30	
School D.A.R.E. Officer Expense		5,000.00	4,993.97	6.03	
Gr. Lowell Reg. Voc. Tech. School		44,622.00	44,622.00	-	
TOTAL SCHOOLS		6,000.00	12,392,530.51	12,241,631.84	156,898.67
Highway S&W		429,295.00	398,744.76	30,550.24	
Highway S&W Overtime		7,600.00	2,101.95	5,498.05	
Highway Seasonal Workers		15,000.00	12,466.00	2,534.00	
Highway Clerical		13,000.00	733.84	12,266.16	
Highway Machinery Fund		59,810.00	53,732.20	6,077.80	
Highway Snow Removal		166,487.00	166,486.96	0.04	
Highway Snow Unaccepted		5,000.00	5,000.00	-	
Highway Construction		61,300.00	60,281.50	1,018.50	

Highway Maintenance	67,500.00	57,272.74	10,227.26
Highway Street Lighting	35,000.00	31,365.86	3,634.14
Highway Special Signs	1,500.00	1,500.00	-
Highway Uniform Allowance	7,040.00	5,940.00	1,100.00
Highway Norris Rd Catch Basin	25,000.00	19,063.07	5,936.93
Highway Trucks	131,699.00	118,969.08	12,729.92
Highway Mobile Radios	8,872.00	8,681.62	190.38
			-
TOTAL HIGHWAY DEPT.	1,034,103.00	942,339.58	91,763.42
			-
Cemetery S&W	22,500.00	22,090.00	410.00
Cemetery Expense	4,370.00	4,370.00	-
Cemetery Internments	8,779.00	8,125.00	654.00
Cemetery Improvement Fund	11,628.20	4,163.41	7,464.79
			-
TOTAL CEMETERY DEPT.	47,277.20	38,748.41	8,528.79
			-
Bd. Of Health Mem Salary	1,680.00	1,680.00	-
Bd. Of Health SL/Vac	925.00	918.00	7.00
Bd. Of Health Director Salary	37,500.00	29,423.75	8,076.25
Bd. Of Health Secretary	20,644.00	20,644.00	-
Bd. Of Health Expense	11,050.00	8,974.78	2,075.22
Bd. Of Health Nursing	2,500.00	1,747.65	752.35
Bd. Of Health Dental Clinic	2,200.00	2,200.00	-
Lowell Mental Health	400.00	400.00	-
Hazardous Waste Collection Day	12,000.00	11,988.90	11.10
Rubbish Collection	436,583.00	411,114.52	25,468.48
Recycle Program	102,739.00	102,738.96	0.04
Animal Disposal	450.00	-	450.00
Inspector of Slaughter	25.00	-	25.00
Demolition of Buildings	250.00	-	250.00
			-
HEALTH & SANITATION	628,946.00	591,830.56	37,115.44
			-
Veteran Agent Salary	11,791.00	11,791.00	-
Veteran Agent S & W Clerical	12,004.00	11,723.60	280.40
Veteran Agent Certification	500.00	500.00	-
Veteran Agent Expense	1,975.00	1,975.00	-
Veteran Benefits	4,000.00	42,250.00	46,174.22
Veteran Graves	750.00	734.54	15.46
Veteran Flags	500.00	498.90	1.10
			-
TOTAL VETERANS SERVICES	4,000.00	69,770.00	73,397.26
			372.74
			-
Library Director Salary	40,170.00	40,170.00	-
Library Assistant Director	29,381.00	29,380.47	0.53
Library S&W Cl.	81,471.00	81,452.64	18.36
Library SL/Vac Wages	2,750.00	2,588.87	161.13
Library Expense	51,550.00	51,550.00	-
			-
TOTAL LIBRARY	205,322.00	205,141.98	180.02

Town Beach S&W		5,500.00	4,556.00	944.00
Town Beach Expense	10,464.00	5,150.00	3,786.02	11,827.98
Ball Park Maintenance		16,000.00	15,763.98	236.02
Summer Recreation Program		1,000.00	975.00	25.00
Sports Equipment		1,400.00	1,400.00	-
Recreation Comm. Expense		2,000.00	1,771.87	228.13
COA Director Salary		36,281.00	36,281.00	-
COA Director Certification		1,000.00	1,000.00	-
COA S&W Clerical		28,660.00	27,650.25	1,009.75
COA Expense		4,820.00	3,403.26	1,416.74
Community Center Expense	722.86	6,290.00	6,909.89	102.97
Memorial Day Committee		700.00	694.07	5.93
Historical Commission		2,500.00	150.74	2,349.26
Workers Compensation		10,000.00	6,915.94	3,084.06
Unemployment Compensation		15,010.00	10,482.00	4,528.00
Health Ins. Town Share	2,123.35	842,000.00	844,123.35	-
Life Ins. Town Share		2,000.00	1,528.56	471.44
Medicare Town Share	5,145.90	105,000.00	110,145.90	-
Midx County Retire System		391,379.00	391,379.00	-
Fire Accidental Insurance		9,000.00	8,534.00	466.00
Police Accidental Insurance		16,000.00	15,272.00	728.00
Property & Liability-Blanket Insurance		57,000.00	55,610.98	1,389.02
TOTAL REC. & UNCLASS.	18,456.11	1,558,690.00	1,548,333.81	28,812.30
Interest on Temporary Loans		3,000.00	2,198.38	801.62
Long Term Debt Sewer Series A		15,100.00	15,100.00	-
Long Term Debt High School		940,000.00	940,000.00	-
Long Term Debt Police Station		25,000.00	25,000.00	-
Long Term Debt Long Pond Sewer		40,000.00	40,000.00	-
Long Term Debt Westford Rd. Land		74,000.00	74,000.00	-
Long Term Debt Hunter Property		15,000.00	15,000.00	-
Long Term Interest Sewer Extension		30,000.00	27,105.64	2,894.36
Long Term Interest Sewer Series A		8,305.00	8,305.00	-
Long Term Interest High School		482,188.00	482,187.50	0.50
Long Term Interest New Sch Design		17,050.00	17,050.00	-
Long Term Interest Police Station		7,256.00	7,256.25	(0.25)
Long Term Interest Long Pond Sewer		13,223.00	13,222.50	0.50
Long Term Interest Conservation Land		5,321.00	5,321.25	(0.25)
Long Term Interest Westford Rd Land		10,123.00	10,123.20	(0.20)
Mass Water Pollution Abate Trust		34,278.99	34,278.99	-
TOTAL INTEREST & DEBT		1,719,844.99	1,716,148.71	3,696.28
TOTAL APPROPRIATIONS		22,072,548.11	21,331,347.66	741,200.45

TOWN OF TYNGSBOROUGH
COMBINED BALANCE SHEET ALL FUND TYPES AND GROUPS
JUNE 30, 2000

<u>ASSETS</u>	<u>GENERAL FUND</u>	<u>SPECIAL REVENUE</u>	<u>SEWER ENTERPRISE</u>	<u>CAPITAL PROJECTS</u>	<u>TRUST FUNDS</u>	<u>LONG TERM DEBT</u>	<u>GROUP TOTAL</u>
Cash & Investments	3,819,648.12	1,177,342.60	307,006.48	182,051.47	2,234,405.71		7,720,454.38
petty Cash	200.00						200.00
Receivables:							
Personal Property Tax Prior	10,562.22						10,562.22
Personal Property Tax Current	2,462.32						2,462.32
Real Estate Tax Prior	174,711.74						174,711.74
Real Estate Tax Current	373,125.47						373,125.47
Provisions for Abatements	(314,628.30)						(314,628.30)
Deferred Revenue Property Tax	(177,898.70)						(177,898.70)
Tax Liens Receivable	601,434.89		893.43				602,328.32
Deferred Revenue Tax Liens	(601,434.89)		(893.43)				(602,328.32)
Tax Foreclosures	167,295.61						167,295.61
Deferred Rev Tax Foreclosures	(167,295.61)						(167,295.61)
Deferred Tax Receivable	66,413.00						66,413.00
Deferred Receivable Deferred Tax	(66,413.00)						(66,413.00)
Motor Vehicle Excise Prior	37,359.69						37,359.69
Motor Vehicle Excise Current	74,303.22						74,303.22
Deferred Rev Motor Vehicle Excise	(111,662.91)						(111,662.91)
Department Receivable Veterans	53,562.68						53,562.68
Deferred Rev Department Receivable	(53,562.68)						(53,562.68)
Sewer Liens Added to Taxes			27,484.49				27,484.49
Deferred Revenue Sewer Liens			(27,484.49)				(27,484.49)
Sewer User Charges Prior			4,394.44				4,394.44
Sewer User Charges Current			28,485.89				28,485.89
Deferred Rev Sewer User Charges			(32,880.33)				(32,880.33)
Sewer Special Assessments			80,324.01				80,324.01
Deferred Rev Special Assess.			(80,324.01)				(80,324.01)
Due from Other Gov'ts & Funds		261,842.09		43,839.88			305,681.97
Deferred Rev Gov't Receivable		(261,842.09)		(43,839.88)			(305,681.97)
Amt to be Provided for Pmt of Bonds						12,923,222.14	12,923,222.14
TOTAL ASSETS	3,888,182.87	1,177,342.60	307,006.48	182,051.47	2,234,405.71	12,923,222.14	20,712,211.27
LIABILITIES AND FUND EQUITY							
Warrants Payable	440,921.64	64,163.91	13,062.59				518,148.14
Liabilities	168,181.89						168,181.89
Unclaimed Items	5,076.21						5,076.21
Access Sale of Low Value Land	37,799.24						37,799.24
Due to Other Governments & Funds	200.50		14,308.96				14,509.46
Notes Payable				1,294,000.00			1,294,000.00
Bonds Payable						12,923,222.14	12,923,222.14
TOTAL LIABILITIES	652,179.48	64,163.91	27,371.55	1,294,000.00		12,923,222.14	14,960,937.08
FUND EQUITY							
Reserve for Encumbrances	286,023.61		76,333.17	(1,111,948.53)			(749,591.75)
Reserve for Special Purposes		1,113,178.69	100,000.00				1,213,178.69
Unreserved Fund Balance	2,949,979.78		103,301.76		2,234,405.71		5,287,687.25
TOTAL FUND EQUITY	3,236,003.39	1,113,178.69	279,634.93	(1,111,948.53)	2,234,405.71		5,751,274.19
TOTAL LIABILITIES & FUND EQUITY	3,888,182.87	1,177,342.60	307,006.48	182,051.47	2,234,405.71	12,923,222.14	20,712,211.27

TOWN OF TYNGSBOROUGH
STATEMENT OF LONG TERM DEBT GROUP OF ACCOUNTS
JUNE 30, 2000

F.H.A. SEWER LOAN

Original Loan: \$424,300.00

Dated April 9, 1982

\$15,200 Due 04/09/83 - 04/09/97

\$15,100 Due 04/09/98 - 04/09/10

BALANCE: \$151,000.00

LANDFILL COURT JUDGEMENT

Original Loan: \$468,525.85

Dated May 24, 1993

\$46,852.58 Due 06/30/93 - 06/30/02

BALANCE: \$93,705.14

POLICE STATION

Original Loan: \$350,000.00

Dated August 1, 1989

\$25,000 Due 08/01/90 - 08/01/99

\$20,000 Due 08/01/00 - 08/01/04

BALANCE: \$100,000.00

CONSERVATION LAND

Original Loan: \$250,000.00

Dated August 1, 1989

\$25,000 Due 08/01/90 - 08/01/91

\$20,000 Due 08/01/92

\$15,000 Due 08/01/93 - 08/01/04

BALANCE: \$75,000.00

LONG POND SEWER

Original Loan: \$585,000.00

Dated August 1, 1989

\$40,000 Due 08/01/90 - 08/01/02

\$35,000 Due 08/01/03

\$30,000 Due 08/01/04

BALANCE: \$185,000.00

HIGH SCHOOL

Original Loan: \$3,750,000.00

Dated August 1, 1989

\$250,000 Due 08/01/90 - 08/01/04

BALANCE: \$1,250,000.00

HIGH SCHOOL

Reissuance: \$12,420,000.00

Dated February 15, 1996

Due 05/15/97 - 05/15/10

BALANCE: \$6,600,000.00

TOWN OF TYNGSBOROUGH
STATEMENT OF LONG TERM DEBT GROUP OF ACCOUNTS
JUNE 30, 2000

WESTFORD RD LAND PURCHASE

Original Loan: \$370,000.00

Dated November 12, 1997

\$74,000 Due 11/12/98 - 11/12/02

BALANCE:

\$222,000.00

NEW FIRE TRUCK

Original Loan: \$204,991.00

Dated Nov. 12, 1999

Due Nov. 2000 - Nov. 2004

\$204,991.00

PORTABLE CLASSROOMS

Original Loan: \$395,575.00

Dated Nov. 12, 1999

Due Nov. 2000 - Nov. 2004

\$395,575.00

MASS WATER POLLUTION TRUST

Original Loan: \$3,645,951.00

Dated February 1, 2000

Due Aug. 2000 - Aug. 2019

\$3,645,951.00

TOTAL LONG TERM DEBT

\$12,923,222.14

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TOWN OF TYNGSBOROUGH
STATEMENT OF REVENUE BUDGET VS ACTUAL
JULY 1, 1999 - JUNE 30, 2000

	BUDGET	ACTUAL RECEIPTS	BALANCE FAVORABLE (UNFAVORABLE)
TAXES			
Personal Property Prior		6,912.67	6,912.67
Personal Property Current	326,259.24	323,777.12	(2,482.12)
Real Estate Prior		267,393.52	267,393.52
Real Estate Current	12,100,516.86	11,595,163.57	(505,353.29)
Prov. For Abatements & Exempt.	(199,519.50)	-	199,519.50
Tax Liens	-	1,542.42	1,542.42
Motor Vehicle Excise	822,600.00	1,121,509.49	298,909.49
Deferred Tax	-	11,564.35	11,564.35
Other Excise Tax	100.00	6.40	(93.60)
In Lieu of Taxes	23,000.00	23,075.64	75.64
TOTAL TAXES	13,072,956.60	13,350,945.18	277,988.58
INTEREST & PENALTIES			
Interest on Property Tax	77,000.00	64,863.84	(12,136.16)
Interest on Motor Vehicle	7,000.00	6,756.21	(243.79)
Interest on Tax Liens	-	2,157.89	2,157.89
Interest on Capital Projects	5,000.00	17,250.92	12,250.92
Interest on Investments-Treas.	93,000.00	205,122.67	112,122.67
Interest on Investments-Coll.	2,000.00	8,105.62	6,105.62
TOTAL INTEREST & PENALTIES	184,000.00	304,257.15	120,257.15
LICENSES & PERMITS			
Alcoholic Licenses	37,500.00	40,000.00	2,500.00
Alcoholic One Day	400.00	650.00	250.00
Wine & Malt	15,000.00	14,500.00	(500.00)
Used Car	900.00	1,100.00	200.00
Common Victullar	2,300.00	2,150.00	(150.00)
Cable T.V.	1,500.00	1,567.00	67.00
Automatic Amusement	8,000.00	4,900.00	(3,100.00)
Sunday Licenses	2,800.00	1,275.00	(1,525.00)
Skating Licenses	700.00	700.00	-
Entertainment	500.00	600.00	100.00
Limousine & Taxi	-	20.00	20.00
Building Permits	127,200.00	121,816.25	(5,383.75)
Gas Permits	6,100.00	6,394.00	294.00
Plumbing Permits	10,100.00	13,501.00	3,401.00
Electrical Permits	18,500.00	20,163.70	1,663.70
Theatre Licenses	6,000.00	6,000.00	-
TOTAL LICENSES & PERMITS	237,500.00	235,336.95	(2,163.05)

GENERAL GOVERNMENT

Selectmen

Hearings	-	100.00	100.00
Special Permit Application	-	945.00	945.00

Treasurer

Tax Title Expense	4,600.00	434.33	(4,165.67)
Bank Charges	800.00	945.00	145.00

Tax Collector

Lien Certificates	29,000.00	18,000.00	(11,000.00)
Payments After Abatements	-	88.17	88.17
Demand Fees	13,500.00	13,887.00	387.00
Registry of M V Fees	6,500.00	5,700.00	(800.00)
Copy	1,800.00	1,372.50	(427.50)
Miscellaneous	400.00	670.10	270.10

Town Clerk

Fish & Wildlife Fees	600.00	565.30	(34.70)
Birth Certificates	1,000.00	1,140.00	140.00
Marriage Certificates	550.00	565.00	15.00
Death Certificates	600.00	800.00	200.00
Marriage Licenses	1,100.00	1,020.00	(80.00)
UCC Filings	2,600.00	2,031.00	(569.00)
Business Certificates	1,600.00	1,500.00	(100.00)
Pole Locations	150.00	120.00	(30.00)
Street Listings	100.00	64.00	(36.00)
Zoning Maps & Books	100.00	50.00	(50.00)
Voter Registration Cards	-	80.00	80.00
Gasoline Permits	100.00	420.00	320.00
Raffle Permits	-	50.00	50.00
Beach Stickers	1,150.00	955.00	(195.00)
Other Town Clerk Receipts	250.00	227.90	(22.10)

Planning Board

Hearings	5,400.00	4,000.00	(1,400.00)
Engineer	16,000.00	25,000.19	9,000.19
Maps & Books	100.00	616.00	
Board of Appeals	4,500.00	3,200.00	(1,300.00)
Board of Assessors	1,100.00	795.07	(304.93)
Conservation Commission	2,000.00	3,960.23	1,960.23

TOTAL GENERAL GOVERNMENT

95,600.00	89,301.79	(6,814.21)
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PUBLIC SAFETY

Police Department

FID Cards	1,250.00	3,600.00	2,350.00
License to Carry	300.00	-	(300.00)
Police Reports	800.00	1,140.81	340.81
Court Fines	7,500.00	5,287.50	(2,212.50)
Court Restitution	1,000.00	3,771.00	2,771.00
Court Moving Violations	39,500.00	34,622.50	(4,877.50)
Sp. Duty Surcharge	33,000.00	16,866.47	(16,133.53)
Photocopies	1,200.00	1,749.00	549.00
Parking Fees	1,400.00	1,625.00	225.00
Other	350.00	151.00	(199.00)

Fire Department

Oil Burner Permits	200.00	230.00	30.00
Blasting Permits	450.00	150.00	(300.00)
Smoke Alarm	1,700.00	1,900.00	200.00
Fire Reports	-	15.00	15.00
Gasoline Storage	500.00	140.00	(360.00)
Alarm Applications	4,450.00	2,954.00	(1,496.00)
Other	500.00	265.00	(235.00)

TOTAL PUBLIC SAFETY	94,100.00	74,467.28	(19,632.72)
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OTHER DEPARTMENTAL

School Dept Pay Phone			-
Board of Health	30,000.00	30,745.00	745.00
Weights & Measures	-		-
Cemetery Deeds	300.00	70.00	(230.00)
Cemetery Internments	13,700.00	8,125.00	(5,575.00)
Library Fax Machine	400.00	460.00	60.00
Library Fines	1,800.00	1,916.02	116.02
Library Out of State Cards	100.00	100.00	-

TOTAL OTHER DEPARTMENTAL	46,300.00	41,416.02	(4,883.98)
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STATE & FEDERAL RECEIPTS

Federal Gasoline Tax	-	6,123.89	6,123.89
Abate. For Surviving Spouse	2,100.00	2,100.00	-
Abate. For Veterans	8,925.00	8,313.00	(612.00)
Abate. For Elderly	15,060.00	14,558.00	(502.00)
Charter School Reimbursement	-	7,637.00	7,637.00
Veteran's Benefits	25,233.00	19,489.05	(5,743.95)
School Aid Ch. 70	4,593,087.00	5,100,473.00	507,386.00

Water Pollution Abate. Trust	34,278.99	34,278.99	
Trans. Of Pupils	151,077.00	158,471.00	7,394.00
School Construction	876,656.00	876,656.00	-
Hwy. Ch 81	78,728.00	78,728.00	-
State Lottery	778,947.00	908,624.00	129,677.00
State Owned Land	10,771.00	10,771.00	-
Tuition State Wards	7,823.00	48,509.00	40,686.00
Medicare Reimbursement	-	5,722.20	5,722.20
Room Occupancy Tax	-	43,576.00	43,576.00
TOTAL STATE & FEDERAL	6,582,685.99	7,324,030.13	741,344.14
INTERGOVERNMENTAL			
Sewer Intermunicipal Agree.	8,000.00	8,000.00	-
Sewer Assessments	20,000.00	25,781.03	5,781.03
REFUNDS & MISC RECEIPTS			
Rubbish Contract Reim	19,000.00	10,836.00	(8,164.00)
Worker's Compension		8,406.67	8,406.67
Grant Employee Benefit Reim.		7,843.66	7,843.66
Sale of Fixed Assets		3,362.00	3,362.00
Other Misc. Refunds	9,800.00	5,830.11	(3,969.89)
TOTAL INTERGOVERNMENTAL & OTHER	56,800.00	70,059.47	13,259.47
TOTAL REVENUES	20,369,942.59	21,489,813.97	1,119,871.38
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TOWN OF TYNGSBOROUGH
SPECIAL REVENUE FUND
JUNE 30, 2000

TITLE	BALANCE JUL. 1, 1999	REVENUE	EXPENDED	BALANCE JUN. 30, 2000
Escrow Surety Bonds:				
Jacques Ridge #1	19,937.30	206.14	11,047.95	9,095.49
Jacques Ridge #2	67,162.16	1,435.52	14,638.70	53,958.98
Tri Area Stonebridge	116,387.05	3,012.68	44,374.50	75,025.23
Connell Stonebridge	-	28,785.79	-	28,785.79
TBG Strawberry Hill	-	18,110.80	-	18,110.80
Caples Evergreen	-	66,563.06	-	66,563.06
Shribco Swan Pond	-	6,194.07	-	6,194.07
Conell Const.	4,657.90	116.09	-	4,773.99
AM Devel. Chelmsford	28,023.59	942.62	-	28,966.21
AM Devel. Swan Pond	96,195.74	2,527.43	-	98,723.17
Arrowhead Pl. Bd.	3,685.67	95.41		3,781.08
Seasons Unlimited Pl. Bd.	5,851.47	196.82		6,048.29
Sequoia Devel. Pl. Bd.	48,464.04	303.45	48,767.49	-
Apollo Cricones	36,868.90	948.07	15,804.12	22,012.85
Granite State Concrete	2,435.84	110.29		2,546.13
Surety Holdings	1,000.00	-	-	1,000.00
Insurance Receipts Payable	-	37,727.00	37,727.00	-
Pheasant Lane Mall Donation	1,619.78	-	526.09	1,093.69
Deputy Tax Collector Fees		12,749.00	12,749.00	
Additional Polling Hours	208.00	558.00	653.77	112.23
Dec-E-Tech Donations	300.00	-	-	300.00
Telephone Sidewalk Donation	15,000.00	-	-	15,000.00
Arts Lottery Council	2,269.01	4,293.63	2,617.33	3,945.31
Arts Lottery Council Donations	50.00	-	-	50.00
Christmas Lighting Donation	109.51	-	94.64	14.87
Dog Pound Fees	34,493.00	9,988.00	35,000.00	9,481.00
Impact Fee-Conserv/Rec	9,720.62	-	-	9,720.62
Impact Fee-Fire	29.44	-	-	29.44
Impact Fee-Highway	77,765.00	-	-	77,765.00
Hwy Machinery Fund Reserve	33,944.14	1,600.00	-	35,544.14
Hwy Ch 90 Construction	(258,761.30)	503,909.53	224,000.00	21,148.23
Fire Dept. Sale of Equipment	1,727.00	-	-	1,727.00
Fire Dept. State Grant		2,024.35		2,024.35
Cemetery Sale of Lots	7,811.00	5,473.27	2,500.00	10,784.27
Conservation Wetland Act	43,355.79	5,714.46	-	49,070.25
Conservation Development Bond	11,546.73	66.40	10,725.14	887.99
Conservation Donations	137.37	-	-	137.37
Police Special Details	(1,857.06)	277,823.80	278,474.72	(2,507.98)
Police Law Enforcement Trust	11,980.92	5,067.03	3,103.36	13,944.59
Police Bullet Proof Vests	710.85	2,354.00	914.00	2,150.85
Police Community Grant	3.02	25,000.00	15,772.52	9,230.50
Police D.A.R.E. Grant	822.90	13,000.00	11,249.35	2,573.55
Police D.A.R.E. Donations	3,386.05	21,354.56	18,031.27	6,709.34
Police Law Enforcement Block '97	8,806.00	134.27	8,940.27	-
Police Law Enforcement Block '98	19,249.49	855.37	11,664.84	8,440.02
Police Law Enforcement Block '99		22,051.16		22,051.16
Police Universal Hiring	0.37	175,079.15	175,079.52	-
Police Watch Car Grant		675.00		675.00
Building Violations		4,620.00		4,620.00
School Lunch Program	38,575.98	467,632.98	462,029.27	44,179.69

School Athletic Revolving	6,899.80	22,845.35	26,117.10	3,628.05
School Health Protection	873.09	42,777.00	43,650.09	-
School Adult Education	31,575.50	97,279.73	105,352.95	23,502.28
School PL 874	1,194.95	-	890.53	304.42
School Sarah Winslow Fund		623.84	623.84	
School Program Title I	1,057.48	87,840.00	88,771.61	125.87
School Early Childhood Grant	112.00	11,944.00	11,056.00	1,000.00
School Project Help PL 94-142	21,050.51	159,908.00	171,564.89	9,393.62
School Integrated Preschool	9,411.11	32,893.93	21,182.80	21,122.24
School Use of Building	7,148.83	26,784.57	17,825.02	16,108.38
School Drug Free Program	4,217.00	10,095.00	12,222.00	2,090.00
School Student Activity	-	1,755.00	1,740.00	15.00
School Pre-Kindergarten Tuition	37,619.65	87,806.50	62,428.19	62,997.96
School Choice Program	45,516.48	124,467.00	162,671.06	7,312.42
School Medicare Reimbursement	-	635.80	545.10	90.70
School DD Eisenhower	557.40	7,501.00	7,133.40	925.00
School Teacher Development	2,652.00	-	2,652.00	-
School Lost Book Fund	7.97	2,156.50	91.88	2,072.59
School Dept of Ed Reimbursement	(36,803.08)	36,803.08	6,314.28	(6,314.28)
School Title VI Grant		8,534.00	4,568.24	3,965.76
School Literacy Intervention		26,100.00	26,100.00	-
School Essential Skills	-	17,111.00	17,111.00	-
School S.P.E.D. Framework	559.00	8,613.00	559.00	8,613.00
School Student Class Activity	57,033.38	329,899.53	311,080.57	75,852.34
School Palms Phase II	-	5,000.00	5,000.00	-
School Truancy Prevention Grant	2,725.00	-	2,725.00	-
School Mentor Grant		3,371.00	3,371.00	-
School Classroom Reduction		20,284.00	18,956.00	1,328.00
School Future Ed. Club Grant		2,000.00	2,000.00	-
Composting Bin Donation	31.00	576.00	-	607.00
C O A DEA Grant	0.78	4,365.00	4,365.78	-
C O A LRTA Grant	27,959.11	27,925.78	26,651.27	29,233.62
C O A Physical Fitness	1,276.52	400.00	470.00	1,206.52
Health Fair Donations	-	330.00	330.00	
Library Incentive Grant	7,684.35	12,727.87	4,310.69	16,101.53
Library Circulation Offset	779.12	700.70	797.38	682.44
Library Book Fund	312.20	1,237.98	-	1,550.18
Library Equipment Donations	1,889.04	1,597.85	1,399.53	2,087.36
Veteran Gifts & Donation	100.00	-	-	100.00
Historical Comm. Donations	-	6,197.41	4,839.03	1,358.38
Health Claims Trust	13,002.16	1,113,750.53	1,077,122.00	49,630.69
TOTAL SPECIAL REVENUE	740,115.62	4,074,137.15	3,701,074.08	1,113,178.69
	=====	=====	=====	=====

TOWN OF TYNGSBOROUGH
TRUST FUNDS
JUNE 30, 2000

ASSETS	NON-EXPENDABLE TRUSTS	EXPENDABLE TRUSTS	TOTAL
Cash in Custody of Treasurer	104,298.12	2,050,933.73	2,155,231.85
Cash in Custody of Selectmen	18,500.00	60,673.86	79,173.86
	-----	-----	-----
TOTAL ASSETS	122,798.12	2,111,607.59	2,234,405.71
	=====	=====	=====
FUND BALANCES			
School Fund:			
Charles H. Coburn	2,000.00	533.68	2,533.68
Enlo Perham	5,000.00	3,134.17	8,134.17
Wang Institute		6,361.18	6,361.18
Kenneth H. Lamb		2,988.82	2,988.82
Library Fund:			
Mary E. Bennett Fund		17,599.14	17,599.14
Polly Bennett Fund	300.00	889.63	1,189.63
Frederick Blanchard Fund		4,168.88	4,168.88
Anna F. Elliott Fund	1,100.00	2,946.20	4,046.20
Mary F. Bridges Fund	100.00	286.44	386.44
Lucy Littlefield Fund		16,022.87	16,022.87
Bessie Norris Memorial	965.00	1,356.82	2,321.82
Lucy A. Parks Fund	148.12	641.66	789.78
Edgar Perham Fund	1,000.00	5,791.95	6,791.95
Carl & Catherine Richmond	1,000.00	3,032.95	4,032.95
Maude Coburn Memorial		1,026.81	1,026.81
Ethel Keyes Memorial Fund		301.21	301.21
Cemetery Fund:			
David Parham Income		1,187.68	1,187.68
Perpetual Care Fund	92,365.00	39,369.87	131,734.87
Investment Fund:			
Unfunded Pension Fund		62,924.97	62,924.97
Stabilization-Town Hall		1,849,251.87	1,849,251.87
Historical Fund:			
Catherine Lambert	320.00	817.83	1,137.83
Conservation Fund:			
Land & Recreation		30,299.10	30,299.10
Welfare Fund:			
David Lawrence Charity	8,000.00	22,049.85	30,049.85
David Lawrence Woodlot	1,000.00	2,727.67	3,727.67
Town Farm Investment	7,000.00	21,449.98	28,449.98
Lawrence & Town Farm Incon	2,000.00	10,253.89	12,253.89
Cemetery Fund:			
Clara A Perham	500.00	4,192.47	4,692.47
	-----	-----	-----
TOTAL FUND BALANCES	122,798.12	2,111,607.59	2,234,405.71
	=====	=====	=====

**TOWN OF TYNGSBOROUGH
SEWER ENTERPRISE FUND
JULY 1, 1999 - JUNE 30, 2000**

FUND BALANCE JULY 1, 1999 146,786.30

REVENUES

User Charges Prior Years	61,732.78
User Charges Current	300,602.74
Interest on User Charges	1,478.60
Permits & Connections	142,979.40
Sewer Liens	42,495.28
Escrow Surety Holdings	<u>71.34</u>

549,360.14

EXPENDITURES

Wages	16,551.62
Office Supplies	5,769.80
Professional Services	66,413.15
Telephone/Alarm	4,071.32
Electric	9,460.13
Repairs	1,531.06
Heat	737.36
New Equipment	18,126.63
Water	413.05
Postage	752.23
Other Supplies	1,556.88
City of Lowell	10,721.14
Town of Dracut	78,714.13
Town of Chelmsford	159,952.51
Town of Tyngsboro	8,000.00
Lease Agreement	17,600.00
Milage	97.44
Pawtucket Boulevard Meter St:	<u>1,734.10</u>

402,202.55

**EXCESS OF REVENUES OVER
(UNDER) EXPENDITURES**

147,157.59

FUND BALANCE JUNE 30, 2000

293,943.89
=====

FUND BALANCE RES FOR ENCUMBRANCES
FUND BALANCE RES FOR OTHERS
FUND BALANCE FOR CAPITAL PROJECTS
FUND BALANCE RES FOR EXTENSION PROJ
UNRESERVED RETAINED EARNINGS

76,333.17
12,308.96
100,000.00
2,000.00
103,301.76

TOTAL FUND EQUITY

293,943.89
=====

TOWN OF TYNGSBOROUGH
CAPITAL PROJECTS
BALANCE SHEET
JUNE 30, 2000

ASSETS

Cash, Town Hall/Library	12,965.79
-------------------------	-----------

Total Assets	12,965.79
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=====

LIABILITIES & FUND EQUITY

F. B. Reserve for Encumbrances	12,965.79
--------------------------------	-----------

Total Liabilities & Fund Equity	12,965.79
---------------------------------	-----------

=====

ASSETS

Cash, Elementary School	129,352.50
-------------------------	------------

Total Assets	129,352.50
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LIABILITIES & FUND EQUITY

Temporary Loan Anticipation of Bond	1,144,000.00
-------------------------------------	--------------

F. B. Reserve for Encumbrances	(1,014,647.50)
--------------------------------	----------------

Total Liabilities & Fund Equity	129,352.50
---------------------------------	------------

=====

ASSETS

Cash, Sewer Extension Project	39,733.18
-------------------------------	-----------

Accounts Receivable M.W.P.A.T	43,839.88
-------------------------------	-----------

Deferred Rev. Gov't Receivable	(43,839.88)
--------------------------------	-------------

Totoal Assets	39,733.18
---------------	-----------

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LIABILITIES & FUND EQUITY

Temporary Loan Anticipation of Bond	150,000.00
-------------------------------------	------------

F.B. Reserve for Encumbrances	(110,266.82)
-------------------------------	--------------

Total Liabilities & Fund Equity	39,733.18
---------------------------------	-----------

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Town of Tyngsborough

Board of Appeals

Town Hall - 25 Bryants Lane
Tyngsborough, Massachusetts 01879-1003

Zoning Board of Appeals
TEL. # 978-649-2300, Ext. 112
FAX # 978-649-2301

Annual Report of the Tyngsborough Zoning Board of Appeals
Submitted by Linda Drane.

The Zoning Board of Appeals continues to be very busy with applications seeking variances, special permits and appeals of the Building Commissioner decisions. The Board of Appeals meets on the last Thursday of the month, 6:30 P.M. at the Town Hall, 25 Bryants Lane. The Town hall is handicap accessible.

We are very fortunate to have hard working, dedicated board members who take pride in their service to the Town. The zoning board consists of the following members and staff.

Joanne Shifres, Chairman
Robb Kydd, Vice-Chairman
Jerald T. Jagers, Clerk
Eileen Farrell, Member
Robert Arsenault, Member
John O'Gorman, Alt. Member
Gary Ralls, Alt. Member
Linda Drane, Secretary



Town of Tyngsborough

Building Department

25 Bryants Lane
Tyngsborough, Massachusetts 01879-1003
Office: (978) 649-2300 ext. 112 • Fax: (978) 649-2301

Annual Report of the Building Department

To: The Citizens of Tyngsborough:

The Building Commissioner, Wire Inspector, and the Plumbing/Gas Inspector submit the following report from January 1, 2000 to December 31, 2000.

Building Department

Building permits issued	423
Valuation of jobs	\$ 33,855,084
Fees collected	\$ 111,699

Plumbing and Gas Department

Plumbing/Gas permits issued	395
Fees collected	\$ 16,620

Electrical Department

Electrical permits issued	362
Fees collected	\$ 15,994

Total All Permits	1,180
Total Building Valuations	\$33,855,084
Total Inspections Made	5,066
Total of all Fees Collected	\$ 144,313
Total of Violations Investigated	495

Donald Crowell, Building Commissioner
Dave Denommee, Plumbing and Gas Inspector
Jim Patierno, Wire Inspector
Linda Drane, Secretary
Stephanie Tousignant, Clerk



Council On Aging

Multi Service Center

180 Lakeview Avenue Tyngsborough, MA 01879

649-9211

To the Citizens of Tyngsborough

The Tyngsborough Council on Aging was established in accordance with Chapter 495 of the Massachusetts General Laws of 1936 at an Annual Town Meeting on February 17, 1970. The Council serves as the Town Department of Elder Affairs.

The Board of Selectmen, in consultation with the Council, appoints the members to serve staggered three-year terms. The meetings are held on the second Tuesday of the month at the Multi Service Center. They counsel, advise, and set policy for the Director, using the benefit of their judgement, expertise, and familiarity with the community to determine said policy.

The Multi Service Center is a facility where older adults come together for services and activities that respond to their diverse needs and interests. The Center serves as a resource to support the independence of our seniors and encourage their involvement with the community. We provide meal programs, case management, transportation, health and social services, recreational and educational activities that enhance their dignity and support that independence. As a drop-in center, we strive to offer activities that reflect their experience and skills, acknowledge and promote the ambitions and creative capabilities of each of the clients.

Brochures, that list in detail the services that are available to our elders, can be picked up at the Multi Service Center. In addition, a newsletter and calendar of events are published each month, updating current events and daily activities. We also include new legislation and programs that are of concern to seniors. These newsletters can be picked up at the Center, Town Hall, the Library, and many other locations throughout the Town.

Some of the services that are available at the Council are listed below:

HOMESTEAD ACT: Protects your home from creditors up to \$300,000. We have the forms at the Center and will gladly file with the Registry of Deeds on your behalf.

HEALTH CARE PROXY: Designates a family member or close friend to make medical decisions for you if you are unable to do so for yourself. Forms are available at the Center.

POWER OF ATTORNEY: Authorizes a family member or close friend to act on your behalf in all matters including financial should you become incompetent.

TRANSPORTATION: Our van is equipped with a hydraulic lift to accommodate wheelchairs. We take clients to doctors, dentists, local hospitals, and of course, to the daily activities at the Center. One day in advance is required for scheduling.

NUTRITION: Well-balanced meals are served Monday through Friday. Reservations must be made two days in advance. If you meet the criteria, we can arrange to have your meals delivered to your home.

CLINICS: On the first Tuesday of every month from 10:30 A.M. to 1:00 P.M. a nurse from the Lowell VNA is at the Center for blood pressure checks, weight monitoring, and personal consultation. Special clinics such as diabetic screenings, are held throughout the year. In the Fall, influenza and pneumonia shots are available free of charge.

MEDICAL EQUIPMENT: Electric beds, wheelchairs, commodes, walkers, and many other medical supplies are available for use...free of charge. All just a phone call away.

FILE OF LIFE: Contains your medical history, current medications, hospital of choice, health insurance information, person to be notified; readily available in life-threatening situations. Our Police, Fire, and Ambulance personnel are trained to look for this "File" on your refrigerator door.

DIRECT ASSISTANCE / INFORMATION AND REFERRAL: We can cut the red tape when dealing with Social Security, Supplemental Security Income, Medicare, and MassHealth. We can offer assistance and advice on health insurance.

APPLICATIONS: Are available at the Center for Prescription Drugs, Fuel Assistance and MassHealth. Real Estate Tax Abatements and State and Federal Income Taxes are also done at the Center.

We are available to discuss any of these services Monday through Friday, 9:00 AM. to 4:00 P.M. Please feel free to call or drop by. The staff is ready to assist you, but can also direct you to other services not available at the Center such as: legal assistance, housing, employment, protective services, etc. If you have a problem, let us help you find a solution.

If you cannot get to the Center, our outreach worker will come to you. We are just a phone call away.

We wish to thank all of our volunteers; without them many of our programs could not survive. As always, we wish to extend our gratitude to other Town departments for their continued support and cooperation.

We would also like to send out a very special thank you to the following people:
Sportsmen's Club for the fantastic Christmas Party.
Lion's Club for the Spring Fling...great dinner and entertainment.
Tyngsborough Jr./Sr. High School for the wonderful Christmas dinner and concert.
Senator Panagiotakos for his annual cookout.
The Friends of the COA for Older American's Day celebration.

Respectfully submitted,

Elizabeth M. Kalhauser
Executive Director



Council On Aging

Multi Service Center

180 Lakeview Avenue Tyngsborough, MA 01879

649-9211

Elizabeth M. Kalhauser
Director

Pauline L. Pierce	2001
Darryl Alexa	2001
Roseanna J. Hurley	2002
Gladys Coughlin	2002
Dorothy (Jeanne) Checchi	2002
Frances Busby	2003
Thelma Nowak	2003
Lucy Mahoney	2003

TYNGSBOROUGH CULTURAL COUNCIL

2000 Annual Town Report

The Tyngsborough Cultural Council qualifies applicants and dispenses funds allocated by the Massachusetts Cultural Council (MCC). The Lottery is the source of MCC Funds; the State Legislature determines the MCC budget.

Massachusetts-based individuals, artists, non-profit community groups, cultural institutions and schools with a specific activity that has public benefit and is related to the arts, humanities, or interpretative sciences are eligible to apply for funding. Local Councils are usually notified sometime in August of their appropriation for the next funding cycle. The application deadline is usually October 15 of each year. The Tyngsborough Council makes application forms available at the Littlefield Library.

Tyngsborough's appropriation for the 2000 Grant Cycle was \$4,222. Our Council received nine applications totaling \$8,110. Council members worked diligently to evaluate each application based on published standards, policies and procedures and recommended approval of five applications in whole or in part.

Respectfully submitted,

Lynda Gambale, Chairperson
Sandra Cassidy, Vice-Chairperson
Joan Aseltine, Corresponding Secretary
Mary Vandt, Recording Secretary
Sue White, Treasurer
Kathy Coughlin, member
Maureen Gorman, member
Deborah Costello, member
Michele Court, member
Beverly Hermans, member
Ellen O'Neil, member

Tyngsborough Fire Department Board of Fire Engineers Annual Report

To the Citizens of Tyngsborough:

In the year 2000 the fire department completed the Ambulance Feasibility Study, a great amount of useful information was gathered for planning the department's future in the field of medical aid.

The department increased the number of Emergency Medical Technicians by 6; also 5 new recruit firefighters completed the Basic Firefighting class in preparation for the Firefighter 1 certification training this spring. In addition 3 additional firefighters attended the Fire Officer 1 certification class.

In October the department received a grant from the Commonwealth of Massachusetts for Student Awareness of Fire Education (S.A.F.E.) Program in the amount of \$3,018.15. The funds from this grant were used to purchase fire prevention materials that were distributed during fire education classes in the schools.

Respectfully submitted,
Board of Fire Engineers

Alarm report summary 2000

Activated alarm	160	Car fire	17
Carbon Monoxide	8	False alarm	28
Hazardous Material	4	Chimney Fire	2
Mutual Aid	14	Brush Fire	21
Ice/ Water Rescue	8	Search	2
Motor Vehicle/ Medical	123	Medical Aid	325
Outside Fire	11	MV Extrication	7
Electrical	8	Structure Fire	9
Other	78	Food on Stove	11

Total 836

Report of the Library Director

The Library has experienced continued growth throughout the year 2000. The number of people obtaining library cards, the number of materials added to the library collections and the number of materials borrowed all increased. However, the most momentous change for the library patrons and staff has been the entry into the Merrimack Valley Library Consortium. Joining with all our neighboring libraries has enriched the number of materials we borrow and the number we lend to other towns.

For many years, we have borrowed from other libraries, but because they were unable to see what we had on the shelves, we did very little loaning of materials. Now all patrons from our library and other towns can browse our collections over the Internet and request materials from anywhere to be delivered to Tyngsborough. Our patrons are being served much better with the materials available throughout the Merrimack Valley, not just books but also videos, audio books, and music CDs. Patrons can request materials from home, access their own accounts to check due dates and renew materials from home. Our new cards also enable patrons to use the online databases that give access to current and back issues of magazines and newspapers. A new bar-coded library card is necessary for all online access. Cards are free at the library, as is Internet access for those who do not have it at home.

We are grateful to our patrons for their patience while the staff learned how to use this new automated system. We are now able to serve you better and faster than in the past to make sure you have the materials you want.

We at the library were all saddened that Donna DuBois Ryalls our long-time Trustee Chairman left the Board and is moving out of town. Donna served us well and faithfully for twenty-five years, more than ten of those as Chairman. We thank her and will miss her and her devotion to the library.

Our collection of materials continues to grow. There are nearly thirty thousand items in the library at this time. Each year we add more than two thousand items, but delete about three to five hundred as they become worn out, lost or damaged beyond use.

The Friends of the Library have been our supporters for many years and we thank them for their purchase of museum passes and support for our Summer Reading and adult programming. The Friends support is necessary to our services to the public.

Respectfully submitted,

Carol Bacon
Library Director



Town of Tyngsborough
Director of Planning and Community Development

25 Bryants Lane,
Tyngsborough, Massachusetts 01879-1003
Office: (978) 649-2300 x 109
Fax: (978) 649-2301

ANNUAL REPORT

DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT

The Year 2000 started out with separate departments for the Town Planner's office and the Conservation Commission. At that time the Conservation Agent position had not yet been filled, so I as the Town Planner was Acting Conservation Agent in addition to my other planning duties. During that period the Conservation Commission underwent a reorganization that included new filing methods, tracking of all decisions, more efficient forms and procedures to make the Commission process more user friendly. In March, Lori Provost was hired to be the Conservation Agent. During the year, Conservation held 20 public meetings that addressed 27 Notices of Intent, 7 Requests for Determination of Applicability, issued 32 Orders of Condition, 2 denials, 8 enforcement orders, 18 Certificates of Compliance and 23 Agent Determinations. In addition the Conservation Commission set up an Open Space/Land Management subcommittee to evaluate potential new properties for open space and to make recommendations for improvements such as trails and signage for our existing parcels such as the Bell property across from the Town Hall. On July 1st, Conservation was officially blended into the new Department of Planning and Community Development. This new Department allows for more efficient use of town staff and materials as well as better communication with other town boards and commissions.

In addition to Conservation, the Town Planner's office worked with the Planning Board during the first part of the year developing the Growth Management Bylaw as well as the changes in uses for our industrial zones to allow offices larger than 15,000 square feet. These changes passed at the May Town Meeting. In the Fall of the year, the Planning Board approved a reorganization that included working more closely with the Town Planner and having the Planner act as their staff person.


Other projects during the year included being the town's representative to the Rt3 project and the Northern Middlesex Council of Governments, the New Bridge transportation study, the Replacement Bridge project, the NMCOG Planner's Group, Massachusetts Association of Planning Directors, and the Merrimack River Watershed Council.

Development in town took a notable shift as the number of homes dropped from the average of 100 per year that we have had over the last six years to a total of 52 in 2000. At the same time commercial and industrial development picked up. Most notable is the Sycamore Networks project that calls for almost a million square feet of office space. The Department has been very busy coordinating the review process for the town that includes review by the Sewer Commission, Planning Board, and Conservation. In addition I have been attempting to keep the lines of communication open at the state level by making sure the RT3 project, the Replacement

Bridge project and the Sycamore Development project are all being looked at comprehensively by the state officials. The New Bridge Study is also a MassHighway project that included a working group of Tyngsborough residents, officials, MassHighway, and the consultant for the project. The consultant will present their final three options in a public meeting in April prior to submitting their report to Commissioner of MassHighway.

The prospect for getting grants was made more difficult this year by new rules from the Governor's office, however we did have some successes this year. The town received a MassReleaf grant for approximately \$4000 for planting of trees. This resulted in trees being planted around the Norris Road High School, the Lakeview School, the Old Town Hall, and the Littlefield Library. In addition, our Letter of Interest has been accepted for a Massachusetts Historic Commission grant for a survey of historic properties in the town. Such a comprehensive survey will allow eligibility for the National Register of Historic Places and historic preservation grants.

Respectfully,

A handwritten signature in dark ink, appearing to read "Mark Whitehead", written in a cursive style.

Mark Whitehead, AICP
Director

TYNGSBOROUGH
POLICE DEPARTMENT
John F. Miceli, Chief of Police
Betty Maille, Administrative Assistant
20 Westford Road

Introduction

In 2000 the police department welcomed three new officers. They were Officer Chuck Melanson, Officer Ron Goulet and Officer Chuck Rubino. All the officers attended and graduated from the Massachusetts Criminal Justice Training Councils, Boylston Police Academy. However, we lost one officer to the United States Secret Service. Sgt. Mike Luth left to join that federal agency. We wish him well and fully expect to see him protecting the President of the United States.

Two officers were promoted to the rank of sergeant. They were Sergeant Mark Bourque and Sergeant Greg Kasabian. In our dispatch section, Dispatcher Glenna Greenslade was promoted to supervisor of dispatchers. Also, two new dispatchers came on board. They are Shaun Woods and Joe Doolin.

We continue to work closely with the community to reduce the fear of crime and crime itself. Officer Shaun Wagner's SARA (sexual assault resistance awareness) program is a good example. This program is expected to reach out to over 200 young women in the community to teach them self defense and awareness of their surroundings. Sgt. Mark Bourque has been working with the officers of the bike patrol to be sure that streets, back roads and wooded areas are patrolled by these officers. Sgt. Joe Pivirotto and Officer Steve Manning continue to work closely with the children in our schools. They work with the children through the DARE program, a truancy program and after school and summer programs. Our K-9 Officer Jack Georges and K-9 (Alan) have graduated from the K-9 Academy and are now available to assist our patrol force in its crime fighting effort. Finally, our detective unit of Sgt. Chuck Chronopoulos, Sgt. Greg Kasabian and Officer Tom Walsh continue to investigate, arrest and convict drug dealers and other major offenders.

Crime Overview

In 2000, police officers were dispatched to 18,219 calls for service. Our overall crime rate increased by 7% mainly due to an increase of larcenies by 10 and an increase of assaults by 20.

Crime Comparison 1999 – 2000

	1999	<u>2000</u>
Homicide	0	0
Robbery	3	0
Rape	3	4
Assault	100	120
Larceny	170	180
Narcotics Violations	61	54
Burglary	47	47
Auto Theft	29	38

2000 Case Activity Statistics

Total Calls Received and Dispatched:	18,219
Total Offenses Committed:	1,672
Total Crime Related Incidents:	611
Total Non Crime Related Incidents:	316
Total Arrests: (On View)	141
Total Arrests (warrant or previous incident)	64
Total Summons Arrests:	246
Total Arrests:	451
Total Protective Custody:	29
Total Restraint Orders Issued:	71
Crimes Involving Domestic Violence:	39
Arrests for Domestic Violence:	44

GRANTS

The police department continued to aggressively seek grants. Most of our grants applied for received a favorable response from both the state and federal levels. Some of the grants are:

Federal Community Policing Block Grant -	\$16,344
State Community Policing Grant -	\$23,750
DARE Grant -	\$13,000
Federal COPS MORE – funding new officers –	\$174,084

Future Direction

The police department, as of this writing, is awaiting the delivery of new dispatch equipment for our communications center. The new communications center will allow us to properly man the center with two dispatchers during peak periods. We have also changed our main frequency from the 800 range to the 400 range for coverage purposes. The police department also plans on obtaining additional portable radios for its officers. State and Federal grants have been applied for to offset the costs to the town.

With the proposed building of the Sycamore Industries complex and the expansion of Route 3, the police department must plan for any impact the traffic or business will have on police services. To that end, meetings have already started with Sycamore Industries and the Modern Continental (the construction company for Route 3) to minimize the impact on the police department and our residents.

Acknowledgements

I would like to thank the residents of Tyngsboro, the Board of Selectmen and Town Administrator Paul Boushell, for their continued support of the police department. Also, a special thanks to high school principal Larry Kelleher for his continuous support and partnership with the officers of the police department.

Respectfully Submitted,
John F. Miceli
Chief of Police

Officer Greg Kasabian's promotion to Sergeant – November 6, 2000



ANNUAL REPORT OF THE TOWN TREASURER

To The Honorable Board of Selectmen,
and the Citizens of Tyngsborough

The Treasurer's office performs various functions and provides services as follows:

- Cash Management
- Payroll and Personnel Function
- Custodian of all Town Funds, including Trust Funds
- Maintenance of Tax Title Accounts, including collection

Cash Management

Cash Management involves cash flow forecasting, investing, and borrowing. It is the responsibility of this office to ensure that Town government, with the proper management of its cash, can function in a smooth and orderly fashion. The goal is to optimize the investment of funds, and borrow in a prudent and fiscally responsible manner, always with safety and liquidity of primary importance. During the fiscal year ended June 2000, the Town earned interest income of approximately \$230,000 on general and capital funds. This amount represents an increase of \$50,000 from the previous year. At 6/30/2000, Free Cash was certified at \$2,567,168.

As for borrowing, the last large long term bond issued by the Town was on February 15, 1996 in the amount of \$5,545,000 at an interest rate of 4.645%. State House Notes were issued on 11/10/2000 as permanent financing for various small projects, in the amount of \$628,460. The following short term bond anticipation notes were issued as follows:

<u>Amount</u>	<u>Purpose</u>	<u>Interest Rate</u>	<u>Issue Date</u>	<u>Due Date</u>
\$500,000	New School	5.000%	06/30/2000	12/29/2000
\$7,794,000	New School	4.364%	11/10/2000	11/10/2001
\$500,000	New School	4.740%	12/29/2000	11/10/2001

The last outside short term borrowing 'In Anticipation of Revenue' was on 8/25/95.

Payroll & Personnel

As of this date, the Town employs the following:

Elected Officials	19
General Government	47
Election & Registration	29
Library	14
Police Dept – Regular	34
Police Dept – Special Duty	14
Fire Dept	39
Highway, Parks & Recreation	21
School – Regular	276
School – Substitute & Temps	114
Total	607

Note that the above lists include both full time as well as part time, seasonal and temporary employees.

For the calendar year 2000 the total gross payroll paid through this office was \$13,195,192. This amount represents an increase of \$1,251,505 (10.5%) over 1999.

The Town purchases health insurance together with a group of municipalities known as the Minuteman Nashoba Health Group. Our health plans include TUFTS , HARVARD and FALLON. At our last open enrollment date June 2000, the rates for all plans increased from between 13 to 25%. However, since 1993 the average annual increases have been less than 6%. There are currently 249 Town employees with health insurance coverage through the Town (up from 233 last year).

The Town contributes toward the cost of health and life insurance for retired Town employees. The program is currently administered for 28 individuals.

In the summer of 2000, the Town successfully converted to a new payroll program that is integrated with the Town's accounting systems. In addition to preparing the payroll in-house, this department also administers various benefit programs, payroll deductions, and payroll withholding taxes:

- Health Insurance, 3 plans (including IRS Sec 125 Pre-Tax)
- Life & Disability Insurance
- Retiree Health & Life Insurance
- Retirement/Pension Plans (County & School plans)
- Union Dues, 5 unions
- Tax Deferred Compensation Plans (2): Aetna & ICMA
- Tax Sheltered Annuities (TSA), 10 Plans offered
- Credit Unions (2), United Fund, and US Savings Bonds
- Direct Deposit of Payroll Checks

Trust Funds

The Treasurer is the custodian of all Town Trust Funds. These funds cover Library, Scholarship, Cemetery, Conservation, Stabilization, Charity, Pension, and miscellaneous other funds. As of June 30, 2000 there was some \$2,234,000 distributed among 27 individual funds, in cash and equivalents. This amount includes \$1,849,252 in the Stabilization Fund.

The Town also holds investments in common stock, the total value of which amounted to \$215,181 at 6/30/2000. The value as of January 31, 2001 has increased to \$270,950. During FY 2000, the stock certificates were consolidated and deposited into a brokerage account for improved accountability and control.

Tax Title & Deferred Accounts

When taxes become seriously delinquent, the Tax Collector places a lien on the property, and the unpaid bill, known as a Tax Title account, becomes the responsibility of the Treasurer for control and collection. There were 9 new accounts (parcels) turned over to the Treasurer's Office in fiscal 2000. This office also monitors and collects deferred accounts.

The amount of collections during FY 2000 was \$15,000. There were also 4 foreclosures in FY 2000.

As of June 30, 2000, there were 50 properties in these categories, with the total amount due (excluding interest) of \$669,000 (vs \$553,000 at 6/30/99). Many of the properties are commercial/industrial and vacant land. More than half are in Land Court awaiting foreclosure on behalf of the Town.

February 2, 2001

David F Desgroseilliers, Treasurer
Pauline Guilmette, Asst Treasurer
Kathleen Cayer, Payroll Clerk



Town of Tyngsborough

Office of Veterans' Services

Town Hall - 25 Bryants Lane - Box 13
Tyngsborough, Massachusetts 01879-1003
(978) 649-2305

Kevin V. O'Connor
Director

VETERANS OFFICE

TEL. (978) 649-2300 X-131 FAX. (978) 649-2301

The Office of Veterans' Services is open Monday 8:00 AM to 2:00 PM and Monday evening 4:00 PM to 7:00 PM. Also, Tuesday through Thursday, 8:00 AM to 2:00 PM, Friday 8:00 AM to 12:30 PM.

There are approximately 950 Veterans residing in Tyngsborough who served during wartime years. It is a pleasure to assist these men and women in obtaining the entitlements they so richly deserve. Besides providing medical and financial assistance when needed, we also provide the following services. Filing for VA disability compensation and pension, annuities, real estate tax abatements, lost discharges, domiciliary care, nursing home care, health care enrollment, outpatient pharmacy services, agent orange and gulf war claims, alcohol and drug dependence treatment, education and training, home loan guarantees, service life insurance, burial benefits including headstones and markers, women veterans issues, homeless veterans, replacing military records and medals, review of discharges, social security and ssi assistance, veterans preference in employment and housing, along with many more benefits and entitlements.

Veterans are encouraged to file a copy of their military discharge papers (DD-214), with the local veterans' office. When filing for veterans' benefits, this document is the only proof acceptable that you are a Veteran. Surviving spouses of veterans also need this documents to receive any benefits they may be entitled. We will assist you in replacing this document if it has been lost or misplaced. Remember that this document is the most important record you will ever have.

The Tyngsborough Veterans' Office is a one-stop center for Veterans and their dependents. We are committed to aid, counsel, assist and advise. We pride ourselves in delivering accurate, courteous, timely service.

Respectfully Submitted,
Kevin V. O'Connor, Veterans' Agent
Nancy Johnson, Secretary



Town of Tyngsborough

Office of Veterans' Services

Town Hall - 25 Bryants Lane - Box 13
Tyngsborough, Massachusetts 01879-1003
(978) 649-2305

Kevin V. O'Connor
Director

MEMORIAL DAY PARADE

THE ANNUAL MEMORIAL DAY PARADE WILL COMMENCE EXACTLY 11:00 A.M., FROM THE OLD TOWN HALL, KENDALL ROAD, MONDAY, MAY 28, 2001. OLD TOWN HALL WILL BE OPEN 9:00 AM TO 11:00 AM FOR HISTORIC COMMISSION DISPLAYS. THE PARADE WILL FOLLOW THE TRADITIONAL PARADE ROUTE, ENDING AT THE AMERICAN LEGION POST NO. 247, PAWTUCKET BLVD. A MEMORIAL CELEBRATION WILL BE HELD AT THAT TIME AND REFRESHMENTS SERVED. ALL TOWN EMPLOYEES, TOWN COMMITTEES, BOARDS AND ASSOCIATIONS ARE ENCOURAGED TO MARCH.

AT 9:00 A.M., MEMORIAL DAY MORNING, A MOTORCADE WILL DEPART FROM THE OLD TOWN HALL, VISITING ALL OF THE TOWN'S CEMETERIES, TO SALUTE THE DEAD. THIS IS A VERY SOLEMN AND MOVING TRADITION. ALL ARE WELCOME TO TAKE PART IN THIS MOTORCADE. TOWN MONUMENTS, MUNICIPAL BUILDINGS AND VETERANS' GRAVES WILL BE DECORATED WITH A NEW AMERICAN FLAG. ALSO, THE PARADE ROUTE WILL BE FULLY DRESSED, PROUDLY DISPLAYING OUR COUNTRY'S FLAG.

WEATHER IS ALWAYS A FACTOR IN PLANNING A PARADE. IF THE MEMORIAL DAY COMMITTEE DETERMINES THE WEATHER IS NOT SUITABLE TO MARCH, THE CEREMONIES WILL BE HELD AT THE AMERICAN LEGION POST #247, PAWTUCKET BLVD., INDOORS, 12:00 NOON, (TWELVE).

ALL INQUIRIES SHOULD BE MADE TO THE WRITER.

RESPECTFULLY,

KEVIN V. O'CONNOR, DIRECTOR
OFFICE OF VETERANS' SERVICES

MEMORIAL DAY COMMITTEE - NANCY JOHNSON, KEVIN O'CONNOR



Town of Tyngsborough 2000 Annual Report

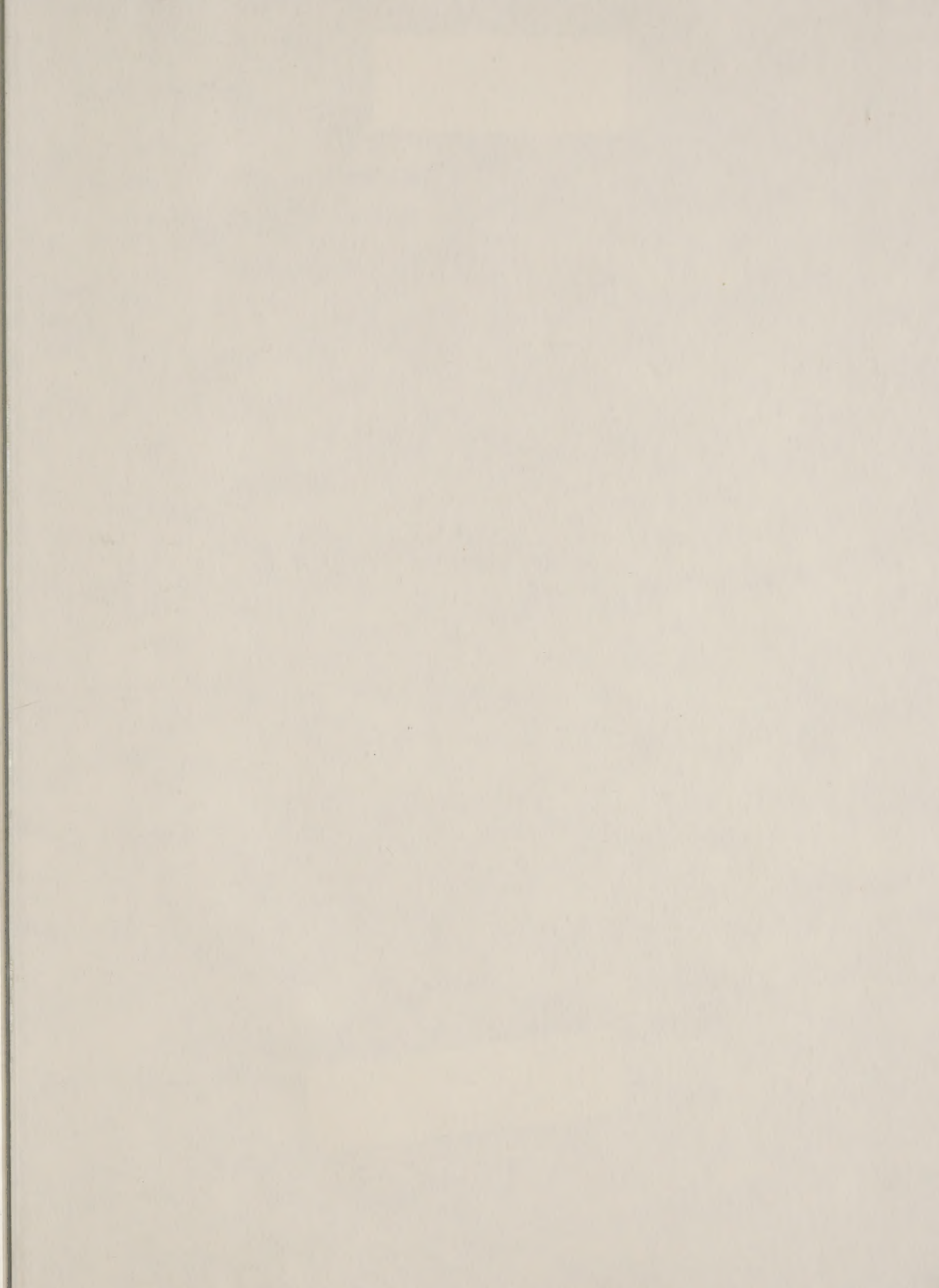
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